

## HAXEY PARISH COUNCIL

**Minutes from the meeting held on Tuesday 30<sup>th</sup> October, 2018 at 7pm at The Foreman Carter Centre, Westwoodside Playing Field, Westwoodside.**

**Present:** Cllrs Allcock, Booth, Carlile, Condliff, Fiddler, Foreman, Lindley, Hunt-Siwy, Knowles, Smedley, Orton & Whitehead.

**Also Present:** Deb Hotson – Parish Clerk, Cllr David Rose & 10 residents.

**Chairman:** Cllr Knowles presided.

### Public Participation

Mr Hughes ask why an amount was not stated with regard to the conversation at the last meeting under agenda item 1809/14 to which he was told as stated in the minuted item the question to the council was to determine if legal representation was required, if at that point the Council agreed to legal representation then figures would have been obtained for the Council to further resolve. Mr Hughes went on to ask why was the ACV to be discussed under a closed session to which he was told that it was not determined until the agenda item and this was a decision then made by the Parish Council.

Mr Hillsdon stated that he lived at 13 Church Street and the road on which he lived on was a bottle neck and he was not able to access and egress his property at all times particularly when events were taking places at the church and with patients from the doctors parking along this road. A bus had been stuck on the road the week before due to how the cars had been parked. Mr Hillsdon provided photographs of the road and the parked cars and went on to say that he has contacted the Church, NLC and the Police. NLC advised that Mr Hillsdon address the Parish Council with his issues. Cllr Allcock stated that NLC are aware of the issues along with the Ward Cllrs and the best way forward was to contact NLC Ian Jickells to arrange an initial meeting.

Mr Chapman stated that the only reason the Parish Council had submitted the nomination for the Duke William ACV was for the Haxey Hood to which he was told that the reason was set out in the nomination form and Tribunal Response which he had a copy of. His comments were noted.

Mr Ball stated that he was objecting to PA/2018/989 which he lives opposite. The proposed building was too large for the residential area. Mr Ball had submitted his objections to NLC.

Cllr Knowles opened the meeting.

**1810/01** Apologies for absence received from Cllrs Cooke, Harris & Henwood.

**1810/02** **Resolved** - the minutes of the Parish Council meetings held on 25<sup>th</sup> September, 2018 were approved as a true and correct record.

**Proposed: Cllr Smedley, seconded: Cllr Foreman. 10 for with 2 abstentions.**

**1810/03** To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Allcock stated that he would not be participating in discussion on planning applications as he may be called to substitute on Planning Committee meetings. When Cllr Allcock is not a substitute at a meeting, he will be able to participate in cases and talk at meetings on behalf of the Parish Council and/or residents.

Cllr Smedley declared a personal interest in agenda item 1810/05 2018/989.

Cllr Hunt-Siwy & Cllr Carlile declared a personal interest in agenda item 1810/12.

Cllr Orton declared a personal interest in agenda item 1810/05 2018/2037.

**1810/04** To note dispensations given to any member of the Council in respect of the agenda items listed. Dispensations were noted for all Cllrs present for agenda item 1810/14 with regard to the Parish Council being Sole Trustees of the Westwoodside Playing Field Association.

**1810/05** **Planning**

a. To receive any decisions and the following application received from NLC.

The following decisions were received from NLC.

**2017/1963** – appeal has been allowed for change of use from dwelling house (C3) to Children’s Home (C2) at The Old Barn, Owston Ferry Road, Low Burnham.

**2018/413** – appeal has been made for planning permission to retain a static caravan for residential use at Rose Cottage, Turbary Road, Haxey.

**2018/454** – appeal has been made for planning permission to erect a detached bungalow at Rosedene, Upperthorpe Road, Westwoodside.

**2018/814** – planning permission to erect 7 two-bedroomed detached bungalows, and a two-storey detached dwelling adjacent to the Duke William and change use of the main building of the Duke William to residential use (including demolition of an existing side extension to the Duke William and rear chalets) at Duke William Hotel, 27 Church Street, Haxey will be considered by the Planning Committee on 31/10/18.

**2018/1578** – application for approval of reserved matters for landscaping and appearance pursuant to outline planning permission 2016/990 for the erection of a dormer dwelling at 38 Brethergate, Westwoodside will be considered by the Planning Committee on 31/10/18.

**2018/1327** – outline planning permission granted to erect a detached chalet bungalow with appearance, landscaping, layout and scale for subsequent approval on land adjacent to 20 Vinehall Road, Haxey.

**2018/1441** – grant of prior approval for a proposed change of use of agricultural building to dwelling house (C3) at Agricultural Building at Sandbeds Lane, Westwoodside.

**2018/1630** – approval of reserved matters approved following the grant of outline relating to the erection of a dwelling house and garage at plot 1 Chapel Farm, Main Street, Graizelound.

**2018/1643** – full planning permission granted to erect a detached garage and workshop (re-submission of PA/2018/959) at the Stonebow, Upperthorpe Road, Westwoodside.

**2018/1738** – full planning permission granted to erect a two-storey rear extension at Old Orchard Lodge, Low Street, Haxey.

**2018/2075** – full planning permission granted for change of use of a grass field to site 20 caravans on land to the west of Oak Tree Fishery off Station Road, Haxey.

The following applications received from NLC were discussed by the Parish Council.

**2018/989** – planning permission to demolish existing residential dwelling and erect a steel framed warehouse at 1 Doncaster Road, Westwoodside.

**Resolved** – object with the following comments: -

The application is for a warehouse located to the side of the current business, which is located in the heart of the village of Westwoodside in a predominantly residential area.

It is our view the location for such a large modern industrial building is inappropriate to its location, overdevelopment of the site and out of keeping with its street scene. It will impact on the neighbouring properties, in particular number 5 Doncaster Road which will be overshadowed by the proposal. There is currently no customer parking with single access to the site which is resulting in vehicles reversing from the site on to a busy roundabout.

We are further concerned by the loss of a residential dwelling and the inclusion of land on Thinholme lane which we understand is part of an NLC verge.

There are also to large containers to the rear, one on top of each with stairs which looks to being used as an office and does not appear on the planning application – this will be reported to NLC Enforcement.

The Clerk to also to inform NLC that there is a piece of land to the rear which is being used and possibly belongs to NLC.

**Proposed: Cllr Orton, seconded: Cllr Hunt-Siwy. 11 for with 1 abstention.**

**2018/1967** – planning permission to erect a two-storey infill extension at Granta House, Ferry Road, Graizelound.

**Resolved** – no objection or comment.

**Proposed: Cllr Foreman, seconded: Cllr Condliff. 11 for with 1 abstention.**

**2018/2014** – planning permission to erect a single storey side extension (including demolition of existing conservatory) at White House, 10 Lowcroft Avenue, Haxey.

**Resolved** – no objection or comment.

**Proposed: Cllr Orton, seconded: Cllr Carlile. 11 for with 1 abstention.**

**2018/2037** – planning permission to erect a detached single garage at 16 Lowcroft Meadow, Haxey.

**Resolved** – no objection with the following comments: -

A good-sized plot, does not create any overshadowing or privacy issues. Overall roof height should match neighbouring property.

**Proposed: Cllr Carlile, seconded: Cllr Booth. 11 for with 1 abstention.**

**2018/2063** – planning permission for the retention of use of a garage into temporary accommodation for a rear breeds manager to be extended for a period of 3 years, including associated external alterations at Shepherds Place, Akeferry Road, Westwoodside.

**Resolved** – object with the following comments: -

As stated in the justification statement, approval for a dwelling was granted in 2008 further applications were received in 2013 to change use of garage into temporary accommodation, a further application was received in 2016 again to use the garage as temporary accommodation and granted for a further 2 years.

We must once again voice our concern at the lack of investment in completing the grant of permission in 10 years and again the reliance on extending the period of grant for temporary accommodation.

We have been concerned at the viability of the business and again consider delaying the completion of the dwelling appears to demonstrate a lack of cash flow, which could lead to a failure of the business for which the dwelling was granted.

**Proposed: Cllr Booth, seconded: Cllr Carlile. 8 for, 3 against with 1 abstention.**

b. To receive an update on planning issues.

**Haxey Carr Study Centre** – appeal currently ongoing.

**Clampit Creek and Willow Fields** - As previously advised, one with Council Solicitors, other no evidence to present a case. Further information had been received at tonight's meeting, the Clerk will forward to NLC.

**Shepherd's Place, Akeferry Road** - Advice has been given to the site owner that as matters stand the advertisement boards require consent, although they could be altered / reduced in number to not need permission. The owner has intimated that an application will be submitted for a reduced number and alternative layout. This will be monitored.

The caravan located on the site is not occupied but has been brought to site as emergency accommodation if the further application for temporary occupation of the garage is not supported. Clerk to inform NLC Enforcement that a portacabin has also now been brought to site and it was thought that the static caravan would need planning permission as not ancillary to a dwelling, as no dwelling on site.

**Akeferry Road and Langholme Lane – Farm advertisement** - Advice has been given to the site owner that as matters stand the adverts require consent, and an application has been requested.

**Caravan on land at 38 Brethergate, Westwoodside** - The caravan does not appear occupied at present. There is an application under consideration to build a dwelling on the site and subject to approval this caravan is likely to be used as either accommodation and/or site offices. We do not intend to request a specific planning application at present although this will be monitored.

The Clerk to also report to NLC Enforcement the advertisement boards on Doncaster Road – Fish & Chips and Barbers.

c. To determine the best day for the PWG to meet and discuss the monthly planning applications.

**Resolved** – the meeting will be held on the Friday prior to the Parish Council Meeting at 9am.

**Proposed: Cllr Lindley, seconded: Cllr Condliff. 11 for with 1 abstention.**

**1810/06 Clerks Report**

- a. Correspondence from the PCC with regard to concerns on 2 Ash trees in the closed churchyard and thanking the Parish Council for this seasons grass cutting and the refurbished lych gate. The Clerk is in the process of instigating a tree survey with NLC.
- b. Correspondence received with regard to 2018/1578. A rescission notice was not approved. Clerk has responded accordingly.
- c. SLCC National Conference update from the Clerk.
- d. Street light no.14 on Upperthorpe Hill reported as not working has been repaired.
- e. NLC have called a Grass Verge Pilot meeting on 01/11. Clerk to attend.

- f. ERNLLCA September and October newsletters.
- g. HPFA minutes – July & September.
- h. Road Closure information received from the Westwoodside Pond Light Committee for the event taking place on 07/12/18.
- i. NALC Survey – for individuals to complete on line.
- j. East Midlands Community Led Housing events in November.
- k. NATs minutes of the meeting held 05/07/18.
- l. NLC Safe & Sound Home Assistance Grant.
- m. Mapping and a template on the Parish Council motion on Permitted Development Proposal information received from the Frack Free Group.
- n. Concerns raised by residents with regard to the Hunt. Clerk is in the process of discussing the advertisement of the hunts to allow residents to be aware of when the events are taking place.
- o. Request received from the Isle Rocks to place a rock poppy on Dr Dysons Garden. The Clerk circulated the request which was approved by the majority.
- p. NLC Neighbourhood Plan consultation for Kirton in Lindsey & Appleby Parish.
- q. Rough Sleepers count – submitted on 24/10 as no rough sleepers.

#### **Improvement / Projects**

- 1810/07** To determine actions required with regard to the report and actions taken on Westwoodside Pond.  
Cllr Hunt-Siwy stated that the pond is a lot healthier and has stabilised and went on to say she had attended the last Pond Lights Committee Meeting where concerns had been raised with regard to the Willow Tree. The tree will be included in the imminent tree survey being carried out by NLC. Cllr Hunt-Siwy stated the next steps are to create a plan to regenerate the pond which will amount to approximately £500 and hopefully plenty of volunteers will carry out the work. She will be looking into funding opportunities and all the information to decide will be available for the next meeting.

#### **Highways / Neighbourhood Services / North Lincolnshire Council items**

- 1810/08** To determine actions required with regard to the highway issues on Newbigg including the introduction of a traffic plan.  
A further meeting had been held with NLC and the Businesses present. NLC are revising the plan and in the interim markings have been placed onto the road to mark out the location of yellow lines and parking boxes. Once the revised plans had been received they will be presented to the businesses for comment and hopefully approval for a trial period.
- 1810/09** To receive an update from NLC with regard to the management of the Public Open Space on the junction of Graizelound Field Road and Low Street determining any further actions required.  
Clerk to contact NLC for an update.
- 1810/10** To review the Parish Paths and Grass Verge Pilot Scheme determining any actions required.  
The Parish Paths had had their final cut and the project has gone well again this year. Cllr Smedley and the Clerk to create a Winter maintenance plan to put forward to NLC.  
The Clerk will report back on the Grass Verge Pilot Scheme at the next meeting.
- 1810/11** To consider attendance to the NLC Standards Training.  
Cllrs Henwood & Hunt-Siwy will attend the course scheduled for 27/11.
- 1810/12** To review and determine the traffic issues on Church Street and Low Street in Haxey determining actions required.  
Clerk to contact NLC to arrange a meeting to discuss both sites.

#### **Reports / Updates**

- 1810/13** To receive a report from the Ward Councillor on activities within North Lincolnshire Council.  
Cllr Allcock stated that Mill Lane was down for repair and will be completed by February 2019. NLC Budget meeting will take place on 14/11.
- 1810/14** To receive a report from the Westwoodside Playing Field Management Committee.  
The minutes of the meeting were circulated prior to this meeting. The CCTV is to be looked at with regard to its span capability. The current container has been emptied and therefore there is no requirement for an additional one although it will be investigated on the installation of a further door in the current container.

- 1810/15** To receive an update report on hydro-carbon activities in the area including the request from last month's meeting for the Parish Council to consider any action with regard to the Government allowing Permitted Development Rights for Shale Gas exploration.  
Cllr Fiddler stated that the Misson site had been cleared of equipment used to create the conductive casing which was now complete. A proposed motion was displayed via the projector.  
**Resolved** – no motion to be put forward. **Proposed: Cllr Orton, seconded: Cllr Fiddler. 6 for, 5 against with 1 abstention.**
- 1810/16** To receive an update report on the possibility of the Parish Council taking on the maintenance and responsibility of the toilet block at Haxey determining any further actions required.  
Due to NLC employing a person to maintain the toilet block at this time they would not be prepared to pass on the responsibility of the building. They have however agreed to pay 10% of the cost to repair and repaint the window, doors and facias. Cllr Foreman stated that a lot of the woodwork needed replacing and he has engaged a carpenter to provide a quote.  
A concern was raised with regard to school children standing on the small wall to the front of the toilet block and the coping stones coming loose and the damage to the plants. Clerk to report to NLC and to also contact South Axholme School stating that the children had been asked not to stand on the wall but continue to do so.
- 1810/17** To receive an update report from the ERNLLCA District Meeting and the Town & Parish Council Liaison Meeting determining any actions required.  
Cllr Knowles updated the Council on the recent ERNLLCA District Meeting which again was well attended. Cllr Carlile to provide a full brief on his resolution for the next meeting which was not until April 2019.  
The slides from the T & PC meeting had been circulated.  
**General Items**
- 1810/18** To determine any further actions required with regard to the organising of the Remembrance Service 2018.  
Cllr Booth informed the meeting that she was looking to obtain some large poppy heads as displayed at the chapel and in Misterton. Clerk to ask the Clerk at Misterton were they were purchased with a view to obtaining some for Haxey.  
Cllr Booth went on to say that Mr Jones has created 3 large soldiers and these will be placed at St Nicholas Church, the Chapel at Haxey and in the Newbigg area.  
There will be a torch procession from the uniformed groups but using a battery-operated torch due to H & S. Cllr Booth to confirm which uniformed official will be reading the poem.  
The collection boxes had been received.  
**Resolved** – donation of £50 to be provided to the Methodist Chapel for light refreshments after the morning event. **Proposed: Cllr Booth, seconded: Cllr Smedley. All in favour.**  
Cllr Fiddler asked if disabled and those not able to walk from the church to the beacon would be permitted to use cars to which he was told they would.  
Cllr Fiddler to take photos of the days event and let the Clerk have to put in the Arrow.
- 1810/19** Request for article (s) for the next month's Arrow article.
- Remembrance Day.
- 1810/20** To notify the Clerk of items to be placed on the agenda for the next meeting.
- Heritage sign refurbishment.
  - Remembrance Day feedback.
- Finance**
- 1810/21** To receive a copy of the Financial Statement up to 30<sup>th</sup> October, 2018.
- 1810/22** **Grant Requests**  
**Expenditure**
- 1810/23** To approve the following accounts.

Salary, expenses & admin		
HMRC	Employers NI	£51.20

HMRC	Employees NI & Tax	£51.53
Arrow Publication	October Issue	£390.00
S Coggan	Ground Maintenance - plants	£150.00
BT	Phone & Broadband	£103.97
SP Davis Memorials Ltd	War Memorial project (grant funded)	£2,250.00
D Knowles	Travel expenses	£14.85
H Condliff	Travel expenses	£28.57
G Tune & Son	Winter planting	£310.80
J Smedley	Planting Maintenance / Travel expenses	£26.70
SLCC	National Conference Fee	£90.00
NS Groundcare	Grass Cutting	£410.00
M Richards	Lych gate refurbishment	£350.00
<b>Total Expenditure 30<sup>th</sup> October, 2018</b>		<b>£4,564.42</b>

**Resolved** – the accounts were approved for payment.

**Proposed: Cllr Fiddler, seconded: Cllr Lindley. All in favour.**

**1810/24** To confirm the date and time of the next meeting as being Tuesday 27 November, 2018 at 7pm to be held in The Foreman Carter Centre, Westwoodside.

**1810/25** To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the item to be discussed.

**Resolved** – meeting to be closed. **Proposed: Cllr Condliff, seconded: Cllr Smedley. All in favour.**

- ACV Tribunal Case.

Cllr Knowles re-emphasised the reasoning behind the original nomination and approval of the ACV stating that 2 meetings had been held to date with the Ad hoc and WLHH Group. The Tribunal is set for the end of February, 2019.

The Council unanimously approved ACV actions by the Parish Council to date.

Clerk to send out the response from the appellant to the response of the Parish Council and NLC to all Councillors.

Clerk to amend the timeline and circulate.

The Parish Council approved the regularisation of the Ad hoc and WLHH Group members.

- Minutes of the Personnel Committee dated 22<sup>nd</sup> October, 2018.

**Resolved** - the minutes were unanimously approved as read.

**Appendix A**

<b>Summary of continuing and newly agreed actions.</b>		
<b>Minute number</b>	<b>Action</b>	<b>Review Date / Completion Date</b>
2011/234	Investigate the status of the Pinfolds	On-going. Further funding for the floor to be applied for in 2018.
2011/254	Repair of Greenhill wall – NLC are responsible for these costs.	On-going as part of discussions with NLC and Hatfield Project Quotations for monument cleaning in train
	Potential Fracking Issue	On-going
2013/245	Cemetery requirements	On-going
	NHP – future development plans	On-going
	WWS Pond ducks	Monitor
2014/81	Gollands Lane Traffic	On-going
2014/99	Haxey Playing Fields	On-going
2014/177	Enforcement Issues	On-going
2015/22	Local Council Awards Scheme (LCAS)	Review nearing completion ready for submission for the Foundation Award.
1608/08	Parish Beacon	Plaque to be erected by Mr Jones.

**Appendix B – Abbreviations**

AA	Allotment Association
BR	Bridleway
CCC	Caravan & Camping Club
CEP	Community Emergency Plan
Cllrs	Councillors
DCO	Dog Control Order
DPD	Development Plan Document
EA	Environmental Agency
ERNLLCA	East Riding & North Lincolnshire Local Council Advisors
FP	Footpath
GPDO	General Permitted Development Order
HPFA	Haxey Playing Field Association
HMRC	Her Majesty's Revenue & Customs
HWRCC	Humber Wolds Rural Community Council
ICCM	Institute of Cemetery & Cremations Management
IDB	Internal Drainage Board
LDF	Local Development Framework
LWP	Land Working Party
LWT	Lincolnshire Wildlife Trust
NATs	Neighbourhood Action Teams
NHW	Neighbourhood Watch
NHP	Neighbourhood Plans
NLC	North Lincolnshire Council
NLH	North Lincolnshire Homes
PCC	Parochial Church Council
PCC	Police Crime Commissioner
PP	Planning permission
PPAG	Parish Plan Action Group
PROW	Public Right of Way
SSSI	Site of Special Scientific Interest
TEN	Temporary Event Notice
T & PC	Town & Parish Council
WP	Working Party
WPFA	Westwoodside Playing Field Association
WPFMC	Westwoodside Playing Field Management Committee
WWS	Westwoodside