

HAXEY PARISH COUNCIL

Minutes from the virtual meeting held on Tuesday 27th April, 2021 at 6.30pm.

The meeting was conducted via a Zoom platform as directed by Government Guidelines for the personal protection and social distancing due to the current Coronavirus Pandemic.

Present: Cllrs Bond, Booth, Carlile, Condliff, Fiddler, Foreman, Harris, Holgate, Knowles, Layton, Lindley, Parkin, Orton, Smedley & Thorpe.

Also Present: 2 residents, Ward Cllrs Ron Allcock & David Rose.

Chairman: Cllr Knowles presided.

Clerk: Deb Hotson

- 2104/01** To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the item to be discussed.
Resolved – the meeting was closed to the public and press. **Proposed: Cllr Fiddler, seconded: Cllr Lindley. 13 for with 1 abstention.**
 Prior to the item below being discussed Cllr Knowles read out a statement to the Council with regard to an event that had taken place and been dealt with.
Burial Land – all the notes, expenditure and valuation details were shared with the Council.
Resolved – not to sell the land. **Proposed: Cllr Foreman, seconded: Cllr Smedley. 12 for with 2 abstentions.**
 The public and Cllr Layton joined the meeting.
- 2104/02** All members present and no absences.
- 2104/03** Public Participation – to receive any matters raised via email or phone by members of the public or by those members of the public present.
 Members of the public were there to observe.
- 2104/04** **Resolved** - the minutes of the Parish Council meeting held on 30th March, 2021 were approve as a true and correct record. **Proposed: Cllr Condliff, seconded: Cllr Layton. 14 for with 1 abstention.**
- 2104/05** To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 Cllr Knowles declared a personal interest in agenda item 2104/20.
 Cllrs Parkin & Harris declared a personal interest in agenda item 2104/17.
 Cllr Bond declared a personal and prejudicial interest in agenda item 2104/26.
- 2104/06** To note dispensations given to any member of the Council in respect of the agenda items listed.
 Dispensation granted with regard to item 2104/12 due to the Parish Council being Sole Trustee of WPGA.
- 2104/07** **Planning**
 a. To receive any decisions from NLC and to discuss the following applications received from NLC.
The following decisions were received from NLC.
2020/1626 – full planning permission to convert barn into a dwelling with a single storey rear extension, detached garage and new vehicular access at 38 High Street, Haxey.
2021/20 – planning permission to erect a dwelling at Lavenham House, Fields Road, East Lound was considered by the Planning Committee at its meeting on 26/04.
2021/95 – refusal of planning permission to erect a steel framed agricultural storage building for feed and farming equipment at Wakefield Lodge, Low Hall Road, East Lound.
2021/140 – full planning permission granted to erect a single storey side extension and associated works at 30 Park Lane, Westwoodside.

2021/305 – full planning permission to erect a single storey rear extension and garage conversion at 24 Holm Road, Westwoodside.

The following applications received from NLC were discussed by the Parish Council.

2021/253 – planning permission to erect two wooden stables at Langholme Barn, access road to Holme Tree Farm, Haxey.

Resolved – no objection or comment.

Proposed: Cllr Orton, seconded: Cllr Thorpe. All in favour.

2021/443 – application for determination of the requirement for prior approval to create a pond on land at Skyers Farm, off Turbary Road, Haxey Carr, Haxey.

Resolved – submit the following comments.

This is a prior approval for irrigation pond

Located in the LC14 Isle of Axholme Historic Landscape.

This application is for a pond for the use by an agricultural business, it is our view that we wish to support what is a successful business and have received assurances from the owner that its use will be restricted to an agricultural use.

The Parish Council recognise this development will have an impact on its environment and that the owner intends to put in place mitigating scrub and reeds that will soften its impact and also give rise to important habitat. It would therefore be helpful to have condition that a wildlife friendly planting scheme be approved before development carried-out.

It would be appropriate given its location in the Isle Axholme Historic Environment to place a condition relating to agricultural use only, that no leisure activities will be allowed so as to provide protection of the LC14 and the habitat and restrict associated issues created by human activity. Should it not be possible to apply condition as it a prior approval application, it is considered it should be subject to a full planning application.

The ownership could change and therefore the assurances the Parish Council have received may no longer remain.

Cllr Carlile added that as this is permitted development it would be down to NLC to decide if conditions are needed to protect the LC14 and therefore to submit a full planning application.

Proposed: Cllr Harris, seconded: Cllr Booth. All in favour.

2021/595 – planning permission to reduce the eaves height and re-roof the existing outbuilding and to erect a link corridor connecting the outbuilding to the house at Lilac Cottage, Upperthorpe Road, Westwoodside.

Resolved – no objection with the following comments: -

The address is incorrect, it is Upperthorpe Hill and it is within the building envelope.

The out building is not currently domestic use?

There is no listing on property and the overall footprint will increase slightly due to the link corridor. It should not give rise to a dominating feature.

There is no impact on privacy or the street scene

Proposed: Cllr Booth, seconded: Cllr Parkin. All in favour.

2021/598 – planning permission to erect a single storey first floor extension above the existing garage at 86 Doncaster Road, Westwoodside.

Resolved – no objection or comment.

Proposed: Cllr Booth, seconded: Cllr Thorpe. All in favour.

The following applications will be submitted under the Clerks Delegated Powers due to the time constraints.

2021/600 – application for determination of the requirement for prior approval for cattle building with attached hay barn at Cove Farm, Cove Road, Westwoodside.

Cllr Carlile to provide details for the Clerk to circulate and submit. This will be recorded in the May minutes.

2021/780 – application under the Overhead Lines Regulation 2009 to re-locate four supporting poles to enable the diversion of three span of high voltage overhead line to underground cable at Langholme Lakes, Westwoodside.

Resolved – no objection or comments.

Proposed: Cllr Booth, seconded: Cllr Condliff. 14 with I abstention.

b. Planning Enforcement update

- Land East of Richmond Farm, Station Road, Graizelound – information within c.
- Allendale, A161 – containers, horse boxes on site – information within c.
- Update on Willow Field and Walkabout Farm including recent report on Blackmoor Lane – information within c.
- Barn, Upperthorpe Road, Westwoodside. No information received.

c. To be notified of the response received from NLC with regard to Enforcement Issues determining any further actions required.

The letter was circulated prior to the meeting.

Clerk to ask for clarification in the form of a map of what is and what isn't permitted on the site.

Clerk to ask for copies of the caravan and camping certificates.

2104/08 Clerks Report

- a. Information received from a resident of litter picking of FP119. The resident has been thanked for their efforts.
- b. First instalment of the precept has been received from NLC.
- c. ERNLLCA Newsletter 16 - April 2021.
- d. Adoption of the Nottingham Minerals Local Plan.
- e. Assurances from the land owner with regard to PA/2021/443.
- f. Information from NLC that they have suspended the installation of any new bins across North Lincolnshire. NLC are considering removing dog waste bins and exchanging these for general waste bins to increase capacity across the area and improve efficiencies.

A full audit and stock condition survey is being carried out and this information will be cross referenced where NLC receive regular complaints of regularly overflowing bins or litter hotspots to ensure they have the correct bins in the correct places. Once the data has been collated Ward Members will be contacted to discuss area specific proposals on the way forward. The Parish Council expressed concern that this review should take place as soon as possible and implemented to avoid further pollution of the countryside which will no doubt occur if the review is protracted.

2104/09 Improvement / Projects

Highways / Neighbourhood Services / North Lincolnshire Council items.

2104/10 To determine actions required with regard to the maintenance of the hedge and the tree planting initiative at the Langholme Lane site.

The Woodland Trust have confirmed that the tree planting will take place in November/December of this year. There will hopefully be some volunteers to assist in the planting of the trees.

Site hedge quotes have been received but it was agreed the hedge does not need cutting at present.

The local farmer has stated that he is prepared to cut the hedge to government guidelines in the future and will provide a quote for this to be done.

The farmer has asked if he could mow the grass when ready to provide to his livestock. It was agreed that this could be done prior to the tree planting.

The gate and posts currently belong to the local farmer, Clerk to ask if they can be re-erected and donated to the land.

Clerk to also obtain a couple of quotes to install a gate with posts to the entrance of the field. Decision on the way forward for securing the site can then be made.

Reports / Updates

- 2104/11** To receive a report from the Ward Councillors on activities within North Lincolnshire Council.
Cllr Allcock stated that on 07/04 he had attended a Licensing Committee Meeting which included a proposal for a zoo licence for Shepherds Place. This was refused as they are not complying with the conditions. NLC Environment Department are aware and will be monitoring the animals on site. The A161 has been resurfaced to an excellent standard. The remaining area will be done in due course. Cllr Rose informed the meeting that the JustGo bus had received further government funding and they have purchased another bus specifically for the Isle.
The Local Plan publication for consultation is due on 10th May.
- 2104/12** To receive a report from the Westwoodside Playing Field Management Committee.
The minutes of the meeting held on 23/04 were circulated prior to this meeting. Noted
- 2104/13** To receive an update on Westwoodside Pond determining any actions required.
Cllr Parkin to install the new signs this week or the beginning of next. At the same time the barley bails will be put into the pond.
Cllr Parkin stated that the Westwoodside Pond Lights Committee had taken over the responsibility of aerating the water. Clerk to check that they are happy to continue for this year too.
Cllr Parkin had spoken with the pest controller who has no further time to commit for further checking. Current checking plan will therefore have to be acceptable.
- 2104/14** To receive a report on the progression of the Neighbourhood Plan (NHP) determining any actions required.
A NHP meeting was held on 22/04 and the notes will be circulated in due course.
The group was advised by NLC to wait until the Local Plan has been published to ensure that the Parish Council do need to go down the route of the creation of a NHP.

General Items

- 2203/15** To notify the Clerk of items to be placed on the agenda for the next meeting.
Items to be received by 17th May.
- 2104/16** To notify the Clerk of any items to be included in the information to be placed into the Arrow.
- Chairman's Annual Report.
 - Best Kept Village – planting early June, can residents please keep all areas tidy.
 - Lych gate repair plan.
- 2104/17** To determine actions required with regard to the state of repair of the Haxey Playing Field railings.
Item to be removed from the agenda. Cllr Rose to find out if NLC could contact HPFA to provide a report on the safety of the access/egress of the site.

Finance

- 2104/18** To receive a copy of the Financial Statement up to 27th April, 2021.
Item noted.
- 2104/19** To consider the renewal of the HWRA membership fee 2021/22.
Resolved – membership renewal was approved for 2021/22.
Proposed: Cllr Booth, seconded: Cllr Lindley. All in favour.
- 2104/20** To consider the renewal of the ERNLLCA membership fee 2021/22.
Resolved – membership renewal was approved for 2021/22.
Proposed: Cllr Booth, seconded: Cllr Condliff. 14 for with 1 abstention.
- 2104/21** To approve expenditure to refurbish the Haxey Hood relief carving.
Resolved – approval of the expenditure of £50.25.

Proposed: Cllr Booth, seconded: Cllr Harris. 14 for with 1 abstention.

It was noted that not all the receipts were present. Councillors are reminded that for financial transparency receipts should be obtained at all times.

2104/22 To consider the costs to refurbish the planting area at the public toilets, Haxey.

Resolved – a contractor was selected from the quotes provided which although not the cheapest was considered to be the best value to carry out the works which are to include the following: -

- Cutting back privet shrub in beds no3 & 4 on both sides to stop overhang.
- Remove privet from High Street bed no1 and any poor soil and rubble.
- Supply and install new organic matter and compost as required.
- Resecure coping stones with mortar as required.
- Removal of waste from site.

Clerk to ask that the works are started as soon as possible.

Clerk to inform NLC of the works.

Proposed: Cllr Bond, seconded: Cllr Condliff. All in favour.**2104/23** To consider attendance to the ERNLLCA training seminars.

Resolved – Clerk to book places for up to 3 Councillors on the training provided.

Proposed: Cllr Booth, seconded: Cllr Lindley. All in favour.**2104/24** To consider purchasing litter picking sets for the Parish Council.

Costings have been received from the NLC supplier.

Cllr Rose stated that he could organise equipment for litter picking events.

Item deferred to the next meeting on whether the Parish Council need to purchase any kits.

Clerk to ask NLC for a supply of red bags.

Grant Requests**2104/25** To consider a donation request from Lincolnshire Lowland Search and Rescue.

The Clerk has requested a breakdown of residents in the area that have been helped. No information has been received so far, therefore the item was deferred.

Expenditure**2104/26** To approve the following accounts.

Salary, expenses & admin		
HMRC	Employees Tax & NI and Employers NI	
BT	Phone & Broadband	£63.59
Universal Coatings Ltd	Container roof repairs	£1890.00
JB Rural Services Ltd	Epworth verges cut 1	£1,10.00
	Owston Ferry, Gunthorpe, West	£354.00
	Butterwick verges cut 1	
	Epworth verges cut 2	£1,100.00
Information Commissioners Office	Data Protection Registration fee	£35.00
Arrow Publications Ltd	Publication	£66.00
NS Groundcare	Haxey grass cuts 17/04	£210.00
	Haxey parish verges 17/04	£2,990.00
Axholme Wildlife Management	Pest control	£40.00
Total Expenditure 27 th April, 2021		£ 9,250.24

Resolved – approval of the monthly accounts for payment.

Proposed: Cllr Parkin, seconded: Cllr Thorpe. 14 for with 1 abstention.**2104/27** The time and date of the next meeting is as follows:

Annual Parish Meeting – Tuesday 4th May, 2021 at 6pm via a Zoom Platform.

Annual Meeting of the Parish Council - Tuesday 4th May, 2021 at 6.30pm via a Zoom Platform.

NORMAL PARISH COUNCIL MEETINGS HAVE BEEN SUSPENDED FROM 23 MARCH UNTIL FURTHER NOTICE.

THE PARISH COUNCIL MEETINGS WILL BE CONDUCTED VIRTUALLY ON A ZOOM PLATFORM WITH AGENDA AND MINUTES BEING PUBLISHED AS NORMAL.

IF YOU WOULD LIKE TO ATTEND THE NEXT MEETING, PLEASE PROVIDE THE CLERK WITH YOUR EMAIL AND AN INVITE WILL BE SENT ACCORDINGLY.

Residents are also able to raise any issues prior to a meeting through the Clerk to the Parish Council.

Appendix A

Summary of continuing and newly agreed actions.		
Minute number	Action	Review Date / Completion Date
2011/254	Repair of Greenhill wall – NLC are responsible for these costs.	Repairs have now been completed although there is some tidying up to do on one area of repair.
2013/245	Cemetery requirements	On-going
	NHP – future development plans	On-going – approval for designated area. Volunteer request. Waiting on completion of the NLC Local Plan.
	WWS Pond ducks/rats	Actions taken on the rats. Monitor & Ongoing actions.
2014/81	Gollands Lane Traffic	On-going
2014/177	Enforcement Issues	On-going
2001/22	Parish Beacon	Slabs to be laid, basket to be painted and plaque to be sourced.

Appendix B – Abbreviations

AA	Allotment Association
CCC	Caravan & Camping Club
CEP	Community Emergency Plan
Cllrs	Councillors
DPD	Development Plan Document
EA	Environmental Agency
ERNLLCA	East Riding & North Lincolnshire Local Council Advisors
FP	Footpath
HPFA	Haxey Playing Field Association
HMRC	Her Majesty's Revenue & Customs
HWRCC	Humber Wolds Rural Community Council
ICCM	Institute of Cemetery & Cremations Management
IDB	Internal Drainage Board
LDF	Local Development Framework
LWP	Land Working Party
LWT	Lincolnshire Wildlife Trust
NATs	Neighbourhood Action Teams
NHW	Neighbourhood Watch
NHP	Neighbourhood Plans
NLC	North Lincolnshire Council
NLH	North Lincolnshire Homes
PCC	Parochial Church Council
PCC	Police Crime Commissioner
PP	Planning permission
PPAG	Parish Plan Action Group
PROW	Public Right of Way
SSSI	Site of Special Scientific Interest
TEN	Temporary Event Notice
T & PC	Town & Parish Council
WLHH	We Live Here Haxey
WPFA	Westwoodside Playing Field Association
WPFMC	Westwoodside Playing Field Management Committee
WWS	Westwoodside