

HAXEY PARISH COUNCIL

Minutes from the meeting held on Tuesday 28th May 2013 at 7pm in the Meeting Room, The Pavilion, Westwoodside.

Present: Cllrs. Allcock, Boor, Booth, Carlile, Cooke, Foreman, Harris, Knowles, Lange, Morris, Smedley, Whitehead & 1 resident.

Chairman: Cllr Knowles presided.

Public Participation

No public comments received.

Procedural

135. Apologies for absence received from Cllrs Lindley & Orton.
136. The minutes of the Parish Council meeting held on Tuesday 30th April 2013 were approved and signed as a true and correct record. **Proposed by Cllr Harris, seconded by Cllr Smedley. 11 for with 1 against.**

137. Declarations

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Boor declared a personal interest in agenda item 151.

Cllr Whitehead declared a personal interest in agenda items 138 2013/0526 & 2013/0541 and 140 1).

Cllr Smedley declared a personal interest in agenda item 138 2013/0500.

Cllr Allcock asked that the following is minuted "As a Councillor with NLC and Ward member I serve on the NLC Planning Committee and Licensing Committee, as such I cannot participate in any discussion on Planning or Licensing and cannot vote on them."

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

No dispensations outstanding.

138. Planning

To receive any decisions made by North Lincolnshire Council and to consider the planning applications received from NLC.

The following decisions were received from NLC.

2013/0326 – planning permission to change the use of garage with first floor store room into a dwelling at Greenhill Stores, 2-4 Greenhill Road, Haxey has been withdrawn.

2013/0388 – application for a non-material amendment to PA/2011/0567 to demolish an existing dwelling and associated buildings and erect a replacement dwelling with integral granny annex at Mill House Farm, Brackenhill Road, East Lound has been accepted.

2013/0389 – full planning permission granted to erect a single storey extension at Old Orchard Lodge, Low Street, Haxey.

2013/0318 – full planning permission granted to erect a single storey extension at South View Farm, 17 East Lound Road, Haxey.

2012/1235 – full planning permission granted to demolish and refurb Snow Drop Cottage, Turbary Road, Haxey.

2013/0343 – determination of the requirement for prior approval for an agricultural building at Brackenhill Farm, Brackenhill Road/Graizelound Fields Road, East Lound is not required.

The following applications received from NLC were discussed by the Parish Council.

2013/0500 – Mrs Joshi, Mowbrays, 35 High Street, Haxey – application to vary condition 1 of PA/2011/0540 to allow the opening hours to be 9am-5pm Monday – Saturday inclusive. **Cllr Booth proposed no objections or comments, seconded by Cllr Harris. 7 for, 3 against and 2 abstentions.**

2013/0509 – Mr Hather, Pathways, 14 Brethergate, Westwoodside – planning permission to erect a single storey rear extension. **Cllr Smedley proposed no objections, seconded by Cllr Boor. 11 for with 1 abstention.**

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2013/0526 – Mr Dawes, 5/5a Newbigg, Westwoodside – planning permission to change the use of land for use as an external seating area. **Cllr Booth proposed to object to the application with concerns regarding the current lack of parking in the area and the compounding of the current parking issues, seconded by Cllr Morris. 7 for, 2 against and 3 abstentions.**

2013/0541 - Mr Dawes, 5/5a Newbigg, Westwoodside – advertisement consent to display an externally illuminated hanging sign. **Cllr Carlile proposed no objection or comments, seconded by Cllr Smedley. 10 for, 1 against and 1 abstention.**

2013/0542 – Mr & Mrs Brearly, Mistwood House, Brackenhill Road, East Lound – planning permission to erect a replacement conservatory. **Cllr Carlile proposed no objections but to comment that the description submitted is misleading looking like an extension and not a replacement conservatory, seconded by Cllr Harris. 10 for, 1 against and 1 abstention.**

Comments submitted to NLC on 29/05/13	Confirmation of receipt received from NLC on 05/13
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139. To be notified of the two Article 11 notices received from Mr White with reference to PA/2013/0108 & PA/2013/0123 and determine actions required.

The Clerk has requested and update from NLC Planning on the status of the two PA's and what the process is regarding the receipt of Article 11's. To date a response has not been received. **Post Minutes:** NLC Case Officer has informed the Clerk that the two PA's will be going to Planning Committee and that if the Parish Council object to the Article 11 this will bear no reference to the planning considerations and is a civil matter to be dealt with between the Parish Council and the applicant of the Article 11.

Cllr Carlile suggested that the Parish Council object to the submissions not due to the objection to the PA's but on the pretext of being the land owner and the Parish Council are responsible for the land on behalf of the parish.

Cllr Booth proposed to object to the Article 11's received as landowner the Parish Council would not grant right of access across parish land for any domestic or non-agricultural or forestry development, seconded by Cllr Foreman. 11 for with 1 abstention. Clerk to submit a letter reflecting the Council's objections to Howard Wroot, the agent for the applicant and copy to NLC Head of Planning and the Planning Desk Officer.

140. Clerk's Report

- a) Meeting dates available from Matthew Grove – Police Crime Commissioner. The Clerk has circulated dates to local Councils in the Isle and to date has received confirmation that one Cllr can attend from Epworth. It was agreed that the Clerk to ask Matthew Grove to attend a meeting prior to the Parish Council meeting in July commencing at 6.15pm allowing any interested members from other Councils to attend.
- b) Public Consultation – Dog Control Order update.
- c) Walking the way to Health around Gainsborough programme spring/summer 2013.
- d) Update from NLC on Northside and the Ropewalk. Clerk to circulate the order received on Northside and ask NLC if they could remove the signage at either end of Northside.
- e) Thank you letter from WWS Village Hall regarding the recent grant received and advising that a contract to refurbish the car park would be let in the near future.
- f) WWS Pavilion grant confirmation – letter of thanks to be sent to NLC.
- g) 'Have your say' on future development in Central Lincolnshire consultation. Cllr Knowles to complete on behalf of the Parish Council.
- h) Bridleway confirmation received from NLC – all Bridleways ARE recorded on the Definitive Map.
- i) ERNLLCA April & May newsletters.
- j) Information and thank you letter received from Mr Pantry on the determination of PA/2012/1235.
- k) ERNLLCA letter regarding the policy of providing information to local councils. Clerk to respond stating that when requesting information this has been received promptly.
- l) Letters received from Mr Dawes, The Chip Inn. Clerk has written to Mr Dawes and is waiting for confirmation on a meeting date to discuss his letter. Clerk to contact NLC Planning to ask that they correct a previous email

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sent to Mr Dawes stating that there was a representative from the Parish Council at a meeting regarding disabled access to the Chip Inn when in actual fact the Councillor in attendance was not representing the Council but representing a resident.

The Clerk has spoken with NLC Chris Barwell has had Cllr Allcock regarding the creation of a policy for disabled access within the planning policy. When the Strategic plan is updated on this section the Parish Council will then have a chance to submit suggestions on this issue.

- m) Haxey & District Bowls Club grant request. Clerk to request a copy of the accounts and place onto the next agenda for discussion.
- n) CPRE membership renewal. Agenda item for the next meeting.

Improvements / Projects

141. To receive an update on the WPFA project and determine any further actions required.

Cllr Knowles stated that the grant has been confirmed and the priorities of work will include the purchase of a container to store the PFA equipment, the car parking area and access road, floodlighting and the extensions of the Pavilion. The current Ad Hoc WPFA Management Committee would continue to take the project forward until the sole Trusteeship of the Playing Fields is formally taken over by the Parish Council and the WPFA Management Committee is formally formed.

Cllr Knowles is in the process of creating a revised constitution and once this had been completed the Charity Commission will be provided with a copy, informed of the changes and formal handover of Trusteeship to the Parish Council will be completed.

The Clerk has reviewed the accounts and will take on the role as Treasurer in due course; however, on advice from ERNLLCA once Trusteeship is formally taken on, this post will be referred to as Clerk to the Parish Council.

Following the approval of the TOR's for the WPFA Management Committee at the Annual Meeting and after clarification questioning, it was confirmed that this Committee would be directly responsible for the management of the Playing Fields and the finances would be managed separately using Parish Council procedures. Also that the Full Parish Council would be briefed at the earliest opportunity on the working of the Committee following meetings and provided with the minutes of meetings.

Cllr Booth congratulated Cllr Allcock and the Clerk for the work undertaken in securing the grant.

Highways / Neighbourhood Services / North Lincolnshire Council items

Reports / Updates

142. To receive a report from the Ward Councillor on activities within North Lincolnshire Council.

Cllr Allcock informed the Council that he had been approached regarding the setting up of 'Streets Sports' for Westwoodside and is in the process of contacting the Scouts and School to encourage participation in these activities. At present there is not enough interest from the area so a bus would collect children and take them to the selected venue.

The Clerk had also been approached for venues to hold Street Sport and had provided NLC with the relevant contact details.

143. To receive an update on the Jubilee project and determine any further actions required.

Cllr Lindley had provided the Clerk with an update. The woodwork is nearly complete and the area has been sprayed. The items will be put in place in due course, hopefully prior to the next meeting. It is suggested that the area is publicized in the August edition of the Arrow and the Bells. Cllr Harris is to review the Conveyance/Deeds of Dr Dysons garden for information to go on the plaques.

General Items

144. Request for article (s) for next month's Arrow publication.

- Allotment renaming Ceremony.
- Update on the WPFA grant.

145. To notify the Clerk of items to be placed on the agenda for the next meeting.

- War Memorial flower donation.

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- Planter and hanging basket update. Clerk to inform NLC that Cllr Smedley will advise NLC of the locations to hang the baskets. Cllr Smedley to also collect any spare baskets and troughs and put them into the Allotment container for storage.
Clerk to also ask if they will maintain all baskets and containers at the Memorial Hall, Haxey.
- Haxey District Bowls Club grant request.
- CPRE Membership renewal.

Finance

146. To receive a copy of the Financial Statement up to 28th May 2013.
147. To be notified and approve the Internal Audit report 2012/13 and determine any actions required.
Cllr Booth proposed to approve the Internal Audit Report, seconded by Cllr Boor. All in favour.
148. To approve the Accounting Statement 2012/13.
Cllr Booth proposed to approve the Accounting Statement, seconded by Cllr Smedley. All in favour.
149. To approve the Annual Governance Statement 2012/13.
Cllr Allcock proposed to approve the Annual Governance Statement, seconded by Cllr Boor. All in favour.
150. To approve expenditure of £100 for the Allotment renaming ceremony refreshments held 28th May.
Cllr Booth proposed to approve the expenditure, seconded by Cllr Foreman. All in favour.

Grant Requests

151. To consider the grant request received from the Isle of Axholme Physically Handicapped Society.
Cllr Whitehead proposed a grant of £300, seconded by Cllr Harris. All in favour. Cllr Boor also added that there could be an additional cost for the Society in the future of £70 to have an escort ride in the ambulances.

Expenditure

To consider the following accounts and any received after the agenda has been sent out and payment required before the next meeting.

D Hotson	Salary	2004	774.43
D Hotson	Expenses & Admin	2004	220.14
H M Revenue	Employers NI	2005	21.86
H M Revenue	Employees NI & Tax	2005	25.01
Arrow Publication Ltd	Monthly edition	2006	102.60
A Johnson	Internal Audit Fee	2007	385.00
Aquila Business Products Ltd	Stationery	2008	108.96
D G Brownbridge	Allotment works	2009	2,736.00
Mitchell Dunbar	Photo winner - Junior	2010	50.00
Melanie Craven	Photo winner - Adult	2011	75.00
John Dunbar	Photo winner – Camera Club	2012	50.00
Esme Craven	Photo winner - Youth	2013	50.00
P Cooke	Notice board & travel expenditure	2014	25.79
S Smitley	Material for notice board refurb	2015	66.00
JP Business Services	Grass Cutting and Handyman duties	2016	691.00
Isle of Axholme Physically Handicapped Society	Grant	2017	300.00
Total Expenditure 28th May 2013			£5,681.79

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It was proposed by Cllr Booth, seconded by Cllr Smedley to approve the expenditure. All in favour.

153. To confirm the date and time of the next meeting as being Tuesday 25th June 2013 at 7pm. To be held in the Meeting Room, The Pavilion, Westwoodside. The presentation of the Photographic Competition will take place at 6.30pm.

.....Chairman

Summary of continuing and newly agreed actions for YE 31/03/14		
Minute number	Action	Review Date / Completion Date
2011/234	Investigate the status of the Pinfolds	On-going
2011/254	Repair of Greenhill wall	March 2014
	Periodic review of Parish land rents	On-going
	Co-option of Parish Councillor	On-going
	Haxey Turbary Access road	On-going
2013/117	Annual Meeting with Lincolnshire Wildlife Trust	On-going

Abbreviations

AA	Allotment Association
BR	Bridleway
CCC	Caravan & Camping Club
CEP	Community Emergency Plan
Cllrs	Councillors
DCO	Dog Control Order
EA	Environmental Agency
ERNLLCA	East Riding & North Lincolnshire Local Council Advisors
FP	Footpath
HPFA	Haxey Playing Field Association
HMRC	Her Majesty's Revenue & Customs
HWRCC	Humber Wolds Rural Community Council
ICCM	Institute of Cemetery & Cremations Management
IDB	Internal Drainage Board
LDF	Local Development Framework
LWP	Land Working Party
LWT	Lincolnshire Wildlife Trust
NATs	Neighbourhood Action Teams
NHW	Neighbourhood Watch
NHP	Neighbourhood Plans
NLC	North Lincolnshire Council
NLH	North Lincolnshire Homes
PCC	Parochial Church Council
PPAG	Parish Plan Action Group
PROW	Public Right of Way
SSSI	Site of Special Scientific Interest
T & PC	Town & Parish Council
WP	Working Party
WPFA	Westwoodside Playing Field Association
WWS	Westwoodside

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