

HAXEY PARISH COUNCIL

Minutes from the meeting held on Tuesday 21st May, 2019 at 7.15pm at The Foreman Carter Centre, Westwoodside Playing Field, Westwoodside.

Present: Cllrs Bond, Booth, Carlile, Condliff, Fiddler, Foreman, Harris, Holgate, Knowles, Layton, Lindley, Orton, Parkin, Smedley & Thorpe.

Also Present: Deb Hotson – Parish Clerk, Ward Cllrs Ron Allcock & David Rose & 9 residents.

Chairman: Cllr Knowles presided.

Public Participation

A resident raised further concerns with regard to the parking issues on Church Street. Pictures were provided that the Clerk will circulate and submit to NLC. The local bus cannot get through sometimes due to the amount of vehicles parking on both sides of the road. There was recently a near miss when someone was leaving the nursing home. The Clerk stated that there was a near miss reporting form on the NLC website and any future incidents should be reported using this method. The resident has reported the parking issues to the police who say it is NLC Highways department and NLC stated that the Parish Council should be informed.

Cllr Knowles stated that the Parish Council are working with the Ward Cllrs and NLC Highways to look into solutions.

Mr Hughes asked for confirmation of what the £9,000 payment was for. The Clerk explained that this was for the payment of the cutting of the Parish Paths which is refunded by the local authority.

Mr Garner asked why the AMP agenda had not been placed onto the notice board to which Cllr Smedley apologised for this mishap.

Mr Garner asked if the Annual Meeting of the Parish Council had been held within the time constraints after an election to which the Clerk stated the meeting had been held within the required statutory time scale.

A resident stated she had attended with regard to concerns over the public open space on Burrells corner which is in front of 4 properties. Only two of the properties are occupied at present and the maintenance is being undertaken by the two remaining properties. The main concern is the large trees on the land.

Cllr Knowles stated that he had met with a NLC Officer on Monday. A copy of the land registry had been supplied to the Clerk and this has been passed on to NLC. NLC have tried to contact the land owners to no avail. The NLC Officer is to confirm with NLC Legal Department what can be done.

Cllr Carlile asked if a Heritage Meeting can be arranged with the representatives of NLC to discuss the hood field on Uppertorpe Road.

Cllr Carlile said he had become aware the Hood field was being offered for sale and asked the Parish Council if they could arrange a meeting of the PC heritage group with the representatives of NLC to discuss the following.

1. To confirm if NLC have been or still are in negotiations to buy the Hood field.
2. Why at no time has the parish council heritage group who meets with representative of NLC not been informed of the sale.
3. Can they confirm specifically if an instruction was made by a member of NLC to exclude myself as an affected resident and member of the PC heritage group.
4. Any sale does not include any form of link to planning to land at the bottom Uppertorpe Hill which is outside the building envelope
5. When where Haxey PC going to be included, so they could make a bid under the heritage funding for funds to buy it in their name.
6. Does NLC intend to directly manage it and what form would that take.

Cllr Carlile said he is concerned that without this information he has been put in a position that he is unable to establish whether he would have a prejudicial interest or not on the matter.

Cllr Knowles opened the meeting.

1905/01 All members present.

1905/02 Resolved - the minutes of the Parish Council meetings held on 30th April, 2019 were approved and signed as a true and correct record. **Proposed: Cllr Orton, seconded: Cllr Condliff. All in favour.**

1905/03 To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Parkin declared a prejudicial interest in agenda item 1905/41.

Cllr Harris declared a personal interest in agenda item 1905/12.

1905/04 To note dispensations given to any member of the Council in respect of the agenda items listed. Dispensations were noted for all Cllrs present for agenda item 1905/16 with regard to the Parish Council being Sole Trustees of the Westwoodside Playing Field Association.

1905/05 **Planning**

a. To receive any decisions from NLC and to discuss the following application received from NLC. The following decision were received from NLC.

2018/1294 – planning permission to demolish existing house and erect five detached houses with associated parking at 10 Commonsides, Westwoodside. An appeal has been made to the Secretary of State against NLC for refusing planning permission.

2019/525 – full planning permission granted to erect a single storey rear extension at 8 Goodburn Row, Westwoodside.

The following applications received from NLC were discussed by NLC.

2019/697 – planning permission to install biomass boiler, convert stable to office, extend roof to form covered store and associated alterations at Holme Tree Farm, Haxey.

Resolved – object with the following comments and until further information is available.

Located in the open countryside close to Tindal Bank in the isle of Axholme Historic Landscape, the applicant has stated it is not agricultural holding. The boiler will be enclosed in a building and should not impact on its surroundings. The wood store is a further extension to the buildings and the office is a conversion of stables. The buildings are close to other farm buildings; however, it is not clear what purpose these buildings are related too as no design access statement exists.

Given the lack of any information as to what it this proposal relates, we cannot determine whether it is appropriate to the open countryside and the policies of Rural Development of the Local Plan which control urban sprawl and in particular none rural activities or whether any dwelling services this property. We feel comments from HERs should be included, to establish its impact on its environment.

We have concerns as to the type of fuel it will burn, how much if any smoke maybe produced and the impact on any properties down wind of the unit, the amount of consumption of fuel it burns, from what source it will come and whether it is a domestic or commercial boiler. We consider any fuel should be carbon neutral and it would be helpful in the absence of any information (design access statement) NLC environment teams view should be sought. It is also not clear from what source fuel will come and given the limited access whether a traffic impact assessment is required.

Proposed: Cllr Condliff, seconded: Cllr Booth. 14 for with 1 abstention.

2019/760 – planning permission to erect a single storey rear extension including converting existing garage to living accommodation at 13 Park Lane, Westwoodside.

Resolved – no objection with the following comments: -

This is a large plot which can accommodate the proposal to the rear and side, without impacting on neighbouring properties and should not affect privacy or create over shadowing. Park Lane is a mix of housing types and therefore this proposal should not impact on its street scene. The impact on the highway due to the reduction of access to rear is the only concern and the Parish Council asks that this is taken into consideration when deciding the outcome of the application.

Proposed: Cllr Booth, seconded: Cllr Carlile. 10 for, 4 against and 1 abstention.

- b. To receive an update on planning issues.

Willow Fields/Walkabout Farm – NLC to visit to assess any improvement.

Sheppard's Place & Akeferry Road/Langholme Lane – Advertisement boards - both applications undetermined.

Sheppard's Place - caravan - owners still trying to sell, NLC to obtain an update.

Haxey Carr Study Centre – site visit arranged by NLC as preparations for moving caravan have commenced.

Haxey Carr Barn – application still undetermined.

1905/06 Clerks Report

- a. Issues raised by the Parish Path contractor that he is unable to cut FP118 due to gates being erected. NLC are looking into this.
- b. Complaint received from a farmer with regard to the cutting of FP61. Cllr Smedley attended site and the Clerk has provided the farmer with Cllr Smedley's details to arrange a site meeting.
- c. Concerns raised with regard to the parking and turning around of cars from parents/carers of Haxey Primary School into Hunters Croft and Sadlers Way. The Head Teacher has contacted parents and carers asking for them to be considerate. NLC have been informed and if matters do not improve a visit to the concerned resident will be undertaken. Cllr Rose and the PCSO have also been informed. Clerk to contact NLC Highways to keep up dated of any further correspondence.
- d. ERNLLCA April 19 Newsletter.
- e. NALC Star Council Award.
- f. Update from NLC on replacement dog/litter bins. Deliveries are pending.
- g. NATS minutes of the meeting held 07/02/19.
- h. Information received with regard to Benches in the Isle and the concept of Chatting Benches. Cllr Allcock has passed this to NLC. Item noted.
- i. Concerns raised with regard to the amount of broken glass cleaned up on FP119 and unable to report via 101. Item to be raised at the next NATs with regard to access to 101.
- j. Update from NLC with regard to obstruction on FP102. The overgrowing hedge to be cut back and the area monitored.
- k. Update on Parish Path Maintenance Plan.
- l. North Links Senior Forum consultation question circulated.
- m. ERNLLCA – Understanding the Planning Process – Clerk to book and approve at the next meeting for the following Cllrs. Cllrs Bond, Condliff & Cllr Thorpe.
- n. Haxey Cricket Club Funday information.
- o. Community Grant fund for the refurbishment of the toilet block pending until the Child Protection and Safeguarding policies are reviewed and approved at the meeting tonight.

Improvement / Projects

- 1905/07** To receive an update on actions required to be taken at the Westwoodside Pond.

Clerk to forward information on to Cllr Parkin that ex- Cllr Hunt-Siwy had collated.

- 1905/08** To receive an update on the proposed competition for the parish schools to participate in the creation of an anti-dog fouling poster determining actions required.

The competition will be completed after the ½ term break. Item deferred.

- 1905/09** To consider the information received to update the Parish Directory determining actions required.
The Clerk has received some information and will update and resend out.

Highways / Neighbourhood Services / North Lincolnshire Council items

- 1905/10** To receive an update from NLC about the management of the Public Open Space on the junction of Graizelound Field Road and Low Street determining any further actions required.

As previously stated, the Parish Council will await communication from NLC on what they are able to do. Meeting with interested parties and Residents to be arranged in due course.

- 1905/11** To receive any update about the traffic issues on Church Street and High Street in Haxey including the concerns raised by the 399 bus through Church Street, Haxey determining actions required.
Clerk to arrange a meeting with NLC representatives and the Parish Council representatives.

- 1905/12** To receive an update with regard to the H & S issues on Doctor's Trod FP108 on leaving Church Street determining actions required.

The Clerk has written to the owner and awaits a response.

- 1905/13** To receive an update on the works being carried out on FP102a determining any further actions required.

Item deferred due to no update being received from NLC. Clerk to chase up.

- 1905/14** To determine actions with regard to the creation of a Neighbourhood Plan for Haxey parish.
Clerk to arrange a meeting with the Working Group.

Reports / Updates

- 1905/15** To receive a report from the Ward Councillors on activities within North Lincolnshire Council.
Cllr Allcock stated that a meeting will need to be arranged as detailed in 1905/11 to discuss if time constraints can be placed on to the surgery patients and or yellow lines could be installed on Church Street. NLC have been in touch with the Surgery and they are offering no solutions on the parking issues due to no finances being available.

The High Street/Low Street road resurfacing will take place in summer.

The Low Burnham/Owston Ferry proposed restricted bylaw for the highway order has to be approved.

The TRO for Newbigg is being raised and approved.

Cllr Rose stated that the Newbigg road is being repaired and the Turbary Road will also be resurfaced.

The in-Bloom grants will be available again this year but not as much as the previous year.

Two new Cabinet posts have been created including Environmental and Safer Communities.

- 1905/16** To receive a report from the Westwoodside Playing Field Management Committee.

The next meeting was due mid-June. NLC have provided 2 x Led lights and the Centre will organise for them to be installed.

- 1905/17** To receive an update report on hydro-carbon activities in the area.

Cllr Fiddler stated that the site has been cleared and only security remains on site.

- 1905/18** To receive an update on the ACV Tribunal process determining any further actions required.

The Parish Council are all up to date with actions.

- 1905/19** To receive an update with regard to the mobile caravan on parish land determining actions required.
Item deferred. NLC Enforcement will be inspecting the site in due course.

- 1905/20** To receive an update report with regard to the recent Haxey Open Heritage Day Event.

Cllr Smedley stated that the event went well and was well attended. MP Andrew Percy and NLC Leader Rob Waltham attended. The Heritage Group would like to maintain the links with the

Parish Council and arrange a meeting in due course. Cllr Holgate stated that it was well attended and should be done again.

2 residents left the meeting.

General Items

- 1905/21** Request for article (s) for the next month's Arrow article.
- Heritage Open Day – report to be provided by Cllrs Holgate & Smedley by the end of the month.
- 1905/22** To notify the Clerk of items to be placed on the agenda for the next meeting.
- Mr Stuart Knowles – Owston Ferry Fallen Airmen presentation.
 - Heritage Group meeting.
 - Planning Training Event – approval.
- 1905/23** To receive an update with regard to the placement of a bench of FP108 determining actions required.
No response yet received from the resident. Item deferred.
- 1905/24** To consider the erection of a memorial/adding of names to Haxey Memorial for fallen airmen over Haxey in 1944.
Clerk to arrange a Working Group meeting.
- 1905/25** To determine actions required with regard to the recent tree survey undertaken.
Item deferred as the full report is yet to be provided.
- 1905/26** To consider attendance/recommendations to the Volunteers Showcase Event in Brigg on 6th June.
Item noted.
- 1905/27** To consider the submission of any resolutions for the 2019 ERNLLCA AGM.
Cllr Carlile to provide a submission to be approved at the next meeting.
- 1905/28** To consider attendance to the ERNLLCA Chairmanship Training Event.
Resolved – Cllr Condliff to attend. **Proposed: Cllr Smedley, seconded: Cllr Orton. All in favour.**
- 1905/29** To consider attendance to the ERNLLCA Being A Good Councillor Training Event.
Cllrs to provide dates of when they can attend by the end of the week. **Proposed: Cllr Booth, seconded: Cllr Lindley. 14 for with 1 abstention.**
Cllr Knowles to enquire if ERNLLCA can carry out in house training for any events.
- 1905/30** To be notified of the NALC VE Day 75 – 8th May, 2020 anniversary determining any actions required.
Clerk to respond to the Pageant Master stating the Parish Council will be involved. Meeting of the Beacon Working Group to be arranged.
- 1905/31** To consider mementos for the Councillors that have retired from the previous Council.
Cllrs Ron Allcock (2002 to 2019 and Chairman 2007 to 2009), Paul Cooke (2007 to 2019), Jerry Henwood (2017 to 2019), Alison Hunt-Siwy (2018 to 2019) and Nev Whitehead (1979 to 2019 and Chairman for 10 years).
Cllrs Booth and Orton to work on suggestions and circulate for consideration at the next meeting. The mementos should be commensurate with the time served on the Council. **Proposed: Cllr Booth, seconded: Cllr Fiddler. All in favour.**
- 1905/32** To be notified of the Haxey Endowed School Estate Parish Council Representative resignation of Stan Boor and to confirm the election of a new representative from the Parish Council.
Resolved in the Annual Meeting of the Parish Council as being Cllr Orton.
- ### **Finance**
- 1905/33** To receive a copy of the Financial Statement up to 21st May, 2019.
Item noted.
- 1905/34** To be notified and approve the Internal Audit report 2018/19 and determine any actions required.

Resolved – approval of the report. The Clerk will ensure all recommendations are actioned.

Proposed: Cllr Orton, seconded: Cllr Thorpe. All in favour. The RFO was thanked for the good work undertaken on the Internal and External Audit preparation.

1905/35 To approve the Annual Governance Statement 2018/19.

Resolved – approval of the Annual Governance Statement 2018/19. **Proposed: Cllr Smedley, seconded: Cllr Lindley. All in favour.**

1905/36 To approve the Accounting Statement 2018/19.

Resolved – approval of the Accounting Statement 2018/19. **Proposed: Cllr Fiddler, seconded: Cllr Condliff. All in favour.**

1905/37 To consider membership renewal and subscription for Clerk & Councils Direct.

Resolved – approval to renew the membership. Subscriptions to be send to Cllrs Booth, Carlile, Holgate & Knowles. **Proposed: Booth, seconded: Cllr Parkin. All in favour. All in favour.**

1905/38 To consider the costs to install a gate at the parish cemetery on Church Lane, determining actions required.

Cllr Foreman to provide further details to obtain another quote. The gate opening method for Clay's quote to be confirmed. Cllr Bond suggested Mr Fritchley, a resident is kept informed of what works will be undertaken. Cllr Bond to provide the Clerk with contact information.

1905/39 To consider the cost to replace a missing dog bin on FP119 determining actions required.

Resolved – Clerk to order a new bin with a more substantial post. A sum not to exceed £250 was approved. **Proposed: Cllr Layton, seconded: Cllr Fiddler. All in favour.**

1905/40 To consider the purchase of 2 green salt bins for Graizelound.

Cllr Orton to confirm the locations and where they can be located in this area. Further discussion at the next meeting.

Grant Requests

1905/41 To consider the funding request for the Haxey PFA.

Cllr Booth asked Cllr Parkin why the railings at the playing field had not been painted to be told that the Youth Offenders who were doing the work had lost the paint.

Cllr Parkin left the meeting.

Cllr Bond declared a personal interest in the item.

Cllr Carlile stated that there may be some suggestion of disparages. The Foreman Carter Centre runs as a single unit and does not have any other organisations running from it like the Haxey PFA which has the likes of the Tennis Club and Bowling Group, self-funding and contributes to the maintenance. The Parish Council provide grants to various organisation within the parish.

Resolved – a maintenance grant of £3,000 was approved. **Proposed: Cllr Lindley, seconded: Cllr Fiddler. 11 for with 4 against.**

Cllr Parkin re-joined the meeting.

1905/42 To consider the funding request from the Ise of Axholme Physically Handicapped Society.

Resolved – a grant of £200 will be provided to the Society. **Proposed: Cllr Smedley, seconded: Cllr Condliff. 10 for, 4 against and 1 abstention.**

Expenditure

1905/43 To approve the following accounts.

Salary, expenses & admin		
HMRC	Employees Tax & NI and Employers NI	£162.24
Arrow Publication	May Issue	£42.00

CPRE	M/ship renewal	£36.00
VANL	M/ship renewal	£20.00
R Dixon	Internal Audit Fee	£510.00
NS Groundcare	Grass cutting	£345.00
NS Groundcare	Grass verge cutting	£360.00
CPRE Best Kept Village	Entry Fee – Haxey & Westwoodside	£50.00
J Smedley	Planting expenditure	£20.30
S Coggan	April/May Ground Maintenance	£
Total Expenditure 21st May, 2019		£3,690.70

Resolved – the accounts were approved for payment.

Proposed: Cllr Fiddler, seconded: Cllr Lindley. All in favour.

1905/44 To confirm the date and time of the next meeting as being Tuesday 25th June, 2019 at 6.30pm to be held in The Foreman Carter Centre, Westwoodside.

1905/45 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the item to be discussed.

Resolved – closure of the meeting to the public and press with the exception of Ward Cllrs Allcock and Rose and Mrs Pantry. **Proposed: Cllr Fiddler, seconded: Cllr Booth. All in favour.**

- Anti-Social Behaviour in the parish.

The main issue raised with the roaming of domestic animals on the public highway and on private land.

The issue at present seems to have been resolved as the animals have not been seen for over a week. This will be monitored.

It was also added that the NATs had put in a large amount of effort to rectify this issue and will monitor the situation.

Appendix A

Summary of continuing and newly agreed actions.		
Minute number	Action	Review Date / Completion Date
2011/234	Investigate the status of the Pinfolds	On-going. East Lound has now been completed. Funding being sought for Haxey.
2011/254	Repair of Greenhill wall – NLC are responsible for these costs.	On-going as part of discussions with NLC.
	Potential Fracking Issue	On-going
2013/245	Cemetery requirements	On-going
	NHP – future development plans	On-going
	WWS Pond ducks	Monitor
2014/81	Gollands Lane Traffic	On-going
2014/99	Haxey Playing Fields	On-going
2014/177	Enforcement Issues	On-going
1608/08	Parish Beacon	Plaque to be erected by Mr Jones.

Appendix B – Abbreviations

AA	Allotment Association
BR	Bridleway
CCC	Caravan & Camping Club
CEP	Community Emergency Plan
Cllrs	Councillors
DCO	Dog Control Order
DPD	Development Plan Document
EA	Environmental Agency
ERNLLCA	East Riding & North Lincolnshire Local Council Advisors
FP	Footpath
GPDO	General Permitted Development Order
HPFA	Haxey Playing Field Association
HMRC	Her Majesty's Revenue & Customs
HWRCC	Humber Wolds Rural Community Council
ICCM	Institute of Cemetery & Cremations Management
IDB	Internal Drainage Board
LDF	Local Development Framework
LWP	Land Working Party
LWT	Lincolnshire Wildlife Trust
NATs	Neighbourhood Action Teams
NHW	Neighbourhood Watch
NHP	Neighbourhood Plans
NLC	North Lincolnshire Council
NLH	North Lincolnshire Homes
PCC	Parochial Church Council
PCC	Police Crime Commissioner
PP	Planning permission
PPAG	Parish Plan Action Group
PROW	Public Right of Way
SSSI	Site of Special Scientific Interest
TEN	Temporary Event Notice
T & PC	Town & Parish Council
WP	Working Party
WPFA	Westwoodside Playing Field Association
WPFMC	Westwoodside Playing Field Management Committee
WWS	Westwoodside