

HAXEY PARISH COUNCIL

Minutes from the meeting held on Tuesday 30th September, 2014 at 7pm at The Foreman Carter Centre, Westwoodside Playing Field, Westwoodside.

Present: Cllrs Allcock, Boor, Booth, Carlile, Cooke, Fiddler, Foreman, Harris, Knowles, Lange, Lindley, Morris, Smedley & Whitehead & 4 residents.

Chairman: Cllr Knowles presided.

Public Participation

Zelia Lyne, Accounting Manager from Severn Trent informed the Council that she had attended to take away any concerns the Parish Council have with regard to the current sewers in the parish and the upcoming scheme. The project started last week with the installation of a new pumping station on Doncaster Road.

An issue raised was the impact on Doncaster Road and would this be closed? Zelia stated that there would be delays but there were no plans to close the road unless any H & S issues were raised but this was not envisaged. The road will be reduced down to one lane of traffic in places, and this will commence mid-October.

Peak times will be taken into consideration and the traffic lights amended to the situation.

Cllr Knowles stated that the project hadn't got off to a very good start with miss-communication but this has been overcome with meetings and communication with residents and NLC and major changes to the plans which is now acceptable to all parties.

Zelia offered to attend future meetings until the project had finished to answer any further questions that came up and she also stated that she was contactable at all times.

Cllr Knowles added that the main objective was to stop any escape of sewage into properties.

Zelia added that a lot of the issues arose from miss-connections problems and this has been taken into consideration with the build of the new pumping station.

Zelia stated that other work was being investigated which includes studies of the sewer on Akeferry Road and Nethergate and Cllr Allcock to provide Zelia with other parish sewer issues.

The studies will take 3 to 4 months to understand fully and the copy of the report that the Parish Council commissioned was a good starting point to build on.

Residents on dialysis would be given priority and put on a red alert list and if there are any water supply issues a bowser would be installed on site so a constant water supply is available.

Cllr Allcock stated that the NLC Flood Manager was in constant touch with Zelia and once the project was finished NLC would resurface Doncaster Road.

Mrs Everatt thanked the Parish Council for their support with regard to PA/ 2014/0732 which has now been withdrawn and would be discussed further under item 238.

Zelia was thanked for her attendance and she left the meeting.

Cllr Knowles opened the meeting and acknowledged the excellent work carried out by Cllr Cooke in fabricating the new tables in the Meeting Room, which had improved the seating and meeting arrangements in the Room and had been paid for by the Westwoodside Playing Fields Management Committee.

Procedural

235. Apologies for absence received from Cllr Orton.

236. The minutes of the Parish Council meeting held on 26th August, 2014 were approved with the agreed matters of accuracy as a true and correct record. **Proposed: Cllr Carlile. Seconded: Cllr Smedley. All in favour.**

The Personnel Committee & Finance Committee Meeting minutes held on 25th September, 2014 were approved as true and correct records of the meetings. **Proposed: Cllr Harris. Seconded: Cllr Morris. All in favour.**

237. Declarations

- a) To record declarations of interest by any member of the Council in respect of the agenda items listed below.
Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Allcock asked that the following is minuted "as a Councillor with NLC and Ward member I serve on the NLC Planning Committee and Licensing Committee, as such I cannot participate in any discussion on Planning or Licensing and cannot vote on them."

Cllr Whitehead declared a personal interest in agenda item 255.

Cllr Harris declared a personal interest in agenda item 238 PA/2014/0862.

- b) To note dispensations given to any member of the Council in respect of the agenda items listed below.

None outstanding.

238. **Planning**

- a) To receive any decisions made by North Lincolnshire Council and to consider the following applications received from NLC.

The following decisions/notifications were received from NLC.

2013/0108 – appeal dismissed for the development proposed to extend existing lecture room facility to accommodate animal room and classroom/office and WC and relocate existing study centre from Rose Cottage. Whilst welcoming the decision, Councillors expressed concern that some of the evidence provided had been discounted.

2014/0382 – full planning permission to retain a change of use from caravan storage, vehicle sales, repair, maintenance and MOT testing to also include siting of storage containers and creation of compounds to let on land and buildings to the rear of Chill Winds, Doncaster Road, Westwoodside. Council conditions reflected in the decision.

2014/0800 – full planning permission granted to erect a two storey side extension following demolition of an existing side annex at 1 Brackenhill Villas, Brackenhill Road, East Lound.

2014/0878 – application for non-material amendment following a grant of PP for PA/2014/0303 to erect a single storey extension to front elevation including linking of detached garage at 9 Chatworth Way, Haxey has been approved.

2014/0732 – planning permission to change the use of part of barn to C2 residential institution at The Old Barn, Owston Ferry Road, Low Burnham, Haxey for Mr K Stanway, Absolute Children's Services has been withdrawn. Due to the application being withdrawn it was now unsure if the application would develop under GPDO. The reason for the original application was based on advice from NLC to the applicant to put in a change of use from C3 to C2 which had now been reverted.

If this is developed under GPDO, concerns would be with regard to welfare and children issues as this would not be able to be carried out in isolation and would need input from other agencies well versed to dealing with this type of establishment.

It was agreed that the Parish Council would write to NLC asking for assurance that the Planning Authority would ensure all other agencies are involved with regard to their concerns if the GPDO route was taken.

Cllr Allcock agreed that the Parish Council should write to NLC expressing their concerns.

Mrs Everatt supplied a copy of a letter that she had received from Absolute Children's Service with regard to a public meeting.

Cllr Harris added that there was no business plan and Cllr Carlile also added that this was still a domestic dwelling. Comparisons with the regulatory regime for foster homes were also discussed.

The following applications received from NLC were discussed by the Parish Council.

2013/1552 – Mr Watson, 21a Willow Farm, East Lound, Haxey – application for lawful development certificate for an existing use of a dwelling.

The Clerk has asked NLC for a more detailed drawing as the documentation supplied was not clear. The additional information had not been received.

Resolved: Object to the application based on the lack of information to make a decision.

Proposed: Cllr Booth. Seconded: Cllr Lindley. 13 for with 1 abstention.

2014/0862 – Mr Suszczenia, land to the rear of Greenhill Stores, 2-4 Greenhill Road, Haxey – planning permission to erect 2 detached 3-bed dwellings and associated car parking.

Resolved: Object to the application with comments stating there would be an increase in traffic in an already busy area of the parish. The parking area for deliveries would be taken away due to it being the entrance to the new dwellings and it was not in keeping with the current street scene. The proposal is back land development.

The Parish Council would take a sympathetic view to a proposal to put in one dwelling with the addition of parking for the shop. Should the shop cease to trade that would have an effect on any decisions.

Proposed: Cllr Lindley. Seconded: Cllr Morris. 12 for, 1 against and 1 abstention.

2014/0915 – Mr Williams, Low Farm, A161, Low Burnham – planning permission to erect a two storey side extension.

Application withdrawn.

2014/1009 – Mr Barlow, Oak Tree Fisheries, Station Road, Graizelound – planning permission to erect a building to provide toilet facilities and storage.

Resolved: No objection but to comment that the application already states that there are toilets on site, why are further toilets required – NLC Planners requested to clarify the situation?

Proposed: Cllr Carlile. Seconded: Cllr Booth. 7 for, 6 against and 1 abstention.

- b) To receive an update on the Enforcement issues within the parish, determining any further actions required.

Outstanding Enforcement issues are for the following sites:-

- 71 Haxey Lane, tree house.
- Clampit Creek / Walkabout Farm.
- Low Burnham garage.
- 6 Goodburn Row.
- Rose Cottage.
- Haxey Carr barn.

The Clerk has on several occasions chased the enforcement issues in the parish but no response has been received.

Cllr Allcock stated that he had attended a Full Council meeting and the lack of enforcement was raised. The Enforcement Department had been reduced to two members of staff but this has now increased to three.

Cllr Allcock provided an update to the enforcement issues outstanding.

Clampit Creek – the case officer has recently met with a resident with regard to the appeal findings and the chronology of events and NLC intend to, following discussion with their Legal Department, serve a Planning Contravention Notice this week to ascertain what aspects of the Enforcement proceedings are likely to be successful.

Walkabout Farm – this will also be served with a Planning Contravention Notice this week to determine what aspects of the unauthorised development can be enforced.

Haxey Carr barn – a S16 request for information has been raised, the first step towards enforcement action.

Low Burnham garage – the alleged commercial use issue has been the subject of a series of investigations in the past – this case file will be reopened.

Other outstanding issues as detailed above will be pursued by Cllr Allcock.

Comments submitted to NLC on 02/10/14	Confirmation of receipt received from NLC on /10/14
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239. Clerks Report

- a) NLC temporary road closure information.
- b) NATs minutes of the meeting held on 18th August.
- c) Information submitted to NLC with regard to the proposed speed limit order 6 amendment 4.
- d) Isle of Axholme and Hatfield Chase Landscape Partnership newsletter for August 2014. Need to arrange a presentation to the Council.
- e) ERNLLCA August & September newsletters.
- f) NLC Street Numbering information for Hallcroft and Blackmoor Roads.
- g) Thank you letter from The Foreman Carter Centre for the recent maintenance grant.
- h) Central Lincolnshire Local Plan – Preliminary Draft Consultation. Monitor developments from neighbouring area.
- i) Humberside Police Home Security advice – the police will put this article into the next edition of the Arrow.
- j) LWP notes from the meeting held 24/09.
- k) ERNLLCA North Lincolnshire District Committee meeting scheduled for 16/10 at 6pm at the Civic Centre. Cllr Knowles to attend. Other Cllrs may attend the following Town and Parish Liaison Meeting.

Improvement / Projects

240. To consider arrangements for the Centenary Event and the Remembrance Day parade and service, determining actions required.

Cllr Booth stated that she had had a good meeting with the new head of Westwoodside Primary School who had already agreed to include Cllr Fiddlers presentation into the schools curriculum.

The teachers and teaching assistances had been identified. The Clerk has obtained bus costs and for a 14 seater this would be £50. Cllr Booth to confirm with the Clerk details prior to booking.

Cllr Smedley has been in touch with Haxey Primary School and children will attend and will be walking to the service. Cllr Smedley to make further enquires with regard to the presentation by Cllr Fiddler.

The Clerk has booked the road closure and the signage from the previous year is still available to use.

The only outstanding issue is for James Newton to play the bugle. Andrew Jackson has now left South Axholme Academy and has passed the Clerks contact details to James. Cllr Booth to contact James directly. Preparations progressing satisfactorily. Clerk to keep monitoring and take appropriate action when required.

241. To consider the improvements with regard to the Best Kept Village results, determining actions required.

Resolved: Accept Cllr Smedleys' report and recommendation and the Clerk to arrange carry out the associated tasks. Item to be discussed in further detail at a future meeting.

Cllr Allcock added that NLC were looking at better signage when entering villages.

Proposed: Cllr Lindley. Seconded: Cllr Morris. All in favour.

242. Highways / Neighbourhood Services / North Lincolnshire Council items

Reports / Updates

243. To receive a report from the Ward Councillor on activities within North Lincolnshire Council.

Cllr Allcock informed the Council that he was attending a walkabout with the local police and NLC Highways to have a look at the parish parking issues.

At the last NATs further complaints had also been received with regard to fly grazing by gypsy horses. NLC are working on a protocol policy for managing the issue which was spread throughout North Lincolnshire. The resolution put up by the Parish Council on this subject at the 2013 ERNLLCA AGM would be discussed at the next meeting under the 2014 ERNLLCA AGM agenda item.

The Isle of Axholme and Hatfield Chase Landscape Partnership has now appointed two consultancies to carry out work required as part of the final submission to the Heritage Lottery Fund for stage 2 funding. The work will provide strong evidence of the value of the local landscape and its heritage, as well as how the community sees the Partnership responding to its needs and priorities.

Clerk to invite Charlotte Hursey to a future meeting.

244. To receive a report from the Westwoodside Playing Field Management Committee.

Cllr Knowles informed the Council that the large room was being used more and the sports field was also being used more as part of the football season.

There have been a couple of anti social behaviour incidents that were being looked into.

The PCC have stated that he Parish Council could have the safe currently located at the church which contains parish books and documentation. Investigation would take place to look at relocating the safe to the Foreman Carter Centre.

The Council was advised of the electrical work carried out by Cllr Orton on the Centre Function Room, entrance and toilets and that the Westwoodside Playing Field Management Committee was extremely grateful for the excellent work carried out which had finished off the refurbishment project well.

245. To receive a report from the LWP and to consider recommendation as per notes.

The notes were circulated prior to the meeting.

Cllr Knowles went through the main points.

Mr Wilson has agreed to remove the salt due to the potential damage it is causing to the container and if additional salt was required in the future NLC would be contacted and if necessary, funded to replenish the Parish Council owned green salt bins. Cllr Lange to amend the Community Emergency Plan to reflect this new strategy

246. To receive an update with regard to assisting Haxey PFA to reduce costs, determining any further actions required.

Item deferred until information has been received from the PFA. Post Meeting note – some information received on 1 Oct and will be actioned by the Clerk. Agenda item for next meeting.

247. To receive an update on the closed churchyard memorial programme determining actions required.
The Clerk informed the Council that the work will be carried out in two blocks of 8 memorials and the first block would be started at the end of October.

Resolved: To carry out the work according to the report provided to a sum not to exceed £1700.

Proposed: Cllr Allcock. Seconded: Cllr Boor. All in favour.

General Items

248. To consider the upkeep of the East Lound Pinfold, determining any actions required.
The Clerk has written to the Townsman with regard to this item and is waiting for a response. Cllr Smedley offered to speak with the Townsman. Agenda item for next meeting.
249. To consider attendance to the VANL AGM scheduled for 2nd October at Heslam Park Rugby Club, Scunthorpe.
Item noted.
250. To consider attendance to the Introduction to become a Heritage Steward seminar scheduled for 18th October at Crowle Community Hub.
Item noted.
251. To consider a process of allocating parish awards determining actions required.
Item deferred.
252. Request for article (s) for the next month's Arrow article.
- Remembrance Service information.
253. To notify the Clerk of items to be placed on the agenda for the next meeting.
- WWS pond & ducks.
 - ERNLLCA AGM update.
 - Parish Awards.
 - Church steps on Church Lane need pointing.
 - Commemorative seat and plaque – Wilf Lindley.

Finance

254. To receive a copy of the Financial Statement up to 30th September. 2014.
Item noted with no comments.
255. To consider the recommendations from the Finance Committee with regard to an increase in rents for 2014, and the renewal of the insurance policy, determining actions required.
Resolved Unanimously: To increase the rents for 2014 and approval of the Insurance Policy for 2014/15.
Proposed: Cllr Boor. Seconded: Cllr Harris. All in favour.
256. To consider the purchase of tea, coffee and associated refreshments for Parish Council meetings.
Resolved: To remove the item from the agenda.
257. To consider a donation towards the Remembrance Day Service poppy wreaths and refreshments.
Resolved: £100 donation towards the poppy wreaths and up to £100 to fund the refreshments.
Proposed: Cllr Allcock. Seconded: Cllr Booth. All in favour.
258. To consider the purchase of a plaque in commemoration of Mr Wilf Lindley.
In principle it was agreed to purchase a seat and mount a plaque. Cllr W Eckhardt has offered to provide the plaque. Location of the seat to be determined. Clerk to circulate photos of seats that she has previously purchased for other Parish Councils. Item for the next agenda.
259. To consider attendance to the ERNLLCA November Conference and the SLCC Back to Basics Seminar.
Resolved: Cllrs Booth and Knowles to attend the ERNLLCA Conference on November 14th at Willerby and Cllr Knowles to attend the Back to Basics Seminar on October 7th.
Proposed: Cllr Lindley. Seconded: Cllr Morris. All in favour.

Grant Requests

Expenditure

260. To consider the following accounts and any received after the agenda has been issued and payment is required before the next meeting.

Salary, expenses & admin	See Appendix A		
HMRC	Employers NI	2197	£43.22
HMRC	Employees NI & Tax	2197	£60.98
Arrow Publication Ltd	Article	2198	£205.20
David Knowles	Expenses	2199	£39.50
Dura Sport	WWS Expenses	2200	£540.00
Macmillan Cancer	Donation on behalf of W Lindley	2201	£30.00
Kompan	WWS Expenses	2202	£97.44
P Cooke	WWS Expenses	2203	£219.00
S Smithey	WWS Expenses	2204	£172.39
Total Expenditure 29th July, 2014			£2,457.97

It was proposed by Cllr Morris, seconded by Cllr Smedley to approve the expenditure. All in favour.

261. To confirm the date and time of the next meeting as being Tuesday 21st October, 2014 at 7pm to be held in The Foreman Carter Centre, Westwoodside.
262. To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the item to be discussed.
- Clerks Appraisal

Resolved: The Full Council accepted the recommendation of the Personnel Committee.

Proposed: Cllr Morris. Seconded: Cllr Harris. All in favour.

.....Chairman

Summary of continuing and newly agreed actions for YE 31/03/14		
Minute number	Action	Review Date / Completion Date
2011/234	Investigate the status of the Pinfolds	On-going
2011/254	Repair of Greenhill wall – the Parish Council are responsible for these cost, grants to be investigated.	September 2014
	Haxey Turbary Access road	On-going
2013/216	STWA work on Doncaster Rd	On-going
	Potential Fracking Issue	On-going
2013/245	Cemetery requirements	On-going
	Closed churchyard remedial work	On-going
	NHP – future development plans	On-going
	WWS Pond – edging to cut back the rushes – Clerk to obtain quotes from J Cooper.	Autumn 2014
2014/39	Clerk to ensure that ALL Parish land is registered with the Land Registry	On-going
2014/81	Gollands Lane Traffic	On-going
2014/88	Allotment Site Potential Easterly Buffer Lease	On-going – site let Oct 14
2014/99	Haxey Playing Fields	On-going
2014/177	Enforcement Issues	On-going

Abbreviations

AA	Allotment Association
BR	Bridleway
CCC	Caravan & Camping Club
CEP	Community Emergency Plan
CIIs	Councillors
DCO	Dog Control Order
DPD	Development Plan Document
EA	Environmental Agency
ERNLLCA	East Riding & North Lincolnshire Local Council Advisors
FP	Footpath
GPDO	General Permitted Development Order
HPFA	Haxey Playing Field Association
HMRC	Her Majesty's Revenue & Customs
HWRCC	Humber Wolds Rural Community Council
ICCM	Institute of Cemetery & Cremations Management
IDB	Internal Drainage Board
LDF	Local Development Framework
LWP	Land Working Party
LWT	Lincolnshire Wildlife Trust
NATs	Neighbourhood Action Teams
NHW	Neighbourhood Watch
NHP	Neighbourhood Plans
NLC	North Lincolnshire Council
NLH	North Lincolnshire Homes
PCC	Parochial Church Council
PCC	Police Crime Commissioner
PP	Planning permission
PPAG	Parish Plan Action Group
PROW	Public Right of Way
SSSI	Site of Special Scientific Interest
TEN	Temporary Event Notice
T & PC	Town & Parish Council
WP	Working Party
WPFA	Westwoodside Playing Field Association
WPFMC	Westwoodside Playing Field Management Committee
WWS	Westwoodside