

HAXEY PARISH COUNCIL

FINANCE COMMITTEE MINUTES

Minutes from the meeting held on Friday 26th January, 2018 held at the Foreman Carter Centre, Westwoodside at 9.30am.

Present: Cllrs Booth, Condliff, Knowles & Fiddler.
Deb Hotson – RFO / Clerk to the Council
Chairman: Cllr Knowles presided.

1. **Procedural**

Apologies received from Cllr Harris.

2. **Finance Business**

a. To consider the budgetary requirements for 2018/19 and a proposed precept for the January meeting.

The Clerk provided information on expenditure and income for the year to date and expected spend up to 31/03/18.

The Committee debated the proposed 2018/19 budget.

A recommendation was agreed to propose to the full council to increase the precept for 2018/19 to £42,000.

b. to consider the acceptance of the NLC council grant and the conditions linked to its acceptance.

The Clerk provided information received from NLC on the conditions and a brief description of each. The Parish Council fulfil the criteria with the exception of a Reserves Policy which can be created by the Clerk.

A recommendation was agreed to accept the grant of £1,361 with the conditions.

3. **AOB**

Cllr Fiddler and the Clerk had both ‘attended’ the PKF Littlejohn webinar with regard to the external audit for 2018/19. The Clerk updated the Committee on this event which included the following points: -

- The Annual Return will be now known as AGAR – Annual Governance and Accountability Return.
- There will be an additional box in part 3 to complete with the date of the internal audit.
- The Return is now down loaded from the External Auditors website and is in paper format in 3 parts. Part 1 for Councils with no financial activity, Part 2 for councils with an income / expenditure less than £25k who will be exempt from an external audit and fee and part 3 which will be those with income / expenditure over £25k.
- The AGAR will be published on the website by 1st July.

The Clerk informed the meeting that the working from home allowance had been reviewed and is on the next agenda. This has reduced from £7.68 to £6.68 per month and reflects Jan – Dec 17.