

## HAXEY PARISH COUNCIL

**Minutes from the meeting held on Tuesday 31<sup>st</sup> October, 2017 at 7pm at The Foreman Carter Centre, Westwoodside Playing Field, Westwoodside.**

**Present:** Cllrs Allcock, Booth, Carlile, Condliff, Cooke, Foreman, Lange, Knowles, Orton, Smedley & Whitehead.

**Also Present:** Deb Hotson – Parish Clerk & 7 residents.

**Chairman:** Cllr Knowles presided.

### Public Participation

Cllr Knowles stated that the meeting would include the co-option of a new Parish Councillor which entailed certain mandated procedures to be implemented. There were 2 candidates and after taking advice from ERNLLCA both candidates should be present to allow each to address the Council to ensure that one does not have an advantage over the other. He noted that one Candidate was present and that the other Candidate had advised the Clerk that he could not attend; therefore, the Council would not be addressed. Cllr Foreman asked for confirmation that both Candidates had been advised of the opportunity to be present and this was confirmed.

Mrs Kelsey and Mrs Wright asked if they could place a display of painted stones, collected by parish children, of a poppy on Dr Dysons Garden for Remembrance Day. This was very much welcomed by members and both residents were asked to provide photographs which could be included in the Arrow. The stones will stay in place for November and will then be removed. It was suggested this was also done for the following year too. Both residents were invited to the service on 10/11. Mrs Wright stated that her husband was ex-military and he would undertake a presentation of the poppy when completed. Mrs Pantry stated that NLC have a work ticket in place to carry out repairs on Turbary Road.

2 residents left the meeting.

Cllr Knowles opened the meeting.

**1710/01** Apologies for absence received from Cllrs Fiddler, Harris & Lindley.

Cllr Lange stated that Cllr Harris had been admitted to hospital in preparation for an operation scheduled for tomorrow. The Council wished him well.

**1710/02** The minutes of the Parish Council meeting held on 26<sup>th</sup> September, 2017 with the subsequent agreed matters of accuracy were approved as a true and correct record. **Proposed: Cllr Orton, seconded: Cllr Lange. 10 for with 1 abstention.**

**1710/03** To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Allcock stated that he would not be participating in discussion on planning applications as he may be called to substitute on Planning Committee meetings. When Cllr Allcock is not a substitute at a meeting, he will be able to participate in cases and talk at meetings on behalf of the Parish Council and/or residents.

Cllr Smedley declared a personal interest in agenda item 1710/06 2017/1506.

Cllr Lange declared a personal interest in agenda item 1710/05.

Cllr Carlile declared a personal interest in agenda item 1710/06 2017/1640 and 1710/09.

Cllr Booth declared a personal interest in agenda item 1710/06 2017/1469.

Cllr Knowles declared a personal interest in agenda item 1710/20 and 1710/24.

**1710/04** To note dispensations given to any member of the Council in respect of the agenda items listed. Dispensations were noted for all Cllrs present for agenda item 1710/16 with regard to the Parish Council being Sole Trustees of the Westwoodside Playing Field Association.

**1710/05** To be notified of the application(s) received for the Parish Council Vacancy determining actions required.

The two candidate's co-option forms were circulated prior to the meeting and both applicants were invited to attend the meeting. The Chairman confirmed that ALL Councillors had seen the co-option forms and set out the procedure for co-option: Candidates would be named in alphabetical order and votes for each would be counted.

**Resolved** – votes for Mr Jerry Henwood – 9, votes for Mark Parkin – 1. 1 abstention from voting.

**Resolved** – to record the vote. **Proposed: Cllr Allcock, seconded: Cllr Orton. 7 for with 4 against.**

Voted for Mr Henwood - Cllrs Allcock, Carlile, Condliff, Cooke, Foreman, Knowles, Orton, Smedley & Whitehead.

Voted for Mr Parkin – Cllr Booth.

Abstention – Cllr Lange.

Mr Henwood who was present at the meeting was congratulated and the Clerk will send out the relevant information and he will be invited to join the next meeting.

**1710/06** **Planning**

a. To receive any decisions and the following applications received from NLC.

Cllr Foreman asked why the Clerk had submitted comments with regard to PA/2017/1539. Under item 46 of the Annual Meeting of the Parish Council under delegated powers the Clerk will submit comments if an extension cannot be obtained between meetings. Cllr Foreman stated he was not happy with this and wanted this issue back on the agenda for discussion again. Post meeting note, the Chairman would provide a written brief to Councillors present on the submission of comments for PA/2017/1539 and the Appeal submission for Hill Brow on 9<sup>th</sup> Oct 2017.

The following decisions were received from NLC.

**2016/831** – application for determination of the requirement for prior approval for a proposed change of use of agricultural building to dwelling house (C2) at barn adjacent to Mansfield House, Cove Road, Westwoodside requires a full planning application to be submitted for determination.

**2016/836** – appeal has been dismissed for the change of use from dwelling house (C3) to Children's Home (C2) at The Old Barn, Owston Ferry Road, Low Burnham.

**2017/1** – appeal has been made against the decision to refuse planning permission for a change of use of domestic garage to vehicle repair garage at Hill Brow, A161 between Epworth and Haxey, Low Burnham. The Clerk under delegated powers resubmitted the Councils objections and specific comments on the basis of the appeal with regard to Parish Council actions.

**2017/298** – outline planning permission granted to erect a detached dwelling with appearance, landscaping, layout and scale reserved for subsequent approval at Redlands, 108 Akeferry Road, Westwoodside.

**2017/962** – full planning permission granted to erect a replacement dwelling (resubmission of 2017/89) at 2 Nethergate, Westwoodside.

**2017/1007** – refusal of planning permission to retain the change of use from a dwelling house (C3) to a residential care home (C2) at 31 Low Street, Haxey.

**2017/1123** – full planning permission granted for a change of use from B1 Light Industrial to D2 Assembly and Leisure for use as a community youth hub at former factory adjacent to 33 High Street, Haxey.

**2017/1299** – full planning permission granted to erect a new dormer bungalow at land adjacent to 13 Craycroft Road, Westwoodside.

**2017/1330** – refusal of planning permission to erect a detached two storey dwelling with integral garage at land between 47-51 Akeferry Road, Westwoodside.

**2017/1390** – determination of the requirement for prior approval of a household extension at 9 Goodburn Row, Westwoodside is not required.

**2017/1539** – application for determination of the requirement for prior approval for a proposed change of use of an office building use (B1(a)) to a dwelling house (C3) at grading shed, Ferry Road, Graizelound.

The Clerk requested an extension for this application and NLC response was that this is not a planning application and is being applied for under the prior approval route. Therefore, there is no requirement to formally consult the parish council on this application as it is seeking the principle of development under a prior notification to the local planning authority. Under this procedure we can only consider issues relating to highways, contaminated land and flood risk; therefore, the relevant consultees are contacted for their views. It is at the discretion of the local planning authority as to who is consulted on these types of applications.

The Clerk submitted the following comments under delegated powers.

This application is the subject of two previous applications - PA/2016/2026 and PA/2017/483 it seeks, under the GDPOs, to develop land in the open countryside without proper planning.

PA/2016/2026 sought to convert an agricultural building to 3 dwelling houses. This was refused on the 20th February 2017 as it exceeded 450 square metres as allowed under part Q of the GDPOs.

PA/2017/483 was a prior approval and sought to partially demolish the same agricultural building and it was subsequently decided it did not require prior approval permission on the 4th May 2017. The Parish Council had objected, as it firmly believes, this site should be subject to proper planning and believed this second application was to simply reduce the size in order to comply with terms of part Q of the GDPOs.

Clearly our concerns were well founded, however we now believe that under planning regulations that this application requires it to be viewed as a whole and that it should be refused, as the shed while not requiring approval under PA/2017/483, which allowed its reduction in size. It is clear from PA/2016/2026, the overall size and subsequent partial demolition, it is still one development and therefore does not qualify for permission under the GDPOs and therefore should be subject to a full planning application as it is a rural building in the open countryside.

The following applications received from NLC were discussed by the Parish Council.

**2017/1098** – planning permission to erect a replacement dwelling and demolition of existing barn and associated outbuildings at Willows Farm, East Lound Road, Haxey (amended site address).

**Resolved** – Object with the following comments: -

A certificate of lawfulness was granted to this property, it is to the rear of other properties had it been subject to a planning application, our observation would have been it was back land development. The barn appears to be within the building envelope, however the development does encroach on the open countryside. While one of the given reasons for the development is to accommodate an elderly relative it is over development of the site, substantially higher than the building to which a certificate of lawfulness was granted and is wholly different to a barn, it will have an overall impact on the amenity of the other properties in the location.

We are mindful of this and feel any grant of planning by NLC should have a condition that recognises no further development should be attached to it on the basis of a precedent in order to protect this area from any further back land development.

The bungalow on the site is currently used to run a business from and the ménage to the rear of the property is used for lessons. There are discrepancies on the application form as the property is not solely domestic, there are trees on the site but not on the plan and the roof could contain asbestos.

**Proposed: Cllr Carlile, seconded: Cllr Condliff. 9 for with 2 abstentions.**

**2017/1441** – planning permission to erect a detached house and detached garage at 28 Doncaster Road, Westwoodside.

**Resolved** – no objection or comments.

**Proposed: Cllr Foreman, seconded: Cllr Whitehead. 8 for, 1 against with 2 abstentions.**

**2017/1444** – planning permission to erect a single storey rear extension at Coneygarth Farm, 12 Turbary Road, Haxey.

**Resolved** – no objection or comment.

**Proposed: Cllr Orton, seconded: Cllr Booth. 10 for with 1 abstention.**

**2017/1469** – planning permission to convert existing garage and store room into hot food take away (A5) and carry out associated external alterations at 17 Low Street, Haxey.

Clerk read out a letter of objection received from a resident of Low Road and it was noted there were a large number of objections on the NLC planning portal.

**Resolved** – object with the following comments: -

While mainly a residential area there is a small number of retail units in the area, parking facilities are already a problem and this application, should it succeed, will create further problems. We are concerned by the likely impact of smell to neighbouring residential properties and question the sustainability of such an outlet given the amount of fast food outlets available in nearby towns and villages. Whilst, the Parish Council welcome new local business development, this is fundamentally not the right location.

**Proposed: Cllr Booth, seconded: Cllr Lange. 10 for with 1 abstention.**

**2017/1493** – outline planning permission to erect a single storey detached dwelling and garage with all matters reserved for subsequent approval at Caravan, The Meadows, Carr Lane, East Lound.

The Clerk read out a letter from East Lound residents. Cllr Condliff wanted it noting that she was not aware of the letter prior to the meeting.

**Resolved** – strongly object with the following comments: -

It is accepted that the applicant has now recently established a right to live at this site by gaining a certificate of lawfulness to site a static residential caravan. This was agreed by the Parish Council over the preceding months with the Authority and the agreement was for a single caravan to be sited at this location for the purpose of residency. The question now is do we agree with the new proposal, as it will require in affect 2 units. There is some argument that it will be an improvement to the area, however given the types of property in the proximity of the site, it falls far short of improving the overall street scene. It also seeks to establish outline planning for a dwelling which is in the open countryside, we object most strongly to this part of the application as clearly it would not normally be granted under the NLC local plan.

Any approval granted should have a condition that all other residential caravans are to be removed. The Parish Council is particularly concerned about this application which, following the recommendation by the Planning Authority to accede to the retention of one caravan, which would be the only occupation on the site, now appears to be turning into a major development project. The Parish Council has been lobbied by local Residents over this application, particularly over the potential erection of a house and garage; moreover, anecdotally, local Residents have endured numerous disturbances at the site involving the Police. The Residents observe that there is considerable confusion over the application and whether there will ultimately be a building or a

caravan at the site and the application design statement makes promises based on a successful application, which in planning terms cannot be formally adhered to. Finally, the Residents confirm that the site is outside the Village boundary and should therefore not be granted building consent.

**Proposed: Cllr Booth, seconded: Cllr Carlile. 10 for with 1 abstention.**

**2017/1506** – planning permission to retain garden shed at 40 High Street, Haxey.

**Resolved** – no objection or comment.

**Proposed: Cllr Condliff, seconded: Cllr Booth. 10 for with 1 abstention.**

**2017/1535** – planning permission to erect a first-floor extension to main dwelling and erect a glass link from existing house to barn to create annex with the erection of rear balcony at South View, Church Lane, Haxey.

**Resolved** – no objection or comment.

**Proposed: Cllr Orton, seconded: Cllr Smedley. 8 for, 1 against with 2 abstentions.**

**2017/1546** – planning permission to erect a detached dwelling at 30 Doncaster Road, Westwoodside.

**Resolved** – no objection or comment.

**Proposed: Cllr Orton, seconded: Cllr Smedley. 9 for with 2 abstentions.**

**2017/1594** – planning permission to erect a conservatory at 12 Eastmoor Villas, Epworth Road, Haxey.

**Resolved** – no objection or comment.

**Proposed: Cllr Foreman, seconded: Cllr Lange. 10 for with 1 abstention.**

**2017/1612** – planning permission to replace 6 no sectional concrete battery garages and erect 6 no sectional concrete garages on the same footprint at garages off Blackmoor Road, Haxey.

**Resolved** – no objection, comment that aesthetically the build would look better in brick and the Parish Council would recommend that this suggestion is taken up.

**Proposed: Cllr Foreman, seconded: Cllr Lange. 10 for with 1 abstention.**

**2017/1640** – planning permission to retain the siting of a beacon with parish shield at land adjacent to Telecommunications Mast 1, Haxey Water Tower, Tower Hill, Westwoodside.

Cllr Knowles updated the Council stating that NLC Highway had been consulted prior to a planning application being submitted who had agreed the location was ok but the shield needed moving to the opposite side so as not to impede on any maintenance of the verge.

**Resolved** – no objection or comment.

**Proposed: Cllr Booth, seconded: Cllr Condliff. 7 for, 1 against with 3 abstentions.**

Cllr Foreman suggested that a plaque is erected to indicate that the beacon had been donated and by whom. Cllr Foreman to confirm with Mr Jones that he would be happy for this to be erected. Item for the next agenda.

b. To receive an update on planning issues.

**Clampit Creek/Walkabout Farm** – no further update.

**Haxey Carr Study Centre** – NLC are waiting for a response from the land owner and will chase this in due course.

**Haxey Carr Barn** – NLC have advised the owner to remove the steel work from site, to date this has not been done so therefore the NLC legal team will now act.

**Caravan – East Lound** – details above. A site visit has taken place with NLC and the Police attending to determine how many caravans are on the site to allow the drafting of an enforcement notice for any unauthorised development.

**Shed - Tindale Bank** – NLC have visited the site several times and have left cards for the owner to contact NLC and it is thought no one lives on the site; however, lights have recently been observed there recently. NLC will keep attempting to make contact with the owner.

**Children's Home – Low Burnham** – appeal has been dismissed, Ward Cllrs and the Leader of NLC will meet with Planning and Legal to discuss the way forward. The Parish Council acknowledges the fact that the appeal has been dismissed even though some of the issues raised by the Parish Council, in our opinion, have not been given the appropriate weighting. **Haxey** – planning permission has been refused and this is now subject to appeal.

**Garage – Low Burnham** – appeal has been submitted.

**Croft Bank Farm, Langholme Lane** – a reminder letter has been sent to the owner as the play equipment is still on the site. An enforcement notice will be drafted in due course.

**Static caravan – Langholme Lane** – ongoing.

#### **1710/07 Clerks Report**

- a. A meeting was held on 11/10 at Westwoodside Primary School with Cllrs Knowles, Carlile, Booth and Allcock and Rose attending to discuss the recent results of a survey carried out by the school. The survey is to try and get pupils to walk to school and a few issues were raised.
- Faded road lining outside the school – Cllr Allcock stated these had now been redone. Cllr Allcock also stated he is pursuing possible measures to slow traffic from Tower Hill approaching the junction with Nethergate.
  - Dog fouling.
  - Narrow footpaths.

Cllr Allcock took all the issues back to NLC.

The Head teacher stated she had introduced a scheme to encourage the children to walk to school and they were getting involved in designing 'no dog fouling' posters.

53 children are to attend the Remembrance Service this year.

- b. The Clerk has carried out the auditing of the Allotment Associations accounts and all are in order.
- c. Humber Nature Partnership – item noted.
- d. NATs minutes of the meeting held 11/09/17.
- e. The Clerk has booked the ERNLLCA Conference for Cllrs Booth, Condliff, Lindley & Knowles and provided each with information on what seminars they would be attending.
- f. ERNLLCA newsletter for October.
- g. NLC Parish Snow Warden Scheme and Winter Service update.
- h. Haxey Pre-School donation request – item for the next meeting.

#### **Improvement / Projects**

#### **1710/08 To receive an update on the Isle of Axholme Hatfield Chase projects determining if any further actions are required.**

There has been a couple of meetings to progress the digitisation of the parish documentation to allow upload on to the website – funding to be sought to carry out the specifics required.

The Clerk is working on a grant for the cleaning of the memorials in the parish.

The mounting stone has been repaired.

#### **1710/09 To receive an update/report with regard to the Parish Beacon determining any further actions required.**

The planning application is awaiting approval from NLC.

#### **Highways / Neighbourhood Services / North Lincolnshire Council items**

#### **1710/10 To determine any further actions with regard to the Westwoodside Business Action Group and the highway issues.**

An article was placed into the Arrow asking for residents to come forward with any available land to locate parking. The issue will be progressed when residents come forward.

**1710/11** To be notified of the NLC draft proposal with regard to parking restrictions on the Nooking and the recent school meeting determining actions required.

Work has commenced and will take approximately a further 4 weeks to complete. A letter has been submitted to staff, parents and residents from the Headteacher stating that there will be no parking restrictions for 3 months to see if the lay-by is being used in a considerate and sensible manner, if not, restrictions will be introduced.

**1710/12** To determine actions required with regard to the state of the Kings Arms including the possible submission of an asset of community value determining actions required.

The Clerk contacted the agent who has stated that there is an interested party. Clerk to see when and if this will be completed and if not in the near future clerk will contact NLC about the state of the grassed land including the use of the car park by a nearby business.

**1710/13** To consider placing a weight restriction on Idle Bank Road determining any actions required.

Cllr Carlile stated that this is raised at NATs meetings regularly and after taking into consideration access required by local farmers and residents a weight restriction should be considered on the 200m of highway that at present does not service anyone. HGVs then using the road to take a short cut will have to find alternative routes. Cllr Allcock also stated he had raised this with NLC on numerous occasions and will take back again for investigating.

**1710/14** To be notified of the state of the Turbary Road, Haxey determining any actions required.

A work ticket has been raised as previously stated and the work will be scheduled in when possible.

#### **Reports / Updates**

**1710/15** To receive a report from the Ward Councillor on activities within North Lincolnshire Council.

Cllr Allcock stated that various roads and footpaths have been resurfaced/redressed in the parish recently.

Cllr Allcock has attended the Snow Sewer demaining Drop-In meeting and will complete the relevant consultation on behalf of the Parish Council. The Parish Council agreed to support the proposal for the IDB to take on the maintenance from the EA as long as there is a commuted sum of money on takeover and some maintenance money in the first few years.

**1710/16** To receive a report from the Westwoodside Playing Field Management Committee.

A meeting was held earlier in the month. A resident has complained about the tarmacking of the lane and therefore a meeting is being held at the Centre 01/11 to discuss with NLC.

A new CCTV system has been fitted which will provide remote access.

**1710/17** To receive a report for Haxey Playing Field Association.

Cllr Lange had provided the Clerk with an update prior to the meeting which she read out.

- The PFA have a quiz night on 11th November.
- The PFA have acquired a second-hand kitchen (like new) and are paying to have it fitted in both the tennis/football pavilion in time for the start of the tennis season.
- Some trees are to be trimmed overhanging the cricket pitch, together with some which are close to some adjacent houses.
- A race night is also being organised for later in the year.

**1710/18** To receive an update report on hydro-carbon activities in the area and to be notified of the correspondence from IGAS with regard to their Community Fund 2018 determining actions required.

No report received from Cllr Fiddler.

**Resolved** – Although there are no current projects it was agreed that the Clerk should register an interest in the IGAS Community Fund.

**Proposed: Cllr Orton, seconded: Cllr Foreman. 8 for with 3 against.**

- 1710/19** To receive an update report from the Planting Working Group including the North Lincolnshire in Bloom project determining further actions required.  
Some winter pansies have been purchased and a further batch ordered.  
Cllrs Booth, Lindley & Smedley have been looking at planters for the parish to be purchased with the North Lincolnshire in Bloom project funds and their recommendations will be presented at the next meeting. It was agreed to send a thank you to NLC for the funding.
- 1710/20** To receive an update report from the ERNLLCA District Committee Meeting and the NLC Town & Parish Council liaison meeting determining any actions required.  
Cllr Knowles attended and stated that there had been a good turn out to the ERNLLCA District Meeting.  
Several items had been on the agendas including Council Committees, ERNLLCA Password control on to the website, Satellite broadband and the recent reduction of Town Councillors. Presentations had been circulated from the Liaison Meeting.
- General Items**
- 1710/21** To receive an update with regard to the location of a memorial plaque in memory of William Eckhardt determining actions required.  
The concrete pad has been installed at the Rose Garden by NLC. A quote has been received from the local stone mason for a sum of £210 + vat.  
**Resolved** – approval to pay a donation to cover the cost of the memorial.  
**Proposed: Cllr Whitehead, seconded: Cllr Allcock. 9 for with 2 against.**
- 1710/22** To determine actions required with regard to the bench located on the junction of Low Street/Haxey Lane.  
Clerk to obtain costs to refurbish the bench. Item to be deferred for 6 months with a view to replacing rather than refurbish. The bench at Tower Hill, Westwoodside was also mentioned as this too was in a bad state of repair. Clerk to contact NLC Dave Sanderson to find out who made the benches located on FP119.
- 1710/23** To be notified of the Walkers are Welcome feedback determining any further actions required.  
Cllr Smedley stated that Haxey had been accepted to be a member – 1 of only 120 and the only one in North Lincolnshire. The parish was now on their national website. Cllr Smedley asked that the organisation is supported in the form of continuing the membership when due. Cllr Smedley was thanked for his input on this project.
- 1710/24** To be notified of the ERNLLCA Officer Attendance survey determining actions required.  
**Resolved** – Clerk to submit that the attendance of the officer is required at one meeting per year.  
**Proposed: Cllr Orton, seconded: Cllr Booth. All in favour.**
- 1710/25** To be notified of the Battles Over Guide and the recent communication asking for churches to be involved in ‘Ringing out the peace’, determining actions required.  
Request from the organisers of the Britain’s Over 11<sup>th</sup> November 2018 event asking if local churches are able to ring bells at 19:05 on the evening of the 11th. Cllr Booth to consult with Rev Green and report back at the next meeting.
- 1710/26** To be notified of the NLC Standards Training determining attendance to the event(s).  
Cllr Condliff to attend and the new Cllr to also attend.
- 1710/27** Request for article (s) for the next month’s Arrow article.
- Remembrance Service.
- 1710/28** To notify the Clerk of items to be placed on the agenda for the next meeting.
- Over 70’s 2018.
  - Beacon plaque.



- Battles Over – Ringing of Bells 11/11/18.
- Hollywell, Low Burnham.
- Clerk to report street lights out on Station Road, Graizelound – no 6, 7 and 8 and the light at the Centre when leaving the car park.
- Clerks delegated powers.

### Finance

**1710/29** To receive a copy of the Financial Statement up to 31<sup>st</sup> October, 2017.

**1710/30** To consider the purchase of a dog bin for Low Burnham.

Item deferred.

**1710/31** To consider the purchase of a replacement Union Jack flag to be located at Haxey Memorial Hall.

**Resolved** – Clerk to purchase a flag not to exceed the sum of £100.

**Proposed: Cllr Booth, seconded: Cllr Smedley. All in favour.**

**1710/32** To consider costs for shot blasting and spray painting the two TOB bikes for permanent display in the parish.

**Resolved** – work to be carried out for a sum not to exceed £150. Clerk to ask NLC if one of the bikes can be mounted on the wall of the toilet block and if a graffiti artist could paint a mural on this wall.

**Proposed: Cllr Booth, seconded: Cllr Smedley. 10 for with 1 against.**

**1710/33** To consider a contribution towards the Foreman Carter Centre CCTV replacement system.

**Resolved** – a donation of £600 to be provided to the Centre.

**Proposed: Cllr Booth, seconded: Cllr Foreman. 9 for with 2 abstentions.**

**1710/34** To consider attendance to the VANL Data Protection Training seminar on 7<sup>th</sup> December, 2017.

**Resolved** – Clerk to attend and the cost will be split between all Councils.

**Proposed: Cllr Booth, seconded: Cllr Allcock. All in favour.**

### Grant Requests

#### Expenditure

**1710/35** To approve the following accounts.

Salary, expenses & admin		
HMRC	Employers NI	£77.13
HMRC	Employees NI & Tax	£109.67
JP Gardening Services	Grass Cutting	£117.00
WPFA	Annual Rent	£250.00
D Knowles	Travel expenses	£14.85
Tunes of Crowle	Winter planting	£159.00
NLC Planning	Beacon application	£97.50
S Coggan	Ground Maintenance	£124.00
BT	Broad & Phone - August	£76.82
<b>Total Expenditure 31<sup>st</sup> October, 2017</b>		<b>£5,190.45</b>

**Resolved** – approval of accounts for payment. **Proposed: Cllr Foreman, seconded: Cllr Smedley. All in favour.**

**1710/36** To confirm the date and time of the next meeting as being Tuesday 28<sup>th</sup> November, 2017 at 7pm to be held in The Foreman Carter Centre, Westwoodside.

**1710/37** To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the item to be discussed.

- Minutes of the Personnel Committee dated 5<sup>th</sup> October, 2017.

**Resolved** – approval of the recommendation of the Personnel Committee to increase the Clerks weekly hours from 15 to 18 from 01/01/18 and these will be reviewed again at her next appraisal in September 2018. Contract to be amended accordingly.

**Proposed: Cllr Booth, seconded: Cllr Allcock. All in favour**

#### Appendix A

Summary of continuing and newly agreed actions.		
Minute number	Action	Review Date / Completion Date
2011/234	Investigate the status of the Pinfolds	On-going. East Lound Pinfold enclosure nearing completion.
2011/254	Repair of Greenhill wall – NLC are responsible for these costs.	On-going as part of discussions with NLC and Hatfield Project Quotations for monument cleaning in train
	Potential Fracking Issue	On-going
2013/245	Cemetery requirements	On-going
	NHP – future development plans	On-going
	WWS Pond ducks	Monitor
2014/81	Gollands Lane Traffic	On-going
2014/99	Haxey Playing Fields	On-going
2014/177	Enforcement Issues	On-going
2014/276	Local Awards Working Group	Resolved this would be a four-year award to coincide with the election of a new Council.
2015/22	Local Council Awards Scheme (LCAS)	Registration has been completed. Assessment – date to be arranged for ERNLLCA to review the website.
1608/08	Parish Beacon – H & S and legal requirement to be investigate.	Planning application has been submitted to NLC. Shield to be moved.

**Appendix B – Abbreviations**

AA	Allotment Association
BR	Bridleway
CCC	Caravan & Camping Club
CEP	Community Emergency Plan
Cllrs	Councillors
DCO	Dog Control Order
DPD	Development Plan Document
EA	Environmental Agency
ERNLLCA	East Riding & North Lincolnshire Local Council Advisors
FP	Footpath
GPDO	General Permitted Development Order
HPFA	Haxey Playing Field Association
HMRC	Her Majesty's Revenue & Customs
HWRCC	Humber Wolds Rural Community Council
ICCM	Institute of Cemetery & Cremations Management
IDB	Internal Drainage Board
LDF	Local Development Framework
LWP	Land Working Party
LWT	Lincolnshire Wildlife Trust
NATs	Neighbourhood Action Teams
NHW	Neighbourhood Watch
NHP	Neighbourhood Plans
NLC	North Lincolnshire Council
NLH	North Lincolnshire Homes
PCC	Parochial Church Council
PCC	Police Crime Commissioner
PP	Planning permission
PPAG	Parish Plan Action Group
PROW	Public Right of Way
SSSI	Site of Special Scientific Interest
TEN	Temporary Event Notice
T & PC	Town & Parish Council
WP	Working Party
WPFA	Westwoodside Playing Field Association
WPFMC	Westwoodside Playing Field Management Committee
WWS	Westwoodside