

HAXEY PARISH COUNCIL

Minutes from the meeting held on Tuesday 30th April 2013 at 7pm in the Meeting Room, The Pavilion, Westwoodside.

Present: Cllrs. Allcock, Boor, Booth, Carlile, Cooke, Foreman, Harris, Knowles, Lange, Lindley, Morris, Orton, Smedley, Whitehead & 1 resident.

Chairman: Cllr Knowles presided.

Public Participation

No comments from the public received.

Procedural

82. All members present.
83. The minutes of the Parish Council meeting held on Tuesday 26th March 2013 with the agreed matters of accuracy were approved as a true and correct record. **Proposed by Cllr Carlile, seconded by Cllr Boor. All in favour.**
84. Declarations
- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 Cllr Harris & Cllr Boor declared a personal interest in agenda item 85 2013/0326.
 Cllr Carlile declared a personal interest in agenda item 85 2013/0343 and a prejudicial interest in agenda item 85 2013/0381.
 Cllr Cooke declared a personal interest in agenda item 87.
 Cllr Allcock asked that the following is minuted "As a Councillor with NLC and Ward member I serve on the NLC Planning Committee and Licensing Committee, as such I cannot participate in any discussion on Planning or Licensing and cannot vote on them."
- b) To note dispensations given to any member of the council in respect of the agenda items listed below.
 None outstanding.
85. Planning
 To receive any decisions made by North Lincolnshire Council and to consider the following planning applications received from NLC and any other planning applications received where comments have to be submitted before the next meeting.
The following decision was received from NLC.
2013/0181 – full planning permission granted to erect a rear 2 storey extension at 26 Brethergate, Westwoodside.
The following applications received from NLC were discussed by the Parish Council.
2013/0326 – Mrs Suszczenia, Greenhill Stores, 2-4 Greenhill Road – planning permission to change the use of garage with first floor store room into dwelling. **It was proposed by Cllr Booth, seconded by Cllr Lindley to object to the application as an overdevelopment of the site and the entrance to the property onto the highway is not a good position. The comments from the objectors should also be taken into consideration by NLC. 10 for, 2 against with 2 abstentions.**
2013/0343 – Mr Cook, Brackenhill Farm, Brackenhill Road, East Lound – application for the determination of the requirement for prior approval for an agricultural building. **Cllr Foreman proposed no objection or comments, seconded by Cllr Morris. 13 for with 1 abstention.**
2013/0381 – Mr & Mrs Oliver, Laurel Cottage, 30 Commonsides, Westwoodside – planning permission to convert a domestic garage into a dormer bungalow. Cllr Carlile left the room.
Cllr Booth proposed to object to the application as an overdevelopment of the site with limited parking. The comments from objectors should be taken into consideration.
Concerns were raised about the tree protected with a TPO, would this be affected with the proposed conversion. Seconded by Cllr Cooke. 6 for, 4 against with 3 abstentions. Cllr Carlile re-joined the meeting.

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2013/0389 – Mr Shepherd, Old Orchard Lodge, Low Street, Haxey – planning permission to erect a single storey extension. **Cllr Carlile proposed no objections or comments, seconded by Cllr Orton. 10 for with 4 abstentions.**

2013/0425 – Mr Robinson, 6 Goodburn Road, Westwoodside – planning permission to erect a detached two bay garage. **Cllr Carlile proposed no objections but to submit the following comments – concerns regarding future developments, NLC should consider restricting the use to a garage only and associated to 6 Goodburn Road. Seconded by Cllr Booth, 11 for, 2 against and 1 abstention.**

2013/0388 – Mr & Mrs Friskney, Mill House Farm, Brackenhill Road, East Lound – application for non-material amendment to PA/2011/0567.

Cllr Carlile proposed no objection or comments, seconded by Cllr Orton. 10 for, 2 against with 2 abstentions.

To be notified of advice received from ERNLLCA regarding the receipt of planning applications received after the agenda is issued and determine actions required.

Cllr Knowles notified the meeting of the advice received from ERNLLCA regarding the receipt of planning applications which arrive after the agenda is posted.

The Clerk has also contacted NLC Planning Director to inform him of the recent change to policy and NLC have assured the Council that were they can extensions will be granted.

ERNLLCA provide a couple of options:-

- Convene an extra ordinary meeting.
- Devolve powers to the Clerk under the LGA 1972 s101 to make the decision as to what the Council's response should be. The Council can specify that the Clerk should make decisions based on any local policies which may have been adopted by the Council and on the basis of precedent. The Council cannot stipulate that the Clerk speaks to all Cllrs before giving a response; however, the reality is that the Clerk would do a round robin for comments and make the decision made on the comments received.

It was proposed by Cllr Booth, seconded by Cllr Smedley to leave the process of discussing applications at present and react if necessary by calling an extra full Parish Council meeting and review in 6 months. 13 for with 1 abstention.

Comments submitted to NLC on 01/05/13	Confirmation of receipt received from NLC on 02/05/13
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86. Clerk's Report

- a) ERNLLCA newsletter – April.
- b) Haxey Endowed School Estate – Parish Council representative for the charity. A representative will be elected at the Annual meeting of the Parish Council.
- c) Notification that the Working Together Consultation response document published.
- d) Letter received from the Westwoodside Reading Room stating that they now have the full amount of trustees required and thanked the Parish Council and Cllr Morris for the willingness to sit on the committee if required.
- e) Notes from the meeting held on 1st April regarding the Westwoodside Meres and Pinfold.
- f) NATs Isle South meeting summary from 25/03/13 along with the crime figures for April 12 to March 13.
- g) Countryside Voice newsletter – Spring 2013.
- h) Healthwatch advert link.
- i) Thank you letter received from South Axholme Academy. Clerk to ask for a copy of the report when available.
- j) The Clerk has submitted a support letter to NLC regarding the proposed closure of the Ealand Operational Depot. NLC Highways and Neighbourhood Services have discussed the closure and a decision is to be made.
- k) Barbara Maw has stated that she is able to go ahead with the unveiling of the John Edward Maw Allotment signage. It was agreed a date of 28/05 at 3pm and an amount of up to £100 was agreed to spend on refreshments. Publicising of the ceremony to be advertised within the parish and via the Epworth Bells. The Bells to be requested to provide a photographer/reporter to record the event.

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Improvements / Projects

87. To receive an update on the WPFA project and determine any further actions required.
 The WPFA extra meeting was held on 15/04 with one agenda item to approve the Trusteeship of the WPFA being passed to the Parish Council which was resolved to do so.
 Clerk has made arrangements to check through the accounts, the new committee will be formed and the Charity Commission will be advised accordingly.
 Grant applications are being submitted to NLC.
 Councillor Boor commented that there may be some comment by Parishioners at the Annual meeting.
88. To receive an update on the cemetery project and determine any further actions required.
 Work will be starting on the Memorial wall next week.

Highways / Neighbourhood Services / North Lincolnshire Council items

89. To be notified of the North Lincolnshire Local Development Framework (LDF) Lincolnshire Lakes Area Action Plan Options Report Consultation and determine actions required.
 All comments to be passed to the Clerk prior to 20th May and a response to be forwarded from the Council. Cllrs can also submit individual responses if they wish to do so.

Reports / Updates

90. To receive a report from the Ward Councillor on activities within North Lincolnshire Council.
 Cllr Allcock informed the Council that he would be looking into the issues raised previously regarding Upperthorpe Road.
 Issues have also been addressed with residents from the Nooking.
 The Annual Council Meeting of NLC is scheduled to be held on 14th May.
 There has been a lot of money put into rural areas.
 £7m has been saved in the reorganisation of the Council and putting in place a business plan.
91. To receive a report from the ERNLLCA District Committee Meeting and the Town & Parish Council Liaison meeting and determine any actions required.
 Cllr Knowles attended the meeting and ERNLLCA are in a sound financial state. A brief was also provided on minutes taking.
92. To receive a report from the ERNLLCA Spring Conference and determine any actions required.
 Cllr Knowles and Cllr Booth attended the seminar on April 12th at Willerby. It was a well-attended seminar with talks from NALC and North East Lincolnshire. Presentations included Freedom of Information Act update and Localism, the Right to Challenge.
 North East Lincolnshire team are further on than North Lincolnshire as they are offering large town councils the opportunity to undertake their own grass cutting and to pay them for carrying out these services.
 There is also an opportunity to raise a list of community assets including playing fields, pubs, halls and churches. The lists can be registered with the Principle Authority and if any issues arise involving the assets Town & Parish Council are consulted. LWP to investigate further, it was also suggested that the owners of the assets are informed of what the list entails. Clerk to ask NLC how they are managing these lists.
 Matthew Grove the Police and Crime Commissioner was also in attendance at the seminar. Clerk to arrange a date for a South Axholme meeting to which Mr Grove will be invited to attend. Cllr Allcock added that the NATs Chairmen have been invited to a meeting with Mr Grove on 07/05 which Cllr Eckhardt will be attending.
93. To receive a report / update on the website and determine any actions required.
 Cllr Carlile informed the meeting that the new website has been built and new photographs for the site are required. Cllrs to email Cllr Carlile with all photos and once loaded the website will go live.
94. To receive an update on the Jubilee project and determine any further actions required.
 Cllr Lindley updated the Council. The weeds are to be sprayed to the rear of Dr Dysons garden. The carvings are being done and a commemorative engraving for the Jubilee will be placed on one of the carvings.
 Cllr Orton offered to provide paving slabs that were also required.

General Items

95. To be notified of the QPS Consultation and Department for Communities & Local Government (DCLG) survey and determine actions required.
Cllr Knowles completed the form on behalf of the Council.
96. To be notified of the information received from CPRE regarding Travel Choices and determine actions required.
Cllr Carlile to add the information on to the website.
97. To be notified of the letter received from Andrew Percy MP regarding village signage and determine actions required.
Andrew Percy is looking to promote the Isle which will include the placement of signage in strategic places around the Isle. It was agreed to strongly support the project and suggest signage could be placed on entering the parish on the A161 and Doncaster Road and a symbol of the hood could also be added to the signage.
98. Request for article (s) for next month's Arrow publication.
- Photographic Competition winners.
 - Summary of the Annual Parish Meeting.
99. To notify the Clerk of items to be placed on the agenda for the next meeting.
- Approval of expenditure for refreshments after the Allotment unveiling ceremony.
 - Clerk to ask NLC for an update report on the progress of the Ropewalk and Northside.
 - Clerk to ask NLC if they could cut back the Ropewalk and if not NLC then the handyman.

Finance

100. To receive a copy of the Financial Statement up to 30th April 2013.
101. To consider the membership renewal for ERNLLCA.
It was proposed by Cllr Booth, seconded by Cllr Morris to renew the membership. All in favour.
102. To consider the membership renewal for VANL.
It was proposed by Cllr Booth, seconded by Cllr Boor to renew the membership. All in favour.
103. To consider the subscription renewal for Clerk & Councils Direct & Local Councils Update.
It was proposed by Cllr Boor, seconded by Cllr Lange to renew the subscriptions. All in favour.

Grant Requests

104. To consider the grant request from Westwoodside Village Hall.
Cllr Booth declared a personal interest.
Cllr Booth went through the submitted balance sheet and spend plan received from the Village Hall Committee. Urgent repairs had been carried out on the roof with some of the legacy fund bequeathed to the charity, the car park is the next item to be repaired and quotes have been sought. Cllr Allcock has advised the Committee to apply to NLC for part of the community grant currently available and Cllr Booth will chase this up with the Committee.
Cllr Morris proposed a sum of £2,000 as a grant towards the repair of the car park, seconded by Cllr Lange. 13 for with 1 against.

105. Expenditure

To consider the following accounts and any received after the agenda has been sent out and payment required before the next meeting.

D Hotson	Salary	1994	852.23
D Hotson	Expenses & Admin	1994	190.26
H M Revenue	Employers NI	1995	35.04
H M Revenue	Employees NI & Tax	1995	42.67
Arrow Publication Ltd	Monthly edition	1996	102.00
D Knowles	Travel Expenses	1997	57.85

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Haxey Memorial Hall	Parish Office	1998	15.00
Communicorp	Councils update and Clerks mag	1999	135.00
ERNLLCA	Membership renewal	2000	861.24
VANL	Membership renewal	2001	10.00
Westwoodside Village Hall	Grant	2002	2,000.00
l Expenditure 30th April 2013			£4,301.29

It was proposed by Cllr Booth, seconded by Cllr Foreman to approve the expenditure. All in favour.

106. To confirm the date and time of the next meeting as being Tuesday 28th May 2013 at 7pm. To be held in the Meeting Room, The Pavilion, Westwoodside. The Annual Meeting of the Parish Council will be held prior to this meeting.

.....Chairman

Summary of continuing and newly agreed actions for YE 31/03/13		
Minute number	Action	Review Date / Completion Date
2011/234	Investigate the status of the Pinfolds	On-going
2011/254	Repair of Greenhill wall	Mar 2014

Abbreviations

AA	Allotment Association
BR	Bridleway
CCC	Caravan & Camping Club
CEP	Community Emergency Plan
Cllrs	Councillors
DCO	Dog Control Order
EA	Environmental Agency
ERNLLCA	East Riding & North Lincolnshire Local Council Advisors
FP	Footpath
HPFA	Haxey Playing Field Association
HMRC	Her Majesty's Revenue & Customs
HWRCC	Humber Wolds Rural Community Council
ICCM	Institute of Cemetery & Cremations Management
IDB	Internal Drainage Board
LDF	Local Development Framework
LWP	Land Working Party
LWT	Lincolnshire Wildlife Trust
NATs	Neighbourhood Action Teams
NHW	Neighbourhood Watch
NHP	Neighbourhood Plans
NLC	North Lincolnshire Council
NLH	North Lincolnshire Homes
PCC	Parochial Church Council
PPAG	Parish Plan Action Group
PROW	Public Right of Way
SSSI	Site of Special Scientific Interest
T & PC	Town & Parish Council
WP	Working Party
WPFA	Westwoodside Playing Field Association