

HAXEY PARISH COUNCIL

Minutes from the meeting held on Tuesday 25th June 2013 at 6.30pm in the Meeting Room, The Pavilion, Westwoodside.

Present: Cllrs. Allcock, Boor, Carlile, Cooke, Foreman, Harris, Knowles, Lange, Lindley, Morris, Orton, Smedley, Whitehead & 2 residents.

Chairman: Cllr Knowles presided.

Public Participation

Cllr Knowles informed the meeting that Mrs Barbara Maw would present the J & B cup for the Junior winner of the Photographic Competition and Mr Roger Gilliat would present the Don Gilliat cups for the Youth, Adult and Camera Club winners. Cllr Smedley presented the cheque to the winners. A group photograph was taken and will be in the next edition of the Arrow.

Cllr Smedley stated that there had been a good entry this year with high standards and congratulated the winners. No public comments received.

Procedural

154. Apologies for absence received from Cllr Booth.
155. The minutes of the Annual Meeting of the Parish Council held on Tuesday 28th May 2013 were approved as a true and correct record. **Proposed: Cllr Lange. Seconded: Cllr Carlile. 12 for with 1 abstention.**
The minutes of the Parish Council meeting held on Tuesday 28th May 2013 with the agreed matters of accuracy as a true and correct record. **Proposed: Cllr Smedley. Seconded: Cllr Carlile. 12 for with 1 abstention.**

156. Declarations

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Lange & Cllr Harris declared a prejudicial interest in agenda item 174.

Cllr Whitehead & Cllr Boor a personal interest in agenda item 168.

Cllr Smedley declared a personal interest in agenda item 175.

Cllr Allcock asked that the following is minuted "As a Councillor with NLC and Ward member I serve on the NLC Planning Committee and Licensing Committee, as such I cannot participate in any discussion on Planning or Licensing and cannot vote on them."

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

No dispensations outstanding.

157. Planning

To receive any decisions made by North Lincolnshire Council and to consider the following planning applications received from NLC.

The following decisions were received from NLC.

2012/1236 – Appeal made to the Planning Inspectorate in respect of planning permission to demolish the storage building and erection of a dwelling at site adjacent to 15 Low Street, Haxey.

2013/500 – full planning permission granted for the variation of condition no. 1 of PA/2011/0540 to allow the opening hours to be 9am-5pm Monday – Saturday (inc) at Mowbray's, 35 High Street, Haxey.

2013/0509 – full planning permission granted to erect a single storey rear extension at Pathways, 14 Brethergate, Westwoodside.

2013/0542 – full planning permission granted to erect a replacement conservatory at Mistwood House, Brackenhill Road, East Lound.

The following applications received from NLC were discussed by the Parish Council.

2013/0197 – Mr Wilkinson, Lincolnshire Co-operative Society, 20 High Street, Haxey – advertisement consent to display an internally illuminated totem sign and internally illuminated apex sign and a non-illuminated fascia sign (Amendment proposal removal of the totem sign).

No objections or comments. Proposed: Cllr Lindley. Seconded: Cllr Morris. 12 for with 1 abstention.

2013/0259 – Mr & Mrs Brownless, land to the rear of 28 Doncaster Road, Westwoodside – planning permission to erect two dwellings with access not reserved for subsequent approval (amended access details).

No objections or comments. Proposed: Cllr Carlile. Seconded: Cllr Foreman. 10 for, 2 against with 1 abstention.

2013/0571 – Mr Philips, Shepherds Place Farm, Akeferry Road, Graizelound – planning permission for change of use of garage into temporary accommodation for a rare breeds manager.

Object with the following comments:-

Object in principle of conversion for temporary use for both the period requested and the need. There is a presumption that when the planning application lapses in 2014 it will be renewed.

The Parish Council do not agree with the statement that an onsite caravan would look unsightly; with proper and adequate screening the problem could be mitigated.

If any temporary application is granted, it would set a strong precedent under current planning rules for permanent approval in the future albeit the promise would be for 3 years, NLC all too often ignore their own restrictions upon re application and the parish council would expect this condition to be very clear in any granting of the application that it is without prejudice.

Any grant of planning should be subject to RD section of the NLC local plan and in particular the application of an agricultural tie.

The Parish Council do not agree with the statement it is a brownfield site.

The Parish Council notes the concern relating to the welfare of animals and is not wholly convinced that off site management cannot provide good animal welfare (as described in doc 3.3) in common with many isolated animal husbandry businesses. The Parish Council see this as only an argument and not a justification for planning. As yet we are unaware if this site is registered under the Zoo Licensing Act 1981 for the type of animals being kept in the report and this should be critical to the welfare of non-domestic animals.

Proposed: Cllr Carlile. Seconded: Cllr Lindley. 8 for, 4 against with 1 abstention.

2013/0581 – Mr Craven, 79 Akeferry Road, Westwoodside – planning permission to erect a replacement dwelling, triple garage and stable block (resubmission of PA/2012/0241).

No objections or comments. Proposed: Cllr Orton. Seconded: Cllr Foreman. 11 for, 1 against with 1 abstention.

2013/0601 – Mr & Mrs Morley, 82 Doncaster Road, Westwoodside – planning permission to erect a single storey rear extension and associated alterations.

No objections or comments. Proposed: Cllr Carlile. Seconded: Cllr Morris. 12 for with 1 abstention.

Comments submitted to NLC on 26/06/13	Confirmation of receipt received from NLC on 26/06/13
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158. Clerk's Report

- a) Survey of Cllrs & Officers – Spring 2013 – Cllr Knowles stated that there had been 800 responses received. Some responses stated that they did not understand a Neighbourhood Plan (NHP), some were not interested and other have tried but failed to create a NHP.
Cllr Knowles will be talking to the surveyor on behalf of the Parish Council stating their interest as it is in an active NHP area so therefore needs to be involved.
- b) Confirmation of Definitive Map Modification (restricted byway 99, Haxey) confirmed by the Secretary of State and will be advertised during the week commencing 13/06/13.
- c) Thank you letter received from the Isle of Axholme Physically Handicapped Society for the recent donation.
- d) ERNLLCA June Newsletter.

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- e) Celebration of Diversity – Wednesday 19th June – Unique Cultural Event.
- f) Isle South NATs minutes of the meeting held 03/06/13.
- g) NLC assisted in the erection of the refurbished notice board on Newbigg. Clerk to thank them.
- h) Response received from the Heritage Society stating they do not wish to take on the Locally Listed Heritage project being introduced by NLC. NLC are currently looking at the criteria and this will be circulated to Town & Parish Councils once decided.
- i) Clerk has produced a revised reimbursement form specifying engine size and fuel type to allow VAT to be reclaimed at the accurate amount.
- j) Invitation to Humberside Fire & Rescue Services Operational Efficiency Programme engagement sessions.
- k) Update from NLC on the cutting back of footpaths – due to manpower issues they have lapsed but NLC are looking into the issue.
- l) Letter received from resident regarding the erection of the refurbished notice board on Newbigg. Agenda item for the next meeting.

Improvements / Projects

159. To receive an update on the WPFA project and determine any further actions required.
 The container required to store equipment from the Pavilion has arrived on site.
 The Council were provided with a copy of the constitution to be submitted to the Charity Commission. Cllr Lindley pointed out a typo which is to be corrected. The accepted constitution would be forwarded to the Charity Commission for comment/approval before being formally signed and lodged with the Charity Commission, which would then signify the formal acceptance of Trusteeship by the Parish Council.

Resolved to accept the constitution with the amendment. Proposed: Cllr Cooke. Seconded: Cllr Foreman. 12 for, 1 against with 1 abstention.

Cllr Knowles informed the Council that there have been some issues with youths causing a small amount of vandalism. Clerk has contacted Humberside Police to arrange a meeting to discuss a strategy to overcome these issues.

A meeting has been held with NLC Dave Sanderson who has stated that they are happy for the proposed works to go ahead on the footpath and car park but state that the footpath must stay open at all times otherwise the Parish Council will have to pay £800 for a closure notice. The Council will ensure the Contractor carrying out the work keeps the right of way open.

Highways / Neighbourhood Services / North Lincolnshire Council items

Reports / Updates

160. To receive a report from the Ward Councillor on activities within North Lincolnshire Council.
 Cllr Allcock updated the Council on the meeting held with NLC Rob Mackenzie and Cllr Foreman regarding Upperthorpe footpath adjacent to Weavers. If the Parish Council carries out work on removing the concrete then NLC will reinstate the footpath. Agenda item for the next meeting.
 A Cabinet Meeting at NLC was held tonight and dealt with open spaces and the Playing Fields Pitches Strategy which ties in with Streets Sport. Cllr Allcock has delivered some leaflets to Westwoodside School stating that the Street Sport projects were running in both Belton & Epworth and if there are plenty of interest a bus will be put on for Haxey parish children.
 Doncaster Road is to be surface dressed after work has been carried out by Severn Trent on new pipe work for the new pumping station.
 Confirmed that the Park Drain cross road will be done in this financial year.
161. To receive an update on the Jubilee project and determine any further actions required.
 The grass has been re-sprayed and rolled at the front. The tables, chairs and tree trunk have been completed, the tree trunk being carved with the relevant dates. Parents are to be asked on issues regarding health & safety and further comments. Signage to be put in place stating that the area is used at own risk.
162. To receive an update on Hallcroft Close and determine any further actions required.

Cllr Lange informed the meeting that after a bungalow had become available on Mowbray Close and being told by NLHomes that there was no requirement for this type of property 16 people were in the queue to look at this. Cllr Allcock stated that he had informed the relevant personnel in NLC regarding this information and that an announcement from NLHomes and NLC was imminent and expected in the next week or so.

163. To receive an update on the hanging basket and planters supplied from NLC and determine any further actions required.

Cllr Allcock declared a personal interest.

Some good comments have been received. There were a few issues to sort out, including the size of the planters at WWS Village Hall, Carpenters Arms being asked if they would like a basket but not receive one and the Dentist at Newbigg is not planted up. Clerk to work with Cllr Booth on resolving these issues.

General Items

164. To be notified of the issue with abandoned horses in the Isle and determine actions required.

Cllr Carlile stated that at present there was no coordinated response to abandoned horses as it was left down to land owners to deal with injuries and trying to remove the horses from their property.

The Clerk has emailed all local Councils including Brigg & Barton to ask that this is raised at their next meeting and to consider lobbying their local MP.

The concerns have been raised at the NATS meeting and Cllr Allcock stated that he had written to Andrew Percy MP and has made NLC aware of the issues. Cllr Allcock stated that Doncaster Town Council have a way to deal with the issue under the Animal Act 1971 and has provided this information to NLC for review.

DEFRA are looking into ways to deal with the problem.

Clerk to work with Cllrs Carlile & Knowles on the compilation of a letter and submit to the MP, NLC and Humberside Police. Clerk to also find out if there is any further input from the other local councils.

165. To consider the request for storage of the Westwoodside Pond Committee equipment in the Allotment container and determine any further actions required.

Meeting to be arranged between Mr Guest and Cllrs Boor & Knowles regarding what is to be stored but in principle the Parish Council agreed for the items to be stored in the container while there is space available.

Proposed: Cllr Boor. Seconded: Cllr Smedley. All in favour.

166. To consider nominations for the North Lincolnshire Community Champion Awards 2013.

Item to be deferred to the next meeting.

167. To be notified of the ERNLLCA Resolutions to the 2013 Annual General Meeting and determine any further actions required.

Item to be deferred to the next meeting. Any resolutions to be passed to the Clerk prior to the meeting.

168. To be notified of the letter received from the Haxey Parish Combined Charity regarding the representative to replace Cllr Maw and determine actions required.

The Clerk apologised for not placing onto the last agenda as there had been two letters from the same person which had not been recognised at the time.

The Combined Charity suggested Mr A Towns to act as the Parish Council Representative.

Proposed: Cllr Whitehead. Seconded: Cllr Lange. 12 for with 1 against.

169. Request for article (s) for next month's Arrow publication.

- Parish Council vacancy.
- Photographic Competition winner's presentation.
- WPFA update.

170. To notify the Clerk of items to be placed on the agenda for the next meeting.

- Uppertorpe footpath funding approval.
- Notice board, Newbigg.
- North Lincolnshire Community Awards 2013.
- ERNLLCA Resolutions request.

- Action list update – Cllr Knowles provided an update to Council on the following items:-
 - Pinfolds – WWS are OK for the next few years and no further information has been submitted by the other Townsmen.
 - Greenhill – this is going to be a large expense but is being looked into. Clerk to ensure this is on the Asset Register.
 - Parish Land – this will be looked at over the next few months when discussion will take place with valuers on the cost to carry out this task.
 - Turbary Road is in NLC hands to place large stones to try and deter the width of the road getting any wider.
 - LWT meeting – Clerk to chase.
 - Asset Register – discussion to take place with NLC on how they manage their Register.
- Clerk to report the following issues:-
 - Hedge at Brethergate Villas is overhanging the highway.
 - Hedge at Low Burnham when joining the A161 needs cutting back as visibility is being obscured.
 - Hedge on Northside is overhanging the highway.
 - Uppertorpe Hill – hedge overhanging the highway.

Finance

171. To receive a copy of the Financial Statement up to 25th June 2013.
The Clerk provided an additional sheet detailing the funds for the Westwoodside PFA grant which will be transacted via the Parish Council account due to the lack of cash flow in the PFA account. All funds will be reimbursed and no expenditure will be incurred by the Parish Council unless a resolution is passed to do so.
172. To consider renewal of the CPRE membership for 2013.
Resolved to renew the membership. Proposed: Cllr Whitehead. Seconded: Cllr Allcock. All in favour.
- Grant Requests**
173. To consider the grant request received from the Haxey & District Bowls Club.
Resolved to grant £500. Proposed: Cllr Carlile. Seconded: Cllr Whitehead. 7 for with 6 against.
174. To consider the grant request received from the Haxey Cricket Club.
Cllrs Lange & Harris left the meeting.
Resolved to defer to the next meeting so further information can be sought. Proposed: Cllr Morris. Seconded: Cllr Foreman. 8 for with 3 against.
Cllrs Lange & Harris re-joined the meeting.
175. To consider a donation towards the War Memorial flowers.
Resolved to grant £50. Proposed: Cllr Boor. Seconded: Cllr Smedley. All in favour.
176. **Expenditure**
To consider the following accounts and any received after the agenda has been sent out and payment required before the next meeting.

Cleveland Containers Ltd	Container – WWS grant fund	2018	1,674.00
D Hotson	Salary	2019	770.53
D Hotson	Expenses & Admin	2019	126.79
H M Revenue	Employers NI	2020	20.22
H M Revenue	Employees NI & Tax	2020	16.98
Arrow Publication Ltd	Monthly edition	2021	205.20
D Knowles	Travel Expenses – WWS grant fund	2022	49.00
R Allcock	Over 70's Party flowers	2023	15.00

CPRE	Membership renewal	2024	29.00
Mrs Kuchnir	War Memorial plant donation	2025	50.00
JP Gardening Services	Ground Maintenance	2026	309.00
J Eckhardt	Over 70's Party	2027	75.98
British Red Cross	Over 70's Party	2028	90.00
Occasions Buffet &	Over 70's Party	2029	1,301.50
Haxey & District Bowls Club	Donation	2030	500.00
Total Expenditure 25th June 2013			£5,233.20

It was proposed by Cllr Carlile, seconded by Cllr Smedley to approve the expenditure. All in favour.

177. To confirm the date and time of the next meeting as being Tuesday 23rd July 2013 at 7pm. To be held in the Meeting Room, The Pavilion, Westwoodside.

Please arrive at the Pavilion for a 6.15pm start for the presentations from Matthew Grove – Police Crime Commissioner.

.....Chairman

Summary of continuing and newly agreed actions for YE 31/03/14		
Minute number	Action	Review Date / Completion Date
2011/234	Investigate the status of the Pinfolds	On-going
2011/254	Repair of Greenhill wall	March 2014
	Periodic review of Parish land rents	On-going
	Co-option of Parish Councillor	On-going
	Haxey Turbary Access road	On-going
2013/117	Annual Meeting with Lincolnshire Wildlife Trust	On-going
2013/170	Asset Register	On-going
2013/41	Best Kept Allotment Competition judging	On-going

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Abbreviations

AA	Allotment Association
BR	Bridleway
CCC	Caravan & Camping Club
CEP	Community Emergency Plan
Cllrs	Councillors
DCO	Dog Control Order
EA	Environmental Agency
ERNLLCA	East Riding & North Lincolnshire Local Council Advisors
FP	Footpath
HPFA	Haxey Playing Field Association
HMRC	Her Majesty's Revenue & Customs
HWRCC	Humber Wolds Rural Community Council
ICCM	Institute of Cemetery & Cremations Management
IDB	Internal Drainage Board
LDF	Local Development Framework
LWP	Land Working Party
LWT	Lincolnshire Wildlife Trust
NATs	Neighbourhood Action Teams
NHW	Neighbourhood Watch
NHP	Neighbourhood Plans
NLC	North Lincolnshire Council
NLH	North Lincolnshire Homes
PCC	Parochial Church Council
PPAG	Parish Plan Action Group
PROW	Public Right of Way
SSSI	Site of Special Scientific Interest
T & PC	Town & Parish Council
WP	Working Party
WPFA	Westwoodside Playing Field Association
WWS	Westwoodside