

HAXEY PARISH COUNCIL

Minutes from the meeting held on Tuesday 24th March, 2015 at 7pm at The Foreman Carter Centre, Westwoodside Playing Field, Westwoodside.

Present: Cllrs Allcock, Carlile, Cooke, Fiddler, Foreman, Harris, Knowles, Lindley, Morris, Orton, Smedley & Whitehead.

Also Present: Deb Hotson – Parish Clerk & 4 residents.

Chairman: Cllr Knowles presided.

Public Participation

Mr Garner asked that the Parish Council contact NLC with regard to the 30mph sign that has been knocked down on the Nooking near to Haxey School – this has yet to be replaced. Clerk to take up with NLC.

Cllr Knowles opened the meeting.

- 1503/01** Apologies for absence received from Cllrs Boor, Booth & Lange.
- 1503/02** To approve the minutes of the Parish Council meeting held on 24th February, 2015 and the Personnel Committee minutes held on 20th February, 2015.
Resolved – minutes of the meeting held 24/02 approved. **Proposed: Cllr Foreman, seconded: Cllr Carlile. 11 for with 1 abstention.**
Resolved – minutes of the Personnel Committee meeting held 20/02 approved. **Proposed: Cllr Allcock, seconded: Cllr Orton. 11 for with 1 abstention.**
- 1502/03** To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 Cllr Allcock asked that the following is minuted “as a Councillor with NLC and Ward member I serve on the NLC Planning Committee and Licensing Committee, as such I cannot participate in any discussion on Planning or Licensing and cannot vote on them.”
 Cllrs Lindley, Harris & Morris declared a personal interest in agenda item 1503/05 2015/0177.
 Cllr Fiddler declared a personal interest in agenda item 1503/05 2015/0148.
- 1503/04** To note dispensations given to any member of the Council in respect of the agenda items listed below.
 None outstanding.
- 1503/05** **Planning**
 a. To receive any decisions made by North Lincolnshire Council and to consider the following applications received from NLC.
The following decisions were received from NLC.
2014/1366 – full planning permission granted for a new vehicular access to provide access to existing barns at Hill Farm, A161 between Epworth & Haxey, Low Burnham.
2015/0012 – full planning permission granted to erect a rear extension at 3 Grange Court, Westwoodside.
2015/0089 – full planning permission granted to erect a two storey side extension and a front porch at Carey Ash, 23 Akeferry Road, Westwoodside.
2014/0447 – dismissal of appeal made against the decision of NLC to refuse planning permission for the erection of wood based children’s play fort / tree house encompassing large garden tree.
 Letter received from Iain Bramble Architects with regard to proposed planning permission to extend an existing home at Park Moor, Cove Road, Westwoodside. This has been submitted to the Council due to the applicant being a tenant to some land owned by the Parish Council. There were no objections or comments raised.
The following applications received from NLC were discussed by the Parish Council.
2015/0148 – Mr Airey, Crosswinds, Turbary Road, Haxey – planning permission to demolish detached double garage and erection of new two storey and single storey side extensions and single storey front extension.

Resolved – no objection or comments. **Proposed: Cllr Foreman, seconded: Cllr Lindley. 11 for with 1 abstention.**

2015/0177 – Mr Chipp, land adjacent to 33 Brethergate, Westwoodside – outline planning permission to erect a detached house and garage with appearance, layout, scale and landscaping reserved for subsequent approval.

Resolved – The Parish Councils position remains the same on development at this site and we hope the planning committee will note our serious concerns on this planning application, in the absence of us not being allowed to address the committee.

Strongly object with the following comments:-

The Parish Council has consistently worked with the local plan to provide housing in line with policy; and is mindful of the decision making in respect of the open countryside LC14 and generally opposes development outside the village envelope, unless specific reasons exist in line with the local plan policies. The applicant seeks to gain consent in an area which is outside the building line in open countryside. The Parish Council object for several reasons:-

1. The applicant seeks planning without reference to the democratic process, he has not at any time made representation to have this land included in the land allocation process of the new NLC plan and thus not had this plot subject to the planning tests of the process.
2. The Parish Council challenge the idea (8.1) that it is infill or a windfall site and considers it creeping development, with no special circumstances for development relating to the local plan.
3. The Parish Council challenge the application of NPPF, it may be argued it is a small development however the area of infill it occupies is large and a successful grant of permission would result in a precedence that would almost mean the whole section being built on.
4. Historically Westwoodside is an amalgamation of several smaller hamlets which leaves large area of land encompassed by buildings. The applicant seeks permission for himself, whereas this council must consider it as a whole. To support this application would mean large tracks of land that make up the rural community of Westwoodside would be at risk uncontrolled planning due to the precedent via this mechanism.
5. The Parish Council considers this creeping development and while planning has been gained in the area of the plot, it has been subject to the ever changing nature of planning and it is also considered that NLC has a clear policy and that in granting PA/2011/1563 it was for the improvement of the amenity of this plot and the decision was clear that no buildings would be allowed for the avoidance of doubt RD2. LC14 and it was intended to stop any further creep in this area
6. This application is for outline permission and no indication of scale is required or given, other than of similar size to other properties adjacent to it. The Parish Council consider this in itself would be a serious encroachment of the open countryside.

In summary the Parish Council believe the NPPF quoted is cherry picking and argues a particular point of view and that this development is not consummate with the local plan.

The NPPF

1. Practice Planning Guidance Annex 2 Glossary- Windfall Sites. Sites which have not been specifically identified as available in the Local Plan process. They normally comprise previously developed sites that have unexpectedly become available.
2. The application of windfall sites is generally applied in urban areas where small sites become available such as old businesses (brown fields) which no longer exist and the land can be used for housing within the life time of a local plan. Clearly this is not the case.

Proposed: Cllr Carlile, seconded: Cllr Cooke. 9 for, 2 against with 1 abstention.

2015/0217 – Wayleave Department, Greenhill / Nooking, Haxey – application under the Overhead Lines (Exemption) (England & Wales) Regulation 2009 to erect approx.300m of aerial bunched conductor (wire) upon existing overhead electric line.

Resolved – no objection or comments. **Proposed: Cllr Lindley seconded: Cllr Smedley. 11 for with 1 abstention.**

- b. To receive an update on outstanding planning concerns, determining further actions required.
The Clerk has requested an update from NLC Phil Wallis. Clerk to forward email to Cllr Allcock who will chase up a response.

Cllr Allcock added that with regard to the Low Burnham proposed children's home no further information has been forthcoming but the Planning Officer dealing with the application has written to the applicant asking when they will be responding. There has been a meeting with Cambian Children's Home re: Eastoft and Cllr Allcock would be contacting NLC Phil Wallis to see if any relevant issues had arisen.

Comments submitted to NLC on 25/03/15	Confirmation of receipt received from NLC on 02/04/15
---------------------------------------	---

1503/06 Clerks Report

- a. As requested the Clerk contacted the Environment Agency (EA) with regard to the tree debris on private land on Upperthorpe Road. The EA stated that they only deal with large amount of hazardous debris and could not take any action on this due to it being on private land. If the debris was set alight and the burning causes a nuisance due to it being on open land and not in a back garden then action could possibly be taken.
Cllr Allcock added that he had been in touch with NLC and they would be sending out an officer to view the area. It was agreed that this was an eyesore and would not help with regard to the best kept village. Comments from NLC are awaited.
- b. Cllr Allcock had provided the Clerk with a telephone number to contact the Post Office with regard to the closure of Westwoodside Post Office. A formal letter has since been received detailing that a consultation is now in progress and comments are required for 20/04. Agenda item 1503/17.
Following on from this Cllr Allcock added that with regard to other parish parking issues after the last NATs meeting NLC had circulated letters in the parish and PC Raper on his walkabout had spoken with residents and dropped off leaflets.
A further question was raised with regard to parking at Haxey/Westwoodside Schools to which Cllr Allcock stated that funds had been set aside for Haxey, but it was going through legal requirements prior to any works commencing.
Cllr Whitehead asked about the issue of a disabled parking place outside the Doctors Surgery which was raised some time ago – Clerk to contact the Surgery to see if this can be incorporated at the front of the Surgery.
- c. Update received from NLC with regard to the B1396 Allenbank to Westwoodside road works which have been delayed and are now due to commence 01/06. The delay is due to the Severn Trent works being extended. Cllr Allcock stated that a Severn Trent letter has been sent to households in the parish which provides a full update to residents.
The road on Doncaster Road will be surfaced once sewerage works are completed but once this surface has settled a final resurfacing will be carried out by NLC. Money has already been secured by NLC to carry out this work.
Clerk to ask if Severn Trent Dave Meecham would attend the next Parish Council meeting to provide an update on the works.
Clerk to contact Yorkshire Water as it was thought that they were to put in a new water main pipe too.
- d. Community Union Group at Tata Steel Workers Memorial Day for North Lincolnshire scheduled for 28/04 at The Baptist Church, Ashby Road from 10.30am.
- e. Correspondence received from NLC with regard to the cancellation of the next Town & Parish Council Liaison meeting scheduled for 23/04.
- f. NLC Temporary Road Closure information.
- g. Information received from Severn Trent with regard to the block dyke – this is being dealt with along with the reinstatement of the verge. Still awaiting response on planting bulbs on the Doncaster Road verge.
- h. Meet the Funders Event – Clerk attended to review what options for funding was available at present.
- i. Pot hole reported on Commons side – Cllr Whitehead stated that this had been repaired.

- j. Response received from the Co-op with regard to cars parking on the road when the spaces are empty – unfortunately there is not a lot that they are able to do. Delivery vehicles still causing problems. This will be monitored.
- k. ERNLLCA – February Newsletter.
- l. The Cricket Club were at present applying for grants to purchase nets and a two lane artificial cricket practice facility and would like a support letter from the Parish Council. Due to the tight timescales of the grant it was agreed that this should be done at this meeting as delaying to the next meeting would be too late.
Resolved – Clerk to submit a letter of support. **Proposed: Cllr Lindley, seconded: Cllr Fiddler. 11 for with 1 abstention.**
- m. Notification received for the next Crowle & Ealand Heritage Society meeting scheduled for 09/04 at the Crowle Community Hub.
- n. Notes circulated from the LWP meeting held 23/03. No comments received.
- o. Request received from the Isle of Axholme Garden Club for a donation. Clerk to obtain further information and place onto the next agenda for discussion.
- p. Clerk & Councils Direct membership renewal – agenda item for the next meeting.

Improvement / Projects

1503/07 To be notified of the Volunteer Awards Group recommendations, determining actions required.

All actions have been completed since the last meeting.

The introduction of the awards will take place at the Annual Parish Meeting followed up by an article in the June Arrow.

There will be 3 awards – Freeman / woman will be the top award followed by 2 further awards for a group and individual.

Cllr Lindley agreed to approach Haxey School with regard to their inclusion in the design of the certificates and Cllr Booth had previously agreed to approach Westwoodside School.

1503/08 To determine actions required with regard to the painting of the War Memorial Railings.

Cllr Smedley stated that a quote had been received for £3,125 + vat which was a lot more than the previous estimate of £1,000. The options are that the Parish Council takes on the task looking for funding to carry out the refurbishment or delay the work until residents are able to raise more funds. Cllr Knowles stated that there are funds hopefully available from the Isle of Axholme Hatfield Chase Fund and once these were released funds would be applied for to carry out this work.

Clerk to ascertain if any funding is available through the War Memorial Grant funding.

1503/09 To resolve to raise a planning application for work on a listed building with regard to the refurbishments to the Cross of Piety.

NLC have stated that planning permission is required for listed building consent. NLC were speaking with the English Heritage Department and asked that the Parish Council wait prior to submitting an application. Clerk to contact NLC to ask for a progression report. Clerk to also ascertain what if any cost there would be for the application.

1503/10 To be notified of the progress of the Isle of Axholme Hatfield Chase projects determining if any further actions are required.

Clerk has contacted NLC for an update but to date no response had been received. Cllr Allcock to contact NLC Tim Allen for an update.

Cllr Carlile stated that he had been in touch with the Westwoodside Townsman and the Haxey Caretaker of the Meres to try and understand the Meres in more detail. Westwoodside have stated that they do not want the Parish Council to do anything. There are currently no lettings due to a lack of interest and Cllr Carlile encouraged Councillors to attend the Carpenter Arms on Easter Monday to support the lettings process.

Cllr Knowles added that it was not the intention in any way for the Parish Council to take control of any Mere but to capture and conserve the heritage.

Cllr Smedley is waiting for a plan that the Clerk has requested from NLC.

1503/11 To confirm the enlistment of handyman services as per the recent Personnel Committee minutes.

Resolved – enlistment of the handyman confirmed. **Proposed: Cllr Allcock, seconded: Cllr Smedley. All in favour.**

Highways / Neighbourhood Services / North Lincolnshire Council items

1503/12 To be notified of the progress of the NLC Superfast Broadband rollout determining any further actions required.

The availability throughout the parish is patchy. Clerk to contact NLC Sean Brennan and Cllr Poole with regard to concerns to the coverage throughout Westwoodside and Haxey and what the future proposals are?

Reports / Updates

1503/13 To receive a report from the Ward Councillor on activities within North Lincolnshire Council.

Cllr Allcock had provided details of issues throughout the agenda but finally added that the old bus stop sign on Haxey Lane that Cllr Smedley had reported is on a work ticket to be actioned.

1503/14 To receive a report from the Westwoodside Playing Field Management Committee.

The minutes of the last meeting had been circulated and all actions completed.

The next meeting was scheduled for 30/03 and would discuss the grass cutting contract.

Cllr Knowles reminded the Council that the grass cutting contract for the parish land (closed Churchyard, Greenhill and Dr Dysons Garden) was on a 3 year contract with 2 years remaining.

1503/15 To receive an update on the upkeep of the East Lound Pinfold, determining any actions required.

Cllr Smedley stated that he had spoken again with the Townsman who states that the east and north walls are ok but the back and west wall would need rebuilding. Cllr Carlile suggested that the bricks need storing and the remaining walls need accessing to see if they need any supports. Cllr Foreman said the area is not used and no one goes into the area therefore he suggested that no actions need to be taken immediately. It was agreed to wait until after the election before any further work is undertaken.

General Items

1503/16 To be notified of the proposed installation of Electronic Communications Apparatus at High Burnham Farm determining any actions required.

Clerk to respond stating the Parish Council have no comments on this application.

1503/17 To be notified of the closure of the Westwoodside Post Office determining any actions required.

The Post Office is to close and move into the Nisa shop on Newbigg.

There are concerns with regard to parking on Newbigg and moving the Post Office to the shop will increase the traffic. **Resolved** - Clerk to respond to the consultation raising concerns with regard to the parking.

Proposed: Cllr Harris, seconded Cllr Fiddler. 11 for with abstention.

1503/18 To be notified of the request to site further structures on the Allotment site determining actions required.

The Parish Council have been approached by the Allotment Association with regard to a request from a plot holder to place a second greenhouse on the plot.

Resolved – leave the agreement as it and approve this request as a one off stating that as long as the structures are all together on the plot the Parish Council sees no problem. **Proposed: Cllr Whitehead, seconded: Cllr Morris. All in favour.**

1503/19 To be notified of the SSE Sustainable Development Fund Launch determining actions required.

It was agreed that at present there was no requirements for this fund which had a very short timescale to submit an interest and the final application.

1503/20 Request for article (s) for the next month's Arrow article.

- Parish Meeting

1503/21 To notify the Clerk of items to be placed on the agenda for the next meeting.

- Planting Group
- Isle of Axholme Gardening Club grant request
- Clerk & Council Direct renewal

Finance

1503/22 To receive a copy of the Financial Statement up to 24th March, 2015.

1503/23 To consider entering into the CPRE Best Kept Village Competition for 2015, determining actions required.

Resolved – enter the competition for 2015 at a cost of £25. **Proposed: Cllr Lindley, seconded: Cllr Whitehead. 11 for with 1 abstention.**

Clerk to ask that the parish is judged as a whole and not separated.

- 1503/24** To consider the quotes received for planting determining actions required.
The LWP had met and the notes of the meeting had been circulated prior to the Parish Council meeting.
3 tenders had been received for the hanging baskets and planters around the parish.
Cllr Allcock declared a personal interest and abstained from any voting.
Resolved – NLC to be awarded the contract for 2015. **Proposed: Cllr Carlile, seconded: Cllr Smedley. 11 for with 1 abstention.**

- 1503/25** To consider the renewal of the Data Protection Registration.

Resolved – renewal of the registration. **Proposed: Cllr Lindley, seconded: Cllr Fiddler. All in favour.**

- 1503/26** To consider the renewal of the ERNLLCA Membership for 2015/16.

Cllr Knowles declared a personal interest.

Resolved – renewal of membership. **Proposed: Cllr Morris, seconded: Cllr Orton. 11 for with 1 abstention.**

Grant Requests

Expenditure

- 1503/27** To consider the following accounts and any received after the agenda has been issued and payment is required before the next meeting.

Salary, expenses & admin	See Appendix A		
HMRC	Employers NI	2256	£27.87
HMRC	Employees NI & Tax	2256	£25.03
Arrow Publication Ltd	Article	2257	£162.00
P Cooke	Consumables	2258	£39.99
North Lincolnshire Council	Erection of new dog bin	2260	£133.99
John Cooper	WWS allotment & pond	2261	£420.00
Dura Sport	MUGA maintenance	2262	£540.00
JP Gardening	Grass cutting	2263	£102.00
North Lincolnshire Council	Cricket Club planning app.	2264	£97.50
North Lincolnshire Council	WWS street light maint.	2265	£110.90
M Carlile	Travel expenses	2266	£13.50
CPRE (Item 2015/16 expenditure)	Best Kept Village Fee	2267	£25.00
Information Commissioner (Item 2015/16 expenditure)	Data Protection Reg.	2268	£35.00
ERNLLCA Item 2015/16 expenditure)	Membership renewal	2269	£849.39
P Palmer	Mounting stone repair	2270	£120.00
G Fiddler	Travel & Course costs	2271	£52.20
Total Expenditure 24th March, 2015			£3,761.19

It was proposed by Cllr Foreman, seconded by Cllr Lindley to approve the expenditure. All in favour.

- 1503/28** To confirm the date and time of the next meeting as being Tuesday 28th April, 2015 at 7pm to be held in The Foreman Carter Centre, Westwoodside.

.....Chairman

Appendix A

Summary of continuing and newly agreed actions for YE 31/03/14		
Minute number	Action	Review Date / Completion Date
2011/234	Investigate the status of the Pinfolds	On-going
2011/254	Repair of Greenhill wall – the Parish Council are responsible for these cost, grants to be investigated.	Cost Quotations underway
	Haxey Turbary Access road	On-going
2013/216	STWA work on Doncaster Rd	On-going
	Potential Fracking Issue	On-going
2013/245	Cemetery requirements	On-going
	Closed churchyard remedial work	Continuing
	NHP – future development plans	On-going
	WWS Pond ducks.	Monitor
2014/39	Clerk to ensure that ALL Parish land is registered with the Land Registry	On-going
2014/81	Gollands Lane Traffic	On-going
2014/99	Haxey Playing Fields	On-going
2014/177	Enforcement Issues	On-going
2014/276	Local Awards Working Group	Ongoing – Plan in place
2014/277	Summer Planting Working group	On-going – Plan in place
2014/309	NLC Site meeting at Greenhill with regard to parking issue.	On-going – wait for available Meeting dates – Cllr Harris.
2015/22	Local Council Awards Scheme	Registration has been completed. Enrolment to be actioned post May 15
1503/08	Refurbishment of War Memorial railings	On-going

Appendix B – Abbreviations

AA	Allotment Association
BR	Bridleway
CCC	Caravan & Camping Club
CEP	Community Emergency Plan
Cllrs	Councillors
DCO	Dog Control Order
DPD	Development Plan Document
EA	Environmental Agency
ERNLLCA	East Riding & North Lincolnshire Local Council Advisors
FP	Footpath
GPDO	General Permitted Development Order
HPFA	Haxey Playing Field Association
HMRC	Her Majesty's Revenue & Customs
HWRCC	Humber Wolds Rural Community Council
ICCM	Institute of Cemetery & Cremations Management
IDB	Internal Drainage Board
LDF	Local Development Framework
LWP	Land Working Party
LWT	Lincolnshire Wildlife Trust
NATs	Neighbourhood Action Teams
NHW	Neighbourhood Watch
NHP	Neighbourhood Plans
NLC	North Lincolnshire Council
NLH	North Lincolnshire Homes
PCC	Parochial Church Council
PCC	Police Crime Commissioner
PP	Planning permission
PPAG	Parish Plan Action Group
PROW	Public Right of Way
SSSI	Site of Special Scientific Interest
TEN	Temporary Event Notice
T & PC	Town & Parish Council
WP	Working Party
WPFA	Westwoodside Playing Field Association
WPFMC	Westwoodside Playing Field Management Committee
WWS	Westwoodside