

HAXEY PARISH COUNCIL

Minutes from the meeting held on Tuesday 29th January, 2019 at 7pm at The Foreman Carter Centre, Westwoodside Playing Field, Westwoodside.

Present: Cllrs Allcock, Booth, Carlile, Cooke, Fiddler, Foreman, Lindley, Harris, Henwood, Hunt-Siwy, Knowles, Smedley & Orton.

Also Present: Deb Hotson – Parish Clerk & 5 residents.

Chairman: Cllr Knowles presided.

Public Participation

Mr Hughes asked if a defibrillator could be installed in the parish to which he was informed that there are 4 in the parish located at Stonecroft Farm - East Lound, Village Centre – Low Burnham, Haxey Memorial Hall and Westwoodside Primary School. All receive periodic maintenance. Clerk to put an article in the Arrow detailing the locations.

Cllr Knowles opened the meeting.

1901/01 Apologies for absence received from Cllrs Condliff and Whitehead.

1901/02 **Resolved** - the minutes of the Parish Council meetings held on 18th December, 2018 were approved as a true and correct record.

Proposed: Cllr Orton, seconded: Cllr Carlile. All in favour.

1901/03 To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Allcock stated that he would not be participating in discussion on planning applications as he may be called to substitute on Planning Committee meetings. When Cllr Allcock is not a substitute at a meeting, he will be able to participate in cases and talk at meetings on behalf of the Parish Council and/or residents.

1901/04 To note dispensations given to any member of the Council in respect of the agenda items listed. Dispensations were noted for all Cllrs present for agenda item 1901/15 with regard to the Parish Council being Sole Trustees of the Westwoodside Playing Field Association.

1901/05 To consider the inclusion of the rules of conduct for public participation into Standing Orders determining any other actions required.

Cllr Carlile stated that there had been an issue with regard to fracking protestors in other areas disrupting meetings and therefore the Clerk will ask ERNLLCA if public participation can be for members of the parish only. If acceptable section c will be amended to say members of the 'parish' instead of 'public'.

Resolved – item to be added to the Standing Orders under the relevant section and the article to be put into the next Arrow.

Proposed: Cllr Booth, seconded: Cllr Fiddler. All in favour.

1901/06 Planning

a. To receive any decisions from NLC and to discuss the following application received from NLC. The following decisions were received from NLC.

2018/989 – refusal of planning permission to demolish existing residential dwelling and erect a steel-framed warehouse at 1 Doncaster Road, Westwoodside.

2018/1294 – refusal of planning permission to demolish existing house and erect five detached house with associated parking at 10 Commonside, Westwoodside.

2018/1449 – an appeal has been made to the Secretary of State for outline planning permission for 4 dwellings (access and layout not reserved for subsequent approval) at Brooklyn, 76 Akeferry Road, Westwoodside. Parish Council comments on the application to be sent again to NLC Planning and confirmed received.

2018/2063 – full planning permission granted to retain the use of garage as temporary accommodation for a rare breed manager for a further period of 3 years, including associated external alterations at Shepherds Place, Akeferry Road, Westwoodside. Touring caravan to be removed from the site.

2018/2151 – full planning permission granted to change the use of a dwelling to part residential and part bed and breakfast at 21 Park Lane, Westwoodside. Conditions apply.

2018/2165 – full planning permission granted to erect a detached garage and relocate vehicular access at Netherhaven, 34 Nethergate, Westwoodside.

2018/2171 – approval of reserved matters granted relating to the erection of a detached dwelling on land adjacent to 34 Nethergate, Westwoodside.

2018/2235 – refusal of planning permission to erect 5 detached dwellings with all matters reserved for subsequent approval at Park Home Farm, Cove Road, Westwoodside.

2018/2322 – full planning permission granted for the demolition of the existing first floor side extension and replace with two-storey extension at 6 Alhambra, Akeferry Road, Westwoodside.

The following applications received from NLC were discussed by the Parish Council.

2018/2403 – amended plans for outline planning permission to erect two dwellings with access not reserved for subsequent consideration at The Willows, 9 Nethergate, Westwoodside.

Resolved – Clerk to submit the previous comments as follows and to include that the amendment does not change the material affect so the comments previously submitted still stand.

Proposed: Cllr Harris, seconded: Cllr Booth. 12 for with 1 abstention.

2018/2520 – planning permission to erect a single storey side extension at The Old Cart Shed, Graizelound Fields Road, Haxey.

Resolved – no objection or comments.

Proposed: Cllr Orton, seconded: Cllr Harris. 10 for, 2 against and 1 abstention.

2019/174 – planning permission to erect a two-storey gable extension, a porch extension and a single storey rear extension at 23 Akeferry Road, Westwoodside.

It was agreed to take the extension which has been provided by NLC due to only receiving this today and to give Residents the opportunity to provide comments.

b. To receive an update on planning issues.

Willow Fields/Walkabout Farm – NLC Enforcement have a meeting with NLC Legal Advisors to discuss.

Shepherds Place & Akeferry Road/Langholme Lane – Advertisement boards – an application has been submitted for Shepherds Place but is invalid, awaiting further plans. Communication suggests an application is imminent for Langholme Lane.

Sheppard's Place – caravan – in light of the approval of the continued residential use of the garage a request has been submitted to the owner of the caravan for it to be removed by mid-February, 2019.

Haxey Carr Study Centre – applicant has been advised by his agent to test the legal case by means of a Certificate of Lawful Use (for planning purposes only).

Haxey Carr Barn – application to extend approved size of building still undetermined. Contact will be made with the owner to suggest the steel beams are relocated to near the wooden stables where there is an extant planning permission.

1901/07 Clerks Report

- a. Reminder that the Youth Hub Official Opening is scheduled for Sunday 24th February at 10.45am. Several Councillors will be attending.
- b. Results received from ERNLLCA on attendance to the Buckingham Palace Garden Party 2019. Haxey not successful.
- c. NLC request for Remembrance Day 2019 details – Clerk has asked if this information is requested now or by the date provided of August 2nd.
- d. Misterton Neighbourhood Plan – regulation 16 consultation.
- e. Snow Warden update – map details provided on the projector.
- f. Parish Directory 2012 update required. Plan to republish updated document after May 2019.
- g. Notification that the salt bins will be refilled this week by NLC and costs are being obtained for a bin at the Centre.
- h. NLC Licensing – Local Government Act 1982 – Sex Establishment Policy – any representation required by 30/04/19. Noted.
- i. NALC – Open Letter to Councillors.
- j. Isle South NATs meeting scheduled for 07/02/19 at the Centre.
- k. NLC Great British Spring Clean Celebration Event held 17/01/19 – Cllrs Condliff and Smedley attended. Clerk to place an article in the Arrow thanking all those that litter pick in the parish and for those who would like to have loan of a litter picking set to contact the Clerk.
- l. 30mph signage on Tower Hill, Westwoodside had slipped down the pole – this has now been rectified.
- m. ERNLLCA December Newsletter.
- n. Kings Arm update from the agent who have stated there were no licencing issues, the property is closed and on the market to let again.
- o. Update on Community Speed Watch. The Clerk has registered an interest and the project is scheduled to be launched in spring when volunteers will be sought to run the project.
- p. Cllr Hunt-Siwy asked about the salting of the roads and the salt bin provisions to which a map of the salting provisions was put up on the projector and Cllr Allcock explained the salting routes.
- q. Clerk to obtain quotes for new salt bins on the verges within Graizelound and if ONGO are to provide new salt bins on Hallcroft. Cllr Allcock to find out when the roads/gullies are swept in Graizelound.

Improvement / Projects**1901/08 To determine actions required with regard to the report and actions taken on Westwoodside Pond.**

Cllr Hunt-Siwy stated that there was quite a bit of litter in and around the pond.

The verge around the perimeter had fallen in to the pond due to the crowd at the Christmas Light switch on.

Most of the drainage was broken around the pond and the grid had been put back in place and was secure for the time being.

Dredging would amount to a lot of funding but there could be a possibility of placing a lining in the pond.

Cllr Hunt-Siwy to obtain at least 2 quotes to carry out the one-off repairs required to the pond.

Highways / Neighbourhood Services / North Lincolnshire Council items**1901/09 To determine actions required with regard to the highway issues on Newbigg including the introduction of a traffic plan.**

The Traffic Road Order was circulated prior to the meeting which will be trialled for a period of 6 months. **Resolved** – support the implementation of the TRO. Clerk to inform NLC. Confirmation that the plan will be published by NLC to be confirmed.

Proposed: Cllr Fiddler, seconded: Cllr Booth. 12 for with 1 abstention.

1901/10 To receive an update from NLC with regard to the management of the Public Open Space on the junction of Graizelound Field Road and Low Street determining any further actions required.
Item deferred.

1901/11 To review the Grass Verge Pilot Scheme and the Winter Maintenance Plan on Parish Paths determining any actions required.

The Clerk explained that she had been speaking with NLC and was in a position to advertise for tenders for both the Parish Paths and the Grass Verges for the 2019 season.

The Winter Maintenance Plan was with NLC and they would be providing feedback on which items would be undertaken.

Resolved – Clerk to advertise the tenders. **Proposed: Cllr Smedley, seconded: Cllr Fiddler. 12 for with 1 abstention.**

Cllr Allcock, in response to a question posed by Cllr Harris, stated that NLC do not have Lengthsmen that are placed within a parish to carry out all maintenance tasks.

1901/12 To receive any update with regard to the meeting held for the traffic issues on Church Street and High Street in Haxey including the concerns raised by the 399 bus through Church Street, Haxey determining actions required.

Cllr Allcock stated that NLC are looking at arranging a meeting with the Surgery with regard to the parking.

It was suggested that parking restrictions are placed in some areas during the day when the buses are running. The issues only seem to occur when a large event is taking place at the Church.

The Clerk to contact the PCC again and ask if they would be prepared to store and use bollards to put out on the road when any major events are taking place at the Church. Clerk to wait until Cllr Allcock has confirmed that NLC Highway are happy with this way forward.

1901/13 To determine actions required with regard to motor bikes using Greenway between the Nooking and High Street.

The Clerk has asked NLC if signage can be installed prohibiting the use of motorbikes in this area. NLC will look into this but have asked that any residents hearing or seeing this take place to report via 101. Clerk to place an article into the Arrow.

Reports / Updates

1901/14 To receive a report from the Ward Councillor on activities within North Lincolnshire Council.
Cllr Allcock informed the meeting that the dip in the road at Low Burnham has received further repairs.

A sign advertising Haxey Playing Fields will be installed in the next 3 to 4 weeks by NLC. The village signs are still pending.

Within the 2019/20 NLC Road Improvement Programme works will be undertaken on Greenhill and the Nooking roads and the repair of the Greenhill wall and installation of electricity was to be incorporated in to these repairs.

Cllr Harris has raised other issues with Cllr Allcock with regard to Article 4 and a Conservation Order on Church Street to which Cllr Allcock has asked NLC Conservation Officer for further information and would be an agenda item for a future meeting if deemed possible.

Cllr Harris had also raised the fact that Misterton Parish Council had a Neighbourhood Plan to which Cllr Allcock stated this was down to the Parish Council.

- 1901/15** To receive a report from the Westwoodside Playing Field Management Committee.
The minutes were circulated prior to the meeting.
There was an issue with a couple of the outside lights.
The new dance group are settling in.
Grants from IGAS and the Co-op have been submitted to undertake the CCTV upgrade and MUGA lighting.
- 1901/16** To receive an update report on hydro-carbon activities in the area.
Cllr Fiddler stated that on 22/01 drilling commenced at Misson and by 25/01 300m had been drilled.
There are to be 110 days of drilling in total.
The site on Tinker Lane, Barnaby Moor has been capped as there is no gas flow. A decision on carrying out any fracking will be made by the end of February.
- 1901/17** To receive an update on the ACV Tribunal process determining any further actions required.
The ACV Group representing the Parish Council have all the actions in hand and up to date. A Case Management Meeting is to be held on 12/02 with specific aims on how many days the Tribunal Hearing will require.
Resolved – the ACV Group have the authority to continue working on behalf of the Parish Council. Any monetary requirements will need be brought back to the Full Parish Council for approval before authorising.
Proposed: Cllr Orton, seconded: Cllr Lindley. All in favour.
- 1901/18** To receive an update from the LWP meeting and the notification from NLC Planning Enforcement on the installation of a mobile caravan on parish land determining actions required.
NLC have emailed the Parish Council after the dismissal of the appeal for Mr White to retain the mobile static home on land which is believed to be the Parish Councils. The Clerk has written to Mr & Mrs White advising that a site visit is required (as authorised by the Tenancy agreement) to ascertain if the mobile static home is actually located on parish land. A letter was submitted 10 days ago so therefore the Clerk will ring Mr White informing him that Parish Council representatives will be undertaken a site visit. Post meeting note: The Tenants Agent will be writing to the Parish Council shortly.
General Items
- 1901/19** To determine if it is acceptable for the siting of a new brick-built unit for storage on the Allotment Site and actions required with regard to a donation towards Westwoodside Primary School.
Resolved – no objection to the siting of a new brick-built unit. A copy of the plans should be provided before submitting to NLC. **Proposed: Cllr Fiddler, seconded: Cllr Harris. 11 for and 2 against.**
It was also suggested that the Westwoodside Primary School should contact the Parish Council direct if they require any funding. Cllr Booth will follow this up with the school. NLC funding was also available.
- 1901/20** To be notified of the anti-social behaviour on Church Lane determining actions required.
The Clerk has asked for dates and incidents of the anti-social behaviour but due to circumstances this information had not been obtained. Any future incidents will be logged and provided to the Clerk who will log with the police. The resident had stated that Humberside Police had said that this was low level crime and was not dealt with by them but by the Parish Council. Cllr Allcock will take this comment up with Humberside Police at the next NATs meeting.
It was suggested that the resident's hedge is cut back for better visibility. Cllr Hunt-Siwy to suggest this as a future deterrent and will speak to other residents to keep an eye out in the area and report any issues.

The Clerk to obtain costs to place a 5-bar wooden gate at the entrance to deter entry.

- 1901/21** To be notified of the email received with regard to the future use of the cemetery determining actions required.

Clerk to arrange a meeting with the church with regard to the future plan for burials.

Cllrs Allcock, Booth, Foreman, Harris, Henwood and Knowles to attend.

- 1901/22** Request for article (s) for the next month's Arrow article.

- Public Participation Rules.
- Grass cutting tenders.
- Litter Picking.
- Defibrillator locations.
- Greenway/Nooking – motorbike issues.

- 1901/23** To notify the Clerk of items to be placed on the agenda for the next meeting.

- IGAS presentation.
- Parish Directory update – Clerk to send out the master copy and any alternations to be provided to the Clerk for the next meeting.
- Salt Bin – located at the Centre.
- Clerk to report the dog bin on Epworth Road opposite to Eastmoor Villas – the bottom of the bin has fallen out and needs replacing.

Finance

- 1901/24** To receive a copy of the Financial Statement up to 29th January, 2019.

- 1901/25** To be informed of the NLC Winter in Bloom funding of £1200 received determining actions required.

Resolved – a quote has been obtained for further containers. Clerk to submit the order.

Proposed: Cllr Lindley, seconded: Cllr Booth. All in favour.

- 1901/26** To be notified of the NALC National Salary Award for 2019/20 determining actions required.

Resolved – approval of the award. Cllr Booth stated that there had been further correspondence with regard to the Pensions Regulator which did not affect the Parish Council or Clerk as Pension was already in place which exceeded the NEST options.

- 1901/27** To approve the attendance of the Clerk to ERNLLCA RFO Training.

Resolved – approval for the Clerk to attend, cost to the Council £10.

Proposed: Cllr Booth, seconded: Cllr Hunt-Siwy. All in favour.

- 1901/28** To approve funding to replace the woodwork on the Heritage signage to site the new refurbished boards.

The signage has been received. The woodwork that holds the signage was in need of replacement to which Cllr Smedley has been working with Colin Matthias who has offered to provide labour for the work free of charge.

Resolved – approval for the material to be purchased at a sum not to exceed £300. Clerk to place the order for the wood.

Proposed: Cllr Booth, seconded: Cllr Fiddler. All in favour.

Grant Requests

- 1901/29** To consider a donation toward the laying of scalplings on the Allotment Site central path and the cutting of the boundary hedge.

Resolved – the clerk to obtain a quote to cut the boundary hedge at the allotments.

Proposed: Cllr Booth, seconded: Cllr Henwood. 11 for, 1 against and 1 abstention.

Resolved – no funding towards the laying of scalplings would be provided at this time.

Proposed: Cllr Orton, seconded: Cllr Henwood. 8 for, 4 against and 1 abstention.

1901/30 To approve the payment of the annual rent for 2019 of £405 to WPGA.

Resolved – approval of the payment of £405 for 2018 and £400 for subsequent years.

Proposed: Cllr Allcock, seconded: Cllr Carlile. 10 for, 2 against and 1 abstention.

Expenditure

1901/31 To approve the following accounts.

Salary, expenses & admin		
HMRC	Employees Tax & NI and Employers NI	£102.73
Arrow Publication	January Issue	£108.00
J Smedley	Travel expenses	£22.50
G Fiddler	Travel expenses	9.00
P Booth	Remembrance/beacon event	£30.90
NS Groundcare	Grass Verge/Grass cutting	£455.00
Walkers are Welcome	Membership renewal	£60.00
BT - January	Phone & Broadband	£88.18
BT February	Phone & Broadband	£80.78
ERNLLCA	RFO Training seminar	£12.00
S Jones	2 x WW1 Silhouettes	£300.00
Total Expenditure 29th January, 2019		£2,542.76

Resolved – the accounts were approved for payment.

Proposed: Cllr Henwood, seconded: Cllr Harris. All in favour.

1901/32 To confirm the date and time of the next meeting as being Tuesday 26th February, 2019 at 7pm to be held in The Foreman Carter Centre, Westwoodside.

1901/33 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the item to be discussed.

Appendix A

Summary of continuing and newly agreed actions.		
Minute number	Action	Review Date / Completion Date
2011/234	Investigate the status of the Pinfolds	On-going. Further funding for the floor to be applied for in 2018.
2011/254	Repair of Greenhill wall – NLC are responsible for these costs.	On-going as part of discussions with NLC
	Potential Fracking Issue	On-going
2013/245	Cemetery requirements	On-going
	NHP – future development plans	On-going
	WWS Pond ducks	Monitor
2014/81	Gollands Lane Traffic	On-going
2014/99	Haxey Playing Fields	On-going
2014/177	Enforcement Issues	On-going
1608/08	Parish Beacon	Plaque to be erected by Mr Jones.

Appendix B – Abbreviations

AA	Allotment Association
BR	Bridleway
CCC	Caravan & Camping Club
CEP	Community Emergency Plan
Cllrs	Councillors
DCO	Dog Control Order
DPD	Development Plan Document
EA	Environmental Agency
ERNLLCA	East Riding & North Lincolnshire Local Council Advisors
FP	Footpath
GPDO	General Permitted Development Order
HPFA	Haxey Playing Field Association
HMRC	Her Majesty's Revenue & Customs
HWRCC	Humber Wolds Rural Community Council
ICCM	Institute of Cemetery & Cremations Management
IDB	Internal Drainage Board
LDF	Local Development Framework
LWP	Land Working Party
LWT	Lincolnshire Wildlife Trust
NATs	Neighbourhood Action Teams
NHW	Neighbourhood Watch
NHP	Neighbourhood Plans
NLC	North Lincolnshire Council
NLH	North Lincolnshire Homes
PCC	Parochial Church Council
PCC	Police Crime Commissioner
PP	Planning permission
PPAG	Parish Plan Action Group
PROW	Public Right of Way
SSSI	Site of Special Scientific Interest
TEN	Temporary Event Notice
T & PC	Town & Parish Council
WP	Working Party
WPFA	Westwoodside Playing Field Association
WPFMC	Westwoodside Playing Field Management Committee
WWS	Westwoodside