

HAXEY PARISH COUNCIL

Minutes from the meeting held on Tuesday 29th September, 2015 at 6.30pm at The Foreman Carter Centre, Westwoodside Playing Field, Westwoodside.

Present: Cllrs Allcock, Boor, Booth, Cooke, Fiddler, Foreman, Harris, Knowles, Lange, Lindley, Smedley & Whitehead.

Also Present: Deb Hotson – Parish Clerk, NLC Tim Allen & 5 residents.

Chairman: Cllr Knowles presided.

Public Participation

The Allotment Presentation took place for Best Kept full and half plots. An article to be placed into the Arrow. Mrs Barbara Maw presented the trophies and rosettes with Mr Steve Brown – Chairman of the Allotment Association. Once the presentation was complete the representatives left the meeting.

Tim Allen explained what the Parish Path Initiative (PPI) was, stating that Councils have the power under the Highway Act s43 & s45 to manage and maintain right of ways (ROW) in their area. He went on to say that local people are in the best position to manage and maintain in their own area. The Government provides funding to the Local Authority and this can be devolved down to the Parish Councils. NLC will still support the Parish Councils and can provide information on tendering processes and the standards of cuts required.

Tim Allen has provided a copy of the tender process, contract, length of routes both tractor and strimmed and maps. In Haxey there are 21,620m of tractor cut paths and just under 4000m of mowed and strimmed paths. The Local Authority will fund per meter (tractor – 5ppm and mowed at 10ppm) and a grant will be made available to cover these costs including the maintenance of styles and gates, any leftover funds must be used on environmental type projects. Improvement programmes can be allocated funds spread over a period to be agreed. All legal issues will still be dealt with by NLC and any insurance costs incurred will be met by NLC too. NLC will also help update and publish the parish trail leaflet if required. Any resurfacing of footpaths could also be included as improvements.

NLC have a list of contractors that are within the North Lincolnshire area and this list can be provided to the Parish Council. Local contractors or a handyman could also be used.

At present NLC cut the ROW's 3 times a year.

Additional insurance costs will be covered by NLC.

Hedges can be included, but must first be identified by NLC who will inform the land owner if necessary.

If a path is not on the Definitive Map, but is a permissive right of way this too can be included.

Mr Pantry asked Tim Allen about the scheme as he had done some work for NLC in the past.

Tim Allen was thanked for attending and left the meeting at 7pm.

Mrs Cooper asked that there had been a variance of payees for remittances for work done by Cooper Contractors and that in future, all cheques should be made payable to PW Cooper & Sons. Cllr Knowles apologized on behalf of the Council and the Clerk added that all future payments would be carried out on-line.

Mrs Cooper left the meeting.

Cllr Knowles opened the meeting.

1509/01 Apologies for absence received from Cllrs Carlile, Morris & Orton.

1509/02 The minutes of the Parish Council meeting held on 25th August, 2015 were approved as a true and correct record. **Proposed: Cllr Lange, seconded: Cllr Foreman. 12 for with 1 abstention.**

1509/03 To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Allcock asked that the following is minuted "as a Councillor with NLC and Ward member I serve on the NLC Planning Committee and Licensing Committee, as such I cannot participate in any discussion on Planning or Licensing and cannot vote on them."

Cllr Smedley declared a personal interest in agenda item 1509/05 2015/1084 and the grant application for the parish event, item 1509/06j.

Cllr Lindley declared a personal interest in agenda item 1509/05 2015/1084.

1509/04 To note dispensations given to any member of the Council in respect of the agenda items listed below.

None outstanding.

1509/05 Planning

- a. To receive the decisions made by NLC and to consider the following planning applications.

The following decisions were received from NLC.

2015/0735 – full planning permission granted to construct a 36m high mast and associated generator to boost Wi-Fi in locality and construct a bridge over existing drain at land adjacent to Cornley Farm, Tindale Bank Road, Westwoodside.

2015/0876 – full planning permission granted to erect a single storey rear extension at 7 The Nooking, Haxey.

2015/0973 – full planning permission granted to erect a two storey extension to front and side at 30 Doncaster Road, Westwoodside.

The following planning applications received from NLC were discussed by the Parish Council.

2015/0891 – Mrs Richards, Langholme Farm House, access road to Langholme, Westwoodside.

Resolved – no objections, comment that the plan received was not good quality and not clear, there was no labelling of what the buildings are or the road. NLC requested to ensure that PAs are clear before accepting them.

Proposed: Cllr Foreman, seconded by Cllr Booth. 11 for with 1 abstention.

2015/1035 – Mr Jollands, 56 Haxey Lane, planning permission to extend driveway.

Resolved – no objection or comments.

Proposed: Cllr Foreman, seconded: Cllr Boor. 11 for with 1 abstention.

2015/1041 – Mr Cunningham, Barrier Security, 55 Haxey Lane – planning permission for replacement of timber structure in rear garden.

Resolved – no objection or comments.

Proposed: Cllr Foreman, seconded by Cllr Boor. 10 for, 1 against and 1 abstention.

2015/1048 – Mr Reavy, 34 Doncaster Road – outline planning permission to erect dormer bungalow and detached double garage with appearance, landscaping, layout and scale reserved for subsequent approval.

Resolved – object as per the last application PA/ 2015/0329 – this proposal is a back land development of a large rear garden and which no significant change can be seen to these plans compared to the previous ones. This is a resubmission of a previous application rejected by NLC and the inspector, it presents amendments which seek to develop in a rear garden. It is back land development in an area that is slowly losing its character. Development of this kind has for too long had a foothold due to a government policy that dictated gardens were brown field sites. The present government recognised the damage this policy was having on our rural villages and reversed the policy. The Haxey Parish Plan also identified this as an issue and we should reject this applicants view that because back land development has been allowed elsewhere it should continue at the expense of the character of the village. The NLC local plan is clear on back land development and we should expect the Principal Authority to support this view. Additionally, it appears that considerable effort has been made to argue the case in favour in the Planning support Statement, yet the agent appears to be talking about a completely different area, apart from this being a significant error it seems the arguments do not apply in this case. The planning support document is not dated. The position of the access would lead to noise disturbance to adjacent dwellings and to their private gardens. These plans are not consummate with policies CS5, H7 & DS1 and government policy.

Proposed: Cllr Booth, seconded: Cllr Cooke. 11 for with 1 abstention.

2015/1075 – Mr Nijjar, Nisa Local, Newbigg – planning permission for single storey extension to extend Nisa Local convenience store and to house Post Office facility. Amend existing car parking facilities.

Resolved – no objection or comments.

Proposed: Cllr Whitehead, seconded: Cllr Boor. 9 for, 1 against and 2 abstentions.

2015/1082 – Mr Watson, 21 East Lound Road, Haxey – planning permission to construct pitched roof over flat roof of bungalow and erect an extension to dwelling to include an attached garage.

Resolved – no objection or comments.

Proposed: Cllr Foreman, seconded: Cllr Smedley. 11 for with 1 abstention.

2015/1084 – Mr Mottram, Post Office, 37-39 High Street, Haxey – planning permission for change of use of post office to residential, demolition of single storey lean-to and erection of two-storey rear extension.

Resolved – no objection or comments.

Proposed: Cllr Boor, seconded: Cllr Lange. 11 for with 1 abstention.

2015/1095 – Mrs Jones, Two Counties Vets, Veterinary Surgery, Kingfisher Cottage, 68 Doncaster Road, Westwoodside – planning permission to install an air conditioning unit to rear elevation.

Resolved – no objection or comments.

Proposed: Cllr Booth, seconded: Cllr Foreman. 11 for with 1 abstention.

2015/1117 – Mr Kuma, 17 Low Street, Haxey – planning permission for the installation of shutter to the south elevation and an extension to include stairway.

Resolved – no objection or comments.

Proposed: Cllr Foreman, seconded: Cllr Smedley. 9 for with 3 abstentions.

2015/1139 – Mr Sowerby, 32 Low Street – planning permission to erect 5 dwellings with associated hard and soft landscaping.

Notification of amended plans was received by NLC this morning and the Clerk had requested a copy of the amended plans as they were not on the website. No amended plans were received so therefore the Clerk to ask for an extension to allow further discussion at the next meeting.

The Council did discuss the plans that were available and agreed that the proposal was outside the development line, concerns with regard to safety issues for access/egress to the site, overdevelopment of the site and an increase in traffic in an already busy area.

MIN/2015/1169 – Mr Morris, Cove Farm Quarry Ltd, Cove Farm Quarry, Cove Farm, Westwoodside – planning permission to remove condition 5 of MIN/2013/0988.

Resolved – it was agreed that there was not sufficient information on condition 5, Clerk to request an extension and further information. If an extension was not feasible the Clerk to submit an objection stating that there was a vulnerability of the SSSI. Clerk to contact Lincolnshire Wildlife Trust to ensure they are aware of the request to remove the condition on the SSSI and to confirm they have provided comments to the Planning Authority

Proposed: Cllr Booth, seconded: Cllr Lindley. 11 for with 1 abstention.

b. To receive an update on outstanding planning concerns, determining further actions required.

The following information was received from NLC:-

Clampit Creek / Walkabout Farm.

NLC will be issuing requisitions for information to the land owners within the next day or two in order to establish their interest in the land and for them to answer specific questions regarding the alleged uses of the land etc. This information, along with information received from local residents will assist us in determining whether there are breaches of planning control afoot, and what course of action would be appropriate.

There is a statutory period of 21 days for return of the information so we will not be in a position to update you further or to take any appropriate action until after that date.

Haxey Carr barn (adj Starcroft, Haxey Turbary) - notice issued 5 June 2015; appeal submitted, initial statement sent to the Planning Inspector.

Low Burnham garage – NLC monitoring - very little (if any) activity on site at the minute so no breach of planning control. Cllr Allcock added that a diary should be kept and Cllrs to report any issues to the Clerk.

71 Haxey Lane – structure to be altered by the end of September, the owner will put a pitched roof on no higher than 4m and the structure will be under permitted development – a site visit will be made early October. Council needs to review this development and make comments to the Planning Authority

Carr Lane, East Lound – the owner has appealed the decision with a timescale of 6 months.

Cllr Allcock stated that he is chasing and monitoring the outstanding planning issues all the time.

This item to remain on future agendas

Comments submitted to NLC on 30/09/15	Confirmation of receipt received from NLC on /15
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1509/06 Clerks Report

- a. Thank you letter from WPFA for the recent grant.
- b. ERNLLCA September newsletter.
- c. Response received with regard to the street signage for Newbigg and Hallcroft Road – new signage has been ordered.
- d. NATs minutes of the meeting held on 03/09.
- e. Frack Free Isle Public Meeting scheduled for 01/10. Cllr Fiddler to attend and report back to the Council.
- f. Notice under Article 11 of the Town and County Planning Order 2010 received from Mr Wroot with regard to Lupine Wood. Clerk to re-submit the previous objection response again - No access authorised by the Parish Council as the Land Owner unless directly connected to agriculture or forestry.
- g. ERNLLCA training event scheduled for 4th, 11th & 18th of November. Cllr Harris to attend, Cllr Lindley to confirm attendance. Agenda at the next meeting.
- h. S Smith & Co Accountant service information noted.
- i. Cllr Morris still needs to provide information to HSBC prior to the mandate being sent off for process. Clerk has emailed and telephoned Cllr Morris so hopefully this will be sorted very soon.
- j. Fabulous Forties – Haxey Celebrating the 40's era grant request received. Agenda item for the next meeting.
- k. Haxey Post Office closure information received – it was agreed to send a letter of thank on behalf of the Parish Council and Residents, to the Post Office at Haxey which has been run by the same family for many decades.
- l. Rent letters have been sent out and rent has started to come in.
- m. The Pension Regulator update has been received and the Council are on track.
- n. CPRE membership renewal. Agenda item for the next meeting.
- o. NLC Temporary Road Closure update.
- p. Environment Agency September South Bank newsletter.

Improvement / Projects**1509/07 To receive an update on the Isle of Axholme Hatfield Chase projects determining if any further actions are required.**

Cllr Knowles informed the meeting that NLC have approved the funding of the initial digitising of the awards/maps and the Westwoodside Townsman documentation. Cllr Smedley to obtain information from the East Lound Townsman to have this included too. The cost of stage 1 will be approximately £5k. Once digitised, Stage 2, funded by NLC, will be the development by the Contractor of an archiving and maintenance of a website with a link to the Parish Councils website. The Parish Council is managing this project on behalf of NLC.

NLC are engaging a Conservator to review the state or repair to the books and maps and will fund any repairs if necessary, again this project will be managed by the Parish Council on behalf of NLC.

Disabled access to footpaths is ongoing, Pinfold has a potential funding stream identified and after some research by NLC it seems that Greenhill is owned by NLC, who will be responsible for the repair of the brickwork to the wall and the monument with these activities being managed by the Parish Council. The Parish Council may have to fund the installation of an electrical supply.

All Haxey projects are registered with the Hatfield Chase project.

1509/08 To receive an update from the Planting Group determining any further actions required.

Cllr Smedley updated the meeting stating that he had purchased bulbs for several areas around the parish and was looking for volunteers to assist with this. The containers will be taken in and stored until next year with a view to purchasing larger containers as commented in the Best Kept Village results.

The Clerk has contact Severn Trent again with regard to a donation of £250 which has been approved, this will be added to the plant fund.

1509/09 To receive an update from the Local Awards Working Group determining next actions required.

Cllr Booth updated the Council stating that she will be contacting the winner of the competition to obtain an e-copy of the certificate to email to Cllr Fiddler who will work on the original to suit the project.

Clerk to contact Cllr Orton to provide an update for the Arrow. Nomination proforma and delivery method to be arranged and published over the next month.

Highways / Neighbourhood Services / North Lincolnshire Council items

- 1509/10** To consider the purchase of dog bag dispensers determining actions required.
 Cllr Allcock stated that there had been a clean-up organised by NLC on the Greenway to remove the large amounts of dog fouling which within a week has returned to its previous state. Several Councils had purchased the dispenser to try and alleviate dog fouling and Cllr Allcock thought this would be a good initiative for Haxey to investigate.
 The Clerk provided costs of approximately £100 to purchase a dispenser and is to find out the costs of the bags for the next meeting.
 Cllr Allcock added that as part of the new Community Wardens roles they would be asking dog walkers to produce bags and if they do a sticker would be provided, if they have no bags one would be given.
 There was some discussion on this topic and opinions varied as to the purchase of a dispenser.
- 1509/11** To determine actions required with regard to the NLC Parish Path Initiative.
 Cllr Allcock declared an interest as a NLC Ward Cllr and would not participate in the discussion or voting.
Resolved – the LWP will form a group to review the Initiative with a view to implementing by 1st March, 2016. Cllrs Whitehead, Fiddler, Harris, Knowles, Lange & Smedley to form the group, led by Cllr Smedley with Cllr Allcock as an ex officio member. Clerk to inform NLC Tim Allen.
Proposed: Cllr Lange, seconded: Cllr Foreman. 11 for with 1 abstention.
- 1509/12** To determine actions required with regard to a disabled bay outside the Doctors Surgery on Church Street, Haxey.
 A response has been received from the Surgery with regard to the letter sent in March 2015 stating that the Surgery has approached NLC with a view to lowering the kerb adjacent to the Surgery and installing a disabled parking bay but have had no response from NLC and would ask that the Parish Council could chase this up and provide support. Clerk to contact NLC.
- 1509/13** To receive a report from the Ward Councillor on activities within North Lincolnshire Council.
 Cllr Allcock informed the Council that he along with Cllr Rose would be attending a Conservative Group ‘away day’ were they would be putting forward improvement projects within their parishes of Haxey, Owston Ferry, Wroot and West Butterwick.
 A disabled parking bay at Haxey Surgery is part of their list along with the state of repair to pavements and roads, Graizelound & Westwoodside signs.
 Cllr Allcock informed the meeting that there had been an accident at Stockwith Road. The police were involved and the local farmers would be contacted with regard to mud on the road at the scene of the accident. Cllr Allcock to write an article to go into the next Arrow with regard to the mud on the road and the damage being caused to verge signage by wide vehicles.
 Cllr Booth asked that the narrowing of Uppertorpe Road is added to the Ward Cllrs list.
 Cllr Allcock also informed the Council that the additional parking at Haxey School was with NLC Building Regulation and Legal at present and the owner had agreed in principle to sell some of the land.
- 1509/14** To receive a report from the Westwoodside Playing Field Management Committee.
 Cllr Cooke informed the meeting that discussion had taken place with regard to the recent fire under the skate park with a view to removing all the cladding.
 Cllr Knowles added that the electrical certification has been completed and monitoring has taken place by Northern Powergrid with regard to the dips in voltage were it is thought there is a ‘dry connection’ but at present whose side that problem is not known. Clerk to chase the electrical supplier.
 Cllr Harris updated the Council on HPFA who had now installed some new play equipment at a cost of £33k of grant funding and had a bank credit of approximately £4k. Fund raising events including a Quiz night had been held recently.
 Extensive work had also been carried out on the Cricket Pavilion and would be finished by the end of the month.
 Cllr Booth asked that Cllr Harris contact the Chairman with regard to a piece of equipment that had broken as was in a dangerous state of repair. Cllr Booth had left a voice mail for Mr Chatwin reporting this incident.

1509/15 To receive an update on the ceremony for the late Wilf Lindley, approving costs for the event and any other actions to be taken.

Cllrs Boor, Knowles and Smedley to look at fixing the plaque to the bench and sort out the concrete below the seat.

Resolved – to fund refreshment up to a sum not to exceed £100.

Proposed: Cllr Boor, seconded: Cllr Allcock. All in favour.

General Items

1509/16 Request for article (s) for the next month's Arrow article.

- Mud on road / farm vehicle damage.
- Remembrance Service.

1509/17 To notify the Clerk of items to be placed on the agenda for the next meeting and to report to NLC for attention.

- Dog bag dispensers.
- Hedge to be cut on Brethergate Villas.
- Fabulous Forty grant application.
- CPRE membership renewal.
- Westwoodside Notice Board.

1509/18 To be notified of a further comment received with regard to the new notice board at Westwoodside determining if any actions are required.

It was agreed a solution could be to place slabs on the grass in front of the notice board. Cllr Foreman stated that potentially the Notice Board could be lowered. Cllr Booth to also take a look and report back at the next meeting when a decision on any way forward would be made.

1509/19 To consider arrangements for the 2015 Remembrance Day Service.

Resolved that the following actions are taken:-

- The Clerk has applied to NLC for a road closure.
- Clerk to contact the Vicar for attendance on the Sunday and Wednesday services and advise that up to 10 Parish Council representatives would attend the Church service.
- Cllr Whitehead to contact Mrs Allison to see if funding was required for PCC refreshments.
- Clerk to contact Humberside Police to see if they could have a police presence at the service on the Wednesday.
- Cllr Booth had been in touch with the school who are both able to attend. Clerk to organise for a bus to transport the Westwoodside School to and from the event.
- Cllr Smedley to arrange the wreaths.
- Cllr Booth to contact the bugler for both the Sunday and Wednesday events.
- Clerk to place an article into the Arrow and put into the PCC magazine.

1509/20 To consider nominations for the NLC Community Champion Awards 2015.

Item noted, no further actions required.

1509/21 To be notified of the Frack Free information received from Frack Free Isle determining any actions required.

Cllr Fiddler to attend on behalf of the Council and report back.

1509/22 To be notified of the information received regarding Village Hall Events determining actions required.

Clerk has circulated the information to Westwoodside Village Hall, Low Burnham Centre Memorial Hall (through Cllr Lindley) and HPFA. Clerk to circulate to full council.

1509/23 To be notified of comments received with regard to the positioning of the dog bin on Craycroft determining actions required.

Cllr Booth stated that she had reviewed the position and thought this to be appropriate. Item closed.

Finance

1509/24 To receive a copy of the Financial Statement up to 29th September, 2015.

Noted.

1509/25 To be notified of the return of the Annual Return from the External Auditor determining any actions required.

No further actions required.

1509/26 To consider the costs to instigate a tree survey and report to include the closed churchyard, allotments and parish land currently maintained by the Council determining actions required.

Resolved – a sum not to exceed £600 was approved for a tree inspection.

Proposed: Cllr Booth, seconded: Cllr Lindley. All in favour.

1509/27 To consider the renewal of the Insurance Policy for 2015/16.

Resolved – insurance policy to be renewed to include the additional cost for the awards/maps at a total cost of £1,585.33. The Centre costs to be reclaimed at £470.

Grant Requests

Expenditure

1509/28 To approve the following accounts.

Salary, expenses & admin		
HMRC	Employers NI	£55.92
HMRC	Employees NI & Tax	£95.70
Arrow Publication	Monthly edition	£204.00
D Knowles	Travel expenses	£29.70
PKF Littlejohn Ltd	External Auditor	£360.00
Complete Office Solutions	Consumables	£92.64
Jason Newman	Electrics (FCC)	£222.37
J Smedley	Planting expenditure	£60.48
Kyanite	Web hosting	£126.00
Total Expenditure 29th September, 2015	£2,380.27	

Resolved – approval of accounts. **Proposed: Cllr Booth, seconded: Cllr Boor. All in favour.**

Cllr Knowles updated members on the website upgrade.

Information has been received from NLC with regard to the license for Stanholme House, Haxey – it was initially agreed to resubmit the comments submitted previously but, on a point of order, Cllr Harris asked that an extra meeting should be arranged to discuss further. Meeting to be arranged for Tuesday 6th October to discuss this item.

1509/29 To confirm the date and time of the next full council meeting as being Tuesday 20th October, 2015 at 6.30pm to be held in The Foreman Carter Centre, Westwoodside.

Appendix A

Summary of continuing and newly agreed actions for YE 31/03/14		
Minute number	Action	Review Date / Completion Date
2011/234	Investigate the status of the Pinfolds	On-going
2011/254	Repair of Greenhill wall – the Parish Council are responsible for these cost, grants to be investigated.	Cost Quotations underway
	Haxey Turbary Access road	On-going
	Potential Fracking Issue	On-going
2013/245	Cemetery requirements	On-going
	Closed churchyard remedial work	Completed.
	NHP – future development plans	On-going
	WWS Pond ducks.	Monitor
2014/39	Clerk to ensure that ALL Parish land is registered with the Land Registry	On-going

2014/81	Gollands Lane Traffic	On-going
2014/99	Haxey Playing Fields	On-going
2014/177	Enforcement Issues	On-going
2014/276	Local Awards Working Group	Ongoing – Plan in place
2014/277	Summer Planting Working group	On-going – Plan to be put in place for 2016 planting.
2014/309	NLC Site meeting at Greenhill with regard to parking issue.	On-going – wait for available Meeting dates – Cllr Harris.
2015/22	Local Council Awards Scheme	Registration has been completed. Assessment to be actioned Autumn 15
1503/08	Refurbishment of War Memorial railings	On-going

Appendix B – Abbreviations

AA	Allotment Association
BR	Bridleway
CCC	Caravan & Camping Club
CEP	Community Emergency Plan
Cllrs	Councillors
DCO	Dog Control Order
DPD	Development Plan Document
EA	Environmental Agency
ERNLLCA	East Riding & North Lincolnshire Local Council Advisors
FP	Footpath
GPDO	General Permitted Development Order
HPFA	Haxey Playing Field Association
HMRC	Her Majesty's Revenue & Customs
HWRCC	Humber Wolds Rural Community Council
ICCM	Institute of Cemetery & Cremations Management
IDB	Internal Drainage Board
LDF	Local Development Framework
LWP	Land Working Party
LWT	Lincolnshire Wildlife Trust
NATs	Neighbourhood Action Teams
NHW	Neighbourhood Watch
NHP	Neighbourhood Plans
NLC	North Lincolnshire Council
NLH	North Lincolnshire Homes
PCC	Parochial Church Council
PCC	Police Crime Commissioner
PP	Planning permission
PPAG	Parish Plan Action Group
PROW	Public Right of Way
SSSI	Site of Special Scientific Interest
TEN	Temporary Event Notice
T & PC	Town & Parish Council
WP	Working Party
WPFA	Westwoodside Playing Field Association
WPFMC	Westwoodside Playing Field Management Committee
WWS	Westwoodside