

## HAXEY PARISH COUNCIL

Minutes from the meeting held on Tuesday 25<sup>th</sup> August, 2015 at 7pm at The Foreman Carter Centre, Westwoodside Playing Field, Westwoodside.

**Present:** Cllrs Allcock, Boor, Carlile, Cooke, Fiddler, Foreman, Harris, Knowles, Lange, Morris, Smedley, Orton & Whitehead.

**Also Present:** Deb Hotson – Parish Clerk & 2 residents.

**Chairman:** Cllr Knowles presided.

### Public Participation

No issues raised by members of the public.

Cllr Knowles opened the meeting.

- 1508/01** Apologies for absence received from Cllrs Booth & Lindley.
- 1508/02** The minutes of the Parish Council meeting held on 28<sup>th</sup> July, 2015 were approved and signed as a true and correct record. **Proposed: Cllr Lange, seconded: Cllr Orton. All in favour.**
- 1508/03** To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.  
 Cllr Allcock asked that the following is minuted “as a Councillor with NLC and Ward member I serve on the NLC Planning Committee and Licensing Committee, as such I cannot participate in any discussion on Planning or Licensing and cannot vote on them.”  
 Cllr Smedley declared a personal interest in agenda item 1508/19.  
 Cllr Carlile declared a prejudicial interest in agenda item 1508/05 2015/0937.
- 1508/04** To note dispensations given to any member of the Council in respect of the agenda items listed below.  
 None outstanding.
- 1508/05** **Planning**  
The following decisions were received from NLC.  
**PLANCON/2012/0168** – land adjacent to Star Croft, Turbary Road with regard to the alleged breach where no planning permission has been granted for the erection of a steel framed structure. Enforcement notice requires the steel structure to be dismantled, foundations to be broken up and the removal of the steelwork and rubble, backfill trenches with clean soil. The appellant has appealed against the notice on the grounds that there has not been a breach of planning control and the steps required to comply with the requirements are excessive and lesser steps would overcome the objections.  
**2014/1094** – notice of refusal to issue a certificate of lawful development for the proposed use of a dwelling as a children’s home (C3b use) at The Old Barn, Owston Ferry Road, Low Burnham.  
**2015/0409** – refusal of planning permission to erect an extension to existing training and lecture centre and relocate educational centre (Haxey Study Centre) from Rose Cottage site to Lupine Woods site.  
**2015/0802, 2015/0803** – Advertisement consent for replacement of externally illuminated fascia sign and planning permission to change of use of existing vacant shop (A1) to proposed hot food takeaway (A5), installation of extraction flue and alterations to the first floor flat and shop at 17 Low Street, Haxey.  
 Both applications were withdrawn. Clerk to contact NLC asking if there are expecting further applications to be submitted as work is being undertaken at the premises.  
**2015/0713** – full planning permission granted for a two storey extension to existing dwelling and single storey extension to attached garage at Thrum rose, Cove Road, Westwoodside.  
**2015/0715** – full planning permission granted to erect a single storey extension to rear to form sun room at Oaklands Farm, Cove Road, Westwoodside.  
**2015/0813** – full planning permission granted for change of use from commercial workshop to ancillary residential accommodation at Spondon House, access road to Willow Street House, Low Burnham.  
 (Amended description).

The following applications received from NLC were discussed by the Parish Council.

- a. **2015/0735** – Quickline Ltd, land adjacent to Cornley Farm, Tindale Bank Road, Westwoodside – planning permission to construct a 36m high mast and associated generator to boost Wi-Fi in locality and construct a bridge over existing drain.  
**Resolved** – no objection or comments. **Proposed: Cllr Carlile, seconded: Cllr Foreman. 12 for with 1 abstention.**
- 2015/0819** – Mr Senior, land adjacent to 23 Park Lane, Westwoodside – planning permission for the erection of a detached dwelling with integral garage.  
**Resolved** – no objection but comment that there are some discrepancies between the application and the Design & Access statement with regard to parking spaces. **Proposed: Cllr Morris, seconded: Cllr Carlile. 12 for with 1 abstention.**
- 2015/0937** – Mr Hodge, Lorals, 21 Brethergate, Westwoodside – non – material amendment to PA/2014/0300 to replace rear kitchen window with bi-folding doors in the north elevation.  
 Cllr Knowles explained that although the Clerk had requested an extension this had not been granted. As this was a non-material amendment it was not a problem but as the Clerk had explained to NLC if this had been a controversial application then there could have been an issue if the Parish Council had been unable to respond. For the future, the Parish Council needs a firm and positive commitment from NLC Planners that it will have the opportunity to comment on ALL Planning Applications prior to any decision being made by the Planning Authority and also that Parish Residents have the legally required opportunity to address the Parish Council on planning matters prior to their consideration. Failing that commitment, the Parish Council will request the Leader of the NLC for such a commitment – Action Clerk to the Parish Council.
- 2015/0973** – Mr & Mrs Ball, 30 Doncaster Road, Westwoodside – planning permission to erect a two storey extension to front and side.  
 Cllr Carlile declared a personal interest.  
**Resolved** – no objection or comments. **Proposed: Cllr Orton, seconded: Cllr Foreman. 12 for with 1 abstention.**
- 2015/1022** – Mr Cook, Regan, 39 Akeferry Road, Westwoodside – planning permission to erect a replacement bungalow and detached garage to front.  
**Resolved** – no objection or comments. **Proposed: Cllr Foreman, seconded: Cllr Boor. 12 for with 1 abstention.**
- Further Planning Applications had been received since the publication of the agenda. Following the failure of the Council to comment on a recent application, extensions have been requested for the following applications, if these are not granted as a back up, the Clerk will submit the following responses under delegated powers; however, the Parish Council’s request for extensions remains extant for agenda publication and formal consideration at the September meeting.
- 2015/1035** – Mr Jollands, 56 Haxey Lane, Haxey – planning permission to extend driveway.  
**Resolved** – no objection or comments. **Proposed: Cllr Boor, seconded: Cllr Orton. 12 for with 1 abstention.**
- 2015/1041** – Mr Cunningham, Barrier Security, 55 Haxey Lane, Haxey – planning permission for replacement timber structure in rear garden.  
**Resolved** – no objection or comments. **Proposed: Cllr Orton, seconded: Cllr Morris. 12 for with 1 abstention.**
- 2015/1048** – Mr Reavy, 34 Doncaster Road, Westwoodside – outline planning permission to erect a dormer bungalow and detached double garage with appearance, landscaping, layout and scale reserved for subsequent approval.  
**Resolved** – object as previously submitted for 2015/0329 as detailed below.  
 This proposal is a back land development of a large rear garden and which no significant change can be seen to these plans compared to the previous ones. The position of the access would lead to noise disturbance to adjacent dwellings and to their private gardens.  
 These plans are not consummate with policies CS5, H7 & DS1 and government policy  
**Proposed: Cllr Carlile, seconded: Cllr Cooke. 9 for, 1 against with 3 abstentions.**

Comments submitted to NLC on 26/08/15

Confirmation of receipt received from NLC on 28/08/15

- b. To receive an update on outstanding planning concerns, determining further actions required.
- Clampit Creek** – NLC hoping to inspect before annual leave but the appeal for Haxey Carr Barn has taken priority.
- Walkabout Farm** - NLC hoping to inspect before annual leave but the appeal for Haxey Carr Barn has taken priority.
- Haxey Carr barn** (adj Starcroft, Haxey Turbary) - notice issued 5 June 2015; appeal has been submitted to which the Parish Council has been notified by letter dated 10th August, NLC currently working on statements.
- Low Burnham garage** – Enforcement monitoring – no change.
- 71 Haxey Lane** – structure to be altered by the end of September, owner will put a pitched roof on no higher than 4m and the structure will be permitted development.
- The Clerk read out a letter from a resident with regard to Clampit Creek/Walkabout Farm with regard to moving of the CCC site and the response from NLC and the amount of time with regard to enforcement of breaches of planning.
- The Clerk has circulated this information received from NLC Martin Wilson prior to the meeting and on receipt Cllr Allcock was concerned about the timescale of the response and had contacted Phil Wallis – Head of Development Management with regard to Clampit Creek/Walkabout Farm and the time that had been taken on the enforcement of the breaches of planning as a result a site visit was made this afternoon. Cllr Allcock stated that the enforcement had also been instructed to serve a notice on the garage at Low Burnham to obtain further information.
- Cllr Carlile stated that there were other activities taking place on the sites at Clampit Creek/Walkabout Farm and there had been a lot of time spent by enforcement but no solid actions. A formal complaint to NLC needs to be considered. Item deferred to the next meeting for further discussion and a further report from NLC.

#### 1508/06 Clerks Report

- a) Clerk stated that she had not received a response back from all members with regard the ‘Being a Good Cllr’ training for ERNLLCA’s suggested dates. Clerk obtained the relevant information and will contact ERNLLCA with the outcome. Clerk also reminded Cllrs that had not yet been into the bank to take identification in for the new mandate. Clerk to ask what can be done with regard to Cllr Orton who due to work commitments is unable to get in to the bank during the day.
- b) Clerk to chase NLC Dave Sanderson on all outstanding FP issues.
- c) NLC Tim Allen will be coming along to the next Parish Council meeting with information about the Parish Council taking on the responsibilities of maintaining the parish paths.
- d) The Allotment Rosettes have been ordered for the presentation which will take place prior to the September meeting.
- e) Clerk has been in touch with NLC with regard to Shepherds Place PA/2013/0571 which runs out 31/07/16. Parish Council to monitor and inform NLC if the garage is not returned to prior use.
- f) ERNLLCA July & August newsletter.
- g) Property renaming at Brackenhill Road – new dwelling at Micklehill Farm, Brackenhill Road, East Lound.
- h) NATs minutes of the meeting held 22/06/15.
- i) Information on Frack Free Isle – Clerk has written to the organiser asking if they are affiliated with any political groups, until a response is received item deferred.
- j) Community Champion Awards – deferred to the Sept meeting.
- k) Email received from the Allotment Association with regard to the unoccupied plots – it was agreed last year that as long as 50% of the plots are utilised by the parish the other plots can be used by residents living out of the Parish. Clerk has put up notices to advertise the vacant plots. An article will also go into the next Arrow and onto the website. One of the old notice boards has been given to the association.
- l) Thank you received from Anne Everatt with regard to the Old Barn with the refusal of the lawful development certificate.

- m) Confirmation and invoice received for Cllrs Fiddler & Knowles who will be attending the ERNLLCA Conference.
- n) NATs information received with regard to Humberside Police online crime reporting tools.
- o) Flooding road adjacent to 18 Haxey Lane that was reported last month has been inspected with a view to the placement of a gully.
- p) Code of Conduct night session has been put on by NLC on 07/10. Noted.
- q) ERNLLCA AGM – 17/09. Cllrs Carlile & Knowles to attend.
- r) NLC Andrea Brocklebank had suggested that a tree inspection is carried out at the allotment site. Clerk to obtain quotes for the inspection as part of the Closed Churchyard periodic inspection and bring back for approval at the next meeting.
- s) NLC Dave Lofts to be invited to the October Parish Council meeting to provide an update on Neighbourhood Plans.
- t) Thank you letter from the Isle of Axholme Physically Handicapped Society for their recent donation.
- u) NATs Burglary Awareness Week – 7-10<sup>th</sup> September. Clerk to circulate posters.

### **Improvement / Projects**

**1508/07** To receive an update on the Isle of Axholme Hatfield Chase projects determining if any further actions are required.

A meeting has been arranged with 2 companies and NLC with regard to digitising and conserving parish information. NLC are supporting all 5 projects that have been submitted by the Parish Council. Cllr Morris to contact the Westwoodside Townsperson as their documentation is required for the meeting.

**1508/08** To receive an update from the Planting Group including discussion of the Best Kept Village results determining any further actions required.

Cllr Smedley informed the Council that unfortunately the plant container that had been placed on Doncaster Road was stolen not long after it was put out.

The Clerk read out the results of the Best Kept Village and will circulate. Some positive comments on the hanging baskets and the planters. The Planting Group to take on board the comments and start working on a plan for next year. Comments were made with regard to the NLC sign for Graizelound – Clerk to send a copy to NLC Rob Beales.

Clerk to report the Newbigg street sign that needs repair and the Hallcroft Road sign which needs replacing as it still states that it leads to Hallcroft Close.

**1508/09** To receive an update on the Broadband and telephone services for the Parish Council determining any further actions required.

Broadband and phone are now installed in the centre at a minimum installation cost.

Cllr Orton offered to provide the material needed for the handyman to install a telephone extension to allow the alarm to be connected. Cllrs Carlile and Knowles to complete the review of the latest draft website with the Contractor as soon as possible.

**1508/10** To receive an update on the Local Council Awards Scheme determining actions required.

Cllr Knowles informed the Council that there was to be a pool of assessors of which he and the Clerk would be included. Haxey Parish Council's next stage is to be assessed over the next few months.

**1508/11** To receive an update from the Local Awards Working Group determining next actions required.

Cllr Orton to arrange a Group meeting to look at re-advertisement of the scheme, the design of the form and its circulation. All nominations to be returned prior to Christmas. Cllr Booth still to provide Cllr Fiddler with the certificate for tweaking.

**1508/12** To receive an update on parish land registration determining any further actions required.

The majority of the registration has been completed with the remaining piece of land being dealt with at present.

**1508/13** **Highways / Neighbourhood Services / North Lincolnshire Council items Reports / Updates**

**1508/14** To receive a report from the Ward Councillor on activities within North Lincolnshire Council.

Cllr Allcock informed the meeting that on 19/08 a dog fouling clean-up had occurred along the public footpath from Epworth Road to Haxey Primary School and this was to raise awareness of the problem.



Steve Taylor was the Ward Officer for the Isle and will be attending the NATs meeting scheduled 03/09. The majority of the Community Wardens are in place. NLC Kay Aisthorpe to be invited to the October meeting so she can explain their roles.

There is a road sign cleaning programme underway which will see the cleaning and replacement of the signs were necessary.

The parking issue at Haxey School is progressing – the land owner has indicated a willingness to sell some of the land in question and NLC are pursuing the matter.

Cllrs Harris and Smedley to look into the ceremony for the unveiling of the new bench in memory of Wilf Lindley and bring any costs to the next Parish Council meeting for approval.

**1508/15** To receive a report from the Westwoodside Playing Field Management Committee.

The minutes of the last meeting were circulated prior to the meeting with the next meeting scheduled for 18/09. Approved - no Comments

**General Items**

**1508/16** Request for article (s) for the next month's Arrow article.

- Best Kept Village results.
- Wilf Lindley bench ceremony.

**1508/17** To notify the Clerk of items to be placed on the agenda for the next meeting.

- Tree inspection.
- Cllr Harris asked about Article 4 to which Cllr Knowles stated that discussions were still to be held with NLC on to the way forward.
- Wilf Lindley bench ceremony.
- Notice board – Newbigg.
- Dog bin – Craycroft.
- Disabled Parking Space – Haxey Surgery.

**1508/18** To consider the purchase of a Commonwealth Flag.

**Resolved** – purchase a flag not to exceed the sum of £120. Cllr Smedley to source.

**Proposed: Cllr Allcock, seconded: Cllr Smedley. 12 for with 1 abstention.**

**1508/19** To consider the Application for a Premises Licence for Stanholme Guest House, 21 Low Street, Haxey.

**Resolved** – respond stating that the licence should be limited to the residents and their guests. The Parish Council definition of 'Premises' mean inside and outside. The Parish Council would not like to see the premises open to the general public being given access to the facilities. The planning permission granted was for a guest house only (no Restaurant).

**Proposed: Cllr Smedley, seconded: Cllr Morris. 9 for, 2 against with 2 abstentions.**

**1508/20** To be notified of the comments with regard to the new notice board at Westwoodside determining if any actions are required.

A couple of complaints had been received with regard to the height of the notice board. The Clerk who is only 5ft4 can access the board putting notices in with no problems. Item deferred to the next meeting to see if any further comments are received.

**1508/21** To be notified of the comments received with regard to the positioning of the dog bin on Craycroft determining any further actions required.

Deferred as Cllr Booth was taking a look and providing Cllr Allcock with comments.

**Finance**

**1508/22** To receive a copy of the Financial Statement up to 25<sup>th</sup> August, 2015.

**Grant Requests**

**1508/23** To consider the 2015 grant funding request from Westwoodside PFA.

**Resolved** – provide a grant of £2,000. **Proposed: Cllr Whitehead, seconded: Cllr Harris. 12 for with 1 abstention.**

**Expenditure**

**1508/24** To consider the following accounts for approval.

Salary, expenses & admin	See Appendix A		
HMRC	Employers NI	2321	£26.08
HMRC	Employees NI & Tax	2321	£26.15
T Foreman	Expenditure on behalf of the Foreman Carter Centre	2322	£12.22
P W Cooper	Expenditure on behalf of the Foreman Carter Centre	2323	£532.80
P Cooke	Expenditure on behalf of the Foreman Carter Centre	2324	£876.00
SLCC	Membership renewal	2325	£69.67
JP Business Services	Grass cutting	2326	£940.00
ERNLLCA	Conference x 2	2327	£204.00
Complete Office Solutions	Stationery	2328	£47.22
Westwoodside PFA	Maintenance grant	2329	£2,000.00
<b>Total Expenditure 25<sup>th</sup> August, 2015</b>			<b>£5,705.78</b>

**Resolved** – approval of accounts. **Proposed: Cllr Harris, seconded: Cllr Morris, All in favour.**

**1508/25** To confirm the date and time of the next meeting as being Tuesday 29<sup>th</sup> September, 2015 at 6.30pm to be held in The Foreman Carter Centre, Westwoodside.

#### Appendix A

Summary of continuing and newly agreed actions for YE 31/03/14		
Minute number	Action	Review Date / Completion Date
2011/234	Investigate the status of the Pinfolds	On-going
2011/254	Repair of Greenhill wall – the Parish Council are responsible for these cost, grants to be investigated.	Cost Quotations underway
	Haxey Turbary Access road	On-going
	Potential Fracking Issue	On-going
2013/245	Cemetery requirements	On-going
	Closed churchyard remedial work	Completed July 2015. Next inspection to be arranged
	NHP – future development plans	On-going
	WWS Pond ducks.	Monitor
2014/39	Clerk to ensure that ALL Parish land is registered with the Land Registry	On-going
2014/81	Gollands Lane Traffic	On-going
2014/99	Haxey Playing Fields	On-going
2014/177	Enforcement Issues	On-going
2014/276	Local Awards Working Group	Ongoing – Plan in place
2014/277	Summer Planting Working group	On-going – Plan to be put in place for 2016 planting.
2014/309	NLC Site meeting at Greenhill with regard to parking issue.	On-going – wait for available Meeting dates – Cllr Harris.
2015/22	Local Council Awards Scheme	Registration has been completed. Assessment to be actioned Autumn

		15
1503/08	Refurbishment of War Memorial railings	On-going

### **Appendix B – Abbreviations**

AA	Allotment Association
BR	Bridleway
CCC	Caravan & Camping Club
CEP	Community Emergency Plan
CIrs	Councillors
DCO	Dog Control Order
DPD	Development Plan Document
EA	Environmental Agency
ERNLLCA	East Riding & North Lincolnshire Local Council Advisors
FP	Footpath
GPDO	General Permitted Development Order
HPFA	Haxey Playing Field Association
HMRC	Her Majesty's Revenue & Customs
HWRCC	Humber Wolds Rural Community Council
ICCM	Institute of Cemetery & Cremations Management
IDB	Internal Drainage Board
LDF	Local Development Framework
LWP	Land Working Party
LWT	Lincolnshire Wildlife Trust
NATs	Neighbourhood Action Teams
NHW	Neighbourhood Watch
NHP	Neighbourhood Plans
NLC	North Lincolnshire Council
NLH	North Lincolnshire Homes
PCC	Parochial Church Council
PCC	Police Crime Commissioner
PP	Planning permission
PPAG	Parish Plan Action Group
PROW	Public Right of Way
SSSI	Site of Special Scientific Interest
TEN	Temporary Event Notice
T & PC	Town & Parish Council
WP	Working Party
WPFA	Westwoodside Playing Field Association
WPFMC	Westwoodside Playing Field Management Committee
WWS	Westwoodside