

## HAXEY PARISH COUNCIL

**Minutes from the meeting held on Tuesday 28<sup>th</sup> November, 2017 at 7pm at The Foreman Carter Centre, Westwoodside Playing Field, Westwoodside.**

**Present:** Cllrs Allcock, Booth, Carlile, Condliff, Fiddler, Foreman, Henwood, Lindley, Knowles, Orton, Smedley & Whitehead.

**Also Present:** Deb Hotson – Parish Clerk, Ward Cllr David Rose & 3 residents.

**Chairman:** Cllr Knowles presided.

### **Public Participation**

Cllr Knowles welcomed new Councillor Jerry Henwood and all members introduced themselves.

Mrs Pantry stated that no repairs had been carried out on Haxey Turbary Road as yet and it had now been 6 weeks since she had received a letter from NLC stating a work ticket had been raised.

Mrs Pantry also stated parking in the car park on the night Parish Council meetings were held was difficult due to the amount of people using the site.

Cllr Knowles stated that there was a Policing meeting on Thursday which will be covering Environmental issues too.

Mrs Rooney addressed the Council with regard to PA/2017/1732 and 1751. She provided photographs of the proposals including off road parking details. Mrs Rooney went on to explain that she runs her current business from premises that were not suitable or provide a good working environment so she had decided to look elsewhere. She has advised residents that she will not encourage parking in Binks Court and that was prepared to erect signage stating that parking was not permitted. She employs one member of staff full time and this would not be changing and there will be no increase in clientele.

Mrs Rooney left the meeting.

Cllr Knowles opened the meeting.

- 1711/01** Apologies for absence received from Cllrs Cooke & Harris. The Clerk also read out a resignation letter sent to the Chair from Cllr Lange. Cllr Knowles to write a letter of thanks to Cllr Lange for his work while on the Council and a token will be provided at a sum not to exceed £50. **Proposed: Cllr Knowles, seconded: Cllr Orton. All in favour.**
- 1711/02** The minutes of the Parish Council meeting held on 31<sup>st</sup> October, 2017 - **Proposed: Cllr Condliff, seconded: Cllr Allcock. 10 for with 2 abstentions** and the Personnel Committee meeting held on 5<sup>th</sup> October, 2017 - **Proposed: Cllr Orton, seconded: Cllr Carlile. All in favour** were approved and signed as a true and correct record.
- 1711/03** To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.  
Cllr Allcock stated that he would not be participating in discussion on planning applications as he may be called to substitute on Planning Committee meetings. When Cllr Allcock is not a substitute at a meeting, he will be able to participate in cases and talk at meetings on behalf of the Parish Council and/or residents.  
Cllr Carlile declared a personal interest in agenda item 1711/10.
- 1711/04** To note dispensations given to any member of the Council in respect of the agenda items listed. Dispensations were noted for all Cllrs present for agenda item 1711/17 with regard to the Parish Council being Sole Trustees of the Westwoodside Playing Field Association.
- 1711/05** To approve the Training Policy and Action Plan for the LCAS project.  
**Resolved** – approval of policy and plan. **Proposed: Cllr Booth, seconded: Cllr Condliff. All in favour.**

**1711/06** To resolve that this Council utilizes its powers under the Local Government Act 1972, section 101, to devolve to the Clerk the authority to make decisions on planning applications where:

- a. The application falls between meetings and it is not possible to obtain from the Planning Authority an extension of time to consider the matter; and
- b. The Chairman is unavailable to convene an extra-ordinary meeting or particular circumstances are such that the convening of an extra-ordinary meeting is impractical.

In both circumstances the Clerk shall have authority to respond on the Council's behalf, taking into account the Local Plan; the content of any planning policies; community plan or Neighbourhood Plan adopted by the council; and precedent. Moreover, where it is practicable, the Clerk is to contact ALL Councillors to confirm they are content with the response to the specific planning application requiring this action.

This authority will not apply to applications where there are known objections by neighbours; multiple housing development; and new land allocations.

Cllr Foreman stated that the power had not been adhered to in full concerning PA 2017/1539 and the Hill Brow Appeal to which Cllr Knowles stated he took responsibility for this and that the comments had not been outside the policy or previous decisions of the Full Council and the actions were taken in good faith.

**Resolved** – continued adoption of the power, Clerk to ensure the devolved powers are adhere to in full. **Proposed: Cllr Booth, seconded: Cllr Allcock. 11 for with 1 against.**

**1711/07** Planning

- a. To receive any decisions and the following applications received from NLC.

The following decisions were received from NLC.

**2017/1098** – planning permission to erect a replacement dwelling and demolition of existing barn and associated outbuildings at 21 East Lound Road, Haxey has been withdrawn.

**2017/1207** – full planning permission granted to erect a detached dwelling at Ashlawn, Brackenhill Road, East Lound.

**2017/1361** – full planning permission granted to erect a two-storey side extension at East View, Station Road, Graizelound.

**2017/1441** – full planning permission granted to erect a detached house and detached garage at 29 Doncaster Road, Westwoodside.

**2017/1444** – full planning permission granted to erect a single storey rear extension at Coneygarth Farm, 12 Turbary Road, Haxey.

**2017/1469** – refusal of planning permission to convert existing garage and store room into hot food take away (A5) and carry out associated external alterations at 17 Low Street, Haxey.

**2017/1493** – refusal of planning permission to erect a single storey dwelling and garage with all matters reserved for subsequent approval at Caravan, The Meadows, Carr Lane, East Lound.

**2017/1539** – determination of the requirement for prior approval for a proposed change of use of an agricultural building to three dwelling houses at Grading Shed, Ferry Road, Graizelound has been refused.

Cllr Allcock added that the Low Burnham Garage application which had gone to appeal had been dismissed by the Planning Inspector. The report was expected to be published shortly.

The following applications received from NLC were discussed by the Parish Council.

**2017/1719** – planning permission to erect a two-storey front extension, bay window to front, first floor extension to rear, installation of pitched roof to existing side extension and associated works at 11 East Lound Road, Haxey.

**Resolved** – no objection or comments. **Proposed: Cllr Orton, seconded: Cllr Lindley. 11 for with 1 abstention.**

**2017/1732** – planning permission to change the use of a dwelling to a beauty salon at 2 The Nook, Binks Court, Westwoodside.

**Resolved** – no objection or comments. **Proposed: Cllr Smedley, seconded: Cllr Fiddler. 10 for with 2 abstentions.**

**2017/1751** – advertisement consent to display a sign at 2 The Nook, Binks Court, Westwoodside.

**Resolved** - no objection or comments. **Proposed: Cllr Orton, seconded: Cllr Lindley. 11 for with 1 abstention.**

**2017/1753** – notification under the electronic communications code regulations of the intension to install electronic communications apparatus at Westwood Motors, Westwoodside.

Item removed from the website, Clerk had emailed NLC but not response received to date.

**2017/1764** – planning permission to extend a previously approved mixed-use barn at land adjacent to Star Croft, Turbary Road, Haxey.

**Resolved** – object with the following comments –

This application is to extend a previous granted barn, while in principle it has been established suitable to its location in its current size and it is noticeably smaller than PA/2003/0983 which was in slightly different location and refused on appeal, we are concerned at the proposed size given it is in a sensitive area of the historic isle of Axholme landscape.

We are mindful that the appeals inspector recognised it was a suitable location for the keeping of horses, but are still concerned that this location should not be damaged by unrestricted sprawl into the open countryside.

There remains one outstanding matter in planning terms that is the grant of permission in PA/2015/0255 condition 1, the development must be begun before 12/05/2013. To the best of our knowledge no such work was started or finished and the application site remains as granted in PA/2008/1335, in as much as the stables are of wood construction and have not been moved or the original grant of a barn, has not been built. We dispute the applications block plan which states stables and barn are approved under PA/2012/1107 & implemented. We question if a grant of permission exists for the barn to which the application for an extension is made, it is for the planning authority to make a decision relating to condition 1 and the possible effect on this application.

While we are opposed to this development in principle we recognise the planning authority may allow it. Should this be the case we strongly urge the planning authority to place conditions requiring it to be used for only the keeping of horses, livestock, associated agricultural equipment and feed and no other activity. Also any conditions on future development limitations in order to stop further sprawl.

**Proposed: Cllr Lindley, seconded: Cllr Booth. 10 for, 1 against with 1 abstention.**

**2017/1765** – planning permission to erect two detached houses with detached garages at land to the rear of 30 Doncaster Road, Westwoodside.

**Resolved** – object with the following comments -

Once more this area is being subjected to requests for planning for large houses and back land development. It is our contention that there is no evidence for this size of dwelling locally and therefore does not comply with CS1 or CS8 of the core strategy and can only mean further commuting and increased traffic volume to the larger conurbations.

**Proposed: Cllr Booth, seconded: Cllr Condliff. 6 for, 5 against with 1 abstention. The Chair used his casting vote.**

**2017/1768** – outline planning permission for a residential development for up to two dwellings with all matters reserved for subsequent approval at land adjacent to 4 Brackenhill Villas, Brackenhill Road, East Lound.

**Resolved** – no objection with the following comments –

In principle we do not object, as this falls within the development limits and can be regarded as infill. We note that is not affordable housing and as it is outline permission we cannot determine the type of properties that are planned, it is our view that should planning be granted, the size and form should be restricted to provide housing that is required.

**Proposed: Cllr Carlile, seconded: Cllr Condliff. 10 for, 1 against with 1 abstention.**

**2017/1788** – planning permission to erect a dwelling including associated landscaping at land to the rear of 32 & 34 Low Street, Haxey.

**Resolved** – no objection or comments. **Proposed: Cllr Foreman, seconded: Cllr Smedley. 7 for, 4 against with 1 abstention.**

b. To receive an update on planning issues.

**Clampit Creek/Walkabout Farm** – NLC are in the process of gathering statements from those who have complained and these will assist in creating a prosecution file. Clerk to check through what was submitted to the Council and forward to NLC Martin Wilson.

**Haxey Carr Study Centre** – Enforcement has attended site again but has been unable to make contact with the owner. A report will be provided at the next Parish Council meeting.

**Haxey Carr Barn** – evidence is being gathered for a prosecution but a PA is due so the progress of the prosecution will be placed on hold for an amount of time to see if a PA is submitted. Action will be taken if an application is not submitted within a given amount of time.

**Caravan – East Lound** – refusal of this application had been received by NLC. Enforcement had been on site with the police and the findings were being considered.

**Shed - Tindale Bank** – a Planning Officer is to attend site to advise Enforcement.

**Children’s Home – Low Burnham / Haxey** – Draft Enforcement Notice is being looked into for the Low Burnham site and the Haxey application has been refused.

**Garage – Low Burnham** – as stated earlier this has been dismissed on appeal.

**Croft Bank Farm, Langholme Lane** – a breach notice has been issued and prosecution will progress if not actioned by 10/01/18.

**Static caravan – Langholme Lane** – no further information on this item at this time.

**1711/08** Clerks Report

- a. Notes from the LWP meeting held 24<sup>th</sup> November. Agenda item for next meeting.
- b. East Lound Lights Committee donation request – agenda item for the next meeting. Copy of accounts requested.
- c. Epworth Swimming Pool donation request – agenda item for the next meeting.
- d. Notification of external auditor appointments for 2017/18 financial year.
- e. Note from PCC with regard to the maintenance of the lych gates – agenda item for the next meeting.
- f. Nottinghamshire Mineral Local Plan. Cllr Fiddler and Knowles to review and link placed on Council website.
- g. Doncaster Sheffield Airspace Change Consultation. After review, “No Comment” response submitted to meet their deadline.
- h. Flyers for the North Lincolnshire Rotary Swimarathon.
- i. Recruitment of Lay Members to the Humber Advisory Committee.
- j. Clerk has reported footpath signage which is broken on Vicars Trod and chased NLC on the outstanding finger posts.

- k. Concerns raised by a resident on the ditch on Cove Road passed to NLC who have met with the resident.
- l. Haxey War Memorial flood alleviation works. Cllr Booth stated that this would cause some issues for the school and had they been informed. Cllr Allcock to ensure they have.
- m. Street Lighting on Station Road, Graizelound reported and these are now repaired.
- n. IGAS community fund – Clerk has emailed registering an interest – closing date is Feb 28<sup>th</sup>, 2018.
- o. Minutes of the NATs meeting held 11/09/17.

### **Improvement / Projects**

- 1711/09** To receive an update on the Isle of Axholme Hatfield Chase projects determining if any further actions are required.

The Greenhill has been hit again by a HGV the 3<sup>rd</sup> time in as many months. NLC have been informed and a solution to this problem needs to be addressed.

- 1711/10** To receive an update/report with regard to the Parish Beacon determining any further actions required including the placement of a plaque detailing its donation.

The Clerk has received information from Mr Jones stating that he had been in touch with NLC and would be moving the beacon in line with what he had been told. This information had been shared with planning who had stated they would need an amended application. Cllr Booth to speak with Mr Jones as all that was required was the switching of sides where the shield was.

### **Highways / Neighbourhood Services / North Lincolnshire Council items**

- 1711/11** To determine any further actions with regard to the Westwoodside Business Action Group and the highway issues.

The Clerk has tried contacting the Nisa Shop and will do so again to arrange a meeting which will include Cllrs Allcock, Carlile & Knowles. This needs to be arranged prior to the end of the year. The Clerk to be provided details of those who have land available to put a car park on in the area so the status of suitable land can be assessed and negotiations begun to meet the remit of the last meeting of the Newbigg businesses and the Parish Council – again, action by the end of the year.

- 1711/12** To determine actions required with regard to the village signage for East Lound, Graizelound, Westwoodside and Low Burnham. After much discussion (again)!

**Resolved** – East Lound pinfold, Low Burnham – horse and plough, Westwoodside – Pond and Graizelound – combine harvester. Photographs to be submitted to NLC for the village signs as soon as possible. Post meeting note, following site visits, Councillors have agreed the siting of ALL Parish signs with the NLC Project Officer and the installation should be completed early in the New year.

- 1711/13** To determine actions required with regard to the state of the Kings Arms including the possible submission of an asset of community value determining actions required.

The Clerk had been in touch with the agent but had stated that they do not carry out any ground maintenance while the property was empty.

Cllr Allcock contact NLC Environment Department who had been in touch stating that they would like to see maintenance on the area to which they had explained this is not in the policy of the owner. NLC to follow up. Community Asset registration to be looked into for pubs in the parish – Initial action, Cllr Carlile/Clerk.

- 1711/14** To consider placing a weight restriction on Idle Bank Road determining any actions required.  
Item deferred to next meeting.

- 1711/15** To be notified of the state of the Turbary Road, Haxey determining any actions required.  
Cllr Allcock to contact NLC for update and chase for action.

## **Reports / Updates**

- 1711/16** To receive a report from the Ward Councillor on activities within North Lincolnshire Council.  
Cllr Allcock stated that some work had been carried out on the C202 and there is more to be completed.  
The Gainsborough bus had been ‘saved’ which services 39 people who were extremely pleased with this outcome as for some it was a means of socialising.
- 1711/17** To receive a report from the Westwoodside Playing Field Management Committee.  
A meeting was held 24/11. A grant application has been submitted to NLC to install a new floor in the function room and to redecorate the centre.
- 1711/18** To receive a report for Haxey Playing Field Association.  
Clerk to ask the PFA for a monthly update.
- 1711/19** To receive an update report on hydro-carbon activities in the area determining actions required.  
Cllr Fiddler stated that there will be a phased plan for the Misson site.
- Phase I – set up and develop the site. To begin end of November and this will take 3-4 months.
  - Phase II – drill 2 holes, 1 vertical and 1 horizontal.
  - Phase III – dismantle.
  - Phase IV – abandon site.
- A further meeting to be held next month.
- 1711/20** To receive an update report from the Planting Working Group including the North Lincolnshire in Bloom project determining further actions required.  
The Planting Group had met and determined what was required for the 2018 planting and what was to be funded by the In-Bloom fund from NLC. This had been provided to the Clerk and the application submitted to NLC. A cabinet meeting to determine the applications was due on December 11<sup>th</sup>.  
There could be an issue around watering as some of the new containers had large reservoirs – this will be looked into by the Planting Group for solutions.
- 1711/21** To receive an update report from the ERNLLCA Conference 2017 determining any actions required.  
Cllrs Booth, Condliff, Lindley & Knowles attended the Conference and the Clerk also attended. Various topics were covered and it was agreed it was a good conference and the training obtained was useful for both Councillors and the Clerk.
- 1711/22** To receive an update report from the Lincolnshire Wildlife Trust meeting held 30/10/17 determining any actions required.  
A meeting was held and the new warden was introduced to the Parish Council. Annual Peppercorn rent had been received.
- 1711/23** To receive update with regard to the placement of the two TOB bikes for permanent display in the parish determining actions required.  
The Clerk had forwarded a request to NLC asking if the bikes could be erected on the toilet block opposite the Co-op along with some form of graffiti art. NLC do not want the graffiti due to the vandalism and current issues in the area but are willing to issue a licence to allow the erection of the bikes if the Parish Council agree to take responsibility for their maintenance. Cllrs Smedley & Booth to inform the Clerk on how these will be fitted and details with regard to a plaque to pass to NLC who will then create a draft license for agreement. A donation of £50 to be provided in exchange for the work carried out on the bikes – Cllrs Smedley & Booth to provide information for this donation.
- 1711/24** To be notified of the update correspondence received with regard to the ‘Battles Over’ event on 11/11/18 with regard to the ‘Ringing of the Bells’ determining actions required.

Cllr Booth has spoken to the vicar who has agreed to undertake this. Cllr Booth to also contact the bugler to see if she can perform this evening too.

Clerk to copy in the vicar on all other relevant information on the event.

Cllr Booth to provide the Clerk with the details of the bugler to forward a donation and a thank you letter for her support of the recent Remembrance Services.

### **General Items**

**1711/25** Request for article (s) for the next month's Arrow article.

- Remembrance Service.

**1711/26** To notify the Clerk of items to be placed on the agenda for the next meeting.

- Photo competition 2018.
- Planning Working Group recommendations.
- LWP recommendations on the land tenancy.
- Community Emergency Plan.
- TOB draft license agreement.
- Lych Gate maintenance.
- East Lound Lighting donation request.
- Epworth Pool donation request.
- Idle Bank load update.
- Turbary Rd update.

**1711/27** To be notified of the email received with regard to the Remembrance Service complaining that the Ceremony had not taken place on 11 Nov 17 and determining any actions required.

Cllr Booth stated that this had been discussed at Parish Council meetings so was documented within the minutes, the date had been well advertised in the Arrow and Church magazine. The parish schools always host a ceremony in school for all the children to attend and usually only send 12 representatives. This year one of the schools wanted to send all the yr 6 children as part of the historical curriculum at school.

The event at the church on Sunday 12<sup>th</sup> November, was very well attended.

Next year will be a special event commemorating 100 year since WWI commenced and will be held on Sunday 11<sup>th</sup> November.

Clerk to respond to the resident who missed the event noting their comments for future events.

**1711/28** To determine actions required with regard to the location of a donated bench for the East Lound pinfold.

Cllr Condliff stated that resident of East Lound did not want a bench placing into the pinfold. Cllr Booth asked that an apology letter is written to Mr Matthias as both he and Cllr Booth were led to believe this was wanted.

**1711/29** To determine actions required with regard to the Holy well at Low Burnham.

Cllr Carlile stated that he believed the well was not detailed within the parish and that there could be a king buried on the site. Clerk to ask if Norma Neil of the Heritage Group knew of any information. Further action to be taken by the Council Heritage Group.

### **Finance**

**1711/30** To receive a copy of the Financial Statement up to 28<sup>th</sup> November, 2017.

**1711/31** To consider the purchase of a dog bin for Low Burnham.

Item to be removed until information has been received.

**1711/32** To consider the purchase of safety signage for Dr Dysons Garden.

**Resolved** – purchase one A4 sign as presented to Council for a sum not to exceed £15. **Proposed: Cllr Smedley, seconded: Cllr Fiddler. 11 for with 1 abstention.**

**1711/33** To consider financially supporting the 2018 Over 70's Party.

**Resolved** – a sum not to exceed £1,750 was approved. **Proposed: Cllr Fiddler, seconded: Cllr Booth. All in favour.**

Cllr Allcock added that Mrs Eckhardt had expressed that she was keen to hold a ceremony to unveil the plaque in memory of William Eckhardt. Cllr Allcock to obtain dates when she was available.

**Grant Requests**

**1711/34** To consider the grant request from Haxey Pre-School for a donation towards the cost of repairs needed to the soft pathways in the garden.

Discussion had been taken place between NLC, Haxey Memorial Hall and the Pre-School. The grant request was put on hold until further information was provided with all the Council agreeing that they would support the group in any way they could.

**1711/35** To consider the proposals for the North Lincolnshire In Bloom expenditure determining actions required.

Discussed under item 1711/20.

**Expenditure**

**1711/36** To approve the following accounts.

Salary, expenses & admin		
HMRC	Employers NI	£47.62
HMRC	Employees NI & Tax	£48.61
PCC	Remembrance Service	£75.00
NLC	TOB expenditure	£90.00
Tune & Son	Winter pansies	£50.00
Royal British Legion	Wreaths x 2 - donation	£100.00
WPFA	CCTV donation	£600.00
D Knowles	Travel expenses	£38.10
VANL	Data Protection Seminar	£10.00
S Coggan	Ground Maintenance	£96.95
P Booth	Travel expenses	£50.57
R Wallace & Son	W Eckhardt memorial	£252.00
P Scott	Repoint of Mowbray stone	£165.00
BT	Broad & Phone - August	£91.49
<b>Total Expenditure 28<sup>th</sup> November, 2017</b>		<b>£2,960.80</b>

**Resolved** – approval of accounts for payment. **Proposed: Cllr Lindley, seconded: Cllr Smedley. All in favour.**

**1710/37** To confirm the date and time of the next meeting as being Tuesday 19<sup>th</sup> December, 2017 at 7pm to be held in The Foreman Carter Centre, Westwoodside.



**Appendix A**

<b>Summary of continuing and newly agreed actions.</b>		
<b>Minute number</b>	<b>Action</b>	<b>Review Date / Completion Date</b>
2011/234	Investigate the status of the Pinfolds	On-going. East Lound Pinfold enclosure nearing completion.
2011/254	Repair of Greenhill wall – NLC are responsible for these costs.	On-going as part of discussions with NLC and Hatfield Project Quotations for monument cleaning in train
	Potential Fracking Issue	On-going
2013/245	Cemetery requirements	On-going
	NHP – future development plans	On-going
	WWS Pond ducks	Monitor
2014/81	Gollands Lane Traffic	On-going
2014/99	Haxey Playing Fields	On-going
2014/177	Enforcement Issues	On-going
2014/276	Local Awards Working Group	Resolved this would be a four-year award to coincide with the election of a new Council.
2015/22	Local Council Awards Scheme (LCAS)	Registration has been completed. Assessment – date to be arranged for ERNLLCA to review the website.
1608/08	Parish Beacon – H & S and legal requirement to be investigate.	Planning application has been submitted to NLC. Shield to be moved.

**Appendix B – Abbreviations**

AA	Allotment Association
BR	Bridleway
CCC	Caravan & Camping Club
CEP	Community Emergency Plan
CIlrs	Councillors
DCO	Dog Control Order
DPD	Development Plan Document
EA	Environmental Agency
ERNLLCA	East Riding & North Lincolnshire Local Council Advisors
FP	Footpath
GPDO	General Permitted Development Order
HPFA	Haxey Playing Field Association
HMRC	Her Majesty's Revenue & Customs
HWRCC	Humber Wolds Rural Community Council
ICCM	Institute of Cemetery & Cremations Management
IDB	Internal Drainage Board
LDF	Local Development Framework
LWP	Land Working Party
LWT	Lincolnshire Wildlife Trust
NATs	Neighbourhood Action Teams
NHW	Neighbourhood Watch
NHP	Neighbourhood Plans
NLC	North Lincolnshire Council
NLH	North Lincolnshire Homes
PCC	Parochial Church Council
PCC	Police Crime Commissioner
PP	Planning permission
PPAG	Parish Plan Action Group
PROW	Public Right of Way
SSSI	Site of Special Scientific Interest
TEN	Temporary Event Notice
T & PC	Town & Parish Council
WP	Working Party
WPFA	Westwoodside Playing Field Association
WPFMC	Westwoodside Playing Field Management Committee
WWS	Westwoodside