

HAXEY PARISH COUNCIL

Minutes from the meeting held on Tuesday 27th February, 2018 at 7pm at The Foreman Carter Centre, Westwoodside Playing Field, Westwoodside.

Present: Cllrs Allcock, Booth, Carlile, Fiddler, Foreman, Henwood, Lindley, Knowles, Orton & Whitehead.

Also Present: Deb Hotson – Parish Clerk, Cllr D Rose & 12 residents.

Chairman: Cllr Knowles presided.

Public Participation

Mrs Alexander of the Carpenter Arms stated that she was not happy with the fact that her home was under discussion without her knowledge. Mr Alexander added that he had read the notes from the meeting held with Mr Stapleton and placing an easement on the occupational access would have an impact on the business and would be an improper use of the access. Mr & Mrs Alexander stated that within their deeds they owned the land and other than the PROW and Grimshaw there was no other access allowed.

Cllr Knowles stated that the Parish Council had been approached to look for a solution to the parking issues and as part of that, research is ongoing with a potential of 4 sites of which the Parish Council were waiting for feedback from their respective owners/organisations.

Representatives from the Parish Council have met with NLC to informally discuss the occupational/easement access over the public footpath (FP100). At no time had the Carpenter's Arms car park been the subject of discussions.

Cllr Allcock concurred with Cllr Knowles confirming that there had been informal meetings and discussions – a fact finding exercise to gather information and at no time had the Carpenter Arms car park been discussed.

Cllr Knowles offered his apologies if any action by the Parish Council had caused offence to Mr & Mrs Alexander and they would be invited to attend any subsequent meetings with regard to potential car parks in Westwoodside.

Cllr Carlile added that the footpath was a right of way through their car park.

Mr Chapman of the Duke William stated that he thought the public meeting held on 21/02 was a shambles and had not been chaired well. The meeting was supposed to be discussing the planning application for the Duke William and not to discuss the Haxey Hood. Mr Chapman asked why Cllr Knowles had not stated at the meeting there should be no discussion about the Haxey Hood, no discussions about the parking on Church Street and no voting.

Cllr Knowles stated – and was backed up by members of the Council that the meeting held on the 21st was a public meeting called for by the public for the public to discuss the planning application and the subsequent related issues arising from this application. Cllr Orton disagreed with the comment made by Mr Chapman stated that the meeting was badly chaired, stating in the circumstance the meeting had been chaired well. Cllr Booth also stated it had been a good meeting and clarified her position set out by Mr Chapman with regard to his Restaurant and the provision of car parking spaces. Following an accusation from Mr Chapman that Cllr Knowles had advised him after the public meeting that he would be objecting to the amended planning application for the Duke William site, Cllr Knowles clarified that he advised Mr Chapman that it was likely that the amended Planning Application would not attract a recommendation from the pre-Parish Council Planning Working Group, as it was considered that Parish Councillors had received ample input to enable them to make up their minds, when the item was discussed at Full Parish Council.

A resident raised the issue of the application to register the Duke as a Community Asset and asked how the Parish Council proposed to fund the purchase of the pub to which he was informed the Parish Council are awaiting the outcome of the application and should it be approved, are duty bound to research and approach all feasible routes to secure a community asset and would look at options for available funds to assist the community, with the community.

Mr Taylor had come to update the Parish Council on the new scout building which was progressing well. The group are also working on the old church hall and the scout hut is being demolished. Mr Taylor invited members of the Parish Council to join the Scouts and the PCC to discuss the possibility of extending the current church yard. Clerk to arrange this meeting.
Cllr Knowles opened the meeting.

- 1802/01** Apologies for absence received from Cllrs Cooke, Condliff, Harris & Smedley.
- 1802/02** The minutes of the Parish Council meeting held on 30th January, 2018 were approved as a true and correct record. **Proposed: Carlile, seconded: Cllr Lindley. 9 for with 1 abstention.**
The Finance Committee Meeting held 26th January, 2018 were approved as a true and correct record. **Proposed: Orton, seconded: Cllr Fiddler. All in favour.**
- 1802/03** To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
Cllr Allcock stated that he would not be participating in discussion on planning applications as he may be called to substitute on Planning Committee meetings. When Cllr Allcock is not a substitute at a meeting, he will be able to participate in cases and talk at meetings on behalf of the Parish Council and/or residents.
Cllr Lindley declared a personal interest in agenda item 1802/12.
Cllr Carlile declared a personal interest in agenda item 1802/10.
- 1802/04** To note dispensations given to any member of the Council in respect of the agenda items listed.
Dispensations were noted for all Cllrs present for agenda item 1802/18 with regard to the Parish Council being Sole Trustees of the Westwoodside Playing Field Association.
- 1802/05** To review the Member/Officer Protocol procedure.
Cllr Foreman stated that he suspected that this reminder was aimed at him; however, he thought there was too much familiarity and the meetings needed to be more formal and Cllrs full names should be used. This was agreed by all and the Chairman noted the comments.
Resolved – approval of the procedure. **Proposed: Cllr Allcock, seconded: Cllr Fiddler. All in favour.**
- 1802/06** To adopt the Haxey Parish Council – Financial Reserves Policy.
Resolved – approval to adopt the new policy. **Proposed: Cllr Fiddler, seconded: Cllr Lindley. 9 for with 1 abstention.**
- 1802/07** **Planning**
- a. To receive any decisions and the following application received from NLC.
The following decisions were received from NLC.
2017/1007 – an appeal has been submitted to the Secretary of State with regard to the planning application to retain change of use from a dwelling house (C3) to a residential care home (C2) at 31 Low Street, Haxey.
2017/1963 – refusal of planning permission to retain the change of use from dwelling house (C3) to children’s home (C2) at The Old Barn, Owston Ferry Road, Low Burham.
2017/2065 – full planning permission granted to erect a single storey extension including demolition of existing conservatory at Wakefield Lodge, Low Hall Road, East Lound.
NLC are unable to serve a s215 on the Kings Arms owner as the vegetation in the grounds is not sufficiently detrimental to warrant any formal action – the area will continue to be monitored.
The play equipment has now been removed of the Langholme Lane Farmers Shop site.
The following applications received from NLC were discussed by the Parish Council.

2018/100 – planning permission to erect a new dormer bungalow on land adjacent 13 Craycroft Road, Westwoodside.

Resolved – no objection or comment.

Proposed: Booth, seconded: Cllr Foreman. 9 for with 1 abstention.

2018/264 – planning permission to erect a stable block at OS field 8023, Carr Lane, East Lound.

Resolved – objection with the following comments: -

There is no apparent business and no information on the application for its need, other than to provide shelter for horses. While the Parish Council are not experts, clearly these animals are hardy and would appear to not have required shelter since the last of several applications which have been allowed to lapse by the owner. The land to horse ratio appears to fall well short of the recommendation of the British Horse Society of 1 - 1.5 acres per horse. We note there is no provision for storage of food stuffs or a tack room for equipment. We can see no evidence of waste storage or disposal and are concerned at the proximity of the building to watercourses. It is our understanding the pasture field it is sited in is currently ploughed and therefore cannot support horses.

It is a permanent structure of concrete block, which is sited in open countryside, it appears to have no purpose other than shelter of horses and no other reason why it is required or whether there are plans for commercial horse use. It would appear from the application the applicant does not live locally and therefore it is questionable as to its sustainability or how the stables would be used. The previous grant of permission has lapsed and should not influence current planning policy. It will not provide any additional employment or offer any tourism value. Should it gain permission it should be clear, as a condition, that the site will not gain any grant of use for domestic dwelling. This is in line with our decisions making relating to development in the open countryside.

It is not consistent with Local Plan CS1, CS2, CS3, CS6, LC14, RD14, SPG3, SPG5, R8 or NNPF 118 or 187 of the National Planning Policy Framework and we believe it does not secure sustainable development that improves the economic, social and environmental conditions of the area as it appears to be purely for the pleasure of the owner.

Proposed: Cllr Orton, seconded: Cllr Lindley. 8 for with 2 abstentions.

2018/329 – application for determination of the requirement for prior approval of a household extension at 14 Hallcroft Road, Haxey – *this is not a planning application*.

Resolved – submit the following comment: -

The extension is to the rear of a semi-detached property on a large plot, given its proximity to the boundary we believe it requires full planning.

Proposed: Cllr Booth, seconded: Cllr Carlile. 8 for with 2 abstentions.

2018/364 – outline planning permission to erect a two-storey detached dwelling and garage with all matters reserved for subsequent approval (including demolition of existing single storey bungalow) at Westholme, 31 Haxey Lane, Haxey.

Resolved – no objection or comments.

Proposed: Cllr Carlile, seconded: Cllr Lindley. 9 for with 1 abstention.

b. To receive an update on planning issues from Cllr Allcock.

Clampit Creek/Walkabout Farm – a resident has agreed to provide a statement which will be accessed in due course.

Haxey Carr Study Centre – the agent has informed NLC that an application is imminent.

Haxey Carr Barn - NLC to ask that the steel structure is removed from site.

Caravan – East Lound – there is one caravan on site and the site is very untidy. NLC are preparing a notice to serve on the site.

Shed - Tindale Bank – Cllr Allcock to ascertain if the shed is still on site.

Children’s Home – Low Burnham – the application has been refused and an enforcement notice has been sent. **Haxey** – application has been submitted to appeal on 01/02 and an enforcement notice is being written up ready to send out.

Garage – Low Burnham – area still being monitored.

Langholme Lane Farm – items of play equipment have now been removed.

Kings Arms grounds – NLC Enforcement are unable to issue a s215 as the land is not yet considered to warrant it. The area will continue to be monitored.

Update from public meeting held 21/02 with regard to the Duke William – the notes from the meeting are available on the website.

1802/08 Clerks Report

- a. General Data Protection Regulation (GDPR) update from the meeting produced by Cllr Condliff. This will be monitored as and when more information is provided. The Clerk to carry out a data audit in due course.
- b. NLC proposed experimental Traffic Road Order on the Nooking.
- c. Confirmation from NLC that the requirements of the 2018/19 precept have been received.
- d. Highway update on the A161 road subsidence – area is being monitored.
- e. Thank you letter from the Westwoodside Village Hall for the recent grant received.
- f. HPFA minutes for the meeting held 25/02.
- g. ERNLLCA Newsletter – January 2018.
- h. Further correspondence from NLC on the Support Grant 2018/19.
- i. CPRE Countrywise newsletter February 2018.
- j. Doncaster Sheffield Airport Airspace Change Sponsor Consultation Report now available on their website.
- k. Clerk & Councils Direct – subscription renewal. Agenda item for the next meeting.
- l. Gainsborough District Scouts invite to attend St George’s Day Service. Clerk to circulate and put on to the next agenda for discussion.

Improvement / Projects

1802/09 To receive an update on the Isle of Axholme Hatfield Chase projects determining if any further actions are required.

The next meeting is scheduled for 12th March. Cllr Allcock has received information from The Humber Peatlands which has information on the project. Cllr Allcock to forward to the Clerk to circulate.

1802/10 To receive an update/report with regard to the Parish Beacon plaque details determining actions required.

Cllr Foreman has spoken with Mr Jones who will create the plaque and erect. Invoice to be provided to the Council for payment in due course. Item to be removed from future agenda.

Highways / Neighbourhood Services / North Lincolnshire Council items

1802/11 To determine any further actions with regard to the Westwoodside Business Action Group and the highway issues.

Cllr Knowles stated that the initial actions have been undertaken and the Westwoodside Nisa, land owner, Westwoodside Village Hall and Mr Stapleton have all been approached and the Parish Council are awaiting information from those organisations/individuals before considering any next steps.

Cllr Carlile asked Cllr Allcock if NLC would still consider a traffic management scheme to which he was told they would if and when required.

Cllr Whitehead stated that the bus service will stop to which Cllr Allcock stated NLC were aware of the issues with the bus.

All comments will be taken into consideration as the research into possible solutions continues.

1802/12 To determine actions required with regard to the balustrade on the Greenway footpath near to Haxey School.

The area in question has been confirmed between Cllr Foreman and Cllr Smedley. Item deferred to the next meeting.

1802/13 To be notified of the correspondence received with regard to parking on the Nooking, Haxey determining any further actions required.

Information had been circulated prior to the meeting on the proposed experimental traffic order which includes the implementation of double yellow lines opposite the exit to the layby. Clerk to update the resident who had raised concerns. There is a car broken down on the Nooking, Clerk to report to NLC/Police to try and get removed on this busy part of the highway.

1802/14 To be notified of the Cove Road, Westwoodside reconstruction works determining any further actions required.

Cllr Whitehead stated a farmer had complained to him with regard to the removal of one of the trees which he believed was not owned by NLC. Cllr Allcock to investigate.

1802/15 To determine actions required with regard to the potential requirement for a bus shelter located at to the front of the Co-op in Haxey.

Resolved – Clerk to carry out a feasibility study with NLC on the placement of a shelter in this location.

Proposed: Cllr Booth, seconded: Cllr Lindley. 9 for with 1 abstention.

1802/16 To be notified of the Licence to erect the TOB bicycles on NLC Haxey public toilets determining actions required.

Resolved – approval to sign the Licence. Clerk to inform the Insurers of the addition.

Proposed: Cllr Booth, seconded: Cllr Fiddler. All in favour.

Reports / Updates

1802/17 To receive a report from the Ward Councillor on activities within North Lincolnshire Council.

Cllr Allcock stated both himself and Cllr Rose receive many calls with regard to pot holes and due to this, a bid has been submitted as part of the 2018/19 budget to obtain more funds for the parish for road improvements.

NLC are looking to roll out across the county a Community Speed Watch initiative recruiting volunteers to work with Humberside Police using speed monitors. The volunteers will have no powers but subsequent to speeding vehicles being caught on the monitors, letters will be submitted to the registered owner to warn them about speeding.

The NLC budget meeting is scheduled for 1st March when the Council Tax will be determined.

1802/18 To receive a report from the Westwoodside Playing Field Management Committee.

The new flooring has been laid and looks very good. ENA are thrilled with it.

Cllr Knowles explained that the carpet taken up from the Function Room has been saved to re-lay in the Committee Room. A quote has been received for £100 to lay this, this will more than likely be funded by the grant but if this was not possible Cllr Knowles asked for a resolution to fund this.

Resolved – approval of £100 to lay the carpet.

Proposed: Cllr Booth, seconded: Cllr Henwood. 9 for with 1 abstention.

1802/19 To receive a report for Haxey Playing Field Association.

The next meeting is scheduled for next week and the current Chairman will stay in situ until the AGM.

1802/20 To receive an update report on hydro-carbon activities in the area determining actions required.
A site photograph was circulated prior to the meeting taken by Cllr Fiddler. The next steps are to install the drill surround prior to installing the drill housing. The mesh will then be laid followed by a concrete pad.

1802/21 To receive an update report from the Planting Working Group including the North Lincolnshire in Bloom project determining further actions required.

Cllr Smedley in his absence had provided the Clerk with an update.

Ground maintenance will resume on the beds and locating the planters from mid-March. Tunes of Crowle have agreed to supply the hanging baskets and bedding plants again this year. These will be ordered in April.

Cllr Lindley added that the beds around the parish looked really good.

1802/22 To receive an update report from the Town & Parish Council Liaison meeting and the NL Local Plan events determining any actions required.

Cllrs Booth, Carlile and Knowles attended the Local Plan meeting. Cllr Knowles encourage members to submit comments via the portal.

General Items

1802/23 To consider the arrangements for the road closure for both the Beacon event and the Remembrance Service event for 2018.

Cllr Carlile declared a personal interest. Item deferred. Cllr Booth to obtain information with regard to the Sunday service.

It was noted that Rev Green was retiring this year – agenda item for the next meeting.

1802/24 To be notified of the correspondence from Epworth Town Council on the Foster Barnes benches determining any further actions required.

Epworth Town Council are undertaking some refurbishment work on the two benches.

It was confirmed that Foster Barnes was the first Editor of the Epworth Bells.

1802/25 To be notified of the ERNLLCA Plunkett Foundation Call to Action correspondence determining any actions required.

Item deferred.

1802/26 To consider entering the Best Kept Village Competition 2018.

Resolved – approval to enter the 2018 competition.

Proposed: Cllr Whitehead, seconded: Cllr Henwood. 8 for with 2 abstentions.

1802/27 Request for article (s) for the next month's Arrow article.

- W Eckhardt presentation.
- Parish Council Vacancy.
- Centre – refurbished flooring.

1802/28 To notify the Clerk of items to be placed on the agenda for the next meeting.

- Asset of Community Value.
- Retiring Vicar.

Finance

1802/29 To receive a copy of the Financial Statement up to 27th February, 2018.

1802/30 To approve attendance to the ERNLLCA GDPR and Financial Responsibilities Seminars.

Resolved – attendance to the Financial Responsibilities seminar – Cllrs Booth, Condliff, Lindley, Fiddler & Knowles.

Proposed: Cllr Orton, seconded Cllr Henwood. All in favour.

Grant Requests

Expenditure

1802/31 To approve the following accounts.

Salary, expenses & admin		
HMRC	Employers NI	£40.18
HMRC	Employees NI & Tax	£34.94
Health Tree Foundation	Donation – S Jones (beacon and bike works)	£100.00
Mowbrays	W Eckhardt presentation refreshments	£50.00
H Condliff	Travel expenses	£21.80
P Booth	W Eckhardt presentation refreshments	£3.50
ERNLLCA	Financial Responsibilities Seminar	£225.00
S Coggan	Ground Maintenance	£60.00
MD Signs	WWS Pond signage & installation	£363.72
Total Expenditure 27th February, 2018		£2,049.68

Resolved – approval of accounts for payment. **Proposed: Cllr Lindley, seconded: Cllr Orton. All in favour.**

1802/32 To confirm the date and time of the next meeting as being Tuesday 27th March, 2018 at 7pm to be held in The Foreman Carter Centre, Westwoodside.

Appendix A

Summary of continuing and newly agreed actions.		
Minute number	Action	Review Date / Completion Date
2011/234	Investigate the status of the Pinfolds	On-going. Further funding for the floor to be applied for in April 2018.
2011/254	Repair of Greenhill wall – NLC are responsible for these costs.	On-going as part of discussions with NLC and Hatfield Project Quotations for monument cleaning in train
	Potential Fracking Issue	On-going
2013/245	Cemetery requirements	On-going
	NHP – future development plans	On-going
	WWS Pond ducks	Monitor
2014/81	Gollands Lane Traffic	On-going
2014/99	Haxey Playing Fields	On-going
2014/177	Enforcement Issues	On-going
2014/276	Local Awards Working Group	Resolved this would be a four-year award to coincide with the election of a new Council.
2015/22	Local Council Awards Scheme (LCAS)	Review nearing completion ready for submission for the Foundation Award.
1608/08	Parish Beacon	Plaque to be erected.

Appendix B – Abbreviations

AA	Allotment Association
BR	Bridleway
CCC	Caravan & Camping Club
CEP	Community Emergency Plan
Cllrs	Councillors
DCO	Dog Control Order
DPD	Development Plan Document
EA	Environmental Agency
ERNLLCA	East Riding & North Lincolnshire Local Council Advisors
FP	Footpath
GPDO	General Permitted Development Order
HPFA	Haxey Playing Field Association
HMRC	Her Majesty's Revenue & Customs
HWRCC	Humber Wolds Rural Community Council
ICCM	Institute of Cemetery & Cremations Management
IDB	Internal Drainage Board
LDF	Local Development Framework
LWP	Land Working Party
LWT	Lincolnshire Wildlife Trust
NATs	Neighbourhood Action Teams
NHW	Neighbourhood Watch
NHP	Neighbourhood Plans
NLC	North Lincolnshire Council
NLH	North Lincolnshire Homes
PCC	Parochial Church Council
PCC	Police Crime Commissioner
PP	Planning permission
PPAG	Parish Plan Action Group
PROW	Public Right of Way
SSSI	Site of Special Scientific Interest
TEN	Temporary Event Notice
T & PC	Town & Parish Council
WP	Working Party
WPFA	Westwoodside Playing Field Association
WPFMC	Westwoodside Playing Field Management Committee
WWS	Westwoodside