

HAXEY PARISH COUNCIL

Westwoodside Playing Field Management Committee

Minutes of a meeting of Haxey Parish Council Westwoodside Playing Field Management Committee held on **Friday 20th July, 2018 at 10am** in the Meeting Room of the Foreman Carter Centre, Westwoodside Playing Fields.

Present: Cllrs Carlile, Foreman, Knowles & Henwood. Richard Carter in the Chair.

1. **Apologies for absence**

Apologies received from Cllrs Booth & Cooke.

2. **To approve the minutes of the meetings held on 22nd June, 2018.**

Resolved – unanimous approval of minutes. Cllr Knowles stated as he was not at the last meeting he would like to say that the new LED lighting was very good.

3. **Site Issues**

- **CCTV Cameras update** – the Clerk has submitted a grant application to the NLC Community Safer Neighbourhood Grant for both the CCTV and MUGA lighting as part of the security of the building and field. **Clerk.**
R Carter stated that the owner of the adjoining field has had her push bike stolen and the CCTV is to be reviewed to see if there is any relevant footage.
- **Gate lock update** – the gate has been looked at by the locksmith and is now secure. **Clerk.**
- **Legionella update** – the report has been circulated. The recommendation was that the showers will need running every two weeks. This can form part of the cleaner's remit.
- **MUGA LED Lighting** – discussed above.
- **Monthly work days** – pot holes have been filled again and the rubber matting has been laid.
Quotes to be obtained to repair the skate park steps and platform – wood/metal/rubber matting and fibre glass. **T Foreman.**
Members to meet on Monday 13th August a 9.30am to review all issues.
Cllr Henwood believes he has found someone who wants the tables for their catering business that are currently stored in the container. **J Henwood.**

4. **Finance/Calendar**

- **Update on Finances** – The Clerk has submitted a VAT claim form for just over £1,700. The Parish Council grant request for £3,000 will be discussed at their July meeting.

5. **Outstanding Actions**

- The Committee went on to discuss the Outstanding Open Actions – changes/updates are highlighted in Red/Bold at the end of the minutes

6. **AOB**

- Due to ill health the care taker is having to give up her cleaning role which is a great shame and loss to the centre and she has done a very good job. The care taker too is sad to be leaving as she has enjoyed her time at the centre.

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Cllr Henwood will ask someone he knows may want to take the roll on and if not, the Clerk will contact Molly Maids to get a price to clean the centre. **J Henwood.**

Cllr Carlile joined the meeting.

- Clerk to ask the Ground Maintenance team to trim back the grass to the right-hand side of the car park and the weeds adjoining the neighbouring property. Clerk to also obtain a quote to cut back both sides of the track. **Clerk.**
- Cllr Carlile mentioned the sheep to which R Carter stated the problem seems to be resolved as the fence has been repaired by the farmer.

7. **Date of Next Meeting.** Monday 20th August, 2018 at 10am.

- Items for the next meeting – New container.

Ongoing Open Actions

- **Septic Tank** - The Contractor who emptied the septic tank last year was being contacted by the Clerk to the Parish Council to request an invoice and book a further emptying. **Cllr Knowles to chase.**
- **Clerk** continues to sort out the requirements for opening and locking up for future events.
- **Clerk** has submitted a grant application to Tesco's for funding to carry out the painting in the centre and a Safer Neighbourhood Grant for the CCTV and MUGA lighting.
- Playing field signage from NLC to be followed up. **Clerk.** Clerk has chased up NLC.