

## HAXEY PARISH COUNCIL

**Minutes from the meeting held on Tuesday 23<sup>rd</sup> July 2013 at 6.15pm in the Meeting Room, The Pavilion, Westwoodside.**

**Present:** Cllrs. Allcock, Booth, Carlile, Cooke, Foreman, Harris, Knowles, Lange, Morris, Orton, Smedley, Whitehead & 11 residents.

**Chairman:** Cllr Knowles presided.

### **Public Participation**

Matthew Grove – the Police Crime Commissioner introduced himself and informed members of how he was in the position he was today.

Mr Grove holds the police force to account, working for the community and spends 1 day a week within the community. Mr Grove attends a lot of Town & Parish Council meetings and gains a lot of information from doing so.

Cllr Carlile stated that there was very little police presence in the parish and although there is a walk around surgery there is no attendance at the Parish Council meetings.

Mr Fiddler joined the meeting at 6.50pm.

Cllr Knowles stated that he had met with the new Sgt Petty recently. Over the past few years there hasn't been a presence at the Annual Parish Meeting, just a report provided.

Cllr Knowles also stated that there used to be a Police Panel meeting every quarter which the Chief Inspector attended along with local Town & Parish Councils.

Mr Grove stated that Haxey was a low crime parish, however there were issues and that policing relied on evidence of crimes reported.

Cllr Booth stated that it was hard to get through to the police on 101 and then it seemed that no action was taken from a reported crime/incident.

Cllr Cooke stated that in the last 4 months there had been 3 separate occasions when the police car had driven in to the playing fields car park and then driven straight back out.

There was no visible deterrent for youths in the area.

Mr Grove stated that Neighbourhood Policing would not be reduced but the other areas are being look at. Local officers are being empowered to make their own judgements.

It was also stated that Haxey was on the border of 3 other policing counties and each county dealt with crime different and that anecdotal evidence appeared to indicate that Humberside was more lenient when dealing with criminals. There are Regional Collaboration Boards set up.

Mr Grove suggested that Crime is an agenda item and a police presence is requested at each meeting.

The question was raised about what law applied to travellers to which it was stated the same as everyone else.

Mr Grove stated that he was delighted that Haxey had such a strong Parish Council that was committed and cared about issues.

Mr Grove left the meeting and was thanked by Cllr Knowles for attending.

7 more residents joined the meeting.

Mrs Moody a resident of Doncaster Road advised the Council that she was speaking on behalf of those in attendance regarding the proposed works by Severn Trent to put in a new pumping station. The proposed station was to be placed opposite Mrs Moody's property and would take up a large area turning the countryside into a concrete block.

There were 2 options for the location of the site and those at option B had not been approached yet by Severn Trent. It was stated that the location should be out of the village.

Clerk to look at the regulations regarding the removal of hedges.

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Severn Trent has stated that the road would be closed while works were being carried out and that some properties would not be able to access their properties.

Cllr Allcock has spoken with NLC Highways and they are working hard on ideas not to close the road and alleviate any inconveniences.

It was asked if the Parish Council could find out if every other option had been looked into and there was a feeling from Residents that decisions had already been made, but not advised to those affected. In particular there was a concern over whether Planning Permission would be required for this environmental scheme despite the correspondence from Severn Trent that they would be seeking formal planning consent. Clerk to confirm this is indeed the case.

Cllr Knowles stated that the Parish Council would discuss the item later on in the agenda and consideration would be given to recognising the concerns of Residents and interfacing more directly with Severn Trent and others involved in the proposed scheme to ensure that the optimal solution is implemented and Residents views are taken into account.

8 residents left the meeting.

### **Procedural**

178. Apologies for absence received from Cllrs Boor & Lindley.

179. The minutes of the Parish Council meeting held on Tuesday 25<sup>th</sup> June 2013 were approved as a true and correct record. **Proposed: Cllr Orton. Seconded: Cllr Lange. All in favour.**

### **180. Declarations**

a) To record declarations of interest by any member of the council in respect of the agenda items listed below.

Members declaring interests should identify the agenda item and type of interest being declared.

Cllrs Allcock, Booth & Smedley declared a personal interest in agenda item 181 2013/0749.

Cllrs Harris & Lange declared a prejudicial interest in agenda item 201.

Cllr Allcock asked that the following is minuted "As a Councillor with NLC and Ward member I serve on the NLC Planning Committee and Licensing Committee, as such I cannot participate in any discussion on Planning or Licensing and cannot vote on them."

b) To note dispensations given to any member of the council in respect of the agenda items listed below.

No outstanding dispensations.

### **181. Planning**

To receive any decisions made by North Lincolnshire Council and to consider the following planning applications received from NLC.

The following decisions were received from NLC.

**2013/0197** – grant of consent for the display of advertisements has been approved for display of an internally illuminated apex sign and a non-illuminated fascia sign at 20 High Street, Haxey.

**2013/0526** – refusal of planning permission for change of use of land for use as an external seating area at 5/5a Newbigg, Westwoodside.

**2013/0541** – grant of consent for the display of advertisements has been approved for display of an externally illuminated hanging sign at 5/5a Newbigg, Westwoodside.

**2013/0601** – full planning permission granted to erect a single storey rear extension and associated alterations at 82 Doncaster Road, Westwoodside.

**2013/0730** – Non-material amendment to PA/2012/1470 to erect rear exertions and enlarge bay window to front elevation at 34 Commonside, Westwoodside had been accepted.

The following applications received from NLC were discussed by the Parish Council.

**2013/0730** – Mr Widdowson, 34 Commonside, Westwoodside – non material amendment to PA/2012/1470 to amend flap top bay extension to a hip. Decision has been made – see above.

**2013/0747** – Mr Webster, 20 Gollands Lane, Westwoodside – planning permission to erect a two storey extension and conservatory. **No objections or comments. Proposed: Cllr Foreman. Seconded: Cllr Smedley. 11 for with 1 abstention.**

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**2013/0746** – Mr Flint, 19 Newbigg, Westwoodside – planning permission to erect a replacement dwelling. **No objection or comment. Proposed: Cllr Orton. Seconded: Cllr Morris. 8 for, 3 against with 1 abstention.**

**2013/0749** – Mr Jones, redundant Chapel Hall, Low Street, Haxey – planning permission for the conversion and extension of redundant chapel hall into a detached bungalow. **No objection, comment that the application is an overdevelopment of the site, not in keeping with the street scene and there are no facilities for off road parking. Proposed: Cllr Booth. Seconded: Cllr Smedley. 7 for, 4 against with 1 abstention.**

**2013/0755** – Mr Brook, 16 Nethergate, Westwoodside – planning permission to erect a two storey and single storey extensions, creation of vehicular access and erection of boundary wall. **No objections or comments. Proposed: Cllr Foreman. Seconded: Cllr Harris. 9 for, 2 against with 1 abstention.**

**2013/0776** – Haxey Parish Council, Westwoodside Pavilion, Akeferry Road, Westwoodside – planning permission to retain a shipping container located adjacent to the Pavilion, erect extensions to the Pavilion building and resurface the existing car park and footpath and install flood lighting. It was stated that FP113 is part of the occupational lane.

**No objection or comment. Proposed: Cllr Knowles. Seconded: Cllr Booth. 11 for with 1 abstention.**

**2013/0789** – Mr & Mrs Kelsey, 16 Low Street, Haxey – planning permission for demolition of existing stable block and erection of new granny annexe. **No objection, comment that the application is outside the current building line and suggest that a condition is placed if granted stating that occupation of the annexe is to be owners/family members only. Proposed: Cllr Foreman. Seconded: Cllr Morris. 10 for with 2 abstentions.**

Comments submitted to NLC on 24/07/13	Confirmation of receipt received from NLC on 25/07/13
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182. **Clerk's Report**

- a) Email received via the website regarding concern on the road infrastructure and the broadband speed in the parish. Cllr Carlile responded to the email stating that the Parish Council have supported the various initiatives to increase the broadband speed and road upgrades & maintenance in the parish.
- b) List received from the Westwoodside Pond Lights Committee for all equipment that needs storing. Meeting to be arranged with Cllrs Boor & Knowles and Mr Guest.
- c) NLC letter received regarding Micro Asphalt Surfacing Programme 2013.
- d) Thank you letter received from Haxey Methodist Church for the hanging baskets.
- e) Agenda for the ERNLLCA District Meeting scheduled for 25/07 at Worlaby Village Hall. Cllr Knowles to attend.
- f) Overhanging hedges/trees at Brethergate Villas, Northside, Uppertorpe Hill and Low Burnham, western end of Cove Road have been reported. C Road from Park Drain X roads has been reported and a site meeting arranged with NLC, Cllrs Allcock & Boor. Flooding issue on Epworth Road also has been reported.
- g) Thank you letter from Haxey & District Bowls Club for the recent donation.
- h) Parish Council Vacancy application received – agenda item for the next meeting.
- i) Update received from South Axholme Academy on their Uganda trip.
- j) HSBC change to terms and conditions.
- k) Funding information from HWRCC.
- l) SLCC Membership renewal – agenda item for the next meeting.
- m) Cross Keys Association – Employment Law update.

**Improvements / Projects**

183. **To receive an update on the WPFA project and determine any further actions required.**

The planning application has been submitted.

Building quotes are ongoing.

The constitution will be uploaded on to the Charity Commissions website shortly.

NLC have commented on the amount of litter on the playing fields and of two H & S issues. These will be dealt with by the WPF Committee.

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**Highways / Neighbourhood Services / North Lincolnshire Council items**

184. To be notified of the information received from Severn Trent regarding the proposed upgrade to the sewerage system in Westwoodside and determine any actions required.  
Clerk to re-open the communication between the Parish Council and Severn Trent by sending a letter expressing concerns from the residents. Letter to include confirmation of the camouflage to be used, highway concerns and could they provide a pictorial presentation. Invite Severn Trent to the next LWP. **Proposed: Cllr Harris. Secoded: Cllr Lange. All in favour.**
185. To be notified of the concerns raised by residents along Haxey Carr regarding emergency access and determine any actions required.  
Following a recent horse riding accident, the actions of visitors to Haxey Carr and their impact on the accident scene were considered unhelpful also the state of the metalled road down to the Carr was such that the emergency vehicles would not transport the injured person and the Air Ambulance had to be utilised. Clerk to take up the problems identified with NLC Highways and chase up the PROW officer regarding the placement of boulders on the bottom part of the Bridleway.
186. To consider the costs for repairing of Uppethorpe footpath and determine actions required.  
Cllr Allcock stated that NLC Highways are looking at the utilities in the area and undertaken a ground survey. Cllr Foreman to communicate with NLC. **It was resolved that should it be required, a sum not to exceed £500 to repair the footpath. Proposed: Cllr Foreman. Secoded: Cllr Booth. All in favour.**
- Reports / Updates**
187. To receive a report from the Ward Councillor on activities within North Lincolnshire Council.  
Cllr Allcock stated that the Park Drain X roads project was scheduled to commence in Sept/Oct. A further 2 community grants have been given to Haxey Playing Fields for a sum of £26,990 and Haxey Bowls Club for £2,200.  
Cllr Eckhardt attended a course which discussed the Scrap Metal Dealers Act 2013 which will come in force on 1<sup>st</sup> October and will hold a national register on scrap dealers.
188. To receive a report from the LWT Annual meeting and determine any actions required.  
Meeting deferred to 26/07.
189. To receive an update on the Jubilee project and determine any further actions required.  
Cllr Lindley provided a report to the Clerk.  
Notices are to be sourced and a few more wall plaques are to be mounted.  
The Parish Council agreed a simple bench would be appropriate in the area and if there were any issues from youths then it could be taken away.  
Publicity to be discussed with Cllr Lindley and placed in the next Arrow edition.
190. To receive an update on the Best Kept Allotment judging plan and determine any actions required.  
Cllr Boor & Cllr Whitehead provided the Council with the names of the winners for Best Full Plot & Best ½ plot, 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> places. Clerk to order the rosettes (up to £20) and these will be presented at the August meeting. Cllr Knowles thanked Cllrs Boor and Whitehead for the judging.  
**Proposed: Cllr Morris. Secoded: Cllr Booth. All in favour.**
191. To receive an update on Hallcroft Close and determine any further actions required.  
Cllr Lange stated that the residents had been granted the bungalows that were required. The plans look good and a few minor alterations have been proposed along with the road being widened which would be down to NLC to carry out.  
Thanks were made to the Residents Group, Clerk to send a letter of thanks to Cllr Redfern and Cllr Lange will contact Cllr Waltham to offer thanks to him.

**General Items**

192. To consider nominations for the North Lincolnshire Community Champion Awards 2013.  
No nominations put forward.

193. To be notified of the ERNLLCA Resolutions to the 2013 Annual General Meeting and determine any further actions required.  
**It was resolved that a resolution is put forward regarding fly grazing – the abandonment of horses. Cllr Carlile to come up with the initial wording. Proposed: Cllr Carlile. Seconded: Cllr Orton. All in favour.**
194. To consider the relocating of the Allotment sign and determine actions required.  
 Comments made that there was no real evidence that the sign was providing a “potential crime beacon”; however, if evidence came to light this should be passed to the Council and the subject could be re-visited in 6 months. **It was resolved to leave the sign in situ. Proposed: Cllr Booth. Seconded: Cllr Cooke. 10 for, 1 against with 1 abstention.**
195. To be notified of the Community Emergency Planning Leaflet and determine actions required.  
 Comments received by Cllr Knowles are to be submitted.
196. To be notified of the letter received regarding the Newbigg refurbished notice board and determine any actions required.  
 Clerk to send a letter to the resident stating that the notice board in question has been refurbished and due to the moss ingrained into the wood the board had to be painted. A donation of a new board would be greatly appreciated to match the other board as Parish Council funds are limited. **Proposed: Cllr Booth. Seconded: Cllr Carlile. 11 for with 1 against.**
197. To be notified of the letter received from Cllr Liz Redfern regarding the installation of broadband Wi-Fi in village halls and determine actions required.  
 The Clerk has been in touch with the Wi-Fi Champion Cllr Neil Poole who stated that NLC intention was to provide Wi-Fi to Town & Parish Council in the place of their meetings. The cost would be that of electricity to feed the dish and hot spots would be controlled by NLC.  
 Clerk to respond to NLC stating that Wi-Fi would be required if possible at The Pavilion, Westwoodside and Haxey Memorial Hall, Haxey.  
 Cllr Lange stated that Haxey Memorial Hall was offering free computer courses for beginners.
198. Request for article (s) for next month’s Arrow publication.
- NL Homes bungalow proposal.
  - Jubilee Garden.
  - Matthew Grove - PCC
199. To notify the Clerk of items to be placed on the agenda for the next meeting and any items that need chasing up.
- Parish Council Vacancy.
  - SLCC m/ship renewal.
  - Employment Law update – Cross Keys Association.
  - Uppertorpe footpath improvement.
  - WWS pond – it was discussed that the fish were dying in the pond due to lack of oxygen. The fire service had attended and aerated the pond and there was now a pump in situ. Clerk to arrange for the handyman to remove the dead fish.
  - Clerk to contact NLC regarding the comments submitted on PA/2013/0108.
  - Clerk to report the blocked drain on Gollands Lane near to the Post Office.
  - Action List update.

### **Finance**

200. To receive a copy of the Financial Statement up to 23<sup>rd</sup> July 2013.  
**Grant Requests**
201. To consider the grant request received from the Haxey Cricket Club.  
 Cllrs Lange & Harris left the room.  
 The Clerk had received advice from ERNLLCA regarding loans to organisation from the Parish Council and it was agreed this was not the way to proceed as an option in this case.

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**It was proposed by Cllr Orton to provide the Cricket Club with a £500 grant. Seconded: Cllr Foreman. 7 for, 3 against.**

Cllrs Lange & Harris rejoined the meeting.

202. To consider the grant request received from Haxey PFA.

A letter received from the PFA stating that they are entitled to a grant was responded to by the Clerk saying that each organisation can apply for grant aid backed up by copies of financial and bank statement. To date these have not been received. Clerk to ask them to be provided for the next meeting.

203. To consider the grant request received from Westwoodside PFA.

The Council was reminded that it was currently committed to the provision of a Maintenance Grant to WPFA. **It was resolved a maintenance grant of £2,000 be awarded. Proposed: Cllr Cooke. Seconded: Cllr Morris. 9 for with 3 against.**

204. **Expenditure**

To consider the following accounts and any received after the agenda has been sent out and payment required before the next meeting.

D Hotson	Salary	2033	749.53
D Hotson	Expenses & Admin	2033	140.49
H M Revenue	Employers NI	2034	16.92
H M Revenue	Employees NI & Tax	2034	14.12
PW Cooper & Son	Supply & install sleepers (WWS grant fund)	2035	312.00
Arrow Publication Ltd	Monthly edition	2036	102.60
Haxey Memorial Hall	Hire of office	2037	41.50
Haxey Cricket Club	Grant	2038	500.00
Westwoodside PFA	Maintenance grant	2039	2,000.00
<b>Total Expenditure 23<sup>rd</sup> July 2013</b>			<b>£3,877.16</b>

**It was proposed by Cllr Morris, seconded by Cllr Booth to approve the expenditure. All in favour.**

205. To confirm the date and time of the next meeting as being Tuesday 27<sup>th</sup> August 2013 at 7pm. To be held in the Meeting Room, The Pavilion, Westwoodside.

Please arrive at the Pavilion for a 6.30pm start for the presentations on the Best Kept Allotment winners.

.....Chairman

Summary of continuing and newly agreed actions for YE 31/03/14		
Minute number	Action	Review Date / Completion Date
2011/234	Investigate the status of the Pinfolds	On-going
2011/254	Repair of Greenhill wall	March 2014
	Periodic review of Parish land rents	On-going
	Co-option of Parish Councillor	On-going
	Haxey Turbary Access road	On-going
2013/117	Annual Meeting with Lincolnshire Wildlife Trust	On-going
2013/170	Asset Register	On-going
2013/41	Best Kept Allotment Competition judging	Complete

### **Abbreviations**

AA	Allotment Association
BR	Bridleway
CCC	Caravan & Camping Club
CEP	Community Emergency Plan
Cllrs	Councillors
DCO	Dog Control Order
EA	Environmental Agency
ERNLLCA	East Riding & North Lincolnshire Local Council Advisors
FP	Footpath
HPFA	Haxey Playing Field Association
HMRC	Her Majesty's Revenue & Customs
HWRCC	Humber Wolds Rural Community Council
ICCM	Institute of Cemetery & Cremations Management
IDB	Internal Drainage Board
LDF	Local Development Framework
LWP	Land Working Party
LWT	Lincolnshire Wildlife Trust
NATs	Neighbourhood Action Teams
NHW	Neighbourhood Watch
NHP	Neighbourhood Plans
NLC	North Lincolnshire Council
NLH	North Lincolnshire Homes
PCC	Parochial Church Council
PCC	Police Crime Commissioner
PPAG	Parish Plan Action Group
PROW	Public Right of Way
SSSI	Site of Special Scientific Interest
T & PC	Town & Parish Council
WP	Working Party
WPFA	Westwoodside Playing Field Association
WWS	Westwoodside