

HAXEY PARISH COUNCIL

Minutes from the meeting held on Tuesday 27th August, 2019 at 6.30pm at The Foreman Carter Centre, Westwoodside Playing Field, Westwoodside.

Present: Cllrs Booth, Carlile, Condliff, Fiddler, Foreman, Harris, Holgate, Knowles, Lindley, Orton, Parkin, Smedley & Thorpe.

Also Present: Deb Hotson – Parish Clerk, Cllr Allcock & 5 residents.

Chairman: Cllr Knowles presided.

Public Participation

Cllr Knowles stated that the format of the agenda would be changing to incorporate public participation within the agenda. The Clerk will explain further under Clerks Report when a decision would be made on the process.

Past retired Parish Councillors Ron Allcock and Nev Whitehead were presented with Certificate of Appreciation from the Parish Council. Nev Whitehead has served on the Parish Council for 40 years, chairman for 10 years and Ron Allcock 17 years, chairman for 2 years.

Anne Everett from Low Burnham stated that she and residents were thrilled to get the awards for the recent Best Kept Village.

A resident left the meeting.

Cllr Knowles opened the meeting.

1908/01 Apologies for absence received from Cllrs Bond & Layton.

1908/02 **Resolved** - the minutes of the Parish Council meeting held on 30th July, 2019 were approved with the agreed amendment as a true and correct record. **Proposed: Cllr Carlile, seconded: Cllr Harris. 12 for with 1 abstention.**

1908/03 To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Thorpe declared a personal interest in agenda item 1908/05 2019/1265.

Cllr Harris declared a personal interest in agenda item 1908/12.

Cllr Carlile declared a personal interest in agenda item 1908/36.

1908/04 To note dispensations given to any member of the Council in respect of the agenda items listed.

Dispensation granted with regard to item 1908/16 due to the Parish Council being Sole Trustee of WPGA.

1908/05 **Planning**

- a. To receive any decisions from NLC and to discuss the following application received from NLC. The following decisions were received from NLC.

2018/2361 – full planning permission granted to change residential land use, erect a detached bungalow thereon and re-site a Dutch barn at the Caravan, The Meadows, Carr Lane, East Lound.

2019/697 – full planning permission granted to install biomass boiler, convert stable to office, extend roof to form covered store and associated alterations at Holme Tree Farm, Haxey. Cllr Carlile added that when resolving this application there had been no information on what type of business this was. The Planning Committee were provided a letter detailing the business, if this had been available for the Parish Council then they may have resolved differently thus resulting in not having to go to the Planning Committee.

Clerk to ask for a copy for the letter and ask why this had not been available on line for consideration at the time of the consultation.

2019/922 – full planning permission to erect a single storey front extension at 5 Marlborough Avenue, Haxey.

2019/1117 – application for permission in principle to erect one to three dwellings at land adjacent to 61 Haxey Lane, Haxey will be considered by the NLC Planning Committee at its meeting on 28/08/19.

The following applications received from NLC were discussed by the Parish Council.

2019/1140 – planning permission to erect a single storey rear extension at Mill House, A161 between Epworth and Haxey, Low Burnham.

Single story extension, it is infill in the L shape of the property. It is close to the listed mill in the open countryside.

The proposal should not impact on the listed mill and the site is large enough to accommodate the proposal without impacting on its setting in the open countryside.

Resolved – no objection or comment.

Proposed: Cllr Carlile, seconded: Cllr Orton. All in favour.

A further resident joined the meeting.

2019/1182 – planning permission to erect a dormer bungalow with integral garage at 34 Doncaster Road, Westwoodside.

Resolved – object with the following comments.

The proposal is for a dormer bungalow and garage in the rear garden of number 34 Doncaster Road, with access to Doncaster Road via the side of the property. It is back land development and will further damage this area of Westwoodside to which this Parish Council has consistently objected to this kind of development and are again asked to make a decision in order to curb the damage already done to the character of the area. It relies on yet another small drive to access Doncaster Road which has seen a number of these accesses being developed along Doncaster Road.

It is again another example of garden development to which this Parish Council objects and is supported on the Action Plan of the parish plan page 22, it again diminishes the character of a rural settlement and is contrary to NPPF 70.

It does not fulfil any local need for housing being neither social housing, nor affordable housing and would only further the supply of private housing, for which no evidence is available to support its need.

Action plan Parish plan page 22. *Restrict new housing development in certain locations e.g. greenfield site and in gardens*

*NPPF 70 - Where an allowance is to be made for windfall sites as part of anticipated supply, there should be compelling evidence that they will provide a reliable source of supply. Any allowance should be realistic having regard to the strategic housing land availability assessment, historic windfall delivery rates and expected future trends. **Plans should consider the case for setting out policies to resist inappropriate development of residential gardens, for example where development would cause harm to the local area.***

Proposed: Cllr Carlile, seconded: Cllr Booth. All in favour.

2019/1206 – planning permission to erect a replacement detached garage at 22 Doncaster Road, Westwoodside.

It is noted this is a replacement, it is not clear if the old garage required permission to be demolished. The application states work not started which may be at odds with the removal of the old garage.

No plan is available for the old garage and so it is difficult to assess the difference in size. The proposed garage appears to be set slightly away from the boundary and should not cause any issues of over shadowing of neighbouring properties.

Resolved – no objection or comment.

Proposed: Cllr Foreman, seconded: Cllr Orton. All in favour.

2019/1209 – planning application to vary condition 2 of PA/2017/962 to erect a replacement dwelling at 2 Nethergate, Westwoodside.

Haxey Parish Council did not object or comment on the previous application. The main alteration is the addition of a first-floor window to the south elevation onto Akeferry Road to accommodate the internal addition of a bedroom and other internal change.

Overall the size of the building appears to be smaller

Resolved – no objection or comment.

Proposed: Cllr Harris, seconded: Cllr Lindley. All in favour.

2019/1211 – planning permission to erect a single storey side and rear extension following demolition of existing conservatory at 3 Park Close, Westwoodside.

To all intents and purposes a rear extension to replace the conservatory, it extends to the side hence the application for side extension.

The plot is a good size and can accommodate the proposal, it should not impact on privacy or create any over shadowing.

Resolved – no objection or comment.

Proposed: Cllr Booth, seconded: Cllr Smedley. All in favour.

2019/1250 – planning permission for roof lift to facilitate extended first floor living accommodation at Hill Farm, A161 between Epworth and Haxey, Low Burnham.

Planning Working Group Comments: a large elongated plot on the side of the busy A161 through Low Burnham. We note the cladding proposes a change in colour, all cladding should in our view be in the same colour rather than 2 tone and it is not clear if the intention is to remove the current cladding. It is our view the cladding the whole of the extension is not in character of the area and is in a prominent position in relation to the main road running through a rural village. It will create a dominant and over bearing building in its current street scene.

It will create an extension which is larger than the original historic house and is in our view constitutes overdevelopment of the site.

Resolved – no objection or comment.

Proposed: Cllr Orton, seconded: Cllr Foreman. 9 for with 4 against.

2019/1265 – application for determination of the requirement for prior approval for an agricultural building for storage of animal feed and hay/straw at Coneygarth Farm, 12 Turbary Road, Haxey.

Resolved – no objection with the following comment.

The site is in the open countryside LC14, we note the HERS comments and agree it could be better sited so as not to impact on the open countryside and there appears space within the current farm yard which would give screening by the other buildings at reduce its impact on the area.

Proposed: Cllr Booth, seconded: Cllr Condliff. 7 for, 5 against and 1 abstention.

2019/1441 – application for approval of reserved matters (appearance, landscaping, layout and scale) pursuant to outline application PA/2016/1036 to erect dwelling at Croftbank Farm, Langholme Lane, Westwoodside.

Resolved – object with the following comments.

This application was approved on the 19th October 2016 and was subject to a condition 3 reserved matters to be submitted for approval within three years and therefore complies with this condition.

The Parish Council did not object but did look for conditions, one of which was it be built in a style representative of a rural area. While a large building in its environment it appears to be design of high standard. The Council considered that the proposal was too large and objected to it on those grounds. **Proposed: Cllr Booth, seconded: Cllr Condliff. 9 for with 4 against.**

- b. To receive an update on planning issues.

Willow Fields/Walkabout Farm – no update received from NLC.

Haxey Carr Barn – no update received from NLC.

- c. To consider the process of reporting breaches of planning in the parish.

All breaches of planning including overgrown hedges or signage to be reported to the Clerk via email with addresses and exact locations. These issues will be reported to NLC and recorded within the Clerks monthly report so that they can be tracked and monitored.

Current issues: Clerk to report signage adjacent to Graizelound Fisheries, overgrowing hedge at Lound Rytes Farm, Ferry Road, Graizelound and overgrowing hedge on A161 opposite the Kings Arms, Haxey.

1908/06 Clerks Report

- a. NALC Chief Executive Bulletin.
- b. ERNLLCA Policy Consultation E-Briefing 09/19 – Independent Review into Local Government Audit – Comments required by October 19.
- c. Community Speed Watch update – Wayne Goodwin – Speed Watch Co-ordinator will be attending the next Parish Council meeting to update and take any questions at the September meeting.
- d. Haxey Allotments Summer BBQ and Annual Awards presentation.
- e. NLC Highway updates as follows: -
 - Overgrown hedge on Graizelound Field Road near to the Manor House – NLC have stated that the hedge is a private field hedge and a note has been left on the field gate on 06/08. The hedge has not been cut, Clerk to chase with NLC.
 - Overgrown hedge at 10 Commonsides, Westwoodside – NLC have stated that the house is empty at present but sold and they will await new resident to action the issue.
 - Overgrown hedge on Uppertorpe Road, Haxey – NLC stated there was no issue, Clerk sent further photo and request for the Ward Officer to attend site to view the hedge.
- f. Acknowledgement of letter sent to NLC Legal Team for the recent ACV Tribunal.
- g. OPCC Newsletter – August 2019 - Noted.
- h. The Clerk read out the 3 options for public participation as detailed below –
 - Meetings are scheduled to start at 7.00pm. If the council's preference is to have PP before the meeting, the summons to attend should make clear that PP will start at 6.45pm but the parish council meeting must start at 7.00pm. However, the parish council meeting cannot start at, say 6.50pm, if no members of the public arrive.
 - Some councils have PP at the end of the meeting. This is not a practice which ERNLLCA recommends.
 - The council could open its meeting at 7.00pm, take apologies for absence and then vote to temporarily suspend the meeting for no more than 15 minutes for a period of PP. The agenda would have to include an item along the lines of "To agree if it is necessary to temporarily suspend the meeting for a period of no more than fifteen minutes to allow for a period of public participation". The beauty of this approach is that if there are no members of the public present, the meeting does not have to be suspended. This is probably the most practical approach.

Resolved – option 3 was selected. **Proposed: Cllr Harris, seconded: Cllr Orton. 12 for with 1 abstention.**

Improvement / Projects

- 1908/07** To receive an update on actions required to be taken at the Westwoodside Pond.
Cllr Parkin updated the Parish Council on the last months activities. Due to heavy storms the oxygen had run low and some fish had died. The Environment Agency and Fire Brigade had responded well. A bubbling system has been temporarily installed until Cllr Parkin has modified the pump which he had retrieved from the Pond Lights Committee. A new pump has been identified if the modifications are not successful. Isle Fisheries have stated they would restock the pond when required.
- 1908/08** To receive an update on the proposed competition for the parish schools to participate in the creation of an anti-dog fouling poster determining actions required.
Cllr Booth showed the Full Council the selected winners from Westwoodside School. Clerk to arrange a £50 donation to benefit the whole school. Clerk to create a presentation cheque. Haxey School are yet to submit theirs.
- 1908/09** To receive an update on the Neighbourhood Plan meeting determining actions required.
The Clerk has applied for Haxey parish to become a designated area.
The group will then await the release of the North Lincolnshire Local Plan.
- Highways / Neighbourhood Services / North Lincolnshire Council items**
- 1908/10** To receive an update from NLC about the management of the Public Open Space on the junction of Graizelound Field Road and Low Street determining any further actions required.
NLC are currently experiencing some issues in contacting the developer. Talks are in progress with the Legal Department and NLC Highways have sent out a further Highway Act letter to the developer.
- 1908/11** To receive any update about the traffic issues on Church Street and High Street in Haxey including the concerns raised by the 399 bus through Church Street, Haxey determining actions required.
The bus company had contacted the Clerk stating that a funeral was to be held and if they were unable to get through, they would cancel the bus.
Clerk contacted the PCC and NLC and cones were delivered of which Cllr Knowles and a couple of members of the PCC put out. Apparently, the bus was able to get through but the parking issues were just moved further down Church Street.
A meeting is to be arranged to discuss whose responsibility this issue is.
The Parish Council are still awaiting a plan from NLC.
- 1908/12** To receive an update with regard to the H & S issues on Doctor's Trod FP108 on leaving Church Street determining actions required.
NLC still await a response from the resident.
- 1908/13** To receive an update with regard to the state of repair to Haxey toilets determining any actions required.
A site meeting has been scheduled for 28/08 with NLC to discuss what repairs are to be undertaken.
- 1908/14** To be notified of the future of Haxey Library determining any actions required.
Cllr Rose had provided an update on the status of the Library as follows: -
There is currently a review taking place of Library provision across North Lincolnshire. The future of Haxey Library will be the subject of a local consultation which will explore the possibility of a community-led library. At this early stage we are looking to test the capacity for volunteering within the local community, and I would be grateful for any support parish councillors can give in identifying potential volunteers.
Volunteers would be given full training and North Lincs Council would continue to be responsible for the management of the Library.

Cllr Knowles added that in 2010-12 a similar discussion had taken place with a view to volunteers being responsible for the running of Library. The problems would still be the same and who would be responsible for the volunteers. It will be interesting to see the results of the consultation. The Librarian leaves her position in 3 weeks. Clerk to confirm with NLC when the consultation will be completed and how much does it currently cost to run the Library.

Reports / Updates

1908/15 To receive a report from the Ward Councillors on activities within North Lincolnshire Council. To include the Role of Ward Cllrs at Parish Council Meetings.

Apologies received from Cllr Rose.

Cllr Knowles read out the advice received from ERNLLCA with regard to Ward Cllrs Roles. Following the election, advice on the ability of Ward Councillors to address the Parish Council during their specific agenda item had been requested and the Clerk had been advised that under the agenda item, the Wards Councillors could address the Council without closing the meeting. Cllr Carlile stated that the Ward Cllrs do a good job and doesn't want to spoil that.

Cllr Knowles suggested that an item, as now is allocated to allow Ward Cllrs to update the Parish Council on NLC issues and would allow Parish Councillors to ask any questions.

With the Chairman's consent any additional information the Ward Cllrs have on other agenda items that may arise as the meeting progresses could also be allowed and provided without closing the meeting.

Standing Orders are to be amended to reflect these changes.

Proposed: Cllr Booth, seconded: Cllr Condliff. 12 for with 1 abstention.

Cllr Allcock provided an update on NLC activities.

White markings have been installed on Newbigg. The Traffic Road Order is being advertised at the end of the month for information and then the yellow lining authorised will be implemented.

With regard to the Church Street and High Street parking issues, NLC Ian Jickells agrees with the findings of Church Street near the church and will respond to the other issues in due course.

The resurfacing of the Nooking will be delayed due to drainage work that will take place.

High/Low Street are top priority to complete. The repair to the Greenhill will also be slightly delayed.

Cllr Rose has participated in several meetings with regard to the future of the Library and it is believed that a temporary replacement will be put in place once the current Librarian has left in 3 weeks' time.

1908/16 To receive a report from the Westwoodside Playing Field Management Committee.

The next meeting is scheduled for 06/09.

1908/17 To receive an update report on hydro-carbon activities in the area.

Cllr Fiddler stated that there was nothing new to report since the last Parish Council Meeting at Misson Springs.

Cllr Fiddler stated that in his opinion the presentation provided at the last meeting was not balanced and was one sided.

1908/18 To receive an update report on the Military Memorial Group determining any actions required.

The notes had been circulated from the last meeting and there had been lots of activity since.

Cllr Smedley and Terry Condliff have looked through the records at Sandtoft which had details with regard to the graves. With Cllr Harris and a Representative of the Owston Ferry Group, they had also met with Mr Prosser, a local Resident, who had a good memory of events. Mr Prosser provided information and sites were visited of the crashed bombers which are in Haxey, Graizelound and Owston Ferry.

It was also noted that former Cllr, Stan Boor recalls visiting the site near Coneygarth shortly after that crash happened and will be happy to discuss with group representatives. Arrangements to be made.

Cllr Thorpe stated that he had visited the Aviation Museum in Doncaster and was awaiting further information from that visit. The next meeting of the Group would review information and recommend to the Full Council which local events should be recorded and memorialised and a full brief provided to the Community on any way forward decided.

1908/19 To receive an update report on suitable locations for 2 salt bins at Graizelound determining further actions required.

It was agreed that bins were not required for this area due to the difficulty in identifying safe locations for installation.

1908/20 To receive an update report on the purchase and installation of a defibrillator at the Foreman Carter Centre.

The Clerk had contacted a community fund but had been unsuccessful in obtaining a defib but had secured some free training if required.

Clerk to order the defib from the information provided by NLC and arrange an electrician to install the cabinet.

General Items

1908/21 Request for article (s) for the next month's Arrow article.

- Best Kept Village Results.
- Presentation to long serving Cllrs.
- Clerk to contact Epworth Times to see if they would like to attend meetings and will provide a copy of the Arrow submissions.

1908/22 To notify the Clerk of items to be placed on the agenda for the next meeting no later than 13th September, 2019.

- Foreman Carter road signage.
- Presentation from Community Speed Watch Co-ordinator.
- Presentation for retired Cllrs.

1908/23 To determine actions required with regard to the recent tree survey undertaken.

Resolved – out of the 3 quotes received Viking was selected as the preferred contractor. Clerk to inform the PCC.

Proposed: Cllr Booth, seconded: Cllr Lindley. All in favour.

1908/24 To be notified of the NALC VE Day 75 – 8th May, 2020 anniversary determining any actions required.

Cllr Booth to begin plans to mark the event. Cllrs Condliff, Lindley, Harris, Carlile and Knowles to also assist.

1908/25 To determine actions required with regard to the 2019 Remembrance Day Service.

Cllr Booth to begin plans to mark the event. Clerk to book the road closure for 11/11.

1908/26 To be notified of the Best Kept Village results 2019 determining any actions required.

Low Burnham was placed first in the small village group and has also won the best new entrant. East Lound has a Highly Commended and is best new entrant runner up and Haxey have won the large village group.

Clerk to find out how many can attend the presentation event which takes place on 2nd October. Clerk to write to Low Burnham and East Lound congratulating the residents and inviting to the presentation event.

Clerk to also write to Mr & Mrs Coggan informing them of the results and thanking them for the work they put in.

1908/27 To be notified of the ERNLLCA AGM determining attendance.

Cllrs Carlile and Knowles to attend.

1908/28 To consider the Haxey Townsmen/Mere Letting process determining actions required.

An informal meeting was held in March which raised the issue of the lack of Townsmen for Haxey. Cllr Holgate stated that although this process was not linked to the Parish Council it needed to be carried forward and not lost. It is thought that it has been nearly 12 years since the last letting and the land and meres could be lost to whoever had current hold of them. The process of letting needs to be restarted to allow access to the land and mere which is currently restricted.

A Heritage Group meeting is imminent and this item will be discussed further and facts gathered.

Clerk to send the meres map to Cllrs.

Cllr Carlile stated that this is part of the parishes heritage and therefore is part of the Parish Councils remit to do something. Success has been had with the Westwoodside Meres.

Cllr Smedley stated that the Heritage Society would like to have a meeting with the Parish Council.

Finance

1908/29 To receive a copy of the Financial Statement up to 27th August, 2019.

Noted.

1908/30 To consider the costs to install a gate at the parish cemetery on Church Lane, determining actions required.

One quote has been received, a further is pending.

1908/31 To approve the purchase of a replacement Allotment Best Kept Half Plot shield.

Resolved – approval for the purchase of a new shield.

Proposed: Cllr Booth, seconded: Cllr Fiddler. 12 for with 1 abstention.

Grant Requests

1908/32 To consider a grant request towards the Owston Ferry Lancaster PB565 Memorial Project.

Resolved – a sum of £500 to be granted.

Proposed: Cllr Harris, seconded: Cllr Condliff. 12 for with 1 against.

1908/33 To consider a maintenance grant request from WPPFA.

Item deferred. Clerk to provide a full set of accounts.

Expenditure

1908/34 To approve the following accounts.

Salary, expenses & admin		
HMRC	Employees Tax & NI and Employers NI	£98.24
Kyanite	Annual Web Hosting	£138.68
PKF Littlejohn	External Audit Fee	£360.00
Stanholme B & B	ACV Expenditure	£120.00
BT	Broadband & phone	£128.64
NS Groundcare	Grass verges	£370.00
NS Groundcare	Grass cutting	£315.00
ERNLLCA	Being a Good Cllr – Full day event	£660.00
S Coggan	August Ground Maintenance	£300.00

Arrow Publication	August Issue	£174.00
J Smedley	Travel expenses & refreshments	£34.10
Total Expenditure 27th August, 2019		£3,940.32

Resolved – the accounts were approved for payment.

Proposed: Cllr Lindley, seconded: Cllr Holgate. All in favour.

Clerk to confirm that arisings are blown on to the road from the verge cuttings.

1908/35 To confirm the date and time of the next meeting as being Tuesday 24th September, 2019 at 6.30pm to be held in The Foreman Carter Centre, Westwoodside.

1908/36 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the item to be discussed.

Resolved – closing of the meeting to the public and press. **Proposed: Cllr Booth, seconded: Cllr Condliff. All in favour.**

Parish Council Assets.

Resolved – item discussed was approved. **Proposed: Cllr Booth, seconded: Cllr Thorpe. All in favour.** Due to the confidential nature of this matter no further information is available in the public domain at the point in time.

Appendix A

Summary of continuing and newly agreed actions.		
Minute number	Action	Review Date / Completion Date
2011/234	Investigate the status of the Pinfolds	On-going. East Lound has now been completed. Funding being sought for Haxey.
2011/254	Repair of Greenhill wall – NLC are responsible for these costs.	On-going as part of discussions with NLC.
	Potential Fracking Issue	On-going
2013/245	Cemetery requirements	On-going
	NHP – future development plans	On-going
	WWS Pond ducks	Monitor
2014/81	Gollands Lane Traffic	On-going
2014/99	Haxey Playing Fields	On-going
2014/177	Enforcement Issues	On-going
1608/08	Parish Beacon	Plaque to be erected by Mr Jones.

Appendix B – Abbreviations

AA	Allotment Association
BR	Bridleway
CCC	Caravan & Camping Club
CEP	Community Emergency Plan
Cllrs	Councillors
DCO	Dog Control Order
DPD	Development Plan Document
EA	Environmental Agency
ERNLLCA	East Riding & North Lincolnshire Local Council Advisors
FP	Footpath
GPDO	General Permitted Development Order
HPFA	Haxey Playing Field Association
HMRC	Her Majesty's Revenue & Customs
HWRCC	Humber Wolds Rural Community Council
ICCM	Institute of Cemetery & Cremations Management
IDB	Internal Drainage Board
LDF	Local Development Framework
LWP	Land Working Party
LWT	Lincolnshire Wildlife Trust
NATs	Neighbourhood Action Teams
NHW	Neighbourhood Watch
NHP	Neighbourhood Plans
NLC	North Lincolnshire Council
NLH	North Lincolnshire Homes
PCC	Parochial Church Council
PCC	Police Crime Commissioner
PP	Planning permission
PPAG	Parish Plan Action Group
PROW	Public Right of Way
SSSI	Site of Special Scientific Interest
TEN	Temporary Event Notice
T & PC	Town & Parish Council
WP	Working Party
WPFA	Westwoodside Playing Field Association
WPFMC	Westwoodside Playing Field Management Committee
WWS	Westwoodside