

HAXEY PARISH COUNCIL

Minutes from the meeting held on Tuesday 24th June, 2014 at 7pm at The Pavilion, Westwoodside Playing Field, Westwoodside.

Present: Cllrs. Allcock, Boor, Booth, Carlile, Cooke, Fiddler, Foreman, Harris, Knowles, Lange, Lindley, Morris, Orton, Smedley & Whitehead & 2 residents.

Chairman: Cllr Knowles presided.

Public Participation

Mrs Pantry informed the meeting that the roof is ready to go on at Snowdrop Cottage but due to a nesting Jackdaw this has had to be delayed.

Cllr Knowles opened the meeting.

Procedural

163. All members present.
164. The minutes of the Parish Council meetings held on 27th May, 2014 were approved as a true and correct record.
Proposed: Cllr Boor. Seconded: Cllr Morris. All in favour.

165. Declarations

- a) To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Allcock asked that the following is minuted "as a Councillor with NLC and Ward member I serve on the NLC Planning Committee and Licensing Committee, as such I cannot participate in any discussion on Planning or Licensing and cannot vote on them."

Cllr Boor declared a personal interest in agenda item 180.

- b) To note dispensations given to any member of the Council in respect of the agenda items listed below.
No dispensations outstanding.

166. Planning

To receive any decisions made by North Lincolnshire Council and to consider the following applications received from NLC.

The following decision was received from NLC.

2014/0303 – full planning permission granted to erect a single storey extension to front elevation including linking of detached garage at 9 Chatsworth Way, Haxey.

The following planning applications received from NLC were discussed by the Parish Council.

2014/0578 – Mr Knight, The Poplars, Station Road, Graizelound – planning permission to erect extensions to ground and first floor together with replacement of a flat roof at first floor with a pitched roof.

Resolved: No objection or comments. Proposed: Cllr Foreman. Seconded: Cllr Orton. 14 for with 1 abstention.

2014/0582 – Mr Capp, 46 Haxey Lane – planning permission to erect a single storey rear kitchen extension.

Resolved: No objection or comments. Proposed: Cllr Smedley. Seconded: Cllr Morris. 14 for with 1 abstention.

2014/0643 – Mr Littleford, 70 Akeferry Road, Westwoodside – application for non-material amendment to PA/2013/1606 to change the french doors to full height glass panels, block up the garage window in the end elevation, change study window to full height French door and glass side panels.

Resolved: No objection or comments. Proposed: Cllr Foreman. Seconded: Cllr Morris. 14 for with 1 abstention.

2013/0108 – Mr & Mrs White, Haxey Study Centre, Lupine Woods, Turbary Road, Haxey Carr – planning permission to extend existing lecture room facility to accommodate animal room and classroom/office and WC and to relocate existing study centre from Rose Cottage.

Appeal has been made to the planning inspectorate – to consider any further comments to be submitted to NLC.

Resolved: To submit previous objection and comments with the additional comments circulated prior to the meeting. Proposed: Cllr Booth. Seconded: Cllr Morris. 14 for with 1 abstention.

The following application was received after the agenda was issued but due to the timescales the Parish Council agreed it was not controversial and discussed the application.

2014/0551 – Mr & Mrs Lifsey, 2 Warren Court, Blackmoor Road – planning permission to erect a detached domestic garage, conservatory and alterations.

Resolved: No objection or comments. Proposed: Cllr Booth. Seconded: Cllr Lange. 14 for with 1 abstention.

Comments submitted to NLC on 26/06/14	Confirmation of receipt received from NLC on /06/14
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167. **Clerks Report**

- a) Letter sent from Cllr Knowles to Mrs Berry with regard to the recent Centenary of the 1st World War Exhibition attended on 21/06. Cllr Fiddler provided a presentation at the event which was very good and well received. The artefacts were superb and lots of people attended. Along with the Heritage Society the one off event was a gift to the parish. Cllr Knowles suggested that the event is rolled out to schools and included in the centenary year celebrations on 3rd August. Some of the artefacts could be mounted and CD's made of the presentation. Cllr Fiddler to be the contact between the Parish Council and the Vicar/Heritage Society. Cllr Fiddler has a meeting with the Vicar to see what is required from the artefacts to be included in the August celebrations. Cllr Smedley to talk to the members of the British Legion to support the march in August along with the uniformed groups. Cllr Booth to contact the head of Westwoodside Primary School for them to be included into the Remembrance Service in November.
- b) Cllrs Allcock, Knowles & Smedley to attend the Humberhead Levels Landscape Partnership Event scheduled for 25/06 at Belton Pavilion.
- c) Response received from NLHomes with regard to a parking place for a home on Gollands Lane who is currently using the passing place for parking. Cllr Allcock stated that there should be 2 signs for passing places as phase 1 and if not he would chase this up. Cllr Allcock had walked Gollands Lane a few times at the passing places had 2 cars parked in them. Clerk to organise a site meeting with NLC, NLHomes, Cllr Allcock and Cllr Knowles.
- d) Correspondence received from NLC with regard to hedge cutting which will be carried out in Autumn in line with the Countryside Act. Hedges to be checked mid-October to see if they have been cut.
- e) Westwoodside Playing Field Management Committee Minutes circulated prior to the meeting.
- f) ERNLLCA June newsletter.
- g) Northern Powergrid way leaves received.
- h) SELRAP – Skipton to East Lancashire Rail Action Partnership newsletter.

168. **Improvement / Projects**

169. **Highways / Neighbourhood Services / North Lincolnshire Council items Reports / Updates**

170. **To receive a report from the Ward Councillor on activities within North Lincolnshire Council.**

Cllr Allcock informed the meeting that he had met with NLC Dave Sanderson who stated that some work had been done in Haxey. Unfortunately a specially made trailer which carries specific cutting machinery has been stolen and will take some time to replace. Clerk to resend the list of outstanding jobs in Haxey to NLC and Cllr Allcock.

Cllr Allcock stated that the Humberhead Levels are looking for new projects.

New bus timetables will be placed in the relevant places.

Cllr Foreman asked for an update on Upperthorpe pavement to which Cllr Allcock stated that NLC were still waiting for BT to carry out their work but would chase up again.

Cllr Whitehead stated that residents reporting the footpath issues to Cllrs think that the Parish Council are not doing anything due to the long delays.

Item to be added into the Arrow stating the reasons for delays.

171. To receive a report from the Westwoodside Playing Field Management Committee.

The minutes were issued prior to the meeting.

Cllr Knowles went through the main items.

The finances are in a reasonable state and hand dryers are being purchased for the toilets.

The Pavilion is to be renamed to The Foreman Carter Centre.

The official opening of the Centre will be held on 26/08 at 6pm when the local Ward Cllrs, MP and users of the hall will attend.

Clerk to also invite Eric Heath, Marcus and Peter Chipp who have been involved in the Centre in the past.

172. To receive an update on the receipt of documentation from Haxey PFA with regard to the grant provided in April, determining any further actions required.

The Clerk informed the meeting that she has received no paperwork to date.

Cllr Lange stated that the Chair has sent the paperwork, it was not known when and whether it was via email or post. Clerk to contact the Chair and deal with the matter directly.

General Items

173. To be notified of the correspondence received with regard to K6 Red Telephone Box – Summer Offer and determine any actions required.

Clerk to forward the information to the Low Burnham Village Centre. Parish Council to reimburse any expenditure required to maintain the kiosk.

174. To consider attendance to the Key Individual Network Information Event on 2nd July, 2014.

The event is similar to that attended earlier in the year on Emergency Planning so therefore it was agreed no attendance was required.

175. To be notified of the requests from the Allotment Association with regard to the maintenance of the buffer zone and the container, determining any actions required.

A meeting is to be arranged with Cllrs Booth, Knowles & Whitehead with regard to the agreement to rent the buffer zone. Cllr Knowles to amend the agreement accordingly prior to the meeting.

The container on the site, due to the rock salt leaking and polluting the atmosphere needs some maintenance on the paint work. Again, a meeting to be arranged to include Cllrs Booth, Knowles, Whitehead and the Allotment Association to review the container which is shared by the Parish Council, Allotment Association and the Westwoodside Pond Lights Committee have some items in the container.

Cllr Booth in the meantime to find a solution to remove the salt from site.

The rest of the buffer also needs cutting. Open action.

176. Request for article (s) for the next month's Arrow article.

- Footpaths
- Hallcroft project – Cllr Lange stated that the building work has started and will be completed the first quarter of next year. Within the article it states details to register an interest on the website. These needs to be advertised and any Resident interested that does not have access to the internet assisted to register.

177. To notify the Clerk of items to be placed on the agenda for the next meeting or for the Clerk to chase.

- Centenary event
- Remembrance Day
- Clerk to chase up the emails sent to planning with regard to enforcement. Cllr Allcock to also chase up.
- Clerk to obtain a quote for the pump on Nethergate to be painted. Clerk to also contact the land owner to inform them of the process of maintenance.
- Clerk to order the rosettes for the Allotment Judging Competition. Presentation to be held at the next meeting.
- A date for the Finance Committee to meet early September.

Cllr Harris asked for an update on the action list which was provided. Clerk to update the list.

Finance

178. To receive a copy of the Financial Statement up to 24th June, 2014.
 179. To consider attendance to the ERNLLCA Financial Management Day Seminar on 23rd July, 2014.
 No attendance is required at present.

Grant Requests

180. To consider the grant request received from the Isle of Axholme Physically Handicapped Society.
Resolved: £300 grant approved. Proposed: Cllr Harris. Seconded: Cllr Morris. All in favour.

Expenditure

181. To consider the following accounts and any received after the agenda has been issued and payment is required before the next meeting.

182.

Salary, expenses & admin	See Appendix A		
HMRC	Employers NI	2171	£49.71
HMRC	Employees NI & Tax	2171	£23.12
Arrow Publication	Article – May	2172	£205.20
ERNLLCA	Council as Trustee in house training	2173	£420.00
Complete Office Solutions	Stationery	2174	£102.01
P Cooke	WWS Expenses	2175	£18.15
J P Gardening Services	Grass cutting and parish maintenance	2176	£629.00
R Allcock	Over 70's Party expenditure	2177	£20.00
Occasions	Over 70's expenditure	2178	£1,138.00
Haxey Memorial Hall	Over 70's expenditure	2179	£20.00
J Eckhardt	Over 70's expenditure	2180	£29.50
Total Expenditure 24th June, 2014			£

It was proposed by Cllr Lindley, seconded by Cllr Smedley to approve the expenditure. All in favour.

183. To confirm the date and time of the next meeting as being Tuesday 29th July, 2014 at 7pm to be held in The Pavilion, Westwoodside.
 The Allotment Association Best Kept Plots Presentation will be held at 6.30pm.

.....Chairman

Summary of continuing and newly agreed actions for YE 31/03/14		
Minute number	Action	Review Date / Completion Date
2011/234	Investigate the status of the Pinfolds	On-going
2011/254	Repair of Greenhill wall – the Parish Council are responsible for these cost, grants to be investigated.	September 2014
	Haxey Turbary Access road	On-going
2013/216	STWA work on Doncaster Rd	On-going
	Potential Fracking Issue	On-going
2013/245	Cemetery requirements	On-going
	Closed churchyard remedial work	On-going
	NHP – future development plans	On-going

	WWS Pond – edging to cut back the rushes – Clerk to obtain quotes from J Cooper.	Autumn 2014
2014/39	Clerk to ensure that ALL Parish land is registered with the Land Registry	On-going
2014/81	Gollands Lane Traffic	On-going
2014/88	Allotment Site Potential Easterly Buffer Lease	On-going
2014/99	Haxey Playing Fields	On-going
2014/177	Enforcement Issues	On-going

Abbreviations

AA	Allotment Association
BR	Bridleway
CCC	Caravan & Camping Club
CEP	Community Emergency Plan
Cllrs	Councillors
DCO	Dog Control Order
DPD	Development Plan Document
EA	Environmental Agency
ERNLLCA	East Riding & North Lincolnshire Local Council Advisors
FP	Footpath
HPFA	Haxey Playing Field Association
HMRC	Her Majesty's Revenue & Customs
HWRCC	Humber Wolds Rural Community Council
ICCM	Institute of Cemetery & Cremations Management
IDB	Internal Drainage Board
LDF	Local Development Framework
LWP	Land Working Party
LWT	Lincolnshire Wildlife Trust
NATs	Neighbourhood Action Teams
NHW	Neighbourhood Watch
NHP	Neighbourhood Plans
NLC	North Lincolnshire Council
NLH	North Lincolnshire Homes
PCC	Parochial Church Council
PCC	Police Crime Commissioner
PP	Planning permission
PPAG	Parish Plan Action Group
PROW	Public Right of Way
SSSI	Site of Special Scientific Interest
TEN	Temporary Event Notice
T & PC	Town & Parish Council
WP	Working Party
WPFA	Westwoodside Playing Field Association
WPFMC	Westwoodside Playing Field Management Committee
WWS	Westwoodside