

HAXEY PARISH COUNCIL AGENDA

Dear Councillor,

You are summoned to attend the Annual Meeting of Haxey Parish Council to be held on **Tuesday 22nd May, 2018 which will commence at 7pm** in the Meeting Room, Foreman Carter Centre, Westwoodside Playing Field, Westwoodside.

The **May Parish Council Meeting** will follow after this meeting.

D Hotson

D Hotson – Parish Clerk

Issued – 16th May, 2018

AGENDA

Committee / Representatives

1. To elect a Chairman and to sign the Declaration of Acceptance of Office.
2. To elect a Vice Chairman.
3. To elect an ERNLLCA Representative.
4. To elect a representative for Haxey Memorial Hall.
5. To elect a representative for Haxey Playing Field Association.
6. To elect a representative for the Haxey Parochial Church Council (Closed Churchyard Only).
7. To elect a representative for the Axholme South Neighbourhood Action Team meetings.
8. To elect a representative for the NLC Town & Parish Liaison Meeting.
9. To elect 2 voting delegates for the ERNLLCA District Committee meetings.
10. To elect 3 members for the Joint Advisory Committee with the Lincolnshire Wildlife Trust for the Turbary Land.
11. To elect members for Haxey Parish Council's Land Working Party.
12. To elect members for Haxey Parish Council Planning Working Party.
13. To elect members for Finance Committee.
14. To elect members for Westwoodside Playing Field Management Committee.
15. To elect members for the Personnel Committee.
16. To elect the CPRE representative.
17. To elect representatives for the Parish Plan / Neighbourhood Plan Working Party.
18. To elect representatives for the Awards/Website Working Party.
19. To elect representatives for the Library Working Party.
20. To elect representatives for the Community Emergency Plan Working Party
21. To elect representatives for the Combined Charity.
22. To elect representatives for the Endowed School Charity.
23. To elect representatives for the Isle of Axholme Physically Handicapped Society.
24. To elect representatives for the Westwoodside Village Hall.
25. To elect representatives for the Allotment Association.
26. To elect representatives for the Parish Path and Bridleways Working Group.
27. To elect representatives for the Isle of Axholme Heritage Partnership Working Group.
28. To elect representatives for the Planting Working Group.
29. To elect representatives for the Beacon Working Group.

Review of Procedures and Policies

30. To review and approve Standing Orders.
31. To review and approve Financial Regulations.
32. To review and approve the Asset Register.
33. To review and approve the H & S and Financial Risk Assessment policy.
34. To review and approve a Complaints Procedure.
35. To review and approve the procedure for handling requests made under the Freedom of Information Act 2000.

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36. To adopt the documentation relating to the General Data Protection Regulation 2018.
37. To review and approve the Terms of Reference (TORs) for Committees / Working Parties.
38. To review and approve the Equal Opportunity Policy.
39. To review and approve the Co-option Policy.
40. To review and approve the Child Protection Policy.
41. To review and approve the Safeguarding of Vulnerable Adults Policy.
42. To review and approve the Disciplinary and Grievance Procedure.
43. To review and approve the Annual Return Assertions Pro forma Policy.
44. To review and approve the Members and Officers Protocol.
45. To review and approve the Community Emergency Plan.
46. To adopt the Reserves Policy.
47. To set the dates of the ordinary Parish Council Meetings 2018/19.
48. To confirm that all members have reviewed their Register of Interests.
49. To resolve that this Council utilizes its powers under the Local Government Act 1972, section 101, to devolve to the Clerk the authority to make decisions on planning applications where:
 - a. The application falls between meetings and it is not possible to obtain from the Planning Authority an extension of time to consider the matter; and
 - b. The Chairman is unavailable to convene an extra-ordinary meeting or particular circumstances are such that the convening of an extra-ordinary meeting is impractical.

In both circumstances the Clerk shall have authority to respond on the Council's behalf, taking into account the Local Plan; the content of any planning policies; community plan or Neighbourhood Plan adopted by the council; and precedent. Moreover, where it is practicable, the Clerk is to contact ALL Councillors to confirm they are content with the response to the specific Planning Application requiring this action.

This authority will not apply to applications where there are known objections by neighbours; multiple housing development; and new land allocations.