

HAXEY PARISH COUNCIL

Minutes from the meeting held on Tuesday 30th April, 2019 at 7pm at The Foreman Carter Centre, Westwoodside Playing Field, Westwoodside.

Present: Cllrs Allcock, Booth, Carlile, Condliff, Cooke, Fiddler, Foreman, Harris, Henwood, Hunt-Siwy, Knowles, Lindley, Orton, Smedley & Whitehead.

Also Present: Deb Hotson – Parish Clerk, Cllr David Rose & 6 residents.

Chairman: Cllr Knowles presided.

Public Participation

Mr Chapman asked why the Parish Council were negative with regard to their approval of planning applications that were put before the Parish Council at each meeting.

The Clerk provided both Mr Chapman and Mr Hughes with a copy of the Parish Plan.

Cllr Knowles stated that the NLC Local Plan and the Haxey Parish Plan governs what the Parish Council decides and the Parish Council was once 0 rated, but are now under the National Planning Policy and houses are being built in the parish.

Cllr Carlile stated that Mr Chapman was making a simplistic sentence by stating Haxey Parish Council do not like housing. Haxey Parish Council makes its decision on applications based on all the current planning policies including the Local Plan and National Planning Policies. Cllr Carlile went on to say that if an application adhered to all the required policies then the Parish Council would be happy to support.

Cllr Knowles stated that tonight was the last meeting of the old regime of Council and the next meeting would be held on Tuesday 21st May with the new Council. Cllr Knowles acknowledged the 4 members that would not be re-joining the Council in May, Cllr Allcock who has served on the Council from 2002-2019 and Chairman from 2007-2009, Cllr Whitehead who has served from 1979-2019 and Chairman for 10 years.

Cllr Cooke who has served on the Council from 2007-2019 and Cllr Hunt-Siwy who was co-opted on in June 2018. Cllr Knowles went on to thank all those mentioned and at the May meeting the new Council will be discussing and deciding on the relevant mementos.

Cllr Knowles opened the meeting.

1904/01 To receive apologies for absence.

1904/02 The minutes of the Parish Council meetings held on 26th March, 2019 were approved as a true and correct record. **Proposed: Cllr Booth, seconded: Cllr Henwood. 12 for with 3 abstentions.**

1904/03 To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Allcock stated that he would not be participating in discussion on planning applications as he may be called to substitute on Planning Committee meetings. When Cllr Allcock is not a substitute at a meeting, he will be able to participate in cases and talk at meetings on behalf of the Parish Council and/or residents.

Cllrs Carlile, Lindley & Smedley declared a personal interest in agenda item 1904/5 2019/712.

Cllr Whitehead declared a personal interest in agenda item 1904/5 2019/372.

Cllr Harris declared a personal interest in agenda item 1904/12.

1904/04 To note dispensations given to any member of the Council in respect of the agenda items listed. Dispensations were noted for all Cllrs present for agenda item 1904/16 with regard to the Parish Council being Sole Trustees of the Westwoodside Playing Field Association.

1904/05 Planning

- a. To receive any decisions from NLC and to discuss the following application received from NLC. The following decisions were received from NLC.

2018/1449 – appeal is dismissed against the refusal to grant outline planning permission for 4 residential building plots on land adjacent to 76 Akeferry Road, Westwoodside.

2019/103 – full planning permission granted to retain a children’s play den at Rose Cottage, Fields Road, East Lound.

2019/174 – full planning permission granted to erect a two-storey gable extension, a porch extension and a single storey rear extension at 23 Akeferry Road, Westwoodside.

The following applications received from NLC were discussed by the Parish Council.

2019/372 – advertisement consent to display 3 signs at Farmers Farm Shop, Croft Bank Farm, Langholme Lane, Westwoodside.

Resolved – no objection, support the comments submitted by NLC Highways which are that no advertising signs shall be positioned within the limits of the adopted highway.

Proposed: Cllr Harris, seconded: Cllr Foreman. 13 for with 2 abstentions.

2019/525 – planning permission to erect single storey rear extension at 8 Goodburn Row, Westwoodside.

Resolved – no objection or comment.

Proposed: Cllr Henwood, seconded: Cllr Condliff. 14 for with 1 abstention.

2019/601 – planning permission to erect single storey rear extension at Beric, 9 Chapel Close, Westwoodside.

Resolved – no objection with the following comments: -

The property seems close to the adjoining boundary and the Parish Council asks that NLC clarify its positioning.

Proposed: Cllr Orton, seconded: Cllr Lindley. 14 for with 1 abstention.

2019/636 – planning permission to retain a field shelter at field south of 35 Graizelound Fields Road, Haxey.

Resolved – no objection with the following comments: -

As a unit serving a horse paddock it can be considered under the local plan RD2 a rural pursuit, it would be helpful if the HERS commented on it as it impacts on its environment so therefore should have expert assessment.

Proposed: Cllr Henwood, seconded: Cllr Booth. 14 for with 1 abstention.

2019/712 – planning permission to erect a single storey extension and covert garage at 29 Holm Road, Westwoodside.

Resolved – no objection or comment.

Proposed: Cllr Foreman, seconded: Cllr Orton. 13 for with 2 abstention.

2019/775 - application for a non-material amendment to PA/2019/266 namely to retain ridge height and remove first-floor accommodation and associated ground floor alterations at 1 Park Drive, Westwoodside.

Resolved – no objection or comment.

Proposed: Cllr Orton, seconded: Cllr Henwood. 14 for with 1 abstention.

The Parish Council were copied in on a letter to NLC with regard PA/2015/1139 and PA/2018/1799. Cllr Carlile summarised stating that there was a PA passed by NLC and then a second PA was submitted for the same property but for a different specification and this remains on the NLC Planning Portal unapproved. This could be a clerical error. Footings are now in place at the property but it is currently unknown which application relates to this build.

The letter is addressed to NLC so therefore the Clerk will ensure that they have the letter and ask for clarification of which PA applies to the current build.

b. To receive an update on planning issues.

Willow Fields/Walkabout Farm – NLC have visited the area and spoke with both site owners.

Walkabout have been requested to tidy the site and this will be revisited in May and Willow Fields have been advised about the number and occupation issues of the caravans on the site.

Sheppard's Place & Akeferry Road/Langholme Lane – Advertisement boards – both sites have applications pending. The Clerk has submitted the comments with regard to the additional boards at Sheppard's Place and was asked to confirm if any further information is known if the ice cream and tea shop are being run by different businesses. No further information is known at this point.

Sheppard's Place – caravan – NLC are monitoring. The caravan is up for sale at present.

Haxey Carr Study Centre – the owner's agent have informed both NLC and the Parish Council that the intention is to move the caravan and base within the curtilage of their property.

Haxey Carr Barn – application submitted and undetermined at present.

1904/06 Clerks Report

- a. Public consultation on the draft Nottinghamshire Mineral Local Plan.
- b. ERNLLCA General Meeting – request for resolutions. May agenda.
- c. Mr Mace rang with regard to the erection of a dog bin at the Methodist Chapel, Westwoodside. Mr Mace has been observing the area and at present there does not seem to be an issue but it will be monitored.
- d. Quotes received for the installation of a gate at the parish cemetery. Agenda item for the next meeting.
- e. Membership to the ERNLLCA Executive Committee – an item should be placed on to the Annual Meeting of the Parish Council. This is already in place.
- f. Approval has been received from NLC to locate the new bench on Park Drive near to the pond. NLC have offered to site the bench for the parish. Clerk to inform NLC of the type of bench.
- g. NLC have looked at the state of the road between Low Burnham and Owston Ferry. There is some priority fly patching to be carried out and a survey will also be undertaken with a view of carrying out some resurfacing/recycling in the near future. Clerk has informed the resident as suggested any further issues should be directed to NLC.
- h. HPFA Minutes of their meetings in February and April 2019.
- i. ERNLLCA March newsletter.
- j. Thank you letter from Westwoodside Village Hall for the recent donation.
- k. ERNLLCA – Making Tax Digital. Haxey Parish Council will continue to submit as they do now, in paper format.
- l. Network – Next-door Haxey information circulated to the parish.
- m. The Pension Regulator – re-enrolment – legal duties. Cllr Booth to ensure all in order.
- n. Volunteer Showcase Event – Brigg, Barton and surrounding areas.

Improvement / Projects

1904/07 To determine actions required to be taken at the Westwoodside Pond.

Cllr Hunt-Siwy stated that she had no further updates but would still support the pond. Cllr Knowles thanked Cllr Hunt-Siwy for the work she has done to date.

1904/08 To receive an update on the proposed competition for the parish schools to participate in the creation of an anti-dog fouling poster determining actions required.

Cllr Booth has discussed the competition with both school's head teachers who are both keen to participate. Westwoodside School have stated that they would like funding to reward all the

children's participating and Haxey School will reward the winners of the competition. **Resolved** – a sum not to exceed £200 to purchase the prizes was approved. **Proposed: Cllr Henwood, seconded: Cllr Lindley. All in favour.**

Clerk to follow up the missing bin on FP119 and the replacement for the one on Epworth Road.

1904/09 To consider the information received to update the Parish Directory determining actions required.

Clerk to send the directory out again and defer until the next meeting.

Highways / Neighbourhood Services / North Lincolnshire Council items

1904/10 To receive an update from NLC about the management of the Public Open Space on the junction of Graizelound Field Road and Low Street determining any further actions required.

Item deferred until a response is received from NLC. Clerk to follow up.

1904/11 To receive any update about the traffic issues on Church Street and High Street in Haxey including the concerns raised by the 399 bus through Church Street, Haxey determining actions required.

The Doctors Surgery have responded to NLC request for a meeting with regard to the provision of further parking at the front of the Surgery stating that they have not the funding to under take any works. Cllr Allcock to take back to NLC Highways for further thought.

Cllr Carlile said he recognised the importance of the surgery to the community. It was the staff cars parking that was causing the problem, not patients. Mr Chapman had offered a solution some years ago but it had been turned down. Cllr Carlile went on to say it was time to consider parking restrictions.

1904/12 To receive an update with regard to the overgrown ivy/H & S issues on Doctor's Trod FP108 on leaving Church Street determining actions required.

The ivy has been cut back and has improved access. Clerk to write to the owner of the wall that runs along the footpath with regard to its safety.

1904/13 To receive an update on the works being carried out on FP102a determining any further actions required.

NLC Dave Sanderson has written to the owner of the adjacent land for clarification of works being undertaken and to inform them of the PROW along this path.

1904/14 To determine actions required with regard to the state of the highway on both High Street and Low Street, Haxey.

Cllr Allcock stated that this was high on the list of the Isle South Ward Cllrs. Clerk to ask NLC Highways for clarification of when this road will be resurfaced.

Cllr Hunt-Siwy stated that there had been a recent cycle race through the parish which saw some of the cyclists biking down the centre of the road. Clerk to report to NLC and ask if the Parish Council can be informed of when the races take place.

Reports / Updates

1904/15 To receive a report from the Ward Councillor on activities within North Lincolnshire Council.

Cllr Allcock stated that he had reported the pot holes on the B1396 which have been repaired today. The dip in the A161 just before Low Burnham had also been reported which will be monitored. Cllr Harris asked Cllr Allcock if he could look into the closure of part of the road between Low Burnham and Owston Ferry on Burnham Road.

1904/16 To receive a report from the Westwoodside Playing Field Management Committee.

The minutes of the meeting held on 18/04 were circulated prior to the meeting. Noted.

1904/17 To receive an update report on hydro-carbon activities in the area.

Cllr Fiddler stated that the Misson site has been cleared and for the next 6 months there would only be security manning the site. The results of the testing were awaited.

1904/18 To receive an update on the ACV Tribunal process determining any further actions required.

The Parish Council are up to date with all actions and other than an extension to the timeline there was nothing further to report.

1904/19 To receive an update with regard to the mobile caravan on parish land determining actions required.

The Clerk had received correspondence from the Agent stating that works are being carried out to move the caravan and concreted area.

General Items

1904/20 Request for article (s) for the next month's Arrow article.

- APM Chairman's Report.
- Best Kept Village Competition.

1904/21 To notify the Clerk of items to be placed on the agenda for the next meeting.

- Parish cemetery gate quotes.
- ERNLLCA AGM Resolutions.
- Clerk and Councils subscription.

1904/22 To receive an update with regard to the placement of a bench of FP108 determining actions required.

Cllr Fiddler has been in contact with the resident wanting to place the bench and the Clerk has followed this up with an email stating that the resident would initially purchase the bench and the Parish Council would install and maintain. Written confirmation was required from the owner of the land prior to any works being carried out. A response is pending from the resident.

1904/23 To consider the erection of a memorial/adding of names to Haxey Memorial for fallen airmen over Haxey in 1944.

Cllr Knowles has met with a representative of the Owston Ferry parish Stuart Knowles who has been collecting information on those that died in Owston Ferry. Mr Knowles will be attending the June Parish Council meeting to provide a presentation on the information he has. A Working Group will be set up and the Clerk will add this to the Annual Meeting of the Parish Council.

1904/24 To consider the installation of additional salt bins and to determine their locations.

The Clerk has not yet heard back from NLC and will chase this up.

1904/25 To determine actions required with regard to the recent tree survey undertaken.

The full report is yet to be received and once completed quotes will be sought.

Finance

1904/26 To receive a copy of the Financial Statement up to 30th April, 2019.

Noted.

1904/27 To consider membership renewal for CPRE 2019 at £36.

Resolved – approval to renew the CPRE 2019 membership. **Proposed: Cllr Henwood, seconded: Cllr Orton. All in favour.**

1904/28 To consider membership renewal and subscription for Clerk & Councils Direct and Local Councils Update.

Resolved - The Local Councils Direct information will not be renewed and the Clerk and Councils subscription will be discussed at the next meeting.

1904/29 To consider membership renewal for VANL 2019 at £20.

Resolved – approval to renew the VANL 2019 membership. **Proposed: Cllr Lindley, seconded: Cllr Booth. All in favour.**

Grant Requests

1904/30 To consider funding for the Best Kept Village entries for both East Lound and Low Burnham.

Resolved – grant approved for £300 for both Low Burnham and East Lound. **Proposed: Cllr Booth, seconded: Cllr Fiddler. All in favour.**

Cllr Hunt-Siwy stated that a planter is required in Graizelound when heading towards Owston Ferry. Cllr Smedley stated he would look into this, although last time one was there the rats ate through it. Cllr Smedley asked for the Best Kept Village Competition is put in to the next Arrow, also asking for volunteers to form a Working Group for Haxey and Westwoodside.

Expenditure

1904/31 To approve the following accounts.

Salary, expenses & admin		
HMRC	Employees Tax & NI and Employers NI	£98.04
Arrow Publication	April Issue	£174.00
ERNLLCA	M/ship renewal	£969.47
ICO	Data Protection Registration	£35.00
NS Groundcare	Grass cutting	£210.00
NS Groundcare	Grass verge cutting	£720.00
D Knowles	Travel expenses	£16.20
G Fiddler	Travel expenses	£9.00
BT	Centre Phone & Broadband – April/May	£191.71
Total Expenditure 30th April, 2019		£3,690.70

Resolved – the accounts were approved for payment.

Proposed: Cllr Hunt-Siwy, seconded: Cllr Lindley. All in favour.

1904/32 To confirm the date and time of the next meeting as being Tuesday 21st May, 2019 at 7pm to be held in The Foreman Carter Centre, Westwoodside. This meeting will be the Annual Meeting of the Parish Council followed by the May meeting.

1904/33 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the item to be discussed.

Appendix A

Summary of continuing and newly agreed actions.		
Minute number	Action	Review Date / Completion Date
2011/234	Investigate the status of the Pinfolds	On-going. East Lound has now been completed. Funding being sought for Haxey.
2011/254	Repair of Greenhill wall – NLC are responsible for these costs.	On-going as part of discussions with NLC.
	Potential Fracking Issue	On-going
2013/245	Cemetery requirements	On-going
	NHP – future development plans	On-going
	WWS Pond ducks	Monitor
2014/81	Gollands Lane Traffic	On-going
2014/99	Haxey Playing Fields	On-going
2014/177	Enforcement Issues	On-going
1608/08	Parish Beacon	Plaque to be erected by Mr Jones.

Appendix B – Abbreviations

AA	Allotment Association
BR	Bridleway
CCC	Caravan & Camping Club
CEP	Community Emergency Plan
Cllrs	Councillors
DCO	Dog Control Order
DPD	Development Plan Document
EA	Environmental Agency
ERNLLCA	East Riding & North Lincolnshire Local Council Advisors
FP	Footpath
GPDO	General Permitted Development Order
HPFA	Haxey Playing Field Association
HMRC	Her Majesty's Revenue & Customs
HWRCC	Humber Wolds Rural Community Council
ICCM	Institute of Cemetery & Cremations Management
IDB	Internal Drainage Board
LDF	Local Development Framework
LWP	Land Working Party
LWT	Lincolnshire Wildlife Trust
NATs	Neighbourhood Action Teams
NHW	Neighbourhood Watch
NHP	Neighbourhood Plans
NLC	North Lincolnshire Council
NLH	North Lincolnshire Homes
PCC	Parochial Church Council
PCC	Police Crime Commissioner
PP	Planning permission
PPAG	Parish Plan Action Group
PROW	Public Right of Way
SSSI	Site of Special Scientific Interest
TEN	Temporary Event Notice
T & PC	Town & Parish Council
WP	Working Party
WPFA	Westwoodside Playing Field Association
WPFMC	Westwoodside Playing Field Management Committee
WWS	Westwoodside