

## HAXEY PARISH COUNCIL

**Minutes from the meeting held on Tuesday 27<sup>th</sup> May, 2014 at 7.10pm at The Pavilion, Westwoodside Playing Field, Westwoodside.**

**Present:** Cllrs. Allcock, Boor, Carlile, Cooke, Fiddler, Foreman, Harris, Knowles, Lange, Lindley, Morris & Whitehead & 4 residents.

**Chairman:** Cllr Knowles presided.

### **Public Participation**

Mr & Mrs Addie informed members that they had attended the meeting with regard to PA/2014/0419. Mrs Addie summarised the letter that she had sent to both the Parish Council and NLC objecting to this application. Mr Garner offered his assistance to paint the kiosk in Low Burnham; the Clerk stated that the Low Burnham Village Centre had offered to do this. Cllr Knowles thanked Mr Garner for his offer.

Mr & Mrs Addie left the meeting at 7.20pm.

Cllr Knowles opened the meeting.

### **Procedural**

134. Apologies for absence received from Cllrs Booth, Orton & Smedley.

135. **Resolved** - The minutes of the Parish Council meeting held on 29<sup>th</sup> April, 2014 were approved as a true and correct record. **Proposed: Cllr Morris. Seconded: Cllr Lindley. All in favour.**

It was noted that the Clerk has contacted NLC Dave Sanderson with regard to outstanding footpath issue and will keep chasing.

The Clerk has also contact Haxey PFA with regard to obtaining copies of the insurance and SLA for the grass cutting. To date these have not been received. Cllr Lange stated that there was a meeting scheduled for 29/05. Cllr Harris also added that their official name was Haxey Recreation Ground and was registered as a charity under this name.

136. **Declarations**

a) To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Lindley declared a personal interest in agenda item 137 2014/0419.

Cllr Lange declared a personal interest in agenda item 137 2014/0447.

Cllr Harris declared a personal interest in agenda item 137 2014/0419 and a personal and prejudicial interest in agenda item 154.

Cllr Allcock asked that the following is minuted "as a Councillor with NLC and Ward member I serve on the NLC Planning Committee and Licensing Committee, as such I cannot participate in any discussion on Planning or Licensing and cannot vote on them."

Cllr Allcock also declared a personal interest in agenda item 151.

b) To note dispensations given to any member of the Council in respect of the agenda items listed below.  
None outstanding.

c) To resolve, that under the provisions of the Local Government Act 1972, section 101, authority is devolved to the Clerk as the person to agree whether or not a dispensation can be granted to a member in respect of the Code of Conduct arising out of the Localism Act 2011 and any attendant Regulations which may be imposed, from time to time, by the Secretary of State.

**Resolved.**

137. **Planning**

a) To receive any decisions made by North Lincolnshire Council and to consider the following applications received from NLC.

The following decisions were received from NLC.

**2014/0497** – for information only – application for prior approval for household extension at 96 Akeferry Road, Westwoodside. This is using permitted development rights.

**2014/0318** – full planning permission granted to carry out alterations to existing boundary wall and gates, raise the height of the piers, installation of new railings and electric gates at Manfield House, Cove Road, Westwoodside.

**2014/0347** – full planning permission granted to replace front porch with conservatory at 24 Doncaster Road, Westwoodside.

**2014/0300** – full planning permission granted to demolish existing bungalow and garage with replacement house and garage (re-submission of PA/2013/1199) at 21 Brethergate, Westwoodside.

**2014/0355** – full planning permission granted to erect side extension to form gym, first floor extension over garage at 14 Chatsworth Way, Haxey.

**2014/0123** – refusal of planning permission to erect three dwellings at Greenhill Stores, 2 Greenhill Road, Haxey.

**2014/0375** – determination of the requirement for prior approval is not required for an extension to agricultural building at Elmfield Farm, 2 Brethergate, Westwoodside.

**2014/0442** - determination of the requirement for prior approval is not required for an agricultural building on Haxey Carr, Turbary Road, Haxey.

The following applications have gone to an appeal.

**2013/1193** – planning permission to retain existing log cabin for residential purposes and retention of timber veranda and campsite toilets at Clampit Creek off Blackmore Lane, Epworth Road, Haxey.

**2013/1315** – outline planning permission to erect two dwellings at 30 Doncaster Road, Westwoodside.

Council Land Working Party (LWP) to convene a meeting to ensure all relevant paperwork is or has been submitted to the Appeal process.

The following applications received from NLC were discussed by the Council.

**2014/0501** – Mr & Mrs Miller, 24 The Nooking, Haxey – planning permission to erect a single storey kitchen extension.

**Resolved: No objection or comments. Proposed: Cllr Foreman. Seconded: Cllr Morris. 11 for with 1 abstention.**

**2014/0447** – Mr Dickerson, 71 Haxey Lane – planning permission to retain a children’s play fort/tree house.

**Resolved: Object with comments – spoil amenity and view from surrounding properties, sited too close to surrounding properties, invasion of privacy to those properties, overdevelopment of site, not in keeping with the local scene and causing visual pollution. Proposed: Cllr Carlile. Seconded: Cllr Boor. 10 for with 2 abstentions.**

**2014/0419** – Mr Embleton, 27 Low Road, Haxey – planning permission to change of use to form guest house, restaurant and tea room, an extension to the existing first floor accommodation to form a bathroom and alterations within the existing front garden to form a small car park.

Resolved: Object with comments – although the Parish Council do want to encourage entrepreneurial business into the parish this is an overdevelopment of a domestic dwelling area, traffic concerns for a further potential 9 vehicles exiting onto the junction, breach of privacy and the potential to overlook neighbouring property, not appropriate for this area, adverse impact on neighbourhood.

Detail: Whilst the Parish Council wish to encourage entrepreneurial business in the Parish, it however believes this is an over development of this site as a business, which is located in a predominantly residential area. It overlooks other properties and will detrimentally affect neighbours privacy and residential amenity (R14) and is not an appropriate location NPPF (PPP3). It is our view that the impact on this residential area is not mitigated by the application of NPPF (PPP10) a number of local businesses already offer bed, breakfast and restaurant facilities and the Parish Council is of the view that there is currently sufficient provision; moreover, the impact on the proposed location of this business does not overall justify the application of NPPF (PPP1) or CS 15 in this case. We contend that CS5 applies and in particular the relationship with other buildings and the spaces around them. We recognise parking has been provided but feel being sited in the front garden severely detracts from the area of the rural village it is in. We also feel that CS15 is applicable in terms of the unacceptable adverse impact

in terms of noise, traffic and disturbance to other residents. It is close to the junction of Low Street and the A161 and we have concerns the increased traffic which will exit (at least 9 vehicles) will presents additional risk to road users.

**Proposed: Cllr Carlile. Seconded: Cllr Fiddler. 10 for, 1 against and 1 abstention.**

**2014/0303** – Mr & Mrs Roberts, 9 Chatsworth Way, Haxey – planning permission to erect single storey extension to front elevation including linking of detached garage.

**Resolved: No objection or comments. Proposed: Cllr Foreman. Seconded: Cllr Lange. 7 for, 2 against and 3 abstentions.**

- b) To consider the notice under article 11 and 32 of the Town and Country Planning (Development Management Procedure)(England) Order 10 from Mr White having applied to NLC to extend existing lecture room capacity to accommodate animal room and classroom/office and WC and relocate study centre from Rose Cottage to Lupine Woods, Turbary Road, Haxey.

The Parish Council has opposed this continuing development as the various applications have been submitted, primarily as it is considered that the activity is not appropriate for the location. Mr White is requiring access over tenanted parish land to get to this new proposed site. The Parish Council as the Land Owner may have supported access if the proposed application was for agricultural or forestry related activity, but this application is not for these purposes.

A number of businesses have been created on this site, mainly unnoticed and the transferring of these businesses into land deep into the countryside and closer to a SSSI is not acceptable.

The Parish Council LWP will collect all documentation for the forthcoming appeals including this one and resubmit and reinforce the comments previously submitted to NLC. Lincolnshire Wildlife Trust has also been advised of the appeal process.

With regard to the Study Centre it is unsure why this has to be moved.

Cllr Carlile stated that residents have been in touch with him asking what they can do to also reinforce their comments submitted to NLC.

Comments submitted to NLC on 28/05/14	Confirmation of receipt received from NLC on 09/06/14
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### 138. Clerks Report

- a) Axholme South Ward crime stats for May 13 – April 14.
- b) Community Emergency Plan update.
- c) Way Leaves received from Northern Powergrid - £60.06.
- d) Clerk has chased up outstanding work to footpath from Blackmoor Road to the Nooking – fallen tree and mud on the path. Clerk also has chased up the placement of boulders on Turbary Road. To date no response has been received. Clerk to also chase the cutting back of the hedge on Brethergate and the hedge at Low Burnham needs cutting back as the farmer in a tractor is unable to see over this hedge.  
Cllr Allcock has also chased Dave Sanderson and due to the amount of rain it has increased the growth.
- e) Notification of St Nicholas Church are holding a special service on Sunday 3<sup>rd</sup> August at 10.45pm to mark the 100 years since the outbreak of WW1. Clerk to provide details to Rev Green of Cllrs who will be attending.
- f) House renaming of Mr Gravills House, Main Street to Hazelwood House, Main Street, Graizelound.
- g) ERNLLCA April newsletter.
- h) Nottingham County Council Mineral Local Plan – Additional Consultation on Sand & Gravel Provision.
- i) Isle South NATs minutes of the meeting held Monday 12<sup>th</sup> May at West Butterwick Village Hall.
- j) New security device to log onto the HSBC accounts received.
- k) Northern Lincolnshire Leader Programme 2008/13 Evaluation Report.

### 139. Improvement / Projects

#### Highways / Neighbourhood Services / North Lincolnshire Council items

140. To be notified of the proposal to include The Nooking as part of the 50mph limit and determine any actions required.

The Council support the proposals of NLC and the positioning of any signage required.

141. To receive an update on progress to improve the speeding and parking issues on Gollands Lane and determine any further actions required.

The Clerk has emailed NLHomes and has to date not received a response but will keep chasing.

Cllr Allcock informed the Council that NLC have ordered the signage that will be installed on Gollands Lane as discussed at the last meeting.

Cllr Carlile stated that he had raised this at the last NATs meeting and has spoken with some of the residents affected by these issues. The issues of road rage and hostility from some drivers has not encouraged residents to report instances to the police. The police have now been provided with information and hopefully will get more involved. Solutions have been suggested to the police including the use of a CCTV camera.

Cllr Allcock went on to say that PC Roberts has also attended the site and seen residents and once the signs have been installed NLC will arrange a further site meeting with residents.

Cllrs Carlile & Allcock to write a summary to go into the next edition of the Arrow.

Agenda item for next meeting.

### **Reports / Updates**

142. To receive a report from the Ward Councillor on activities within North Lincolnshire Council.

Cllr Allcock informed the Council that he had been in that day with NLC Leader, NLC Tim Allen and Andrew Percy MP with regard to money that has been allocated as part of the Humberhead Level Landscape Partnership which is now underway following a bid to the Heritage Lottery Fund (HLF) National Landscape Partnership scheme. In 2013 the Partnership in conjunction with NLC submitted a stage 1 bid and after intense competition with other applicants across the UK, HLF awarded funding of £97,500 to develop stage 2 bid with further proposals. The fund also reserved a further £2.6m subject to the success of this second bid, evidence of match funding and a range of support from the community.

The main aim is to inspire people to reconnect with their landscape and cultural heritage, and thereby value and conserve the historic area of the Isle of Axholme and Hatfield Chase for the benefit of future generations.

The initial proposals include most of Hatfield Woodhouse, Moorends and Thorne, and the Isle of Axholme. The boundaries of the area will be reviewed during 2014 to ensure that they reflect community interests and make the most of the opportunities arising from the Landscape Partnership.

The Partnership will work with the local community to develop initiatives of direct and tangible benefit including development of skills of groups and individuals to plan and manage their own projects.

It was suggested that an Article 4 could be part of this initiative.

143. To receive a report from the Westwoodside Playing Field Management Committee.

The next Committee meeting is scheduled for 20/06.

A caretaker is now in place providing a cleaning service and opening/closing for bookings.

ENA Dance has requested further bookings.

The organisers of a charity event in January in memory of Alex Strong have approached the Pavilion to hire for this event. The Committee agreed to rent at a nominal fee of £50 to cover the caretaker and utility costs as this is a charity event. The organisers and the Committee will meet in due course to discuss the details of the hire.

The Clerk has informed them of insurance requirements which they will tend to.

Cllr Boor suggested that the caution is taken with regard to the time of year and the possibility of snow and the churning up of the grassed areas, plus the electricity usage for a marquee in winter. This should be discussed at the joint meeting and these reservations need to be transmitted to the organisers by the Clerk as soon as possible. Approved in principle with final details to be discussed before any final approval given.

### **General Items**

144. To consider the request to lease land on the Allotment site to a neighbouring property determining any further actions required.

Cllr Knowles updated the Council on the requirements needed to bring this area in line with the adjoining land.

The resident wanting to lease the land is prepared to carry out the work necessary to do this including the cutting back of the tree at the entrance and ensuring the rabbit fencing stays intact. A sum of £50pa will be charged for the lease and a formal contract will be drawn up. The Allotment Association are happy for this to go ahead and it will have no impact on any existing plots. It was noted that any agreement should cover the return of the leased

land to its original state should the lease be terminated by either side. Meeting to be organised with the Resident and Parish Council representatives (including the Clerk) for all details to be discussed and agreed before a formal Tenancy agreement is signed.

**Resolved: Agree in principle for the allocation of a lease to proceed. Proposed: Cllr Allcock. Seconded: Cllr Carlile. All in favour.**

145. To consider a litter picking day and determine actions required.

Cllr Fiddler on behalf of Cllr Smedley informed the Council that it was hoped a litter picking day could be organised prior to the judging for the Best Kept Village.

It was agreed for Cllr Smedley to approach the uniform groups, offering them a donation as an incentive to carry out a litter picking day or days with any other volunteers who may want to attend. Event to be advertised on the website, notice boards and shop windows in due course.

146. To be notified of the North Lincolnshire Local Development Framework – Housing & Employment Land Allocations DPD: Revised Submission Draft (April 2014) and determine actions required.

**Resolved:** LWP would review the LPD and submit any comments to NLC.

147. To consider the further maintenance of the BT kiosk located at Low Burnham determining any actions required.

It was agreed that the maintenance of the kiosk should be upheld as it was an historic asset and had been adopted by the Parish Council.

The LBVC will be having a meeting at the beginning of June when they will discuss the taking on of the maintenance. Any items purchased for the maintenance of the kiosk will be reimbursed.

148. Request for article (s) for the next month's Arrow article.

- Gollands Lane
- Photographic winners
- Best Kept Village reminder
- Allotment Associations article

149. To notify the Clerk of items to be placed on the agenda for the next meeting.

- Haxey PFA
- Gollands Lane
- Allotment Issues – Container/buffer zone maintenance

**Finance**

150. To receive a copy of the Financial Statement up to 27<sup>th</sup> April, 2014.

The Clerk has provided further information for members, including a budget v expenditure spreadsheet and a detailed list of expenditure. It was explained that the payment of the installation of the memorial wall had exceeded the budget within that area but this was due to the payment being funded from the previous 2 years budgeted funds.

151. To consider applying for a NLC Community Grant to replace the existing notice boards in the parish.

**Resolved: Clerk to submit application to purchase 2 noticeboards – one for Haxey Memorial Hall and one to replace the two on Newbigg. The Parish Council to contribute 20% of the cost. Proposed: Cllr Lindley. Seconded: Cllr Morris. 11 for with 1 abstention.**

152. To consider the provision of a BT line in Westwoodside Pavilion.

The Clerk provided cost details for the BT line which would be utilised for the provision of a Parish Council broadband facility a potential repeater system for the NLC Broadband capability and also provide connectivity for the security alarm and surveillance system.

**Resolved: To install a BT line in Westwoodside Pavilion. Proposed: Cllr Cooke. Seconded: Cllr Foreman. 11 for with 1 abstention.**

153. To consider the amalgamation of the Westwoodside Pavilion insurance with the Parish Councils.

As the Parish Council is the Sole Trustee for the Westwoodside Playing Fields there is the opportunity to amalgamate insurances. The Clerk briefed the Council on the current costs of insurance for the Parish Council and Westwoodside Playing Fields and savings that can be made by amalgamation. The insurance will be reduced by £110 per year by the amalgamation and will increase the cover previously provided.

**Resolved: To amalgamate the Westwoodside Playing Fields insurance into the Parish Councils, WWS Playing Fields Association to reimburse the Council with this cost. Proposed: Cllr Cooke. Seconded: Cllr Allcock. All in favour.**

154. To consider the invoice received from HSR Law with regard to payment for the FBT work in 2013.

Cllr Harris left the meeting.

Cllr Knowles provided the Council with a summary of the creation of the two FBTs, one of which had been implemented the other which due to the tenant not wanting to follow his solicitor's instructions had not been implemented. Although only one FBT had been successfully completed work required for the second FBT had been carried out therefore a payment to the Solicitor was required for both pieces of work. Consideration had been given to attempting to reclaim the cost of the second FBT from the Tenant, but after due deliberation it was considered that any such action would not in the end be cost effective.

**Resolved: To approve payment. Proposed: Cllr Boor. Seconded: Cllr Allcock. All in favour.**

Cllr Harris re-joined the meeting.

155. To be notified and approve the Internal Audit report 2013/14 and determine any actions required.

**Resolved: To approve the Internal Audit Report for 2013/14 and confirm that all recommendations have been undertaken by the Clerk. Proposed: Cllr Allcock. Seconded: Cllr Lange. All in favour.**

156. To approve the Accounting Statement 2013/14.

**Resolved: To approve the Accounting Statement 2013/14. Proposed: Cllr Lindley. Seconded: Cllr Morris. All in favour.**

157. To approve the Annual Governance Statement 2013/14.

**Resolved: To approve the Annual Governance Statement 2013/14. Proposed: Cllr Boor. Seconded: Cllr Foreman. All in favour.**

158. To approve the purchase of flowers for the organiser of the Over 70's Party.

**Resolved: To purchase flower up to a value of £20. Proposed: Cllr Lindley. Seconded: Cllr Morris. 11 for with 1 abstention.**

159. To consider the cost of the removal of confidential documentation and determine actions required.

Cllr Allcock declared a personal interest in this item. The Clerk advised the Council that there was an ongoing requirement for the shredding of redundant Council paperwork.

**Resolved: To take up the service offered by NLC at a cost of £5.94 per 150kg sack. Proposed: Cllr Lindley. Seconded: Cllr Morris. 11 for with 1 abstention.**

160. **Grant Requests**

**Expenditure**

161. To consider the following accounts and any received after the agenda has been issued and payment is required before the next meeting.

Salary, expenses & admin	See Appendix A		
HMRC	Employers NI	2157	£26.59
HMRC	Employees NI & Tax	2157	£18.34
Arrow Publication	Article - May	2158	£102.60
S Dunbar	Photo Comp Winner – Youth	2159	£50.00
M Dunbar	Photo Comp Winner – Junior	2160	£50.00
J Dunbar	Photo Comp Winner – Joint for Camera club	2161	£25.00
J Smedley	Photo Comp Winner – Joint for Camera club	2162	£25.00
R Dixon	Internal Audit Fee	2163	£395.00

A Franks	Photo Comp Winner – Adult	2164	£75.00
Zurich Municipal	WWS Pavilion Insurance renewal – pro rata to Sept	2165	£131.11
V H Powell	Entertainment – Over 70's Party	2166	£60.00
C Hunter	First Aid – Over 70's Party	2167	£60.00
T Foreman	WWS Toilet Tiling	2168	£8.32
HSR Law	Creation of 2 x FBTs	2169	£402.00
<b>Total Expenditure 27<sup>th</sup> May, 2014</b>			<b>£2,407.24</b>

**It was proposed by Cllr Boor, seconded by Cllr Morris to approve the expenditure. All in favour.**

162. To confirm the date and time of the next meeting as being Tuesday 24<sup>th</sup> June, 2014 at 7pm to be held in The Pavilion, Westwoodside.

**The Clerk reminded members that the Council as Trustees Seminar was scheduled for Monday 2<sup>nd</sup> June, 6-8pm at the Pavilion.**

.....Chairman

<b>Summary of continuing and newly agreed actions for YE 31/03/14</b>		
<b>Minute number</b>	<b>Action</b>	<b>Review Date / Completion Date</b>
2011/234	Investigate the status of the Pinfolds	On-going
2011/254	Repair of Greenhill wall	September 2014
	Haxey Turbary Access road	On-going
2013/170	Asset Register	On-going
2013/216	STWA work on Doncaster Rd	On-going
	Potential Fracking Issue	On-going
2013/245	Cemetery requirements	On-going
	Closed churchyard remedial work	On-going
	NHP – future development plans	On-going
	WWS Pond – edging to cut back the rushes	Spring 2014
2014/39	Clerk to ensure that ALL Parish land is registered with the Land Registry	On-going
2014/81	Gollands Lane Traffic	On-going
2014/88	Allotment Site Potential Easterly Buffer Lease	On-going
2014/99	Haxey Playing Fields	On-going

**Abbreviations**

AA	Allotment Association
BR	Bridleway
CCC	Caravan & Camping Club
CEP	Community Emergency Plan
Cllrs	Councillors
DCO	Dog Control Order
DPD	Development Plan Document
EA	Environmental Agency
ERNLLCA	East Riding & North Lincolnshire Local Council Advisors
FP	Footpath
HPFA	Haxey Playing Field Association
HMRC	Her Majesty's Revenue & Customs
HWRCC	Humber Wolds Rural Community Council
ICCM	Institute of Cemetery & Cremations Management
IDB	Internal Drainage Board
LDF	Local Development Framework
LWP	Land Working Party
LWT	Lincolnshire Wildlife Trust
NATs	Neighbourhood Action Teams
NHW	Neighbourhood Watch
NHP	Neighbourhood Plans
NLC	North Lincolnshire Council
NLH	North Lincolnshire Homes
PCC	Parochial Church Council
PCC	Police Crime Commissioner
PP	Planning permission
PPAG	Parish Plan Action Group
PROW	Public Right of Way
SSSI	Site of Special Scientific Interest
TEN	Temporary Event Notice
T & PC	Town & Parish Council
WP	Working Party
WPFA	Westwoodside Playing Field Association
WPFMC	Westwoodside Playing Field Management Committee
WWS	Westwoodside