



ANNUAL GENERAL MEETING 2016

A G E N D A

- 1 Meeting to be formally opened by the President of ERNLLCA, Mr T Glossop
- 2 Welcome to North Ferriby by the Vice-Chair of the Parish Council, Councillor Christopher Taylor
- 3 To receive apologies for absence
- 4 To agree the adoption of the Minutes of the Annual General Meeting 2015
- 5 Matters arising from the minutes
- 6 Address by the retiring President

(Note: To be followed by an expression of appreciation from the membership of the Association for all Mr Glossop's years of service)
- 7 To resolve the election of the President. The following nomination has been received:
 - Councillor G. Thurston

(Note: The Constitution states that the President "shall preside at a General Meeting and the Annual General Meeting and shall remain in office until the conclusion of the meeting")
- 8 To resolve the election of a maximum of three Vice-Presidents, the following nominations have been received:
 - Councillor R Breed of New Waltham Parish Council;
 - Councillor T Cooper of Drifffield Town Council; and
 - Councillor G Thurston of Hedon Town Council
- 9 To resolve the appointment of Auditors, the following nomination has been received:
 - AJACS
- 10 To resolve the adoption of the Annual Report and audited accounts for 2015/2016 which will be presented by the Executive Officer, Mr A Barker, and the Chairman of the Executive Committee, Councillor D Knowles.
- 11 To resolve changes to the Constitution as proposed by the Executive Committee
- 12 To resolve the Resolutions as per the attached schedule
- 13 To agree the date of the 2017 Annual General Meeting
- 14 Close of meeting by the retiring President

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EAST RIDING AND NORTHERN LINCOLNSHIRE LOCAL COUNCILS ASSOCIATION

**Minutes of the 2015 Annual General Meeting
held at Waters Edge Visitors Centre, Barton upon Humber
Thursday 17 September 2015 at 7.00pm**

Present: Mr T. Glossop (President) in the Chair
Councillors J. Bratton (Barnoldby le Beck PC); T. Hill (Bilton PC); W. Johnson & D. Whiteley (Bottesford TC); S. Lane (Catton cum Howsham PC); S. Poesl (Driffield TC); K. Galbraith & T. Galbraith (Elloughton cum Brough TC); I. Bell & S. Poesl (Garton on the Wolds PC); D. Knowles (Haxey PC); G. Thurston (Hedon TC); P. Davison & D. Prattley (Hessle TC); B. Brooks & L. Pennington (Hibaldstow PC); B. Brooks (Horkstow PM); B. Simpson (Keyingham PC); Councillors K. Cooper, S. Layzell & J. Startin (Kirton in Lindsey TC); N. Noble (Langtoft PC); C. Kealey (Stamford Bridge PC); and T. Cave (Worlaby PC)

Clerks: S. Richards (Barton upon Humber TC); S. Dale (Bilton PC); P. King (Bridlington TC); B. Brooks (Cadney cum Howsham PC); and J. Simpson (Keyingham PC)

Officers: A. Barker (Executive Officer)

Apologies: Councillors M. Hodgins (Barnoldby le Beck PC); J. Copsey & L. Dealtry (Bridlington TC); J. & T. Cooper (Driffield TC); R. Thompson & S. Tindall (Keyingham PC); D. Wells (Kirmington & Croxton PC); P. Hemmerman (Market Weighton TC); M. Archer & J. Bean (Waltham PC)

Councils: Ashby cum Fenby PC; Asselby PC; Elsham PC; Goodmanham PC; Gunness PC; Habrough PC; Hatfield PC; Healing PC; Humberston PC; Lissett & Ulrome PC; New Holland PC; Redbourne PC; Roxby cum Risby PC; Shiptonthorpe PC; Stallingborough PC; Welton PC; and Withernsea TC.

1 Welcome and address by the Town Clerk of Barton upon Humber

The President opened the meeting and introduced the Town Clerk of Barton upon Humber Town Council.

2 Welcome and address by the Town Clerk of Barton upon Humber

Shirley Richards welcomed delegates to the town and apologised that the Mayor could not attend the meeting owing to a previous engagement. She drew attention to the town's long history and its rich industrial heritage which can still be seen in the form of the Ropewalk and the Hooper Cycles building. Attention was drawn to the development of museums in the town. Delegates were urged to come back and look round the town to enjoy a church with Saxon origins; an artisan centre; a theatre; and to enjoy the Waters' Edge facility which, she explained, sits on land which was once a chemical works.

3 Apologies for absence

The apologies as contained in these minutes were delivered.

4 Minutes of the Annual General Meeting 2014

Proposed: That the minutes be accepted as a true and accurate record

Proposer: Mrs J. Simpson

Seconder: Councillor B. Brooks

RESOLVED

5 Matters arising

There were no matters arising from delegates. The Executive Officer briefed delegates on the progress of resolutions from the 2014 Annual General Meeting.

6 Address by the retiring President

The President opened his remarks by wishing delegates a very happy birthday as it was forty years ago in 1975, following the introduction of Humberside County Council, that the Humberside Association of Parish and Town Councils was formed. He stated that much had been achieved in the intervening years and in 1996 the organisation became known as ERNLLCA. In those times ERNLLCA did not employ its own staff but contracted with Humber & Wolds Rural Community Council for staff time. In 2009 the Executive Committee took the brave decision to become independent and employ its own staff. ERNLLCA has never looked back and continues to grow.

He highlighted an upcoming review of the Association's governance arrangements and urged councils to take part.

Following the local council elections, training for newly elected councillors was proving particularly popular and feedback from those attending had been very positive. Similarly training for newly appointed clerks to Parish and Town Councils had also received a positive response. The President pointed out that the training courses provide important revenue for ERNLLCA as membership fees are insufficient to cover the costs of running the organisation.

He referred to ongoing representational work carried out by ERNLLCA within the Northern Group of Local Councils Associations and with the National Association of Local Councils.

7 Election of President

RESOLVED: Following a card vote, Mr Glossop was elected as President for the year to September 2016.

8 Election of Vice-Presidents

RESOLVED: Following a card vote, Councillors Breed, Cooper and Thurston were elected as Vice-Presidents for the year to September 2016.

9 Appointment of Auditor

RESOLVED: Following a card vote, AJAC's was appointed as Auditor

10 Annual Report

The Executive Officer summarised the report that had been circulated to all member councils. The meeting's attention was drawn to the fact that a deficit budget had been set for the 2014/2015 but a surplus had been achieved. Reference was made to the level of interest that the Government now takes in parish and town councils. There is a clear expectation on the Government's part that our councils are capable of doing more. He made the point that this will present challenges for the future.

The Desktop Advisory Service had been extremely busy all year and there were clear signs that member councils' expectations of what ERNLLCA can provide in the way of services was on the increase.

Clarification was then given that there is no support funding available to ERNLLCA and any expansion of services will have to be self-funding. The Executive Officer issued a plea to member councils that they should pay their membership fees by the due date of 30th April. ERNLLCA can reclaim VAT but only on a partial exemption basis. Late payment of membership fees (which are not subject to VAT) has a negative impact on the Association's ability to reclaim VAT. He gave examples of late payment including membership cheques being signed by members in April but not sent to ERNLLCA until two months later.

Councillor Knowles, Chairman of the Executive Committee, then took over and presented the annual accounts. He explained that although a deficit had been budgeted for, a surplus had been achieved. This was brought about by ERNLLCA being able to offer more in the way of training events and conferences than had been planned for. Additionally some lucrative consultancy work had been undertaken which brought in much needed revenue.

The Chairman reaffirmed the vigorous approach both the Executive Committee and staff take to controlling the budget.

Proposed: That the Annual Report and Accounts are received and that the Association's appreciation of the good work of the staff team is acknowledged.

Proposer: Councillor G. Thurston

Seconder: Councillor B. Brooks

RESOLVED

11 Resolutions

The following resolutions were debated by the Annual General Meeting and decisions made following a card vote.

Council	Resolution	Decision
East Riding (North East) District Committee	That this Association calls on Government to ensure that Highway Authorities maintain all roadside verges to such a degree that they are kept sufficiently clear of vegetation, shrubbery and trees branches to the extent that road safety is not impaired by signage being obscured, nor the full width of the highway being reduced by such growth.	That the district committee be invited to agree a composite resolution with the North East Lincolnshire District Committee.

North East Lincolnshire District Committee	This Association calls on the Government to require that Highway Authorities ensure that verges are well maintained and that pernicious weeds and overhanging vegetation are better controlled, because insufficiently managed verges both physically obscure road signs and/or traffic and can contribute to the build-up of algae on the signs. The Local Authorities should also be made to ensure that all vegetation which is classed as "poisonous species" should be removed as soon as reported.	That the district committee be invited to agree a composite resolution with the East Riding (North East) District Committee
Driffield Town Council	<p>Where buildings and sites become derelict within a parish and are perceived to be an eyesore and there is no evidence of intended development this association seeks that powers be granted to:</p> <ol style="list-style-type: none"> a. Make public the details of the owner or owners of such sites or buildings b. Have the owner(s) publish their short to medium term intentions for the site or building (with timescales) c. Empower the principal authorities to expedite compulsory purchase of the site or building if there is no current approved planning application or such application has lapsed. <p>An amendment was moved that:</p> <p>Where buildings and sites become derelict within a parish and are perceived to be an eyesore and there is no evidence of intended development this association seeks that powers be granted to:</p> <ol style="list-style-type: none"> a. Make public the details of the owner or owners of such sites or buildings b. Require the owner(s) to publish their short to medium term intentions for the site or building (with timescales) c. Empower the principal authorities to expedite compulsory purchase of the site or building if there is no current approved planning application or such application has lapsed. 	Resolved
Withernsea Town Council	This Association calls on the Government to urgently review the licensing laws for drinking establishments.	Fell – proposer not present
Withernsea Town Council	This Association calls on the Government to review/adopt Policy in regard to the placement of behaviourally challenged children in care homes.	Fell – proposer not present

Withernsea Town Council	This Association calls on the Government to review its Policy on Coastal Erosion.	Fell – proposer not present
Withernsea Town Council	This Association calls on the Police and Crime Commissioner and Humberside Police to review the New Force Model and its effectiveness in reducing crime.	Fell – proposer not present
Withernsea Town Council	This Association calls on the Government to urgently review its policy regarding the payment of business rates on public conveniences.	Fell – proposer not present

12 Date of 2016 Annual General Meeting

Proposed: That the 2016 Annual General meeting will be held on Thursday 15th September, starting at 7.00pm, at a venue on the North Bank as close to the Humber Bridge as possible which can provide the use of microphones to enable all present to hear what those called to speak are saying.

Proposer: Councillor S. Poessl

Secunder: Councillor D. Prattley

RESOLVED

13 Close of meeting

The President thanked delegates for their attendance and participation in the meeting.

Signature	Date

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(AGENDA ITEM 10)

Annual Report

2015/2016

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MESSAGE FROM THE PRESIDENT

It is with mixed emotions that I present my final report as President of ERNLLCA.

It was in 1985 that I first became a member of the Executive Committee and 16 years ago I was elected as your President. During those years it has been my great privilege and pleasure to work for the organisation. Being there has also given me the opportunity to meet so many dedicated Councillors who have, and continue to give, so much to their local communities and to ERNLLCA. Without that support the organisation would not be where it is today.

I would take this final opportunity to say a big thank you to our Executive Officer Alan Barker. Alan has worked tirelessly for the organisation and given us national recognition for his contributions to work with the National Association of Local Councils.

Finally thanks to the members of the Executive Committee for all of their hard work on behalf of the organisation.

A brief report then this year but you don't get off that easily I would like to take you on a journey with me

Tom Glossop
President 2016

Governance of ERNLLCA – the Executive Committee

The role of the Executive Committee is to set policy and provide strategic leadership for the Association, in tandem with scrutinising the effective use of the budget. The Committee is comprised of representatives who were elected by all of the District Committees. Each of the East Riding Districts nominates two delegates, North Lincolnshire has four and North East Lincolnshire has two. In addition, the Annual General Meeting elects a President and three Vice-Presidents. During 2015/2016 the chairman of the Committee was Councillor D. Knowles.

Responsibility for the oversight of operational matters such as the association's finances, assets, communications and employment has been devolved to the Resources Sub-Committee which was comprised of Councillors Brooks; Cooper; Archer; Knowles; Thurston; and Wells.

Executive Committee membership 2015/2016

Committee member	Representing
Councillor M Archer	North East Lincolnshire
Councillor B Brooks	North Lincolnshire
Councillor T Cooper	East Riding (North East)
Councillor T Galbraith	East Riding (Central)
Councillor C Kealey	East Riding (West)
Councillor D Hasthorpe	North East Lincolnshire
Councillor T. Kelly	East Riding (Central)
Councillor D Knowles	North Lincolnshire
Councillor S Lane	East Riding (West)
Councillor N Noble	East Riding (North East)
Councillor B. Simpson	East Riding (Holderness)
Councillor G Thurston	East Riding (Holderness)
Councillor D Wells	North Lincolnshire
Councillor D Whiteley	North Lincolnshire
Mr T Glossop	President
Councillor R Breed	Vice-President

Governance of ERNLLCA - Districts

The Association is split into six districts and every four months councils each of the districts were invited to send two voting delegates, and any number of other interested councillors or clerks, to attend their respective District Committee meeting. The purpose of the meetings was to give member councils, within each district, an opportunity to meet, consider issues of common interest and discuss each other's experiences. A "Quick Brief" was given at each meeting during which the Executive Officer provided a briefing on a topic pertinent to parish and town councils.

District committees elect the members of the Executive Committee and shown below is a schedule of the District Committee Chairmen during 2015/2016:

District Committee	Chair	Council
East Riding (Central)	Councillor T. Galbraith	Elloughton-cum-Brough Town Council
East Riding (Holderness)	Councillor G. Thurston	Hedon Town Council
East Riding (North East)	Councillor T Cooper	Driffield Town Council
East Riding (West)	Councillor C. Kealey	Stamford Bridge Parish Council
North East Lincolnshire	Councillor M Archer	Waltham Parish Council
North Lincolnshire	Councillor D. Knowles	Haxey Parish Council

District Committee Meetings

Any member council can ask for a matter to be discussed at a district committee meeting and a recommendation made to the Executive Committee. Agendas and minutes of all district committee meetings and the Executive Committee were published on the ERNLLCA website.

Desktop Advisory Service

During 2015/2016 the Desktop Advisory Service dealt with 1425 enquiries. The major topic areas were: Employment (18% of enquiries); Financial (15% of enquiries); and Meeting Procedure (14% of enquiries).

There continued to be a high level of turnover of Clerks throughout 2015/2016. The ongoing problem of councils "under-selling" the role of Clerk remains a major factor in Clerks leaving the job within a year of taking it on. Additionally too many councils do not take advantage of the free, and professionally qualified Human Resources advice, that is available from ERNLLCA.

Levels of expectation, by member councils, as to what support can be delivered continued to rise. Officers had to deal with a 16% increase in the number of enquiries over the previous year. Additionally the complexity of some enquiries meant that more officer time had to be allocated to the Desktop Advisory Service at the expense of other services and internal governance work.

Whatever problems have been raised with the Desktop Advisory Service, Officers have remained solution focussed. ERNLLCA exists to support its members, not to act as a regulatory body.

Clerks' Induction events

Half-day induction events for new Clerks to member councils were held during the year. These have proved to be very popular and well-attended with longer-serving Clerks asking to attend in order to refresh their knowledge.

Training

2015/2016 was an incredibly busy year for training. The analysis of the take-up of the various courses is as follows:

- Being a Good Councillor – 417
- Advanced Chairmanship – 241
- Financial Management - 34
- Councillor Induction - 18
- Transparency Code – 37
- Website Management - 17

One council asked for an in-house event which was attended by all of its members.

Places being booked and councillors not attending remains a problem. This is frustrating both because it is a waste of public money and, where sessions are over-subscribed, potential attendees have to be turned away. Some councils have adopted a policy of requiring councillors not attending training, without good reason, to reimburse their council. This approach is supported by ERNLLCA.

The split, in terms of attendance from the three principal authority areas was as follows:

- East Riding 75%
- North Lincolnshire 15%
- North East Lincolnshire 10%

Councils with an electorate of less than 2000 continued to take advantage of the much reduced training fee. This was introduced to encourage small councils to take part and has proved to be a great success.

Transparency Code

The Transparency Code took effect at the beginning of April 2015 and applied to all small public bodies with either gross annual income (i.e. precept and all other income added together) or total annual expenditure not exceeding £25,000. These councils will be exempted from an external audit after 2017 but the Government requires that financial and other governance details must be published on a website. The Government allocated funding and small councils are encouraged to apply.

Last year councils in the ERNLLCA area benefitted to the sum of £58,046. Individual sums claimed varied from £277.68 to £2582.29. Councils were encouraged not to under-claim and one or two councils now regret not listening to that advice.

Funding is available to all eligible councils, whether or not they are in membership of ERNLLCA. Despite wide-spread and regular publicity, the take-up amongst non-member councils was low.

Parishes in membership of ERNLLCA in 2015/2016

East Riding North East District

Barmston & Fraisthorpe
Bempton
Bridlington
Driffield
Flamborough
Garton on the Wolds
Hutton Cranswick
Kilham
Langtoft
Lissett & Ulrome
Nafferton
Skerne & Wansford
Tibthorpe

East Riding Central District

Beverley
Bishop Burton
Cherry Burton
Cottingham
Elloughton cum Brough
Hessle
Leconfield
Leven
Lockington
Newbald
North Ferriby
Rowley
South Cave
Swanland
Tickton & Routh
Wawne

East Riding Holderness District

Bilton
Brandesburton
Burstwick
Catwick
Easington
Hatfield
Hedon
Hollym
Keyingham
Preston

East Riding West District

Airmyn
Allerthorpe
Asselby
Barmby Moor
Bielby
Bishop Wilton
Blacktoft
Bugthorpe & Kirby Underdale
Catton
Eastrington
Fangfoss with Bolton
Fridaythorpe
Full Sutton & Skirpenbeck
Gilberdyke
Goodmanham
Goole Fields
Gowdall
Hotham
Howden
Kilpin
Laxton
Market Weighton
Melbourne
Middleton on the Wolds
Millington
Newport
Newton upon Derwent
North Cave
Nunburnholme with Kilnwick Percy
Pocklington
Pollington
Rawcliffe
Reedness
Sancton
Seaton Ross
Shiptonthorpe
Snaith & Cowick
Spaldington
Stamford Bridge
Sutton upon Derwent
Swinefleet
Wetwang
Wilberfoss
Yapham cum Meltonby

Parishes in membership of ERNLLCA in 2015/2016 – continued

East Riding Holderness District continued

Thorngumbald
Withernsea
Withernwick

North East Lincolnshire District

Ashby cum Fenby
Barnoldby le Beck
Bradley
Brigsley
Great Coates
Habrough
Healing
Humberston
Immingham
Irby upon Humber
Laceby
New Waltham
Stallingborough
Waltham

Membership

Membership increased very slightly in 2015/2016.

In summary, membership represented 67% of the total number of local councils within the Association area.

Membership levels in each of the principal authority areas varied greatly with 100% in North East Lincolnshire; 86% in North Lincolnshire; and within the East Riding the figure was 53%.

Over the years many different kinds of initiatives have been launched to try and increase membership levels. Experience shows that the best advocates for ERNLLCA, and the most successful in recruiting new councils to membership, are its existing member councils.

North Lincolnshire District

Alkborough
Appleby
Barnetby le Wold
Barrow on Humber
Barton upon Humber
Bonby
Bottesford
Brigg
Broughton
Burringham
Burton upon Stather
Cadney cum Howsham
Crowle & Ealand
East Halton
Eastoft
Elsham
Epworth
Flixborough
Goxhill
Gunness
Haxey
Hibaldstow
Holme
Horkstow
Keadby and Althorpe
Kirmington and Croxton
Kirtan in Lindsey
Melton Ross
Messingham
New Holland
Owston Ferry
Redbourne
Roxby cum Risby
Saxby all Saints
Scawby
South Ferriby
South Killingholme
Thornton Curtis
Ulceby
West Butterwick
Winteringham
Winterton
Wootton
Worlaby
Wroot

Links with other County Associations

ERNLLCA has continued to work closely with the Yorkshire Associations (YLCA). This has been of benefit to both associations. Other links continue to be maintained with other county associations throughout the country at both officer and member level. The Executive Officer now attends all meetings of the national County Officers' Forum and ERNLLCA sends delegates to the meetings of the Northern Group of Local Councils Associations.

Working with NALC

All County Associations are affiliated to the National Association of Local Councils (NALC) which provides advice on complex legal matters that cannot be dealt with locally. Based in London, NALC also acted as an advocate for parish and town councils in meetings with Government. The membership fee which all member Councils paid to ERNLLCA includes a portion, sometimes substantial, that is forwarded to NALC.

ERNLLCA's representative to NALC was Councillor G Thurston, of Hedon Town Council, who attended meetings on a regular basis and reported to the Executive Committee. ERNLLCA also sent delegates to attend the NALC Annual General Meeting in the autumn of 2015.

ERNLLCA has continued to forge better working relationships with NALC through both its Chairman, Councillor Ken Browse, and the Chief Executive, Jonathan Owen.

Additionally ERNLLCA Officers have linked with NALC Officers to ensure the delivery of a number of initiatives.

The Executive Officer was recruited by NALC to be part of a team including NALC and SLCC to co-review the Good Employer Guide.

Yorkshire and Humber Regional Training Partnership

ERNLLCA continued its role as an active contributor within the Yorkshire and Humber Regional Partnership.

The primary role of the Partnership is to support Clerks undertaking the Certificate in Local Council Administration (CiLCA) through plenary sessions, e-tutoring and one-to-one working with Clerks.

ERNLLCA is represented on the Partnership by the Executive Officer and by Councillor T Cooper, whose specific role is to ensure that a member perspective is introduced to the overall concept of training and development.

Councillor Cooper is the co-chair of the Partnership

Society of Local Council Clerks

Locally, the working relationship between the Society and ERNLLCA has continued to be strengthened with the Society inviting the Executive Officer to speak at many of its events.

A professional relationship has also been maintained at national level despite both organisations sometimes having to represent conflicting views during difficult employment disputes. Officers from both organisations have maintained a frank but professional and respectful working relationship which has been instrumental in resolving many such disputes.

Annual Conference

The 2015 Annual Conference was held at the Village Hotel in Hull. Forty-eight councillors and clerks attended the event, with ten places reserved for small councils at a reduced rate. Delegates heard from speakers from NALC; North East Lincolnshire Council; the East Riding of Yorkshire Council; North East Lincolnshire Council; CCLA; Streetscape; Fields in Trust; and Humber & Wolds Rural Community Council.

The feedback was very positive and built on the successes of previous years.

Executive Officer's comments

2015/16 was probably the busiest year ERNLLCA has ever experienced. A record number of enquiries handled by the Desktop Advisory Service; a record number of places being booked on training courses; an upgrade to the website; a national initiative delivered and all within budget. Indeed, as can be seen from the annual accounts, a much-needed surplus was delivered.

There is another consideration that should be built into the successes above and that is the change of personnel that took place during the summer of last year. As councils know, this is always a stressful time as a new appointment settles into post and this could very easily have slowed down the ability of the organisation to function. Our, now not-so-new, Administration Officer Sharon Hodsmen has settled into her role and the ERNLLCA office is once again running "at full steam".

The Desktop Advisory Service is probably the most important consideration for councils when they join the association or consider the renewal of membership. Certainly demands made of councils last year were considerable and there were points in the year when the volume of business was not easy to handle. A permanent back-log of enquiries existed through-out 2015/2016 but councils have been patient and realistic. I would take the opportunity to remind councils that if an enquiry is urgent, please tell us and we will make every effort to respond in the timeframe required.

Following the May 2015 elections there was a huge demand for training from new councillors and from those who wanted to reassure themselves as to their role. The three-part being a Good Councillor course had to be re-offered at additional venues to satisfy the demand. As has been said in previous years, training revenue is an essential contributor to the association's ability to provide the level of service which member councils clearly want. Delivering training, which provides an opportunity for me to meet councillors and for all of us to put a face to a name, is one of the most enjoyable aspects of the role of being your Executive Officer. There is, however, an important and negative point to be made which has been referred to elsewhere in this Annual Report. Where a place, or places, are booked on a training event and that person (or persons) do not attend - that is not helpful to anyone! Obviously there will always be occasions where other matters have to take priority and where a councillor has informed ERNLLCA of their inability to attend, we have always tried to find space for that person at another venue. Most of our training events are fully booked and applications to attend regularly have to be turned down. It is sad to say that ERNLLCA can now identify "serial offenders" for whom places are booked and paid for but those persons do not attend. Quite simply this is grossly unfair to those who were unable to obtain a place but it is also a waste of public money.

The introduction of the Transparency Code for councils with an annual turnover of less than £25,000 saw the vast majority of our eligible members obtain a grant. Whilst this report refers to last year I would like to take this opportunity to remind councils that funding is once again available in 2016/2017 and to urge them to apply. The application form can be found at the bottom of the front page of the ERNLLCA website www.ernllca.info or can be obtained from the office by e-mailing enquiries@ernllca.info

Nothing of what is contained in this Annual Report could be achieved without the leadership and direction given by your Executive Committee, and the Chairs of the District Committees, who all give of their own time to move this Association forward. The committee is most ably led by your Chairman, Councillor David Knowles, and represented at national level by Councillor Gordon Thurston. But an era is coming to an end as our long-standing President, Tom Glossop, stands down from office. His commitment to ERNLLCA has been unwavering and he has supported and promoted our work at local, regional and national level. The Officers who have worked for ERNLLCA over the years have long appreciated his support, guidance.....and patience!

Last year we celebrated ERNLLCA's fortieth birthday – we are now a mature organisation, moving forward with energy. The days of forty year-olds needing Sanatogen are long gone – after all, forty is the new thirty! Energy will be needed, local government has changed dramatically in recent years and will change even more so in the years to come. Parish and town councils will be very much part of that future.

Alan Barker
Executive Officer
August 2016

**ANNUAL ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2016**

Statement of Receipts and Payments

2014/2015	RECEIPTS	2015/2016
£		£
72,679	Membership Subscriptions	72,422
0	NALC Transparency Grant	58,046
77	Bank Interest	50
8,277	Training Courses	19,656
4,615	Consultancy Work	2,178
2,680	Conference	3,545
0	Publications	295
427	Other	325
2,722	Value Added Tax on receipts for year	4,654
256	Recovered from HMRC	0
91,733	Total	161,170
	PAYMENTS	
15,657	NALC Affiliation Fee	15,937
53,561	Salaries	53,453
0	NALC Transparency Grant	58,046
603	Professional Development	794
3,620	Governance	3,891
0	Consultancy	603
7,756	Office Costs	8,334
33	Bank Charges	0
556	Regional & National Committee	170
2,445	Training Courses	3,957
174	Conference Expenses	1,577
69	Subscriptions & publications	565
794	Other Expenses	193
2,234	Value Added Tax on payments for year	2,451
87,502	Total	149,971
£4,231	Surplus/Deficit for year	£11,199

STATEMENT OF FUNDS

2014/2015 £		2015/2016 £
23,221	Fund balance as at 1st April 2015	27,452
4,231	Surplus for year	11,199
27,452	Accumulated Balance as at 31st March 2016	38,651
	These funds are represented by:	
0	Deposit Account	0
27,419	Current Account	38,610
33	Petty cash balance	41
£27,452		£38,651

The Auditor has no relationship, financial or otherwise with any member or officer of the Association and the audit has been carried out with integrity, objectivity and independence.

The accounts of the Association continue to be maintained to a high standard and no other significant issues arise at this time.

*Alan Johnson CPFA
25 June 2016*

End of Annual Accounts

AGENDA ITEM 11

RESOLUTIONS PROPOSED TO 2016 ANNUAL GENERAL MEETING FROM THE EXECUTIVE COMMITTEE FOR CHANGES TO CONSTITUTION (existing copy attached)

The following are five proposed resolutions to alter the Constitution to be put before the 2016 Annual General Meeting. Proposal A cannot take effect until the 2017 Annual General Meeting. Proposals B, C and D are operational in nature and can take effect immediately.

- (A) That the Executive Committee proposes to the 2016 Annual General Meeting that an alteration is made to Section 5 of the Constitution to read:
 - a) There shall be a President and a Vice-President who shall be elected at the Annual General Meeting and shall be eligible for re-election at the next Annual General Meeting;
 - (b) The President, if present, shall preside at a General Meeting and the Annual General Meeting and shall remain in office until the conclusion of the meeting. In the absence of the President, the Vice President shall take the chair. In the absence of the Vice-President, the Chairman of the Executive Committee shall take the chair. In the absence of each of these office holders, a General Meeting or the Annual General Meeting shall appoint a person who has been notified to ERNLLCA as a council's voting delegate;
 - (c) Nominations for the offices of President and Vice-President shall be made to the Executive Officer not less than forty-two clear days before the Annual General Meeting.
 - (d) The President and Vice-President shall be appointed for a period of office not exceeding the date of the next Annual General Meeting.
 - (e) A President or Vice-President may seek re-election at the end of their period of office.
 - (f) The President and the Vice-President shall be ex officio members of the Executive Committee, the General Committee and the Annual General Meeting but such appointees shall not be eligible to be members of sub-committees created by the Executive Committee.
- (B) That the Executive Committee proposes to the 2016 Annual General Meeting that an addition is made to Section 9 of the Constitution to read "(e) that the quorum shall be six (6) persons".
- (C) That the Executive Committee proposes to the 2016 Annual General Meeting that an addition is made to Section 9 of the Constitution to read "(f) that the auditor shall be appointed by the Executive Committee".
- (D) That the Executive Committee proposes an addition is made to Section 9 of the Constitution to read "9(f) The Chairman of the Executive Committee shall not hold office for a period exceeding three [3] consecutive years"
- (E) That the Executive Committee proposes to the 2016 Annual General Meeting that an alteration is made to Section 11 of the Constitution to replace the words "Personnel Committee" with "Resources Sub-Committee" and that the quorum for that sub-committee shall be three (3) persons.

- (F) That the Executive Committee proposes to the 2016 Annual General Meeting that an addition is made to Section 11 of Constitution to read “that the quorum for all district committee meetings will be three (3) persons each from different councils”
- (G) That an addition is made to Section 12 of the Constitution in that the word “that” should be deleted from the first line of the section and replaced with the word “than”.

End of proposals
from the Executive
Committee to amend
the Constitution

AGENDA ITEM 12

RESOLUTIONS PROPOSED TO 2016 ANNUAL GENERAL MEETING BY THE MEMBERSHIP

Council	Resolution
Langtoft Parish Council	<p>That this Association urges Government to give Town and Parish Councils a greater voice in the decision making process to create traffic calming and safety measures in their Council area, and to relax some of the rules that restrict the creation of many such safety measures.</p> <p>Decision making on such matters is vested in the Local Authority Highways Department, who interpret rules laid down by Government. These frequently restrict the introduction of road safety measures for reasons such as average speed counts and casualty counts. Local residents often have serious safety concerns with certain roads but cannot achieve any effective result due to these arbitrary rules.</p>
Market Weighton	<p>This association calls for HM government and partners to formulate a plan and allocate funding to extend the benefits of HS2, HS3 and the Transport for the North connectivity proposals to all the major settlements within the Yorkshire and Humber region by extending the railway infrastructure to all major settlements enabling a sustainable mass transit capability for all residents in the region.</p> <p>In particular the association would like to see the recommendations of the 2006 and 2009 Carlbro report, to build the York to Beverley rail line via Stamford Bridge, Pocklington and Market Weighton (with a chord to Driffield and Bridlington), carried out as soon as possible to enable the economic and social gains of the line to be realised by the area covered.</p> <p>The association believes that road expansion and private car usage as a means of mass transit cannot, on its own, be sustainable and address the congestion and travel-to-work problems currently being experienced throughout the region.</p>
North East Lincolnshire District Committee	<p>This Association calls on Government to ensure that principal authorities responsible for refuse and recycling collection from domestic properties in rural areas apply fair, safe and published reasons which determine the criteria upon which decisions are made about the point from which bins will be collected.</p>
Garton on the Wolds Parish Council	<p>This Association would like to see a complete year round ban on all motor vehicles from using the un-metalled highways (green lanes) with access controlled by the erection of gates / barriers.</p>
Withernsea Town Council	<p>This Association calls on the Government to urgently review the licensing laws for drinking establishments.</p>
Withernsea Town Council	<p>This Association calls on the Government to review/adopt Policy in regard to the placement of behaviourally challenged children in care homes.</p>

Withernsea Town Council	This Association calls on the Government to review its Policy on Coastal Erosion.
Withernsea Town Council	This Association calls on the Government to urgently review its policy regarding the payment of business rates on public conveniences.
Withernsea Town Council	This Association calls on the Government to urgently review its policy on the provision of central government funding to Local Authorities.
Withernsea Town Council	This Association calls on the Government to introduce legislation for the Funeral Director Industry.

End of
resolutions and
of AGM papers