

## HAXEY PARISH COUNCIL

Minutes from the Annual Meeting of the Parish Council held on Tuesday 29<sup>th</sup> May 2012 in the Hood Room of Haxey Memorial Hall.

Present: Cllrs. Allcock, Boor, Booth, Carlile, Cooke, Foreman, Harris, Knowles, Orton, Morris, Smedley, Whitehead.

Also Present: 1 resident.

Apologies for absence were received from Cllrs Lange, Lindley & Maw.

101. **To elect a Chairman and to sign Declaration of Acceptance of Office.**  
It was resolved that Cllr Knowles is re-elected as Chair to the Parish Council. The proposal was made by Cllr Allcock and seconded by Cllr Carlile. All in favour. Cllr Knowles signed the Declaration of Acceptance of Office.
102. **To elect a Vice Chairman**  
It was resolved that Cllr Smedley is re-elected as Vice - Chair to the Parish Council. The proposal was made by Cllr Booth and seconded by Cllr Boor. All in favour.
103. **To elect an ERNLCCA Representative**  
It was resolved that Cllr Knowles is re-elected to represent the Parish Council. The proposal was made by Cllr Booth and seconded by Cllr Boor. All in favour.
104. **To elect a representative for Haxey Memorial Hall**  
It was resolved that Cllr C Lindley is re-elected to represent the Parish Council. The proposal was made by Cllr Harris and seconded by Cllr Booth. All in favour.
105. **To elect a representative for Westwoodside Village Hall**  
It was resolved that Cllr Booth is re-elected to represent the Parish Council. The proposal was made by Cllr Harris and seconded by Cllr Carlile. All in favour.
106. **To elect a representative for Haxey Playing Field Association**  
It was resolved that Cllr Lange is re-elected to represent the Parish Council. The proposal was made by Cllr Harris and seconded by Cllr Boor. All in favour.
107. **To elect a representative for Westwoodside Play Field Association**  
It was resolved that Cllr Cooke is re-elected to represent the Parish Council. The proposal was made by Cllr Allcock and seconded by Cllr Carlile. All in favour.
108. **To elect a representative for the Haxey Parochial Church Council (Churchyard only)**  
It was resolved that Cllr Foreman is elected to represent the Parish Council. The proposal was made by Cllr Allcock and seconded by Cllr Boor. All in favour.
109. **To elect a representative for the Axholme South Neighbourhood Action Team**  
It was resolved that Cllr Carlile and Cllr Booth are re-elected to represent the Parish Council. The proposal was made by Cllr Allcock and seconded by Cllr Whitehead. All in favour.
110. **To elect a representative for the NLC Town & Parish Council Liaison meeting.**  
It was resolved that Cllrs Knowles, Cooke & Carlile are elected to represent the Parish Council. The proposal was made by Cllr Booth and seconded by Cllr Harris. All in favour. Any member of Haxey Parish Council may attend the meetings.
111. **To elect 3 members for the Joint Advisory Committee with the Lincolnshire Wild Life Trust regarding the Turbary Land**  
It was resolved that Cllrs Allcock, Knowles & Smedley are re-elected to represent the Parish Council. The proposal was made by Cllr Whitehead and seconded by Cllr Boor. All in favour. Clerk to arrange the annual meeting.
112. **To elect members for Haxey Parish Council's Land Working Party, Finance Committee & Personnel Committee.**  
It was resolved that the LWP was open to all members of the Council to attend. Cllrs Booth, Carlile, Maw, Knowles & Cooke would form the main group. **Proposed by Cllr Allcock, seconded by Cllr Whitehead. All in favour.**  
It was resolved that Cllrs Smedley, Knowles, Booth & Morris are re-elected to represent the Parish Council on the Finance Committee. The proposal was made by Cllr Allcock and seconded by Cllr Foreman. All in favour.  
It was resolved that Cllrs Knowles, Booth & Maw are re-elected to represent the Parish Council on the

Personnel Committee. The proposal was made by Cllr Allcock and seconded by Cllr Carlile. All in favour. Cllr Carlile requested that on future agendas these are shown separately.

- 113. To elect a representative for the CPRE**  
**It was resolved that** Cllr Allcock is re-elected to represent the Parish Council. The proposal was made by Cllr Whitehead and seconded by Cllr Boor. All in favour.
- 114. To elect representatives for the Parish Plan Working Group**  
**It was resolved that** Cllrs Smedley, Allcock, Orton & Knowles are re-elected to represent the Parish Council. The proposal was made by Cllr Carlile and seconded by Cllr Morris. All in favour.
- 115. To elect representatives for the Awards / Website Working Party**  
**It was resolved that** Cllrs Carlile, Knowles, Maw & Cooke are re-elected to represent the Parish Council. The proposal was made by Cllr Allcock and seconded by Cllr Foreman. All in favour.
- 116. To elect representatives for the Library Working Party**  
**It was resolved that** Cllrs Allcock, Knowles & Smedley are elected to represent the Parish Council. The proposal was made by Cllr Foreman and seconded by Cllr Morris. All in favour.
- 117. To elect representatives for the Community Emergency Plan Working Party**  
**It was resolved that** Cllrs Lange, Cooke, Carlile, Knowles & Maw are elected to represent the Parish Council. The proposal was made by Cllr Allcock and seconded by Cllr Boor. All in favour.
- 118. To confirm representatives for the Combined Charity**  
**It was resolved that** Cllrs Boor & Maw represent the Parish Council. The proposal was made by Cllr Booth and seconded by Cllr Allcock. All in favour.
- 119. To confirm representatives for the Endowed School Charity**  
**It was resolved that** Cllrs Boor, Lindley & Maw represent the Parish Council. The proposal was made by Cllr Allcock and seconded by Cllr Carlile. All in favour.
- To elect representatives for the Isle of Axholme Physically Handicapped Society**  
**It was resolved that** Cllr Boor is re-elected to represent the Parish Council. The proposal was made by Cllr Allcock and seconded by Cllr Whitehead. All in favour.
- 120. To review and approve Standing Orders.**  
**It was resolved that** the Standing Orders are approved. Proposed Cllr Boor, seconded by Cllr Carlile. All in favour.
- 121. To review and approve Financial Regulations.**  
**It was resolved that** the Financial Regulations are approved. Proposed Cllr Allcock, seconded by Cllr Morris. All in favour.
- 122. To review and approve the Asset Register.**  
**It was resolved that** the Asset Register with the agreed amendments is approved. Proposed Cllr Boor, seconded by Cllr Carlile. All in favour.
- 123. To review and approve the Financial Risk Assessment policy.**  
**It was resolved that** the Financial Risk Assessment Policy is approved. Proposed Cllr Allcock, seconded by Cllr Boor. All in favour. The LCRS is also due for review.
- 124. To review and approve a Complaints Procedure.**  
**It was resolved that** the Complaints Procedure is approved. Proposed Cllr Boor, seconded by Cllr Carlile. All in favour.
- 125. To review and approve the procedure for handling requests made under the Freedom of Information Act 2000.**  
**It was resolved that** the procedure for handling requests made under the Freedom of Information Act 2000 is approved. Proposed Cllr Boor, seconded by Cllr Allcock. All in favour.
- 126. To approve the Terms of Reference (TORs) for Committees / Working Parties.**  
**It was resolved that** the TOR's are approved. Proposed Cllr Boor, seconded by Cllr Allcock. All in favour.

.....Chairman