

HAXEY PARISH COUNCIL

Minutes from the Annual Meeting of the Parish Council held on Tuesday 26th May, 2015 at The Foreman Carter Centre, Westwoodside.

Present: Cllrs Allcock, Boor, Carlile, Cooke, Fiddler, Foreman, Knowles, Harris, Lange, Morris, Smedley & Whitehead.

Also Present: 10 residents.

1. **To elect a Chairman and to sign Declaration of Acceptance of Office.**
It was resolved that Cllr Knowles is re-elected as Chair to the Parish Council. The proposal was made by Cllr Foreman and seconded by Cllr Harris. All in favour. Cllr Knowles signed the Declaration of Acceptance of Office.
2. **To elect a Vice Chairman**
It was resolved that Cllr Harris is elected as Vice - Chair to the Parish Council. The proposal was made by Cllr Whitehead and seconded by Cllr Allcock. All in favour.
3. **To receive the Declarations of Acceptance of Office from all Cllrs.**
All Declarations received with the exception of Cllr Orton – Clerk to contact him on his return from holiday.
4. **To elect an ERNLCCA Representative**
It was resolved that Cllr Knowles is re-elected to represent the Parish Council. The proposal was made by Cllr Harris and seconded by Cllr Smedley. All in favour.
5. **To elect a representative for Haxey Memorial Hall**
It was resolved that Cllr C Lindley is re-elected to represent the Parish Council. The proposal was made by Cllr Boor and seconded by Cllr Harris. All in favour.
6. **To elect a representative for Haxey Playing Field Association**
It was resolved that Cllr Harris is elected to represent the Parish Council. The proposal was made by Cllr Lange and seconded by Cllr Carlile. All in favour.
7. **To elect a representative for the Haxey Parochial Church Council (Churchyard only)**
It was resolved that Cllr Foreman is elected to represent the Parish Council. The proposal was made by Cllr Carlile and seconded by Cllr Morris. All in favour.
8. **To elect a representative for the Axholme South Neighbourhood Action Team**
It was resolved that Cllr Carlile and Cllr Booth are re-elected to represent the Parish Council. The proposal was made by Cllr Boor and seconded by Cllr Cooke. All in favour.
9. **To elect a representative for the NLC Town & Parish Council Liaison meeting.**
It was resolved that Cllrs Knowles, Cooke & Carlile are elected to represent the Parish Council. The proposal was made by Cllr Allcock and seconded by Cllr Boor. All in favour. Any member of Haxey Parish Council may attend the meetings.
10. **To elect 2 voting delegates for the ERNLLCA District Committee Meetings.**
It was resolved that Cllrs Carlile & Cooke are elected representatives (only 2 to vote). Proposed by Cllr Boor, seconded by Cllr Allcock. All in favour.
11. **To elect 3 members for the Joint Advisory Committee with the Lincolnshire Wild Life Trust regarding the Turbary Land**
It was resolved that Cllrs Allcock, Knowles & Smedley are re-elected to represent the Parish Council. The proposal was made by Cllr Morris and seconded by Cllr Lange. All in favour. Clerk to arrange the annual meeting.
12. **To elect members for Haxey Parish Council's Land Working Party**
It was resolved that the LWP was open to all members of the Council to attend. Cllrs Booth, Carlile, Harris, Smedley, Knowles & Cooke would form the main group. **Proposed by Cllr Boor, seconded by Cllr Lange. All in favour.**
13. **To elect members for the Finance Committee**
It was resolved that Cllrs Knowles, Booth, Fiddler, Harris & Morris (quorum 3) are elected to represent the Parish Council on the Finance Committee. The proposal was made by Cllr Allcock and seconded by Cllr Boor. All in favour.
14. **To elect members for Westwoodside Playing Field Management Committee**
It was resolved that Cllrs Booth, Cooke, Carlile and Foreman are elected to represent the Council on the WPFA Management Committee with the Chairman and Vice Chairman as the Ex-Officio Members. Proposed by Cllr Allcock, seconded by Cllr Morris. All in favour.
15. **To elect members for the Personnel Committee**
It was resolved that Cllrs Knowles, Booth & Allcock are re-elected to represent the Parish Council on the Personnel Committee (quorum 3). The proposal was made by Cllr Carlile and seconded by Cllr Fiddler. All in favour.

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16. **To elect a representative for the CPRE**
It was resolved that Cllr Allcock is re-elected to represent the Parish Council. The proposal was made by Cllr Carlile and seconded by Cllr Smedley. All in favour.
17. **To elect representatives for the Parish Plan/Neighbourhood Plan Working Plan**
It was resolved that Carlile, Knowles, Smedley, Allcock, Orton, Morris & Cooke are re-elected to represent the Parish Council. The proposal was made by Cllr Lange and seconded by Cllr Morris. All in favour.
18. **To elect representatives for the Awards / Website Working Party**
It was resolved that Cllrs Carlile, Knowles, Fiddler, Orton & Cooke are elected to represent the Parish Council. The proposal was made by Cllr Allcock and seconded by Cllr Morris. All in favour.
19. **To elect representatives for the Library Working Party**
It was resolved that Cllrs Allcock, Knowles, Lindley & Smedley are elected to represent the Parish Council. The proposal was made by Cllr Morris and seconded by Cllr Carlile. All in favour.
20. **To elect representatives for the Community Emergency Plan Working Party**
It was resolved that Cllrs Lange, Cooke, Carlile & Knowles are elected to represent the Parish Council. The proposal was made by Cllr Allcock and seconded by Cllr Smedley. All in favour.
21. **To confirm representatives for the Combined Charity**
It was resolved that Cllr Boor & Cllr Harris represents the Parish Council. The proposal was made by Cllr Whitehead and seconded by Cllr Lange. All in favour.
22. **To confirm representatives for the Endowed School Charity**
It was resolved that Cllrs Boor, Lindley, Foreman, Knowles & Booth represent the Parish Council. The proposal was made by Cllr Allcock and seconded by Cllr Carlile. All in favour.
23. **To elect representatives for the Isle of Axholme Physically Handicapped Society**
It was resolved that Cllr Boor is re-elected to represent the Parish Council. The proposal was made by Cllr Allcock and seconded by Cllr Morris. All in favour.
It was also resolved to elect the following representatives.
24. **To elect a representative for Westwoodside Village Hall**
It was resolved that Cllr Booth is re-elected to represent the Parish Council. The proposal was made by Cllr Carlile and seconded by Cllr Morris. All in favour.
25. **To elect representatives to the Allotment Association**
It was resolved that Cllr Boor & Cllr Whitehead is elected to represent the Parish Council. The proposal was made by Cllr Harris and seconded by Cllr Lange. All in favour.
26. **To review and approve Standing Orders.**
It was resolved that the Standing Orders are approved. .
27. **To review and approve Financial Regulations.**
It was resolved that the Financial Regulations are approved.
28. **To review and approve the Asset Register.**
It was resolved that the Asset Register is approved. Clerk to increase the badge of office value to £800.
29. **To review and approve the H & S and Financial Risk Assessment policy.**
It was resolved that the Financial Risk Assessment Policy is approved.
30. **To review and approve a Complaints Procedure.**
It was resolved that the Complaints Procedure is approved.
31. **To review and approve the procedure for handling requests made under the Freedom of Information Act 2000.**
It was resolved that the procedure for handling requests made under the Freedom of Information Act 2000 is approved.
32. **To review and approve the Data Protection Policy.**
It was resolved that the policy is approved.
33. **To approve the Terms of Reference (TORs) for Committees / Working Parties.**
It was resolved that the TOR's are approved.
34. **To adopt an Equal Opportunity Policy.**
It was resolved that the policy is approved.
35. **To review and approve the Disciplinary & Grievance Procedure**
It was resolved that the procedure is approved.
36. **To confirm that all members have submitted their Register of Interests.**
All members with the exception of Cllr Orton have provided their ROI's. Clerk to contact Cllr Orton on his return from holiday.
All regulations Proposed by Cllr Cooke and seconded by Cllr Smedley. All in favour.

.....Chairman