

HAXEY PARISH COUNCIL

Minutes from the meeting held on Tuesday 29th April, 2014 at 7pm at The Pavilion, Westwoodside Playing Field, Westwoodside.

Present: Cllrs. Allcock, Boor, Booth, Carlile, Cooke, Fiddler, Foreman, Harris, Knowles, Lange, Lindley, Morris, Orton, Smedley, Whitehead & 9 residents.

Chairman: Cllr Knowles presided.

Public Participation

Mr Jason Hazell who had submitted a letter to the Parish Council with regard to concerns over speeding and parking issues on Gollands Lane reiterated his letter. Cllr Allcock had been passed this letter and a further one received from another concerned resident. Cllr Allcock has been in touch with NLC Highways Officers and PC Sally Roberts who came to look at the area and spoke to residents. From the site visit NLC have identified that there are potholes along the lane with evidence of loose stone from driveway accesses being washed down the quite steep gradient of Gollands Lane. Neighbourhood Services were contacted who sent a sweeper there and this has now been done. A work ticket has also been raised for fly patching the carriageway which would be done before the end of Easter week. The Traffic Team have also been contacted with regard to concerns about the inconsiderate driving down this lane.

The Traffic Team's assessment of the lane was to use signage on the lane to include 821 "Single track road with passing points" at each end with 822 "Passing Place" where appropriate, also 544.1 "Pedestrians in road ahead" with a sub plate "No footway for 350 yds."

Clerk to email a copy of the email to both Mr Hazell and Ms Law.

Cllr Booth pointed out that the passing places were being used as parking places to which one of the residents stated that she had been told by North Lincolnshire Homes that due to her not having a drive she was able to park in the spaces allocated for passing.

Cllr Lindley stated that having a one way system on this lane and Mill Lane could be a solution.

Cllr Knowles thanked Cllr Allcock and NLC for organising the site visit and consequent actions. These actions will be monitored to see if they have any impact and if not further recommendations will be put forward.

Mr Hazell gave a signed petition to Cllr Allcock. The Clerk to contact NLH to confirm the status of the parking for their properties, request their solution to the problem and arrange a site visit if required. Residents to be advised.

6 residents left the meeting.

Sam Chatwin who had previously submitted a grant request from Haxey Playing Field Association (HPFA) spoke of funds to maintain the Pavilion and grounds and that various clubs do use the facilities regularly.

Cllr Knowles stated that the Parish Council had recently taken over the trusteeship of the Westwoodside Pavilion due to a lack of committee members and understood that the HPFA had a very viable committee but had no business plan and were relying on fund raising. It was noted that the Parish Council had granted the Cricket Club and the Bowls Club £500 each during the last year. Grants from the Parish Council are based on the accounts received and Cllr Knowles asked why HPFA has waited this long to ask for a grant and had got into this situation, it was also noted that the rents charged to the users were very low.

Sam Chatwin stated that the rents had been reviewed a couple of years ago and they were kept at this level to encourage use.

Mrs Chatwin left the meeting.

Cllr Knowles opened the meeting.

Procedural

74. All members present.
75. The minutes of the Parish Council meeting held on 25th March, 2014 were approved as a true and correct record.
Proposed: Cllr Morris Seconded: Cllr Boor. 14 for with 1 abstention.
 Cllr Lange stated that the tree blocking the footpath from Blackmoor had still not been removed. Clerk to chase up with NLC.

76. **Declarations**

- a) To record declarations of interest by any member of the Council in respect of the agenda items listed below.
Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Harris declared a personal interest in agenda item 77 2014/0308 and item 99.

Cllr Lange declared a personal interest in agenda item 87 and a prejudicial interest in agenda item 99.

Cllr Booth declared a personal interest in agenda item 77 2014/0355.

Cllr Allcock asked that the following is minuted "as a Councillor with NLC and Ward member I serve on the NLC Planning Committee and Licensing Committee, as such I cannot participate in any discussion on Planning or Licensing and cannot vote on them."

- b) To note dispensations given to any member of the Council in respect of the agenda items listed below.
 None outstanding.

77. **Planning**

- a) To receive any decisions made by North Lincolnshire Council and to consider the following applications received from NLC.

The following decisions were received from NLC.

2013/0983 – Appeal has been made to the Planning Inspectorate for planning permission to retain and complete a mixed use barn (part agricultural and part non-agricultural) at land adjunct to Star Croft, Turbary Road, Haxey.

Clerk has resent the Parish Councils comments.

2013/1099 – Appeal dismissed to erect a detached bungalow adjacent to 1 Park Lane, Westwoodside.

2014/0123 – planning permission to erect three dwellings at Greenhill Stores, 2 Greenhill Road, Haxey.

Application has gone to the Planning Committee for a decision and this will entail a site visit the morning of the Committee meeting. There was some confusion voiced over the correspondence received by the Council from NLC Planning.

2014/0153 – full planning permission granted for an extension to detached garage at 8 Chatsworth Way, Haxey.

The following applications received from NLC were discussed by the Parish Council.

2014/0308 – Mr Sowerby, land to the rear of 32 and 34 Low Street and east of Haxey Lane – planning permission to erect 12 dwellings and associated hard and soft landscaping.

Resolved: Object with comments recommended by the LWP as follows:-

Proposed: Cllr Carlile. Seconded: Cllr Cooke. 11 for, 2 against with 1 abstention.

It appears a structured and well thought through development. However at this point we consider a more detailed analysis upon the impact to the parish needs to be considered. We have concerns relating to the proposed junction onto the A161 and the 2 proposed houses on the corner of the A161 which potentially will create a blind spot for the junction at the Kings Arms and Low street.

This development is outside the current building lines. Much is made in the Design access statement of NPPF section 4. The arguments put forward appear sound if allowed would have a serious impact on large tracts of land within the Parish which currently are outside the building lines and in our view open a flood gate of applications and appeals based on the assumption put forward by the applicants that the NPPF overrides the current local plan and presumes planning in this case should not be balanced against local needs.

We consider this application premature, it challenges the current robust North Lincolnshire Local Plan and in affect seeks to override the consultation process and exclude as a consequence local opinion relating to land allocation.

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We have not as yet been consulted on the amenity area proposals and currently are not prepared to bear any costs associated with its upkeep.

We object, with the above comments and ask the local planning authority to defer planning until after the new DPD is formally adopted and proper consultation has taken place.

The Council referenced the Parish Plan which does not call for any such developments and was concerned about the extra pressure this development would put on schools, GP facilities etc. without any extra input to these support facilities; however, comment was made that the increase in Residents could have a positive effect on Parish/area revenue.

Further to these recommendation concerns were raised over the increase in traffic on the proposed cross roads.

2014/0318 – Mr Strafford, Manfield House, Cove Road, Westwoodside – planning permission to carry out alternations to existing boundary wall and gates, raise the height of the piers, installation of new railings and electric gates.

Resolved: No objection or comments. Proposed: Cllr Carlile. Seconded: Cllr Booth. 14 for with 1 abstention.

2014/0347 – Mr Lloyd, 24 Doncaster Road, Westwoodside – planning permission to replace the porch with conservatory.

Resolved: No objections or comments. Proposed: Cllr Carlile. Seconded: Cllr Orton. 13 for with 2 abstentions.

2014/0355 – Mr & Mrs Roberts, 14 Chatsworth Way, Haxey – planning permission to erect side extension to form gym, first floor extension over garage.

Resolved: No objections or comments. Proposed: Cllr Carlile. Seconded: Cllr Foreman. 14 for with 1 abstention.

2014/0375 – Mr Kelsey, Elmfield Farm, 2 Brethergate, Westwoodside – application for the determination of the requirement for prior approval for an extension agricultural building.

Clerk to ask if planning permission was granted for a farm house in the same area?

Cllr Carlile stated that the Parish Council is only able to comment on the type and form - due to there being no drawing; therefore, due to the lack of information the Parish Council was unable to comment on this application at this time.

Proposed: Cllr Lindley. Seconded: Cllr Carlile. 13 for with 2 abstentions.

2014/0382 – Mr Loose, Chill Winds, land rear of Doncaster Road, Westwoodside - planning permission to retain a change of use from caravan storage, vehicle sales, repair, maintenance & mot testing to caravan storage, vehicle sales, repair, maintenance, mot testing and the siting of storage containers and creation of compounds to let.

Resolved: No objection, comment as follows:-

Proposed: Cllr Carlile. Seconded: Cllr Boor. 14 for with 1 abstention.

Industrial Estate can retain use for caravans etc. No problem letting of the compound but no further storage sheds. Place a restriction for no further building to be erected on the whole site, until an agreement is reached and a type and form is reached for the future development of the whole site.

2014/0399 – Mr Parker, land off Lound Road, Owston Ferry – application for a certificate of lawful use for an existing use of an access road approved as a reserved mature under 2/1992/0763 pursuant to outline planning permission 2/1992/0416 and 2/1992/0456 to construct small industrial units (resubmission PA/2013/1312).

Resolved: Object with the following comments:-

Proposed: Cllr Carlile. Seconded: Cllr Smedley. 10 for, 2 against with 2 abstentions.

This affects Haxey Parish in as much as a small section of the track falls in our Parish.

The condition set out in the original permissions dated 10/6/1988 03, 05 & 07 and 14/08/1992 13 & 15 and 31/03/1993 04 to 06 to ensure the proposed access roads are made up as soon as possible has not been met.

The evidence provided shows it was made up to an agricultural grade as stated in the letter from Richard Judge dated 14th August 2013 paragraph 3 and therefore it did not meet the standards laid down for the development

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and as such should not be considered work properly begun as required by the local planning authority of the time and the industrial grant for the site has now lapsed.

While the track was laid for the purpose of access as part of the conditions to the outline planning permission for industrial units, no work was ever carried out on the site itself and all permissions have lapsed.

A lawful certificate for a track may be proved but only as an access track not a road as required under the original planning permissions and our view remains that it confers no rights under current planning policy.

2014/0415 – Mrs Seaman, land to the side of 9 Holm Road, Westwoodside – planning permission to erect a detached four bedroom dormer dwelling and a detached single domestic garage.

Resolved: No objection with comments as follows:-

Proposed: Cllr Carlile. Seconded: Cllr Foreman. 9 for, 5 against with 1 abstention.

This is permission to build a dwelling in garden; it is outside the Haxey Parish Plan recommendations. conflict with the Plan.

The Parish Council supports the comments from residents on the website and asks that NLC look into the size of the development compared to the plot size and considering the long history of drainage problems in this area the capacity of the drainage/sewerage system to cater for this extra development.

2014/0419 – Mr Embleton, 27 Low Street, Haxey – planning permission for change of use from guest house to restaurant and tea room. **This item has been deferred as it is not yet in the NLC consultation process.**

2014/0442

Clerk to ask NLC if and who determines if these applications type of are to be used for genuine agricultural use? i.e. is the agricultural requirement validated by the Principal Authority and can the Parish Council be assured that the use is authenticated.

Again the Parish Council are unable to make any comments due to their being no drawings to allow comment on type and form. A most unsatisfactory situation.

Comments submitted to NLC on 01/05/14	Confirmation of receipt received from NLC on 07/05/14
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78. Clerks Report

- a) EA – thanking the Parish Council for their response to the Water for life and livelihood consultation.
- b) CPRE Field Work newsletter – spring 2014.
- c) Let's Get Ready for the Unexpected booklets – 200 copies that are available to be ordered and left in the library and other local meeting areas. Cllr Lange stated that he had received a large map of Haxey at the speed event from the EA and suggested the Clerk get further large maps of the entire parish.
- d) VAT refund received for the WWS Pavilion work.
- e) Notification that there is a new employment allowance, taking £2,000 of employers NI contributions. The Clerk has contacted ERNLLCA and this does not apply to Parish Councils.
- f) BT & Telephone preference service information. Noted.
- g) NALC Policy Review Survey has been undertaken by Cllr Knowles.
- h) Seminar for the Council as Trustees has been arranged with ERNLLCA for all members to attend on Monday 2nd June commencing 6-8pm at Westwoodside Pavilion. ERNLLCA has given a reduction in the cost. Apologies received from Cllrs Booth & Lindley. All other Councillors to attend.
- i) March & April ERNLLCA newsletters.
- j) A further CPRE litter picking kit has been given to a resident via Cllr Smedley.
- k) Information received from NLC with regard to the temporary closure of household recycling centres for refurbishment. This information has also been placed into the Arrow, on the notice boards and website too.
- l) Central Lincolnshire Local Plan Newsletter – April 2014. Information for the Council on a neighbouring Authority's plans.

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- m) NLC have stated that the high speed Wi-Fi will now cover 95% of North Lincolnshire with the other 5% being covered by a Wi-Fi provider which NLC are tendering for now. All village halls / pavilions will be consulted in due course to ascertain if they would be a repeater centre which would be free of charge.
- n) The first instalment of the precept is imminent.
- o) Thank you card received from Barbara Maw for the recent flowers sent in memory of John Maw 1st anniversary of his passing.
- p) HMRC – PAYE, Income Tax for 2013/14 is in excess, Clerk to adjust future payments as necessary.
- q) CPRE - Countryside Voice newsletter – spring 2014.

Improvement / Projects

79. To receive an update on the progress of the memorial wall and determine any further actions required.
 Apart from a few coping stones the memorial wall is completed. The LWP had discussed this at the meeting the previous Friday and Cllrs Booth and Knowles along with the Clerk are to work on the procedures and processes for the cemetery.
 Specs are to be drawn up for the plaques and if appropriate local tradesmen advised of the potential opportunity. There are approximately 26 places left in the churchyard which will last about 2 years.
 The new cemetery will also have to be landscaped and the paths put in place.
 Work on commissioning this new Parish facility will continue over the next couple of years.

Highways / Neighbourhood Services / North Lincolnshire Council items

80. To receive an update on the progress of the repairs to Haxey Carr highway and determine any further actions required.
 Cllrs Knowles and Carlile had met with NLC Dave Sanderson with regard to the pot holes which have now all been repaired on the adopted part of the highway.
 The concerns raised by residents some time ago about the increased width and state of repair were raised again and Dave Sanderson has agreed to check back with Highways about the implementation of placing some boulders along the side of the road to keep the cars to single file. It was suggested that hedging could be put in along the side of the road as a potential alternative.
81. To consider the letters received from residents with regard to concerns on the speeding and amount or traffic on Gollands Lane along with the state of repair to the lane and its banking.
 Item dealt with under public participation. Subject to be kept under review and placed on the agenda of the next meeting.
82. To consider complaints received with regard to the state of the footpath from Lowcroft to Haxey School and determine actions required.
 Cllr Allcock informed the Council that PC Roberts had raised concern about dog fouling along this footpath and he had reported this to the Dog Warden who has stated that they can only act on witness evidence to allow them to prosecute the irresponsible dog owners. It was suggested that this item be referred to the next NATs meeting. Concerns were also raised with regard to the footpath from Blackmoor to the Nooking which is overgrown with nettles, Cllr Allcock has asked NLC to tidy up and the Clerk has also emailed him. There is also an area of mud which needs covering with more suitable material as this has to be crossed when walking the footpath.

Reports / Updates

83. To receive a report from the Ward Councillor on activities within North Lincolnshire Council.
 Cllr Allcock updated the Council stating that with regard to Uppertorpe footpath, NLC are awaiting BT to complete their work prior to NLC undertaking the final repair.
 Funding has been made available to tidy up the footpath between Gollands Lane and Craycroft.
 The Ropewalk is currently untidy and needs attention now it has been adopted –Clerk to chase.
84. To receive a report from the Westwoodside Playing Field Management Committee.
 Minutes of the meeting were issued prior to this meeting.

It was agreed after discussion that the responsibility to purchase a telephone line was the Parish Councils as it would be a parish asset used within the parish office. This would also be required if broadband was made available to halls / pavilions from NLC for connectivity for local Residents. Agenda item for the next meeting.

85. To receive a report from the LWP and determine any actions required.

The notes were issued prior to the meeting.

With regard to the transfer of the trusteeship of the land it was agreed to invite the last remaining resident on the original deed to the official opening ceremony who has stated that he is very supportive of what the Parish Council are doing.

Cllr Knowles explained the land registry details that the solicitors are currently dealing with.

The parish land survey that was carried out recently increases the land rental costs and this will be reviewed no later than the August Parish Council meeting to determine if the new rents will be implemented.

Cllr Knowles also updated the Council on his recent meeting with a new resident who is now living adjacent to the allotment site and who would like to lease part of the buffer on the eastern side to allow parking for his cars. All the relevant information will be obtained and brought to the council for a decision, hopefully at the next meeting. Cllr Booth stated that she would be against leasing this land.

General Items

86. To consider the EA Flood Warning Area for Haxey CP and determine any actions required.

The plans have been received from the EA.

87. To be notified of the NLC application for a Club Premises Certificate – Grant at The Pavilion, Haxey Lane, Haxey and to determine any actions required.

Resolved: No objection or comments. Proposed: Cllr Smedley. Seconded: Cllr Whitehead. 12 for with 3 abstentions.

88. To consider the request to lease land on the Allotment site to a neighbouring property determining any further actions required.

Item discussed under 85.

89. To consider the judging for 2014 and future Best Kept Allotment Awards.

It was agreed that Cllrs Boor and Whitehead would be judges for the forthcoming judging. Clerk to inform Steve Brown – Chair of the Allotment Association.

90. Request for article (s) for the next month's Arrow article.

- Photo competition results.
- Chairman's Annual Report

91. To notify the Clerk of items to be placed on the agenda for the next meeting and / or items to be taken up with by the Clerk

- Telephone line.
- Lease of buffer zone – allotment site.
- Litter picking – volunteers.
- Blackmoor – The Nooking footpath.
- Low Burnham telephone kiosk – Cllr Boor to provide a report on the state of repair at the next meeting. Clerk to ask if the Low Burnham Village Centre could take over the maintenance of the kiosk.
- Ropewalk has not been cut – Clerk to chase.
- FBT – HSR Law costs
- Community Grant – notice boards
- Gollands Lane

Finance

92. To receive a copy of the Financial Statement up to 29th April, 2014.

Noted. The first instalment of the precept is imminent.

93. To consider the closed churchyard repair costs and determine actions required.

Cllr Knowles with the Clerk will come back to council with a plan of works over the next 12 months to carry out the maintenance due in the closed churchyard; this will include the contacting of owners, if applicable, of the graves for work to be undertaken.

94. To consider the renewal of the ERNLLCA membership for 2014.

Cllr Knowles declared a personal interest.

Resolved: Renew the membership. Proposed: Cllr Booth. Seconded: Cllr Morris. All in favour.

95. To consider a donation towards the planting of the war memorial containers.

Resolved: Donation of £50. Proposed: Cllr Booth. Seconded: Cllr Whitehead. All in favour.

96. To consider the renewal of the Local Councils Update membership for 2014.

Resolved: Renew the membership. Proposed: Cllr Booth. Seconded: Cllr Lindley. All in favour.

97. To consider the renewal of the VANL membership for 2014.

Resolved: Renew the membership. Proposed: Cllr Booth. Seconded: Cllr Boor. All in favour.

98. **Grant Requests**

99. To consider a funding request from Haxey Playing Field Committee.

Cllr Lange provided an up to date statement of accounts, informing the Council that at HPFA's AGM all members committed to keeping the committee viable.

Cllr Lange and 1 resident left the meeting.

Cllr Lindley stated that it was brilliant that Sam & James Chatwin work so hard to keep the Association going and they deserve the support of the Parish Council.

The Clerk advised the Council that they should think about the consequences of providing a grant which will be swallowed up with already committed outgoings. On reviewing the accounts the Clerk pointed out immediately that the grass cutting & litter picking contract was twice as much as the one at Westwoodside and the insurance again was well in excess of what Westwoodside are paying.

There is no doubt that there is some good work and support being provided by the Haxey Playing Fields Committee; however, it is also evident that the organisation needs to be put on a more firm footing for the future and it was considered that practical help should be provided by Councillors and the Clerk. There followed further discussion on governance and business plans and the consideration of alternative proposals to take the matter forward.

Resolved: Provide a £2,000 grant with the condition that the Clerk looks into the outgoing costs and advises the Association on a cost cutting exercise. Cllrs Harris, Lange, Lindley & Smedley to provide formal assistance to the Association too. Proposed: Cllr Harris. Seconded: Cllr Fiddler. 11 for with 3 against.

Item to be kept under review by the Parish Council

Cllr Lange re-joined the meeting.

Expenditure

100. To consider the following accounts and any received after the agenda has been issued and payment is required before the next meeting.

Salary, expenses & admin	See Appendix A		
HMRC	Employers NI	2146	51.54
HMRC	Employees NI & Tax		
Arrow Publication	Article - April	2147	205.20
T Foreman	Expenses - WWS	2143	108.59
HSR Law	Land Registry – part payment	2144	100.00
D Knowles	Travel expenses	2148	25.65
D G Brownbridge	Memorial wall	2149	16,800.00

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Communicorp	Membership renewal	2150	135.00
ERNLLCA	Membership renewal	2151	832.84
Mrs Kuchnir	War Memorial flower donation	2152	50.00
VANL	Membership renewal	2153	10.00
J P Gardening Services	Grass cutting	2154	177.40
Haxey Playing Field Association	Grant	2155	2,000.00
Total Expenditure 29th April, 2014			£21,585.74

It was proposed by Cllr Carlile, seconded by Cllr Morris to approve the expenditure. All in favour.

101. To confirm the date and time of the next meeting as being Tuesday 27th May, 2014 at 7pm to be held in The Pavilion, Westwoodside, this meeting will also include the Annual Meeting of the Parish Council. The Annual Parish Meeting will be held in The Pavilion on 7th May 2014 at 7.30pm.

.....Chairman

Summary of continuing and newly agreed actions for YE 31/03/14		
Minute number	Action	Review Date / Completion Date
2011/234	Investigate the status of the Pinfolds	On-going
2011/254	Repair of Greenhill wall	September 2014
	Haxey Turbary Access road	On-going
2013/170	Asset Register	On-going
2013/216	STWA work on Doncaster Rd	On-going
	Potential Fracking Issue	On-going
2013/245	Cemetery requirements	On-going
	Closed churchyard remedial work	On-going
	NHP – future development plans	On-going
	WWS Pond – edging to cut back the rushes	Spring 2014
2014/39	Clerk to ensure that ALL Parish land is registered with the Land Registry	On-going
2014/81	Gollands Lane Traffic	On-going
2014/88	Allotment Site Potential Easterly Buffer Lease	On-going
2014/99	Haxey Playing Fields	On-going

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Abbreviations

AA	Allotment Association
BR	Bridleway
CCC	Caravan & Camping Club
CEP	Community Emergency Plan
Cllrs	Councillors
DCO	Dog Control Order
DPD	Development Plan Document
EA	Environmental Agency
ERNLLCA	East Riding & North Lincolnshire Local Council Advisors
FP	Footpath
HPFA	Haxey Playing Field Association
HMRC	Her Majesty's Revenue & Customs
HWRCC	Humber Wolds Rural Community Council
ICCM	Institute of Cemetery & Cremations Management
IDB	Internal Drainage Board
LDF	Local Development Framework
LWP	Land Working Party
LWT	Lincolnshire Wildlife Trust
NATs	Neighbourhood Action Teams
NHW	Neighbourhood Watch
NHP	Neighbourhood Plans
NLC	North Lincolnshire Council
NLH	North Lincolnshire Homes
PCC	Parochial Church Council
PCC	Police Crime Commissioner
PP	Planning permission
PPAG	Parish Plan Action Group
PROW	Public Right of Way
SSSI	Site of Special Scientific Interest
TEN	Temporary Event Notice
T & PC	Town & Parish Council
WP	Working Party
WPFA	Westwoodside Playing Field Association
WPFMC	Westwoodside Playing Field Management Committee
WWS	Westwoodside