

# HAXEY PARISH COUNCIL

## Westwoodside Playing Field Management Committee

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Minutes of a meeting of Haxey Parish Council Westwoodside Playing Field Management Committee held on **Monday 20<sup>th</sup> August, 2018 at 10am** in the Meeting Room of the Foreman Carter Centre, Westwoodside Playing Fields.

Present: Cllrs Carlile, Cooke & Foreman. Richard Carter in the Chair.

1. **Apologies for absence**

Apologies received from Cllrs Booth, Henwood & Knowles.

2. **To approve the minutes of the meetings held on 20<sup>th</sup> July, 2018.**

**Resolved** – unanimous approval of minutes.

3. **Site Issues**

- **CCTV Cameras update** – the Clerk has submitted a grant application to the NLC Community Safer Neighbourhood Grant for both the CCTV and MUGA lighting as part of the security of the building and field. **Clerk.**  
The Clerk has been told that there is some future funding and this request has been logged and the Clerk will be informed when the funding has been agreed.  
R Carter has been contacted again by Mr Kenyon with regard to the light staying on after 10pm. Cllr Knowles has reset and to date no further complaints have been received. There has been a few power cuts and light surges so this may have put the timer out of sync.
- **Legionella update** – a site meeting with Committee members has taken place. R Carter to contact the company who provided the report to attend a future site meeting.  
**R Carter.**
- **MUGA LED Lighting** – discussed above.
- **Roaming Sheep** – it was agreed to ask the Parish Council to send a letter to the owner of the sheep asking that the fence is repaired adequately to stop the sheep entering the field. The item will be placed on to the next PC agenda. **Clerk.**
- **Monthly work days** – R Carter attended site on 13<sup>th</sup> August and carried out works including the cutting back of some of the nettles along FP113, weed killer on the MUGA and the weeds adjacent to Mrs Kenyon.  
Members to meet on Monday 17<sup>th</sup> September a 9.30am to review all site issues.  
The Clerk will ask Martin Richards to meet on site on the work day to discuss the replacement of the wood on the skate park which it was agreed would be the most cost-effective way to repair as the wood was rotten. **Clerk.**  
Checks on the current fire extinguisher and future requirements to be arranged.  
**R Carter.**

4. **Finance/Calendar**

- **Update on Finances** – VAT claim has been received and the maintenance grant from the Parish Council has been received. Finances stand now at £5,794.12.

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- **Tesco – bags grant** – the Clerk has been successful in applying for the bags to cash fund and will be available to vote at the Gainsborough Store from 1<sup>st</sup> September to 31<sup>st</sup> October. Clerk has put in the Arrow and circulated around the parish. The Parish Council will receive at least £1000 towards the decorating.  
At the next meeting the decorating quotes will be reviewed and a preferred contractor selected in preparation. **Clerk.**

### 5. **Outstanding Actions**

- The Committee went on to discuss the Outstanding Open Actions – changes/updates are highlighted in Red/Bold at the end of the minutes

### 6. **AOB**

- The Clerk is in the process of organising a meeting with Molly Maids to get a price on cleaning. In the meantime, R Carter to place an add on the Epworth Facebook page and the Clerk to create posters for the notice board and website.
- Clerk is waiting for quotes to trim back the grass to the right-hand side of the car park and the weeds adjoined the neighbouring property and to cut back both sides of the track. Clerk to also ask if Darren can cut FP113 and add to the Parish Paths programme. **Clerk.**

### 7. **Date of Next Meeting.** Friday 21<sup>st</sup> September, 2018 at 10am.

- Items for the next meeting – New container. **Clerk.**

### **Ongoing Open Actions**

- **Septic Tank** - The Contractor who emptied the septic tank last year was being contacted by the Clerk to the Parish Council to request an invoice and book a further emptying. **Cllr Knowles to chase.**
- Playing field signage from NLC to be followed up. This is now in place.
- M Fenland has asked to use the roller – this is ok but will be supervised on the first use.
- Some of the tables have gone from the container. R Carter to put the chairs on eBay. **R Carter.**