

HAXEY PARISH COUNCIL

Minutes from the meeting held on Tuesday 25th November, 2014 at 7pm at The Foreman Carter Centre, Westwoodside Playing Field, Westwoodside.

Present: Cllrs Allcock, Boor, Booth, Fiddler, Foreman, Harris, Knowles, Lange, Lindley, Morris, Orton, Smedley & Whitehead.

Also Present: Deb Hotson – Parish Clerk & 2 residents.

Chairman: Cllr Knowles presided.

Public Participation

Cllr Knowles opened the meeting.

Procedural

288. Apologies for absence received from Cllrs Carlile & Cooke.
 289. To approve the minutes of the Parish Council meeting held on 21st October, 2014.

Proposed: Cllr Lindley. Seconded: Cllr Boor. All in favour.

290. Declarations

- a) To record declarations of interest by any member of the Council in respect of the agenda items listed below.

Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Allcock asked that the following is minuted “as a Councillor with NLC and Ward member I serve on the NLC Planning Committee and Licensing Committee, as such I cannot participate in any discussion on Planning or Licensing and cannot vote on them.”

Cllr Booth declared a prejudicial interest in agenda item 291 2014/0994 and a personal interest in agenda item 311.

Cllr Orton declared a prejudicial interest in agenda item 291 2014/0994 and a personal interest in agenda item 291 2014/1153.

- b) To note dispensations given to any member of the Council in respect of the agenda items listed below.

None outstanding.

291. Planning

- a) To receive any decisions made by North Lincolnshire Council and to consider the following applications received from NLC.

The following decisions were received from NLC.

2013/1552 – certificate of lawful use or development approved for the existing use of a dwelling at 21a Willows Farm, East Lound Road, Haxey.

2014/0649 – full planning permission granted to erect a portal framed building at Windyridge, Haxey Road, Haxey.

2014/0862 – full planning permission granted to erect two detached 3 bed dwellings with associated car parking on land to the rear of Greenhill Stores, 2-4 Greenhill Road, Haxey.

2014/1009 – full planning permission granted to erect a building to provide toilet facilities and storage at Oak Tree Fisheries, Station Road, Graizelound.

2014/1030 – full planning permission granted to reclad existing single storey section, replace flat roof with a pitched roof, new windows and relocation of vehicular access at Hill Farm, A161, Low Burnham.

2014/1051 – consent granted to undertake pruning works on four trees at 27 Low Street, Haxey.

The following applications received from NLC were discussed by the Parish Council

2014/0974 – Mr Clark, 18 Holm Road, Westwoodside – planning permission to erect an extension to an existing garage.

Resolved – no objection or comments. **Proposed: Cllr Foreman. Seconded: Cllr Lindley. 12 for with 1 abstention.**

2014/0994 – Mrs Brewer, Westwood Lodge, Uppertorpe Road, Westwoodside – planning permission to erect hay barn, stables & kennel.

Cllr Booth stated that she was concerned the manure heap was close to properties and the building was close to the boundary.

Cllr Booth & Cllr Orton left the room.

Resolved – no objection but to submit the following comments –

- Manure heap to be located away from habitation due to H & S issues.
- Elements of the build are outside the development line and the Parish Council, due to the location being in open countryside would not like to see any further development in this area in particular for human habitation.

Proposed: Cllr Foreman. Seconded: Cllr Fiddler. 9 for with 2 abstentions.

Cllr Booth & Cllr Orton re-joined the meeting.

2014/1104 – Mr Thorpe, St Judes, 96 Akeferry Road, Westwoodside – planning permission for a single storey extension to the front porch to the side and raising of the ridge line to 5m.

Resolved – no objections or comments. **Proposed: Cllr Harris. Seconded: Cllr Morris. 12 for with 1 abstention.**

2014/1153 – Mr Largent, L Harrison & Co (Eastoft Ltd), Bridge Farm, Station Road – planning permission for the construction of a grain store.

Resolved – no objection or comments. **Proposed: Cllr Boor. Seconded: Cllr Foreman. 12 for with 1 abstention.**

2014/1210 & 2014/1211 – Mr Bingham, Ashlawn, Brackenhill Road, East Lound – application for the determination of the requirement for prior approval for agricultural building (s).

Applications noted as an extension could not be granted.

2014/1263 – Mr Chipp, land adjacent to 33 Brethergate, Westwoodside – outline planning permission to erect a detached house and garage.

Cllrs Harris & Morris declared a personal interest. The item was briefly discussed informally and the Clerk informed the meeting that an extension had been requested which would be responded to the following day.

Post Meeting – an extension has been granted by NLC to discuss this at the next meeting. Clerk to ask NLC when planning permission was granted to allow for a garden to be included.

Comments submitted to NLC on 27/11/14	Confirmation of receipt received from NLC on 11/14
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b) To receive an update on outstanding planning concerns, determining further actions required.

Cllr Allcock had attended a Cabinet Meeting at NLC to discuss 2 applications that the Parish Council had concerns about.

At the meeting Clampit Creek & Walkabout Farm were discussed and an Enforcement Notice was to be served with regard to the log cabins. Cllr Allcock stated that from the information provided to him by the Principal Authority, Clampit Creek had not completed 4 years habitation and they would not be able to claim permission under lawful certificate.

With regard to Low Burnham garage Cllr Allcock intends to place this before of a further cabinet meeting and this would be a topic for discussion. Cllr Allcock added that in 2009 when planning permission was granted a condition was placed stating that the premises would not be used for trade purposes.

Cllr Knowles added that a further concern was with regard to the permission granted to the property on Goodburn Row to which Cllr Allcock stated he would also look into this one.

More information has been requested with regard to the Langholme Lane application prior to NLC making a decision and this was the same for the Guest House on Low Street.

It was noted that the barn on Haxey Carr has had the cladding taken off but the steel frame is still fully erected and it was expected that despite the rejection of the appeal, a further PA would be submitted to retain the structure.

292. **Clerks Report**

- a) Thank you note received from Westwoodside Primary School with regard to the Remembrance Service attendance by school children.

Clerk to thank formally NLC and the Police for their presence at the service.

- b) NLC – Protocol for the Management of Horses approved documentation.
- c) Westwoodside Playing Field Management Committee Minutes of the meeting held 22/10.
- d) ERNLLCA newsletter – October.
- e) NATs – Humberside Police update.
- f) NATs Meeting scheduled for 02/12 and minutes from the last meeting held 18/08.
- g) Allotment Association Audit Report 2014.
- h) Notes from the LWP held 17/11.
- i) NLC are felling 3 mature silver birch trees on Cove Road, west of Park Lane in Westwoodside and are not to be replaced at that site. Cllr Allcock added that this was due to the trees blocking the gutters and drains on adjacent bungalows and the branches are encroaching on to the electricity lines.
- j) Notification from Landscape Partnership - Project Partners with regard to the 6 proposals submitted.
- k) NLC Leader Programme training seminars. Cllr Carlile to attend.
- l) Westwoodside School grant request to assist in the refurbishment of their library – agenda item for the next meeting. In principle a grant would be considered. Cllr Fiddler informed the meeting that he had provided a presentation to the school which was well received with lots of questions. Due to Haxey School being closed over this period due to heating problems Cllr Fiddler is rearranging their presentation. Within the donation request an invite to attend the launch of the refurbished library – Cllrs Knowles and Booth to attend.
- m) NLC Grant Support for Council Tax 2015/16 update.
- n) Charity Event marquee site visit scheduled 08/12 at 2pm.
- o) NLC Temporary Road Closures.

Improvement / Projects

293. To provide an update on the siting of the two benches – one at Haxey Carr and the other outside the Memorial Hall, Haxey, determining any further actions required.

The Clerk has made contact with the daughter of Wilf who is supportive of the installation of a bench. Clerk to chase up NLC with regard to arranging a meeting with Cllr Fiddler to discuss the siting of the bench down Haxey Carr prior to ordering.

294. **Highways / Neighbourhood Services / North Lincolnshire Council items**

295. To be notified of the B1396 road works update determining any actions required.

Item noted.

Reports / Updates

296. To receive a report from the Ward Councillor on activities within North Lincolnshire Council.

Cllr Allcock informed the meeting that he had been investigating the kerbing issue where the school bus stops, adjacent to Westwoodside pond – this is ongoing.

With regard to the strip of land adjacent to the Haxey School, Cllr Allcock has been in touch with the solicitors acting on behalf of the owner who is thought to be the late Wilf Lindley. This area, if obtained, will be used to relieve the parking problem on the Nooking associated with the school.

On the 4th December NLC Council members will be meeting to discuss projects within their Wards – any ideas should be forwarded to Cllr Allcock.

Cllr Whitehead stated that NLC had done a very good job of slurry sealing the footpaths in the parish. Cllr Knowles added that some areas around the end of Sandbeds Lane had not been done – Cllr Allcock to look into.

297. To receive a report from the Westwoodside Playing Field Management Committee.

The minutes of the meeting was circulated prior to the meeting.

There is a potential that a handyman may be enrolled to undertake parish jobs.

298. To receive an update on the ERNLLCA November Conference, determine any actions required.

Cllrs Booth & Knowles attended the Conference along with the Clerk who attended on behalf of one of her other Council.

Cllr Booth stated that it was an excellent conference with some very interesting talks. Clerk to circulate the Humber Estuary presentation slides.

299. To receive an update on the H & S concerns raised with regard to the amount of ducks on Westwoodside pond, determining any actions required.

As instructed the Clerk has sought advice from NLC with regard to the ducks.

Resolved – apply for a license. Agenda item for the next meeting.

General Items

300. To be notified of the Parish Council Representative request for Haxey Parish Combined Charity, determining actions required.
Resolved – Cllr Harris to be the representative. **Proposed: Cllr Whitehead. Seconded: Cllr Booth. All in favour.**
301. To be notified of the Parish Council Representative request for the Haxey Endowed School Estate, determining actions required.
Resolved – Cllr Knowles to be the representative. **Proposed: Cllr Whitehead. Seconded: Cllr Foreman. All in favour.** 5 representatives are required from the Parish Council.
302. To be notified of the state of repair to the Cross of Piety on Greenhill, determining actions required.
 It has been highlighted that the Mowbray signing is in need of painting. A resident has kindly offered to do this and has been researching the cross and what type of paint to use. Any refurbishment should be at the Parish Council expense.
Resolved – to approve a sum not to exceed £50 to refurbish the sign.
Proposed: Cllr Lindley. Seconded: Cllr Booth. All in favour.
303. To be notified of the Environment Agency consultation on 'Draft Flood Risk Management Plans', determining actions required.
 Cllr Allcock stated that he would submit a response on behalf of the Parish Council.
 The main issue is the pumping stations particularly the one at Keadby which flooded in the tidal surge last year; this has now been repaired but will need replacing at considerable cost in the near future.
 The Isle of Axholme Strategy has been signed off by DEFRA and work on the implementation of the Strategy will begin to take place. The Strategy Group will be meeting the Environment Agency at the end of January.
304. To receive an update on the upkeep of the East Lound Pinfold, determining any actions required.
 Cllr Smedley has been in touch with Mr Alan Scott who has now stated that he is unable to obtain any funding to repair the wall.
 Cllr Smedley has asked that quotes and a letter are submitted to the Parish Council from the Townsman asking for assistance.
305. To consider a process of allocating parish awards determining actions required.
 Meeting arranged for 16/12 6pm prior to the next Parish Council meeting.
306. To be notified of the North Lincolnshire – Lincolnshire Lakes Area Action Plan – Submission Draft 2014 determining actions required.
 Item noted. Cllr Harris raised the issue that the contractor had to improve the Trent bank to which Cllr Allcock stated this was on one side which was damaged from the tidal surge in 2013 and both sides of the bank would be the same size.
307. To be notified of the NLC Emergency Contact – Text Alert and determine information to provide.
 Clerk to forward the Councils Contact List to NLC.
308. Request for article (s) for the next month's Arrow article.
- Happy Christmas and Prosperous New Year message.
309. To notify the Clerk of items to be placed on the agenda for the next meeting.
- Westwoodside School Donation request.
 - Ducks.
 - Clerk to look into ownership of the bin at the church. The metal basket has corroded inside and cannot be lifted out.
 - The Hood mounting stone at the church needs repairing – Cllr Foreman to take a look and sort out a repair.
 - Still Lorry issues as they leave the Co-op. Lorries are now turning left and using the grassed area adjacent to the church to turn in churning up the grass. Clerk to contact the Co-op and advise.
 - Greenhill Stores Lorries are causing issues when delivering – parking and reversing issues. Clerk to ask NLC to investigate.

- A resident from Graizelound has requested the Parish Council look into siting a new dog bin on the Owston Ferry Road. Cllr Allcock to provide a location and Clerk to investigate a cost for the next meeting.

Finance

310. To receive a copy of the Financial Statement up to 25th November, 2014.

A Finance meeting has been arranged for 02/12 when the Committee will look at recommendation for the full council at their next meeting.

Grant Requests

Expenditure

311. To consider the following accounts and any received after the agenda has been issued and payment is required before the next meeting.

Salary, expenses & admin	See Appendix A		
HMRC	Employers NI	2218	£52.77
HMRC	Employees NI & Tax	2218	£83.28
A2B Travel	WWS School Transport	2217	£50.00
Arrow Publication Ltd	Article	2219	£205.20
David Knowles	Expenses	2220	£43.00
JP Gardening Services	Ground Maintenance	2221	£276.00
Signs Express	Replacement Heritage signage	2222	£21.60
Haxey PCC	Remembrance Service donation	2223	£75.00
P Palmer	Church wall repair	2224	£60.00
NLC	WWS Ground Maintenance	2225	£1,636.51
T Foreman	WWS Expenses	2226	£13.92
R Wilson	Move of safe to WWS	2227	£30.00
Total Expenditure 25th November, 2014			£3,628.43

It was proposed by Cllr Allcock, seconded by Cllr Smedley to approve the expenditure. All in favour.

312. To confirm the date and time of the next meeting as being Tuesday 16th December, 2014 at 7pm to be held in The Foreman Carter Centre, Westwoodside.

.....Chairman

Appendix A

Summary of continuing and newly agreed actions for YE 31/03/14		
Minute number	Action	Review Date / Completion Date
2011/234	Investigate the status of the Pinfolds	On-going
2011/254	Repair of Greenhill wall – the Parish Council are responsible for these cost, grants to be investigated.	Cost Quotations underway
	Haxey Turbary Access road	On-going
2013/216	STWA work on Doncaster Rd	On-going
	Potential Fracking Issue	On-going
2013/245	Cemetery requirements	On-going
	Closed churchyard remedial work	On-going
	NHP – future development plans	On-going
	WWS Pond – edging to cut back the rushes – Clerk to obtain quotes from J Cooper.	Winter 2014
2014/39	Clerk to ensure that ALL Parish land is registered with the Land Registry	On-going
2014/81	Gollands Lane Traffic	On-going
2014/99	Haxey Playing Fields	On-going
2014/177	Enforcement Issues	On-going
2014/276	Local Awards Working Group	Report back to Full Council in 2 months (Jan 15)
2014/277	Summer Planting Working group	On-going

Unapproved

Appendix B – Abbreviations

AA	Allotment Association
BR	Bridleway
CCC	Caravan & Camping Club
CEP	Community Emergency Plan
Cllrs	Councillors
DCO	Dog Control Order
DPD	Development Plan Document
EA	Environmental Agency
ERNLLCA	East Riding & North Lincolnshire Local Council Advisors
FP	Footpath
GPDO	General Permitted Development Order
HPFA	Haxey Playing Field Association
HMRC	Her Majesty's Revenue & Customs
HWRCC	Humber Wolds Rural Community Council
ICCM	Institute of Cemetery & Cremations Management
IDB	Internal Drainage Board
LDF	Local Development Framework
LWP	Land Working Party
LWT	Lincolnshire Wildlife Trust
NATs	Neighbourhood Action Teams
NHW	Neighbourhood Watch
NHP	Neighbourhood Plans
NLC	North Lincolnshire Council
NLH	North Lincolnshire Homes
PCC	Parochial Church Council
PCC	Police Crime Commissioner
PP	Planning permission
PPAG	Parish Plan Action Group
PROW	Public Right of Way
SSSI	Site of Special Scientific Interest
TEN	Temporary Event Notice
T & PC	Town & Parish Council
WP	Working Party
WPFA	Westwoodside Playing Field Association
WPFMC	Westwoodside Playing Field Management Committee
WWS	Westwoodside