

## HAXEY PARISH COUNCIL

**Minutes from the meeting held on Tuesday 26<sup>th</sup> November, 2019 at 7pm at The Foreman Carter Centre, Westwoodside Playing Field, Westwoodside.**

**Present:** Cllrs Bond, Booth, Carlile, Condliff, Foreman, Harris, Holgate, Knowles, Layton, Lindley, Orton, Parkin, Smedley & Thorpe.

**Also Present:** Deb Hotson – Parish Clerk, Cllr Allcock & 6 residents.

**Chairman:** Cllr Knowles presided.

**1911/01** Apologies for absence received from Cllr Fiddler.

**1911/02 Resolved** - to temporarily suspend the meeting for a period of normally, up to 15 minutes, but at the Chairman's discretion to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened. A resident informed the Parish Council that he was still having parking issues and could not access or egress his property when cars were parked opposite his driveway. The resident will email the relevant photos for the Clerk to pass on to NLC Highways. The resident stated that the bus could not get through or a Co-op delivery lorry at one point due to parked cars.

Cllr Knowles stated that a meeting had been held with the NLC Highway department who had viewed the road situation and are looking to create a plan from their findings.

Cllr Bond stated that there was a similar situation building up on Brethergate.

Another resident stated that he had a near miss with a child running from behind parked cars on the Nooking at school time and that the parking was still a major issue and the new car parking area was not enough. It was suggested that the child running out was lack of parental supervision.

Cllr Allcock stated that NLC are still looking at the placement of double yellow lines in the area.

Cllr Allcock stated that the land purchased and made into a car park was the only land available for sale. Cllr Lindley stated that it was hard going to obtain the land and it had gone a long way to alleviate the parking issues. **Resolved** – to reopen the meeting.

**1911/03 Resolved** - To approve the minutes of the Parish Council meeting held on 29<sup>th</sup> October, 2019.

**Proposed: Cllr Thorpe, seconded: Cllr Smedley. 12 for with 2 abstentions.**

**1911/04** To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Lindley declared a personal interest in agenda item 1911/06 2019/1868.

Cllr Carlile declared a personal interest in agenda item 1911/06 2019/1868, 1911/23 & 1911/29.

**1911/05** To note dispensations given to any member of the Council in respect of the agenda items listed.

Dispensation granted with regard to item 1911/14 due to the Parish Council being Sole Trustee of WPFA.

**1911/06** **Planning**

- a. To receive any decisions from NLC and to discuss the following application received from NLC. To following decisions were received from NLC.

**2018/2403** – appeal submitted to the Secretary of State for outline planning permission to erect two dwellings with access not reserved for subsequent approval at land to the rear of 9 Nethergate, Westwoodside.

**2019/1422** – full planning permission granted to erect an external canopy to side of existing classroom at Haxey C of E School, the Nooking, Haxey.

**2019/1521** – refusal of planning permission for 4 residential plots with access and layout not reserved for subsequent approval at Brooklyn, 76 Akeferry Road, Westwoodside.

**2019/1532** – refusal of planning permission to remove condition 2 of 2/0052/87/PA to allow unrestricted occupation of dwelling at Sandbeds Farm, Sandbeds Lane, Westwoodside.

**2019/1543** – full planning permission granted to replace access road bridge at Sewage Works, Haxey.

**2019/1644** – determination of the requirement for prior approval for demolition of timber and brick single storey structure at Beckville, Owston Ferry Road, Low Burnham.

**2019/1659** – planning application for a non-material amendment to PA/2018/887 at 11 Farriers Fold, Haxey to remove the parapet on the side elevation to fascia level and install 2 roof lights are acceptable.

**2018/2473** – to erect 2 storey rear extension, single storey side extension and erect a garage at Allenbank, Doncaster Road, Westwoodside. This application was sent to Wroot Parish Council who passed no comment, it is actually bordering both Wroot and Westwoodside. The Planning Authority stated that they were extremely sorry the application was now determined and no further comments could be considered. The automatic system took the parish to be Wroot. A reminder to the validation staff has been sent and questions have been asked of the IT support to look at the automation process. The following applications received from NLC were discussed by the Parish Council.

**2019/1541** – planning permission to erect a dwelling including associated works at 31 Haxey Lane, Haxey.

While the application does not specify, it is the site of PA/2018/364 for which outline planning and demolition of bungalow has been granted. So, in essence it is reserved matters.

The bungalow has been demolished and the proposal sits within the parameters set in PA 364 is of a size and finish similar to its immediate street scene.

**Resolved** – no objection or comments.

**Proposed: Cllr Foreman, seconded: Cllr Orton. All in favour.**

**2019/1779** – outline planning permission to erect a dwelling with all matters reserved for subsequent approval at land rear of Corner House, 3 Newbigg, Westwoodside.

The site is large and comprises of a large garden and some old out buildings which can be classed as previously developed. It falls within the building envelope of Westwoodside. It is set in an area of mixed housing types.

It is infill however, largely on the current garden with the out buildings supplying, on demolition, access.

Current NPPF policy 70 clearly states **Plans should consider the case for setting out policies to resist inappropriate development of residential gardens, for example where development would cause harm to the local area.**

We consider this part of NPPF and in particular the spaces which give rural villages their character of openness.

The access while it is proposing can be widened, is on to Commons side close to the junction with the B1396. This area has been subject to considerable parking problems resulting in restricted parking and it is considered this access may prove dangerous.

On balance we consider the loss of a garden would normally be unacceptable but given the mix of garden/brownfield, its position out of sight in relation to the road network mitigates its impact as previously stated due to the mix of housing types.

This is outline permission there is no indication of the size of the proposed dwelling in terms of its footprint or height and until this information is available, we should object, as we cannot determine its overall effect on the character of the area or whether it will be appropriate for the size of the plot.

**Resolved** – object with the comments.

**Proposed: Cllr Carlile, seconded: Cllr Condliff. 7 for, 6 against and 1 abstention.**

**2019/1811** – planning permission to erect a single storey side extension with pitched roof and associated works at 10 Hayfield Close, Haxey.

A modest plot in a modern housing estate, the extension is relatively small. Well presented, good design in its street scene.

**Resolved** – no objection or comment.

**Proposed: Cllr Harris, seconded: Cllr Foreman. 13 for with 1 abstention.**

**2019/1868** – planning permission to erect a first-floor extension including associated works at Mere House, Tower Hill, Westwoodside.

A modest plot with one of the older more traditional dwellings of Haxey. There would be little difference in the footprint as the proposal will be over an existing single-story flat roof extension. All finishes are of a similar finish to current property.

Highly visible on approaching village from Water Tower, wooden frames would be more in keeping with the character of the building. Its location is close to the Church and other older properties.

**Resolved** – no objection or comment.

**Proposed: Cllr Foreman, seconded: Cllr Orton. 12 for, 1 against and 1 abstention.**

**2019/1955** – proposed public phone box removal at High Street, Haxey, DN9 2HH.

The phone box is a piece of the Heritage and should be retained.

**Resolved** – keep the phone box, Clerk to proceed with the adoption process.

**Proposed: Cllr Bond, seconded: Cllr Parkin. 12 for with 2 against.**

The following application due to the time constraints will be submitted to NLC under the Clerks Delegated Powers.

**2019/1945** – advertisement consent to retain two free standing signs at Holly Villas, Station Road, Graizelound.

**Resolved** - objection to the advertisement signs as they are ugly and detract from the street scene. It was suggested the applicant should approach NLC to obtain the brown information signs that are standard for the area.

**Proposed: Cllr Holgate, seconded: Cllr Orton 10 for, 3 against and 1 abstention.**

b. To receive an update on planning issues.

- Willow Fields/Walkabout Farm – no update received from NLC.
- Advertising signs – Oak Tree Fisheries, Graizelound – as above 2019/1945.

## **1911/07 Clerks Report**

- a. Request received from a resident to install signage around the Isle telling drivers to give cyclists 1.5m when passing. Clerk to pass on to NLC.
- b. NLC to take a look at the options to install signage for PROW Vicars Trod. NLC have been out on site and will be contacting the resident adjacent to the PROW with a view to installing the signage on the footpath.
- c. Concerns raised by a resident for an overgrowing hedge on the stretch of A161 between the Chapel and Hallgarth Lane in Low Burnham which is pushing pedestrians into the road. Clerk has reported to NLC Highway department.
- d. ERNLLCA Smaller Council Committee – those councils under an electorate of 6000 are encouraged to vote for 3 committee members who will represent the interests of smaller councils nationally. L Smithson, R Granger and J Burton were selected – Clerk to put forward.
- e. NALC Strengthening Police Powers to tackle unauthorised encampments. Item for the next meeting.
- f. Reminder of the NLC Code of Conduct Training Event scheduled for 28/11 and 04/12.

- g. Haxey Toilet Block – works inside are nearing completion. Clerk has asked for an update on the boundary wall which keeps getting vandalised and it is suggested is removed.
- h. Internal Audit carried out on the Allotment Year End 18/19 accounts – all in order.
- i. Town & Parish Council Liaison meeting update – no further progress, Assistant Director waiting for approval on the proposal put forward.
- j. Environmental Agency flood updates.
- k. North Lincolnshire Residents Panel information circulated, put on the website and notice boards. This will allow residents to have a say on local issues.
- l. Thank you from Paul Cooke for his certificate of appreciation.
- m. Land/trees – Graizelound Field Road – NLC are now stating that no works can be undertaken without the landowner's permission. Now passed to Neighbourhood Services who have stated that they are looking into some safety issues and booking Traffic Management if required. Clerk will follow up again prior to the next Parish Council meeting.

### **1911/08 Improvement / Projects**

#### **Highways / Neighbourhood Services / North Lincolnshire Council items**

### **1911/09 To receive any update about the traffic issues on Church Street and High Street in Haxey determining actions required.**

A site meeting has taken place with Parish Councillors and NLC Highway representatives.

NLC have taken the action to write a recommendation and provide to the Parish Council.

Part of this plan is to move the bus stop that is situated to the east of the Co-op and move to the front of the Co-op which will also see road traffic management installed, stopping vehicles parking in this area with the option of a bus shelter which has been muted in the past.

**Resolved** – Clerk to pursue grant funding for a bus shelter as detailed in the photo provided.

**Proposed: Cllr Smedley, seconded: Cllr Carlile, 10 for and 4 against.**

**Resolved** – no seat in the shelter due to the possibility of youths congregating in the area and ongoing maintenance costs.

**Proposed: Cllr Condliff, seconded: Cllr Carlile, 8 for, 2 against and 4 abstentions.**

Signage to indicate the Church Hall and parking is available was agreed. Clerk to inform NLC.

The purchase of cones for events will be deferred until clarification is sought on who will put these out when events were taking place and where will they be stored.

### **1911/10 To be notified of the future of Haxey Library determining any actions required.**

Cllr Condliff stated that there has been a lot of volunteers and NLC Library Services are currently interviewing for positions who will be nominated to be part of a rota. Training will take place in December with a view to starting in January.

### **1911/11 To receive an update on the Community Speed Watch scheme volunteer's response determining actions required.**

The Clerk has received one volunteer to date and will re-advertise in the next Arrow.

### **1911/12 To determine actions required with regard to the NLC Environment Funding Grant.**

The Clerk attended an event on 11/10 and a letter has now been received from NLC asking for funding requests.

NLC is launching a unique and ambitious £150k grant funding scheme that helps protect and enhance our environment. They will support projects for the following: -

- Install sustainable energy systems in community buildings.
- Develop and roll out community composting schemes.
- Develop community leaders who encourage sustainability.
- Encourage community ownership and management of biodiversity and wildlife rich spaces.
- Support sustainable travel.

Schemes could include rainwater harvesting, tree planting, community orchards, solar panel installation and a vast range of other environmental projects.

Any ideas to be provided to the Clerk prior to the next meeting.

Clerk to provide Cllr Lindley with the contact details at NLC.

### **Reports / Updates**

#### **1911/13 To receive a report from the Ward Councillors on activities within North Lincolnshire Council.**

Apologies received from Cllr Rose.

Cllr Allcock stated that new bricks have been sourced for the Greenhill repairs that are an almost match for the current bricks on site. The old bricks from the accidents have been reclaimed and Cllr Allcock is hopeful the wall will be repaired prior to the works starting on the Nooking.

Due to the bad weather road works have been put back. There is an NLC meeting this coming Friday and High Street/Low Street, Haxey is still high on the priority list.

Various areas in the parish has been flooded and sandbags have been issued.

Surface water on the A161 was a problem and a gully tanker were called out. The main issues have been water running off the fields.

NLC and Severn Trent will be working together to resolve future issues.

The new pump on Doncaster Road is also being investigated with cameras.

NLC are looking at the causes of the Westwoodside pond flooding. Cllr Foreman added that the water runs from both Commonsides and Upperthorpe into the pond as there are no drains.

Cllr Condliff stated that the drainage work that had been carried out at the war memorial have worked and this was an excellent job.

#### **1911/14 To receive a report from the Westwoodside Playing Field Management Committee.**

The minutes were circulated prior to the meeting.

The defibrillator had been installed; clerk is to register with NLC for ongoing maintenance.

Cllr Condliff stated that no training is required with regard to the defib as when you call 999 both the operator and the equipment will provide all required. Clerk to put the information into the next Arrow. New equipment is being purchased to clean the MUGA which will pay for itself in the first year of purchase.

#### **1911/15 To receive an update report on hydro-carbon activities in the area.**

Item deferred due to Cllr Fiddler not being present.

#### **1911/16 To receive an update report on the Military Memorial Group determining any actions required.**

Cllr Knowles updated the meeting. The last meeting was held on 8/11 and that 2 major crashes have been identified. Terry Condliff has identified a Senior Officer at RAF Coningsby to attend the Owston Ferry Lancaster crash dedication next April and the Clerk along with Cllrs Condliff and Knowles are attending a meeting in December at North Lindsey College to discuss the students becoming involved in the creation of a structure to commemorate the fallen.

#### **1911/17 To receive an update report from the Heritage Group Meeting determining any actions required.**

The Heritage fund has provided more funding for the refurbishment of the Haxey Pinfold with the proviso that the heritage sign will be updated to include the funding. Clerk to manage.

#### **1911/18 To receive an update report with regard to the NALC VE Day 75 – 8<sup>th</sup> May, 2020 anniversary determining any actions required.**

The notes from the meeting held 18/11 were circulated prior to the meeting. Six Cllrs attended and all have been given roles. The next meeting is scheduled for 09/12 and all are invited to attend.

#### **1911/19 To determine actions required with regard to planting for 2020.**

Clerk to add handyman article in again to this months Arrow as no one has come forward. In the meantime, Cllrs Bond, Layton and Smedley will manage the planting.

There will be no winter planting this year.

**1911/20** To receive an update report from the ERNLLCA Conference determining any actions required.

Several Cllrs attended and enjoyed the day.

Cllr Knowles stated that the presentations he attended were very good including the Land Registry presentation which highlighted that they have no idea what happens at Town & Parish Council level. Beverley Town Council Clerk provided a presentation on Civic Duties.

There were other presentations on devolved responsibilities of which the Parish Council are currently undertaking the Parish Paths and Grass Verge cutting.

Cllr Booth attended the Elections/Co-option presentation which was informative although the presenter was not very good.

Cllr Bond attended a presentation from an Insurance Company.

**1911/21** To receive an update report on the Westwoodside Pond determining any actions required.

At the recent Finance meeting monies were put aside for minor maintenance works on the pond for the forthcoming year.

There were numerous complaints received about it breaching the bank and running into the road. It was agreed the pond will need dredging in due course but the blocked drain needs sorting as soon as. Cllr Allcock stated NLC will be investigating the causes of the flooding and will keep the Parish Council up to date with the findings. Cllrs Foreman and Parkin to locate the drain with a view to unblocking it.

Cllr Foreman stated that the Ponds Lights Committee were trying to sort the pond out for the Christmas Lights switch-on event.

It was stated that a comprehensive professional report was required detailing the works required.

**1911/22** To receive an update report on the churchyard memorial checks determining further actions required.

**Resolved** – a sum of £296.20 was approved to apply for the faculty to carry out the checks.

**Proposed: Cllr Smedley, seconded: Cllr Booth. All in favour.**

**1911/23** To receive an update report on the LWP meeting held including Parish Assets, determining actions required.

The notes were circulated prior to the meeting. NLC have gifted a field adjacent to Upperthorpe between Haxey and Westwoodside for £1 which the Parish Council have accepted.

The transfer documents have been received.

**Resolved** - to execute the Transfer Deed (as circulated to all Councillors before this meeting) from North Lincolnshire Council of land on the south side of Upperthorpe Road, Haxey being selion numbered 894 on the Enclosure Award Map for the parish of Haxey and to authorise Cllr Knowles (Chair) and Cllr Condliff (Vice Chair) to sign in that regard in the presence of the Clerk as witness.

**Proposed: Cllr Foreman, seconded: Cllr Thorpe. 13 for with 1 abstention.**

**Resolved** – the following disclaimer will be placed into the next Arrow, on the website and notice boards.

Haxey Parish Council has no involvement in the Haxey Hood; it has not and does not authorise the event to be held on nor to cross any land owned by it; any persons attending or taking part in the event do so entirely at their own risk; Haxey Parish Council has no responsibility for any injury, death, damage or loss directly or indirectly incurred or caused whilst participating in, observing or attending the Haxey Hood.

Except only where specifically advertised Haxey Parish Council has not and does not authorise any Public Event to be held on nor to cross any land owned by it; any persons attending or taking part in any Public Event do so entirely at their own risk; Haxey Parish Council has no responsibility for any injury, death, damage or loss directly or indirectly incurred or caused whilst participating in, observing or attending any Public Event.

**Proposed: Cllr Harris, seconded: Cllr Thorpe. 11 for, 1 against and 2 abstentions.**

The field spec and plan for the land clearance will be advertised and best endeavors to obtain 3 quotes for this work.

The availability of the Tenancy of the land for agricultural use will be advertised as soon as possible and tenders will be required by 12<sup>th</sup> December when the LWP will select a Tenant. The Tenancy agreement (FBT) will be placed on to the next agenda for further consultation.

If the Parish Council go down the route of claiming adverse possession on the small areas of land abutting this new piece of land then NLC have stated they would support the Parish Council if there is an evidential base to support a claim of adverse possession.

The costs incurred to date include the £500 for the transfer and the capped £1000 for the research and advice to sort out the insurance, attendance at an LWP meeting and part of the searches not carried out by NLC.

### **General Items**

**1911/24** Request for article (s) for the next month's Arrow article.

- Community Speed Watch volunteers.
- New defibrillator.
- Planting Handyman.
- Tenancy Agreement.

**1911/25** To notify the Clerk of items to be placed on the agenda for the next meeting no later than 6<sup>th</sup> December, 2019.

### **Finance**

**1911/26** To receive a copy of the Financial Statement up to 26<sup>th</sup> November, 2019.

Noted.

**1911/27** To approve the HWRA reduced Membership Fee up to April 2020 of £12.50.

**Resolved** – approval for membership fee. **Proposed: Cllr Condliff, seconded: Cllr Layton. All in favour.**

**1911/28** To approve the costs to have the defibrillator installed at the centre.

**Resolved** – approval of a cost of £85 excluding VAT. **Proposed: Cllr Harris, seconded: Cllr Bond. All in favour.**

**1911/29** To approve funds to purchase a plaque to mount on the Beacon.

Cllr Foreman to speak with Steve Jones to obtain the wording for the plaque and Cllr Thorpe to procure a plaque for the Beacon.

**1911/30** **Grant Requests**

No pending grant requests.

### **Expenditure**

**1911/31** To approve the following accounts.

Salary, expenses & admin		
HMRC	Employees Tax & NI and Employers NI	
HWRA	Membership Fee	£12.50
NS Groundcare	Grass cutting	£240.00
I Thorpe	Travel expenses	£79.60
WPFA	Hire of room	£400.00
TJ Coaches	Remembrance Service bus	£140.00
BT	Broadband & phone	£157.01
Arrow Publication	November Issue	£270.00
D Knowles	Travel expenses	£34.00
Bishop of Lincoln	Memorial safety check faculty	£296.20
Total Expenditure 26 <sup>th</sup> November, 2019		£2,753.59

**Resolved** – the accounts were approved for payment.

**Proposed: Cllr Thorpe, seconded: Cllr booth. 13 for with 1 abstention.**

**1911/32** To confirm the date and time of the next meeting as being Tuesday 17<sup>th</sup> December, 2019 at 7pm to be held in The Foreman Carter Centre, Westwoodside.

### Appendix A

<b>Summary of continuing and newly agreed actions.</b>		
<b>Minute number</b>	<b>Action</b>	<b>Review Date / Completion Date</b>
2011/234	Investigate the status of the Pinfolds	On-going. East Lound has now been completed. Funding has been obtained for Haxey.
2011/254	Repair of Greenhill wall – NLC are responsible for these costs.	On-going as part of discussions with NLC.
	Potential Fracking Issue	On-going
2013/245	Cemetery requirements	On-going
	NHP – future development plans	On-going – registration for designated area submitted to NLC.
	WWS Pond ducks	Monitor
2014/81	Gollands Lane Traffic	On-going
2014/177	Enforcement Issues	On-going
1608/08	Parish Beacon	Plaque to be sourced.

### Appendix B – Abbreviations

AA	Allotment Association
CCC	Caravan & Camping Club
CEP	Community Emergency Plan
Cllrs	Councillors
DPD	Development Plan Document
EA	Environmental Agency
ERNLLCA	East Riding & North Lincolnshire Local Council Advisors
FP	Footpath
HPFA	Haxey Playing Field Association
HMRC	Her Majesty's Revenue & Customs
HWRCC	Humber Wolds Rural Community Council
ICCM	Institute of Cemetery & Cremations Management
IDB	Internal Drainage Board
LDF	Local Development Framework
LWP	Land Working Party
LWT	Lincolnshire Wildlife Trust
NATs	Neighbourhood Action Teams
NHW	Neighbourhood Watch
NHP	Neighbourhood Plans
NLC	North Lincolnshire Council
NLH	North Lincolnshire Homes
PCC	Parochial Church Council
PCC	Police Crime Commissioner
PP	Planning permission
PPAG	Parish Plan Action Group
PROW	Public Right of Way
SSSI	Site of Special Scientific Interest
TEN	Temporary Event Notice
T & PC	Town & Parish Council
WP	Working Party
WPFA	Westwoodside Playing Field Association

WPFMC  
WWS

Westwoodside Playing Field Management Committee  
Westwoodside