

HAXEY PARISH COUNCIL

Minutes from the virtual meeting held on Tuesday 22nd September, 2020 at 7pm.

The meeting was conducted via a Zoom platform as directed by Government Guidelines for the personal protection and social distancing due to the current Coronavirus Pandemic.

Present: Cllrs Bond, Booth, Carlile, Foreman, Harris, Holgate, Knowles, Layton, Lindley, Parkin, Smedley & Thorpe.

Also Present: 1 resident, Ward Cllr Allcock.

Chairman: Cllr Knowles presided.

Clerk: Deb Hotson

- 2009/01** Apologies for absence received from Cllr Condliff & Ward Cllr Rose. Cllr Layton had informed the Clerk he would be late joining the meeting due to work commitments.
- 2009/02** To determine the conduct of the Zoom meetings with regard to the visibility of those in attendance.
Cllr Holgate stated that it was disconcerting when members of the public join the Parish Council meeting and cannot be seen. If attending a normal meeting they would be visible. For transparency and in fairness to all other attendees those attending should use audio and video.
Cllr Carlile stated that with some old technology and sometimes the lack of competence there may be issues to do this.
Resolved – all those present to be visible as well as audible. **Proposed: Cllr Holgate, seconded: Cllr Lindley. 12 for with 1 against.**
- 2009/03** Public Participation – to receive any matters raised via email or phone by members of the public.
The one resident present stated he was happy to be visible as well as audible.
- 2009/04** **Resolved** - the minutes of the Parish Council meeting held on 25th August, 2020 were approved as a true and correct record. **Proposed: Cllr Thorpe, seconded: Cllr Foreman. 12 for with 1 abstention.**
- 2009/05** To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
Cllr Parkin and Cllr Harris declared a personal interest in agenda item 2009/07 2020/866 and 2020/1021.
Cllr Carlile declared a personal interest in agenda item 2009/07 2020/1346 and 2009/09.
Cllr Thorpe declared a personal interest in agenda item 2009/07 2020/1021.
Cllr Bond declared a personal interest in agenda item 2009/07 2020/1021.
The Council was advised that 2 of the Planning Applications to be discussed had been submitted by the Parish Council.
- 2009/06** To note dispensations given to any member of the Council in respect of the agenda items listed.
Dispensation granted with regard to item 2009/14 due to the Parish Council being Sole Trustee of WPFA.
- 2009/07** **Planning**
- a. To receive any decisions from NLC and to discuss the following applications received from NLC.
The following decisions were received from NLC.
2020/112 – appeal has been dismissed to erect a new dwelling at Beckville, Owston Ferry Road, Low Burnham.
2020/631 – full planning permission granted to erect six dwellings including associated works and demolition of existing agricultural buildings at The Farm Yard, Ferry Road, Graizelound.
2020/741 – full planning permission granted to erect a two-storey side extension at 1 Holly Villas, Station Road, Graizelound.

2020/972 – full planning permission granted to erect a single storey rear extension at Laburnham House, Upperthorpe Hill, Westwoodside.

2020/993 – full planning permission granted to erect a two-storey extension to the front at Molly Lodge, 64 Doncaster Road, Westwoodside.

2020/1011 – full planning permission granted to erect a single storey side extension and new porch to the front at 42a High Street, Haxey.

2020/1065 – full planning permission granted to erect a single storey rear extension at 7 Park Lane, Westwoodside.

2020/1209 – application for determination of the requirement for prior approval for an agricultural building to store machinery, produce, animal feed and straw at Oaklands Farm, Cove Road, Westwoodside is not required.

The following applications received from NLC were discussed by the Parish Council.

2020/866 – planning permission for a new tennis pavilion, extension and alterations to tennis courts at Haxey Playing Field, Haxey Lane, Haxey.

The old pavilion which is shared will remain for the football clubs, the proposed area should accommodate this and the re arranged courts. Agreement has been reached locally that a 2-metre safety gap between the tennis courts and cricket out field. We would ask that a condition be applied to ensure this.

Cllr Lindley raised concerns about the importance to keep the under 5's area. Cllr Booth added that it would be best that the children's play areas are located next to each other. Cllr Parkin stated that the under 5's area is remaining but will be relocated.

Resolved – no objection with the following comments: -

A specific condition that development shall not encroach to closer than two metres outside the established outfield boundary of the neighbouring Cricket Field.

Reason: For the safety of cricketers chasing a ball up to the north-west outfield boundary.

This should improve the general layout and visual aspect of the site.

The under 5's area is important to remain on site and relocated next to the other play area.

Proposed: Cllr Thorpe, seconded: Cllr Foreman. All in favour.

2020/1029 – outline planning permission to erect three dwellings including demolition of existing dwelling with all matters reserved for subsequent consideration at 47, The Gables, Low Street, Haxey.

Application resolved last meeting.

2020/1167 – planning application to change of use of land to burial land and move boundary fence at St Nicholas Church, Church Street, Haxey.

Resolved – no objection or comment. **Proposed: Cllr Harris, seconded: Cllr Thorpe. All in favour.**

2020/1325 – application for determination of the requirement for prior approval for a change of use of a building from office to a dwelling house at 15 Low Street, Haxey.

This is a prior approval and as such it appears to meet the criteria for change of use. What is disappointing is the shop has closed.

The premise does not have any land as this was developed under PA/2013/1455 consequently the owners have no provision for any amenity space for this conversion and no areas exists for bins other than on the pavement, no play area or communal space or other activities for a dwelling. We feel given no amenity space exists this is a material consideration which would normally not be allowed under the NLC local plan.

The case for no impact on parking on street we feel does not mitigate the fact that in this area the on-street parking is a problem, again the loss of land due to the development of PA/2013/1455 and the parking it provided only compounded the problem.

We conclude alternative uses such as for commercial use, flats or offering for sale to extend either the business next door or the residential property as an extension have not been explored or considered.

7.30pm Cllr Layton joined the meeting.

Resolved – submit the comments.

Proposed: Cllr Bond, seconded: Cllr Thorpe. 12 for with 1 abstention.

2020/1346 – planning permission to erect two storey and single storey extensions including installation of roof lights and associated works at Elwiss Farmhouse, Owston Ferry Road, Low Burnham.

A large plot inside the building envelope of Low Burnham. No privacy or over shadowing issues.

Generally, appears a reasonable request, our chief concern is the plans are basic and it is difficult to assess the visual impact of this development on its environment.

Resolved – no objection but to comment that the Parish Council are surprised and disappointed at the poor standard of application drawings that NLC are accepting.

Proposed: Cllr Bond, seconded: Cllr Booth. 12 for with 1 abstention.

The following application due to time constraints will be submitted to NLC under the Clerks delegated powers.

2020/1021 – planning permission to erect a 1.9m wall at 19 Lowcroft Meadow, Haxey.

Resolved – no objection or comments. **Proposed: Cllr Harris, seconded: Cllr Thorpe. 12 for with 1 abstention.**

b. Planning Enforcement update

Potential building appeared on the site related to PA/2011/0500 – no update has been received.

Allendale, A161 – containers, horse boxes on site – no update has been received.

Update on the two letters submitted to Head of Planning and CEO of North Lincolnshire - Willow Field and Walkabout Farm – A response has been received from the Head of Planning explaining that a site meeting will take place involving all the relevant departments and the Parish Council will then be provided with a full report. Cllr Allcock stated that he had pressed NLC to go out for a site meeting which will now take place by the end of the month.

With regard to the toilet/washing facilities effluent discharging into the dyke on a SSSI the Environmental Officer will be also arranging a site visit.

NLC Leader has been made aware of the concerns.

Cllr Carlile stated that the letter refers to the use of the PROW as not being in the powers of NLC to resolve and that the police should enforce this matter. It was hoped this would not be passed from one organisation to other and nothing is resolved.

Cllr Allcock stated that if any residents had any information these can be reported to the Environment Agency on 0800 807 060.

Cllr Harris asked if Cllr Allcock could follow up the previous concerns raised about the quality of planning application supporting documentation. Cllr Allcock said that he had previously raised this with the Head of Planning and he would do so again.

Clerk to report the potential breaches of planning with the siting of 2 residential caravan located on the A161, Low Burnham.

Clerk to chase up the report of a building on land opposite the parish field on Uppertorpe Road and add to the outstanding enforcement list.

2009/08 Clerks Report

- a. A resident in Haxey has offered anti-graffiti paint if ever required. The resident was thanked for his offer.
- b. Thank you note from the PCC for the recent VJ Day donation.
- c. NLC Great British September Clean. This was placed in the Arrow but there were no volunteers.
- d. Westwoodside Pond Light donation request to sort out the electrics. Clerk to request a copy of their accounts for the past year and a couple more quotes for the works. The Clerk to suggest that local tradesmen are used.

- e. Feedback received from one of the volunteers who has been regularly watering and maintaining the planting on Cove Road and the Newbigg area of Westwoodside. Clerk to acknowledge the hard work undertaken and send a letter of thanks.
- f. CPRE Countrywise Newsletter September 2020.
- g. Highway issues reported – corroded metal sign outside the Kings pub, overgrowing hedge on the junction of East Lound Road and Low Street and village sign at Westwoodside damaged. Cllr Allcock intervened with the signage and this is being resolved. Cllr Allcock also stated that the same had happened to the Low Burnham sign and he was sorting this one too. NLC were looking at smaller designs to ensure they were not knocked and damaged by large vehicles. Clerk to report the camera signage on B1396 that has been knocked and is leaning. Clerk to report the damage to the signage opposite the Nooking on A161.

Improvement / Projects

- 2009/09** To receive an updated with regard to the slabbing of the area under the Beacon, determining actions required.

Clerk is waiting for a letter from the Westwoodside Townsman stating that they are happy for the beacon to be located where it is and for the slabs to be laid as a H & S precaution. Westwoodside Townsman contact details to be provided to Cllr Booth. Post meeting note – details passed.

Clerk is still waiting for NLC Highways to attend the site to also provide authority to site the slabs.

Highways / Neighbourhood Services / North Lincolnshire Council items.

- 2009/10** To determine further actions required with regard to the status of the land and large trees located on Graizelound Field Road.

The trees will continue to be monitored by NLC. The grass will be cut under the delegated grass verge cutting. Item to be removed from the agenda. Clerk to update the residents.

- 2009/11** To be notified of the tree initiative received from NLC and NALC identifying any suitable locations and then determining actions required.

Cllr Smedley identified the Langholme Lane field, which is currently untenanted as an ideal community woodland. Long term maintenance and costs would have to be taken into consideration.

Haxey Playing Field and land on the Carrs were also identified.

It was agreed in principle to create a small group of Councillors to review the areas in the parish and provide a report for the next meeting.

- 2009/12** To be notified of the NLC Greenway Consultation information determining actions required.

Resolved – the Parish Council support the project. Clerk to suggest that the steps from the railway embankment into Epworth are considered. **Proposed: Cllr Lindley, seconded: Cllr Thorpe. All in favour.**

Reports / Updates

- 2009/13** To receive a report from the Ward Councillors on activities within North Lincolnshire Council.

Cllr Allcock informed the meeting that he has received a couple of complaints about the second repair to the Greenhill wall. Cllr Allcock had viewed both areas and agreed that the first repair was very good but the second area of repair was not good. NLC will attend site with a view to further works.

NLC are still working on the Local Plan and this has been delayed due to the new planning papers released from government.

Cllr Allcock to find out if the housing allocation is up to date.

- 2009/14** To receive a report from the Westwoodside Playing Field Management Committee.

The last meeting was held 24/09 and the next one is due 25/09.

- 2009/15** To receive an update on Westwoodside Pond determining any actions required.

Some rats have been trapped and the area will continue to be monitored.

Clerk to contact NLC stating that the Pond bin needs to be regularly emptied due to the rat issue. The pumps and straw bales are in place and seem to be doing their job.

Cllr Booth to obtain a further barley bale.

General Items

- 2009/16** To discuss the arrangements for the 2020 Remembrance Day Service determining actions required.
Cllr Booth has ordered the 2 wreaths for Remembrance Day. There will be no door to door collections taking place this year and Cllr Booth to write an article for the Arrow asking that residents support the British Legion in whatever ways they can.
The service will be arranged similar to the one for VJ Day. Cllr Booth to discuss with the vicar and the schools.

NLC have stated that they will not implement a road closure.

- 2009/17** To notify the Clerk of items to be placed on the agenda for the next meeting no later than 9th October.
Items to be provided to the Clerk.

- Personnel Committee Minutes – Clerk’s Annual Appraisal

- 2009/18** To notify the Clerk of any items to be included in the information to be placed into the Arrow.

- Remembrance update

Finance

- 2009/19** To receive a copy of the Financial Statement up to 25th August, 2020.

Item noted.

- 2009/20** To consider the renewal of the CPRE Membership fee for £36.

Resolved – approval to renew the membership.

Proposed: Cllr Thorpe, seconded: Cllr Booth. All in favour.

- 2009/21** To receive an update on the purchasing of additional dog bins and confirmation of the locations on Sandbeds Lane and Turbary Road.

The Clerk has obtained costs from NLC. £150 for a black plastic multi-use bin or £250 for a metal dog bin. The cost per collection is now on top of this purchase at £7 per collection. The proposed locations have been provided to NLC who will report back to the Parish Council if they are suitable. Further discussions at the next meeting.

- 2009/22** To consider the purchase of a notice board for Graizelound and the updating of a notice board.

Item deferred as no report/update received.

- 2009/23** To consider the quotes received for the Insurance Renewal for 2020.

3 quotes had been received which the Clerk went through with the Council.

Resolved – the insurance quote received from Zurich for a 3-year period was approved.

Proposed: Cllr Booth, seconded: Cllr Lindley. All in favour.

- 2009/24** To open the tenders received for the renting of the land located on Langholme Lane determining actions required.

In conjunction with item 2009/11 it was agreed to defer the opening of the tenders for up to 3 months until this item had been explored.

Resolved – Cllr Bond, Cllr Smedley. All in favour.

- 2009/25** To consider the land rent review for 2020-23 determining actions required.

Resolved – in view of the current financial climate it was agreed not to increase the rents at this time. Next rent review in 2023.

Proposed: Cllr Booth, seconded: Cllr Layton. 12 for with 1 abstention.

- 2009/26** To consider replacing and repositioning of the steel bench in the verge at the junction of Low Street and Haxey Lane.

Cllr Smedley to provide the Clerk with a spec to allow quotes to be obtained and any permissions from NLC. Further discussion at the next meeting.

Grant Requests

2009/27 To consider a donation request from LIVES.

Resolved – a sum of £100 to be provided to the local LIVES team.

Proposed: Cllr Booth, seconded: Cllr Lindley. All in favour.

Expenditure

2009/28 To approve the following accounts.

Salary, expenses & admin		
HMRC	Employees Tax & NI and Employers NI	
BT	Phone & Broadband – August	£63.59
	Phone & Broadband – September	£77.03
D Roberts	Parish Paths x 2 cuts	£4,544.59
Arrow Publication	August edition	£216.00
NS Groundcare	Haxey grass verges	£1,495.00
JB Rural Services	Various grass verges & PROWs	£240.00
		£30.00
		£1,110.00
		£192.00
		£582.00
		£354.00
		£1,110.00
NLC	Planning Fee – church fence	£256.00
Kyanite	Web Hosting	£141.46
NLC	Trade waste fee	£10.00
PKF Littlejohn	External Audit Fee	£360.00
S Ewen	Ground Maintenance - planting	£324.10
Total Expenditure 25 th August, 2020		£12,393.87

Resolved – approval of the monthly accounts for payment.

Proposed: Cllr Foreman, seconded: Cllr Lindley. All in favour.

It was suggested that there was a telegraph/electrical post on the parish field that the Parish Council could be receiving a wayleave for. Cllr Carlile to confirm its location and if necessary, the Clerk will contact the wayleave team.

Clerk to provide a breakdown of costs for the grass verge/PROW cutting.

2009/29 The time and date of the next meeting is Tuesday 20th October at 7pm via a Zoom Platform.

NORMAL PARISH COUNCIL MEETINGS HAVE BEEN SUSPENDED FROM 23 MARCH UNTIL FURTHER NOTICE.

THE PARISH COUNCIL MEETINGS WILL BE CONDUCTED VIRTUALLY ON A ZOOM PLATFORM WITH AGENDA AND MINUTES BEING PUBLISHED AS NORMAL.

IF YOU WOULD LIKE TO ATTEND THE NEXT MEETING PLEASE PROVIDE THE CLERK WITH YOUR EMAIL AND AN INVITE WILL BE SENT ACCORDINGLY.

Residents are also able to raise any issues prior to a meeting through the Clerk to the Parish Council.

Appendix A**Summary of continuing and newly agreed actions.**

Minute number	Action	Review Date / Completion Date
2011/254	Repair of Greenhill wall – NLC are responsible for these costs.	Repairs have now been completed although there is some tidying up to do on one area of repair.
2013/245	Cemetery requirements	On-going
	NHP – future development plans	On-going – approval for designated area. Volunteer request. Waiting on completion of the NLC Local Plan.
	WWS Pond ducks/rats	Actions taken on the rats. Monitor
2014/81	Gollands Lane Traffic	On-going
2014/177	Enforcement Issues	On-going
2001/22	Parish Beacon	Slabs to be laid and plaque to be sourced.

Appendix B – Abbreviations

AA	Allotment Association
CCC	Caravan & Camping Club
CEP	Community Emergency Plan
Cllrs	Councillors
DPD	Development Plan Document
EA	Environmental Agency
ERNLLCA	East Riding & North Lincolnshire Local Council Advisors
FP	Footpath
HPFA	Haxey Playing Field Association
HMRC	Her Majesty's Revenue & Customs
HWRCC	Humber Wolds Rural Community Council
ICCM	Institute of Cemetery & Cremations Management
IDB	Internal Drainage Board
LDF	Local Development Framework
LWP	Land Working Party
LWT	Lincolnshire Wildlife Trust
NATs	Neighbourhood Action Teams
NHW	Neighbourhood Watch
NHP	Neighbourhood Plans
NLC	North Lincolnshire Council
NLH	North Lincolnshire Homes
PCC	Parochial Church Council
PCC	Police Crime Commissioner
PP	Planning permission
PPAG	Parish Plan Action Group
PROW	Public Right of Way
SSSI	Site of Special Scientific Interest
TEN	Temporary Event Notice
T & PC	Town & Parish Council
WLHH	We Live Here Haxey
WPFA	Westwoodside Playing Field Association
WPFMC	Westwoodside Playing Field Management Committee
WWS	Westwoodside