

## HAXEY PARISH COUNCIL

Minutes from the meeting held on Tuesday 28<sup>th</sup> September, 2021 at 7pm at the Foreman Carter Centre, Westwoodside.

**Present:** Cllrs Bond, Booth, Carlile, Fiddler, Foreman, Harris, Holgate, Knowles, Layton, Lindley, Parkin, Smedley & Thorpe.

**Also Present:** Ward Cllr David Rose.

**Chairman:** Cllr Knowles presided.

**Clerk:** Deb Hotson

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- 2109/01** Apologies for absence received from Cllrs Condliff & Orton.
- 2109/02** No members of the public present.
- 2109/03** **Resolved** - the minutes of the Parish Council meeting held on 31<sup>st</sup> August, 2021 were approved as a true and correct record. **Proposed: Cllr Foreman, seconded: Cllr Thorpe. 10 in favour with 3 abstentions.**
- 2109/04** To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.  
 Cllr Carlile declared a personal interest in agenda item 2109/18.  
 Cllr Booth declared a personal interest in agenda item 2109/15.  
 Cllr Parkin declared a personal interest in agenda item 2109/20.
- 2109/05** To note dispensations given to any member of the Council in respect of the agenda items listed.  
 Dispensation granted with regard to item 2109/11 due to the Parish Council being Sole Trustee of WPFA.
- 2109/06** **Planning**
- a. To receive any decisions from NLC and to discuss the following applications received from NLC.  
The following decisions were received from NLC.  
**2021/1032** – outline planning permission refused to erect a dwelling with all matters reserved for subsequent consideration at 14 Gollands Lane, Westwoodside.  
**2021/1062** – outline planning permission granted to erect two detached dwellings with all matters reserved for subsequent consideration at land west of Akeferry Road, Graizelound.  
**2021/1219** – full planning permission granted to erect a single storey ground floor side extensions to both ends of the bungalow at 7 Cove Road, Westwoodside.  
**2021/1325** – full planning permission granted to erect a wooden cabin to the rear of the property at 9 Craycroft Road, Westwoodside.  
**2021/1336** – permission in principle granted to erect up to three dwellings on land adjacent to 51 the Nooking, Haxey.  
**2021/1386** – outline planning permission granted for a single residential building plot with all matters reserved for subsequent consideration on land adjacent to 23 East Lound Road, Haxey.  
The following applications received from NLC were discussed by the Parish Council.  
**2021/1465** – planning permission for change of use of land to accommodate a further 20 pitches at Oak Tree Fishery, Station Road, Graizelound.  
**Resolved** – no objection with the following comments.  
 The proposal is in the open countryside in the Historic Isle of Axholme Environment (LC14).  
 The proposed layout is cluster form and will not intrude further into the open countryside as it will be closer to the dwellings of Graizelound, this may impact on those properties in terms of noise and privacy.

It appears a well-run site with a focus on fishing and touring caravans, to date the Parish Council have received no complaints in terms of its operations as a camp site and are aware that any development should be judged on local plan policies relating to tourism and impact on the character of the area. The current capacity of the toilet block/chemical disposal is unknown and it is not clear if it can facilitate the proposal or will need upgrading and this should be considered before any grant of permission.

It is our view this will benefit the economy and this proposal should not impact on the character of the area. Any further development would be detrimental to its environment and the owners need to understand any future business plan should take account of this and any further intrusion into the LC14 would be detrimental to the character of the area.

**Proposed: Cllr Foreman, seconded: Cllr Booth. All in favour.**

**2021/1470** – application for the approval of reserved matters (appearance, layout and scale) pursuant to outline application PA/2020/1452 on appeal to erect a dwelling at land between 47 & 51 Akeferry Road, Westwoodside.

**Resolved** – no objection with the following comments: -

The street scene is a mix of housing types and this proposal appears to conform to the mix of housing types and will not affect the character of the area.

**Proposed: Cllr Carlile, seconded: Cllr Foreman. All in favour.**

**2021/1511** – planning permission to erect a single storey extension to the rear of the dwelling (following removal of existing garage) at 118 Akeferry Road, Westwoodside.

**Resolved** – no objection with the following comments: -

Large plot that can accommodate the proposal, within the development limit and should create no privacy or overshadowing issues.

**Proposed: Cllr Carlile, seconded: Cllr Lindley. All in favour.**

**2021/1533** – planning permission to erect disabled persons annex with attached garage, move vehicular access, add new doorway and build boundary wall at Ferry Road House, Ferry Road, Graizelound.

**Resolved** – no objection with the following comments: -

A large plot within the development limit of Graizelound.

**Proposed: Cllr Foreman, seconded: Cllr Carlile. All in favour.**

The following applications received from NLC after the agenda was issued were discussed and will be submitted under the Clerks Delegated powers.

**2021/1631** – planning permission to alter an existing building within the curtilage of a Grade II listed building at Park Farm, Uppertorpe Hill, Westwoodside.

**Resolved** – more information is required prior therefore the Parish Council object with the following comments: -

The proposal is for alteration of an out building which form additional living accommodation, points to consider

1. Will the addition of windows and alteration to the building affect its overall impact on the listed building? All windows and doors should be of the same type and appropriate to the character of the listed building?
2. Is the proposed change of use the most viable use for protecting the asset?
3. It would appear additional internal alteration would be required such as an internal wall in order for it to be used sustainably as a dwelling.
4. It is difficult to assess what use it will have and whether it forms an ancillary use to the main property.
5. HERS should be consulted as the experts.
6. Information required on the auxiliary use for the alternation.

**2021/1699** – listed building consent to alter an existing building within the curtilage of a Grade II listed building at Park Farm, Uppertorpe Hill, Westwoodside.

**Resolved** - As detailed in 2021/1631.

**2021/1701** – application for determination of the requirement for prior approval for a general-purpose agricultural building at Sandhill Cottage, Tindale Bank Road, Westwoodside.

Cllr Carlile to circulate a response for the Clerk to submit under delegated powers.

b. Planning Enforcement update

- Land East of Richmond Farm, Station Road, Graizelound. No response received. It was believed the building was still in situ. Clerk to chase.
- Allendale, A161 – containers, horse boxes on site. This is still undetermined.
- Update on Willow Field and Walkabout Farm. Email has been received from NLC. Cllr Carlile stated that the Parish Council should ask NLC to take immediate action on the outstanding issues if not this could lead to further immunity being granted.

**Resolved** - Cllrs Carlile and Knowles to circulate a response for comments and then the Clerk will submit to NLC.

Cllr Rose stated that the response from NLC was self-explanatory and that they had not had a great deal of co-operation from the land owners. NLC will be looking at formal action in the coming month.

Cllr Knowles stated that NLC have dealt with the case in an appalling fashion and although NLC have met what was requested from the Parish Council, we are still no further on.

Cllr Carlile added that a halt must be bought on the time for providing immunity.

Cllr Foreman stated that building control would also be required on the buildings that had been given immunity, was this in place?

Cllr Harris added that the Enforcement Department was not effective.

**Proposed: Cllr Harris, seconded: Cllr Smedley. All in favour.**

Cllr Carlile stated that with regard to the responses or lack of responses received for the other outstanding enforcement issues these were becoming a concern too as time goes on.

- Barn, Uppertorpe Road, Westwoodside. No response received. There is now a roof on the barn. Clerk to chase.

**2109/07** Clerks Report

- a. A meeting has been arranged at North Lindsey College to review the plans and costs for the Haxey Pinfold memorial. A Military Memorial Group to be arranged for a resolution at the October meeting.
- b. The Clerk has chased NLC several times with regard to an update on the Church Street TRO. Clerk to forward to Cllr Rose to take up with NLC.
- c. Clerk has been in contact with NLC with regard to the up-lighting and power for Greenhill. Clerk to establish if the Parish Council has a grant application to complete again. Considering the extensive amount of time that this project has been underway and the various exchanges that had taken place for action, the Council regards the installation of a fit for purpose and authorised electric supply to the Greenhill site to be a priority and that a solution should be in place well before Christmas.
- d. Noise diary sheets are still being sent through to NLC with regard to noise problems at Graizelound. This will continue to be monitored and the Council expressed its concern at the ongoing situation.
- e. NLC have submitted the application to the Woodland Trust for trees for the Langholme Lane site.
- f. ERNLLCA Allotment Training – this has been forwarded to the Allotment Association for consideration.
- g. NALC Policy Consultation Briefing. Noted.
- h. Thank you note for the completion of the Lincolnshire Riparian Project questionnaire.
- i. ERNLLCA ‘Being a Good Cllr’ training. Item noted. Councillors have attended this course.
- j. ERNLLCA ‘Managing Grievance’ training. Cllrs Bond and Knowles to attend. Clerk to book. Item to be on the next agenda for approval.

- k. ERNLLCA District meeting scheduled for 12<sup>th</sup> October. Items requested for the agenda to be provided to the Clerk.
- l. Axholme Camera Club – Mental Wellbeing project – poster advertised in the parish.
- m. ERNLLCA – Sept newsletter.
- n. This year's rent letter will be sent out by the end of the week.
- o. VANL - 1<sup>st</sup> communication.
- p. The Clerk has been struggling to obtain quotes for the repair of the Lych gate at the Church. Cllr Foreman to provide details of another carpenter. The repair of the gate is likely to be expensive as any work has to be completed by a suitably qualified and certified contractor. Agenda item for the next meeting.
- q. Clerk to contact NLC Highways to find out when the dyke will be cleared on Haxey Lane and the outstanding overhanging hedges on Gollands Lane junction with Upperthorpe Hill.
- r. NLC Highway Issue updates: -
- 3 large pot holes on Blackmoor Road – completed.
  - Trimming back of hedge on Brethergate obscuring speed sign – completed.
  - Ongoing, long-standing issue of an overgrown hedge on Graizelound Field Road. The hedge was cut back but the undergrowth has still not been removed. The footpath is not accessible. This was closed by NLC but not completed. Clerk to send through to Cllr Rose.
  - Hedge on Upperthorpe Hill needs cutting back to allow use of the footpath. Some branches have been cut back and left on the footpath. Cllr Rose added that NLC are waiting for the use of a their equipment to finish the job.

### **Improvement / Projects**

- 2109/08** To consider a parish heritage exhibition centre, room or display determining actions required.  
Still no response from the owner of the old BT exchange. Clerk to chase for the next meeting. A meeting is to be held on 11<sup>th</sup> November for Haxey Memorial Hall and WLHH have been invited to discuss using the facilities.

### **Highways / Neighbourhood Services / North Lincolnshire Council items.**

- 2109/09** To determine actions required with regard to the ASB and litter issues within the parish following a recent joint organisation meeting.  
The notes were circulated prior to the meeting.  
The issues are ongoing. Representatives attended a recent joint organisational meeting led by the Police. A further meeting is to be held in October. The Parish Council were asked to assist in the purchase of a dummy camera. This was deemed not to be advisable due to the false security it may give to residents. The Parish Council were also asked to install a bin at the site where the most litter is being deposited. Cllr Smedley to provide the Clerk with the location to forward to NLC.

### **Reports / Updates**

- 2109/10** To receive a report from the Ward Councillors on activities within North Lincolnshire Council.  
Apologies received from Cllr Allcock.  
Cllr Rose stated that the Haxey Lane resurfacing has been delayed due to the drainage design not being ready. Works will be now carried out in Jan/Feb/March next year. Cabling will also be carried out in the area too.  
A161 gully clearance and jetting to be carried out before winter.  
Two members of NLC staff have been tasked to follow up any KCOM remedial works.  
Cllr Harris stated that the KCOM traffic management was excellent and this should be passed back to the contractors.

The Local Plan is due to be out for consultation by mid-October but at worse by the end of the year. Cllr Carlile insisted that a NHP meeting is arranged.

A full survey of all litter/dog bins has been undertaken. If there are any new bins or bins to be relocated the Parish Council to inform Cllr Rose. Cllr Rose will provide mapping of all current bin locations. Agenda item for the next meeting.

The Parish Council to provide Cllr Rose with any devolution ideas. Agenda item for the next meeting.

**2109/11** To receive a report from the Westwoodside Playing Field Management Committee.

The last meeting was held on 27<sup>th</sup> August. Clerk to circulate the latest minutes. The next meeting is scheduled for 01/10.

**2109/12** To receive an update on Westwoodside Pond determining any actions required.

Cllr Knowles spoke with the pest controller who stated that the residents were still feeding the ducks and there was still a pest control problem due to this.

Clerk to place an article in the Arrow again asking residents not to do this.

This will be monitored and residents continue to feed the ducks the pest control will be removed.

There is a problem with the aerator. Cllr Parkin to obtain costs for a new aerator and frame to undertake what he was doing earlier in the year to create a device to allow the aerator to work without blocking.

Clerk to contact Cllr Allcock with regard to the outstanding drain works at the pond.

**General Items**

**2203/13** To notify the Clerk of items to be placed on the agenda for the next meeting.

- Lych gate repairs.
- NLC Jubilee Grant.
- KCOM presentation update. A few Cllrs attended the online presentation. KCOM are looking for the support of Haxey Parish Council and are waiting for copies of the marketing information that has been used elsewhere.
- NHW Presentation.
- Devolution ideas.
- Litter/dog bin survey.
- ERNLLCA – Managing Grievance training attendance approval.

**2109/14** To notify the Clerk of any items to be included in the information to be placed into the Arrow.

- Remembrance Day Service details.
- Westwoodside Pond pest concerns.
- Information to contact Cllr Carlile if any police/ASB issues in the parish.
- Tradewatch.

**2109/15** To consider Remembrance Day celebrations for 2021.

Cllr Booth stated that she was having difficulty in contacting the Poppy Appeal person with regard to the organisation of poppy collection this year.

A list of tasks required for Remembrance Day was circulated prior to the meeting.

No one put forward to take on the role of co-ordinating the Remembrance Service. Cllr Booth stated that this was disgusting.

Cllr Knowles and the Clerk will manage the event until someone comes forward to undertake this task ONCE a year.

**2109/16** To be notified of correspondence received for the Queens Platinum Celebrations June 2022 determining actions required.

The Beacon has been registered.

The Piper is in place.

Clerk to organise an RAF fly past once a date and event has been confirmed.

Cllr Booth suggested that rather than the obligatory mug or coin the Parish Council should focus on the environment. A Working Group meeting to be arranged.

Red, white and blue could be the planting theme for next year.

**2109/17** To consider supporting the NLC Trade Watch initiative determining actions required.

**Resolved** – the Parish Council to support the Trade Watch initiative. Clerk to place an article in the next Arrow. **Proposed: Cllr Fiddler, seconded: Cllr Lindley. All in favour.**

**2109/18** To receive an update on the installation of the beacon slabbing and determine any further actions required.

The Clerk chased up when the slabbing would be undertaken as it was stated there was a 6-month delay. After 9 months the selected contractor had stated he was too busy. Cllr Thorpe to have a word and if this was the case source a further quote.

### **Finance**

**2109/19** To receive a copy of the Financial Statement up to 28<sup>th</sup> September, 2021.

Item noted.

**2109/20** To consider the grant request from Haxey Tennis Club.

**Resolved** – the Parish Council agreed to some funding and look sympathetically on the request. This will be a great asset to the parish. It will be suggested that the Club approaches the Parish Council again when more funding is in place. **Proposed: Cllr Harris, seconded: Cllr Thorpe. 12 for with 1 abstention.**

**2109/21** To consider the CPRE membership renewal for 2021.

**Resolved** – approval to renew the membership at a cost of £36. **Proposed: Cllr Fiddler, seconded: Cllr Harris. All in favour.**

**2109/22** To consider the cost to replace the Clerks computer and a cost for ongoing IT support.

**Resolved** – approval for the clerk to replace the computer and receive ongoing IT Support. **Proposed: Cllr Parkin, seconded: Cllr Lindley. All in favour.**

**2109/23** **Grant Requests**

### **Expenditure**

**2109/24** To approve the following accounts.

Salary, expenses & admin		
H M Revenue	Employers NI	
JB Rural Services	Verges cuts	£72.00
		£1,110.00
		£354.00
Axholme Wildlife Management	Pest control	£20.00
Handyman	August jobs	£416.33
Arrow Publication	Local magazine	£66.00
NS Groundcare	Verge/parish grass cutting	£135.00
		£1,495.00
		£105.00
Cloudy Group	Computer for Clerk (shared costs)	£926.80
BT	Phone & Broadband	£67.07
Total Expenditure 28 <sup>th</sup> September, 2021		£2,408.05

**Resolved** – approval of the monthly accounts for payment.

**Proposed: Cllr Harris, seconded: Cllr Smedley. All in favour.**

**2109/25** The time and date of the next meeting is Tuesday 26<sup>th</sup> October, 2021 at 6.30pm at The Foreman Carter Centre.

- 2109/26** To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the item to be discussed.
- Asset of Community Value – **resolved** – administrative payment approved. **Proposed: Cllr Fiddler, seconded: Cllr Lindley. 11 for with 2 against.**
  - Personnel Committee Minutes - 22 Sep 21 – **resolved** – the minutes were approved. **Proposed: Cllr Harris, seconded: Cllr Smedley. All in favour.**

### Appendix A

#### Summary of continuing and newly agreed actions.

Minute number	Action	Review Date / Completion Date
2011/254	Repair of Greenhill wall – NLC are responsible for these costs.	Repairs have now been completed although there is some tidying up to do on one area of repair.
2013/245	Cemetery requirements	On-going
	NHP – future development plans	On-going – approval for designated area. Volunteer request. Waiting on completion of the NLC Local Plan.
	WWS Pond ducks/rats	Actions taken on the rats. Monitor & Ongoing actions.
2014/81	Gollands Lane Traffic	On-going
2014/177	Enforcement Issues	On-going
2001/22	Parish Beacon	Slabs to be laid, basket to be painted and plaque to be sourced.

### Appendix B – Abbreviations

AA	Allotment Association
CCC	Caravan & Camping Club
CEP	Community Emergency Plan
Cllrs	Councillors
DPD	Development Plan Document
EA	Environmental Agency
ERNLLCA	East Riding & North Lincolnshire Local Council Advisors
FP	Footpath
HPFA	Haxey Playing Field Association
HMRC	Her Majesty's Revenue & Customs
HWRCC	Humber Wolds Rural Community Council
ICCM	Institute of Cemetery & Cremations Management
IDB	Internal Drainage Board
LDF	Local Development Framework
LWP	Land Working Party
LWT	Lincolnshire Wildlife Trust
NATs	Neighbourhood Action Teams
NHW	Neighbourhood Watch
NHP	Neighbourhood Plans
NLC	North Lincolnshire Council
NLH	North Lincolnshire Homes
PCC	Parochial Church Council
PCC	Police Crime Commissioner
PP	Planning permission
PPAG	Parish Plan Action Group
PROW	Public Right of Way
SSSI	Site of Special Scientific Interest
TEN	Temporary Event Notice

T & PC	Town & Parish Council
WLHH,	We Live Here Haxey
WPFA	Westwoodside Playing Field Association
WPFMC	Westwoodside Playing Field Management Committee
WWS	Westwoodside