

HAXEY PARISH COUNCIL

Minutes from the meeting held on Tuesday 26th March 2013 at 7pm in the Meeting Room, The Pavilion, Westwoodside.

Present: Cllrs. Allcock, Boor, Carlile, Cooke, Foreman, Harris, Knowles, Lindley, Morris, Orton, Smedley, Whitehead & 3 residents.

Chairman: Cllr Knowles presided.

Public Participation

Cllr Knowles announced the sad news that Cllr John Maw had passed away in the early hours of this morning. Cllr Maw was recognised for his work with the Council and being an outstanding parishioner. A minutes silence was held to reflect on his life.

The Clerk to pass on sincere condolences to Cllr Maws wife, Barbara.

Sally representing the Axholme Bridleway Association which is affiliated to the British Horse Association introduced herself and explained that a meeting had been held with NLC regarding the lack of bridleways in the Isle of Axholme. Bridleways allow improved road safety for leisure pursuits and public demand for more off road facilities was evident locally via a petition, both signatory and on Facebook. Sally went on to say that the cost was thought to be low to upgrade the existing paths and had already been done in other areas creating circular routes around parishes.

Permissive footpaths have been used in the past but due to Defra withdrawing funding these paths are no longer available to use.

High vis clothing is worn when out on the roads but most roads around the Isle are 60mph having no warning signs of horse riders the trails are a safer option for both off and on road users.

NLC aim is to improve access to countryside and there is a right of way improvement plan and a national campaign for horse safety.

Training is currently being undertaken by members of the association on right of way processes and legal information.

Sally went on to state that the bridleways are not on the NLC Definitive Map and the amendments to the map are hard to decipher.

Sally went on to ask if the Parish Council would support the move to get more bridleways on the Definitive Map. Cllr Allcock declared a personal interest.

Cllr Knowles explained to Sally that the Parish Council have had issues in the past regarding rights of way and stated that as far as the Parish Council was aware the Haxey Parish map on footpaths and bridleways is what NLC use and has several bridleways detailed on it. Sally explained this was not the case.

Clerk to contact NLC to ensure the bridleways are to be placed on to the Definitive Map.

Concerns have been raised in the past regarding opening up bridleways due to the inappropriate vehicles that sometimes use them such as 4x4's and quad bikes. It was also stated that the Parish Council tried 20 years ago to upgrade all footpaths to bridleways to no avail.

It was stated that it was a good idea to get horses off the roads and some of the footpaths could be upgraded.

Sally went on to say that if footpaths and bridleways are not on the definitive map by 2026 then they would not be going on it.

Cllr Knowles asked the Bridleway Association to keep the Parish Council fully informed and advised of any proposals and in principle the idea of a circular route would be great. The main point on taking this issue forward was to make sure that communication between landowners, potential user organisations and the local authorities was maintained.

Cllr Carlile stated that there could be issues with parking and to take this into account and to consider careful research of the rights of way hierarchy and legal issues and he was willing to assist were possible.

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Cllr Smedley asked if the Association could complete an evidence form for FP 97 which the Parish Council are currently try to get adopted. Cllr Knowles thanked Sally for attending and she left the meeting.

Procedural

56. Apologies for absence received from Cllr Booth & Cllr Lange.
57. The minutes of the Parish Council meeting held on Tuesday 26th February 2013 with the agreed matters of accuracy were approved as a true and correct record. **Proposed Cllr Boor, seconded by Cllr Whitehead. All in favour.**
58. Clerk to check Haxey Memorial Hall is available to hold the Annual Parish Meeting on Wednesday 8th May.
59. **Declarations**
- a) **To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.**
 Cllr Cooke declared a personal interest in agenda item 62.
 Cllr Carlile declared a personal interest in agenda items 60 2012/1013, 2013//0187 and item 64.
 Cllr Whitehead declared a personal interest in agenda item 60 2012/1013.
 Cllr Allcock asked that the following is minuted "As a Councillor with NLC and Ward member I serve on the NLC Planning Committee and Licensing Committee, as such I cannot participate in any discussion on Planning or Licensing and cannot vote on them."
- b) **To note dispensations given to any member of the council in respect of the agenda items listed below.**
 No dispensations outstanding.
60. **Planning**
 To receive any decisions made by North Lincolnshire Council and to consider the following planning applications received from NLC and any other planning applications received where comments have to be submitted before the next meeting.
The following decisions were received from NLC.
2012/1237 – full planning permission granted for the change of use of existing bungalow to provide a new meeting hall including external alterations to include the installation of new entrance doors and ramp at 13 Blackmoor Road, Haxey.
2012/1341 – grant of prior approval has been approved for the proposed demolition of Hallcroft House at 1-20 Hallcroft Close, Haxey.
2013/0057 – full planning permission granted to erect a kitchen extension and dormer windows at 20 Nethergate, Westwoodside.
2013/0155 – planning permission to erect a four bay domestic garage at Marland House, Haxey Road, Low Burnham has been withdrawn.
2013/0187 – determination of the requirement for prior approval has been granted to erect a grain store at Shawfield Farm, Epworth Road, Haxey.
2013/0098 – full planning permission to retain four lighting columns (amendment to PA/2008/1492) resubmission of PA/2012/1043 at Haxey Tennis Court, Haxey Lane, Haxey.
The following applications received from NLC were discussed by the Parish Council.
2012/0187 – Mr Durdy, Shawfield Farm, Epworth Road, Haxey – application for determination for prior approval to erect a grain store. NLC decision noted above.
2012/1013 – Mr Pantry, Snowdrop Cottage, Turbary Road – Listed building consent for demolition of extension to Snowdrop Cottage and refurbishment to provide ancillary accommodation and conversion of existing outbuilding to form habitable accommodation and 2 storey and single storey extensions and new brick walls, piers and gates (amendment – alterations to window and door arrangements and retention of existing outbuilding and deletion of the chimney). The amended plans showed no major changes and therefore **Cllr Harris proposed no objection or comment, seconded by Cllr Lindley. 11 for with 1 abstention.**
2013/0197 – Lincolnshire Co-operative, 20 High Street, Haxey – advertisement consent to display an internally illuminated totem sign an internally illuminated apex sign and a non-illuminated fascia sign. **Cllr Lindley**

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proposed to object to the applications proposal to place a totem illuminated sign due to the size and it is not in keeping with the surrounding area and is not necessary as the information is on the fascia sign.

Seconded by Cllr Smedley. Clerk to also ask that the times of the illumination is considered in this residential area. 11 for with 1 abstention.

2013/0259 – Mr & Mrs Brownless, land to the rear of 28 Doncaster Road, Westwoodside – outline planning permission to erect two dwellings with access not reserved for subsequent approval. The proposal lies within the development line but there is no mention of the impact on drainage.

The access road is running alongside a further access road – this is to be clarified.

Cllr Cooke stated that 7 years ago the Parish Council had a survey carried out in this area on the main sewers and they were at capacity then. Further development in this area could cause issues in the future.

Cllr Harris proposed no objections but submit comments on the drainage and access road, seconded by Cllr Carlile. 11 for with 1 abstention.

2013/0318 – Mr & Mrs Flannery, South View Farm, 17 East Lound Road, Haxey – planning permission to erect a single storey extension.

It was proposed by Cllr Morris, seconded by Cllr Carlile no objections or comments. 11 for with 1 abstention.

Comments submitted to NLC on 27/03/13	Confirmation of receipt received from NLC on 28/03/13
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61. **Clerk's Report**

- a) Clerk & Councils subscription renewal – agenda item for the next meeting.
- b) NLC public transport contract review – bus service 399. Cllr Allcock declared a personal interest.
It was agreed that this bus is used as transport for workers and students and there would be an issue if this service was stopped. Clerk to inform NLC that the Parish Council would strongly want to keep this service running and this would assist NLC in their aim to improve accessibility to the rural countryside.
- c) NLC restricted / de-restricted roads and speed limits – noted and supported.
- d) NATS minutes of meeting 19/11/12.
- e) Humberhead Levels Landscape Partnership Bid Event 22/03/13.
- f) NLC revision of mobile library routes – this has been placed onto the notice boards and website.
- g) Joint walks between Walking the Way to Health and Ramblers – information placed on to the notice boards and website.
- h) NALC – notification received on the resignation of the Chief Executive.
- i) Letter of thanks from Low Burnham Village Centre for the donation.
- j) HMRC update on Real Time Information.
- k) ERNLLCA March Newsletter
- l) Workers Memorial Day invitation received from NLC. Any prospective attendees to advise the Clerk.

Improvements / Projects

62. **To receive an update on the WPFA project and determine any further actions required.**

Cllr Knowles informed the Council that the WPFA have been helped to communicate with Humber Playing Fields Association (HPFA) for independent advice and HPFA have agreed that the Parish Council are progressing in the right direction and they can see no issues. The public meeting has been arranged for April 15th – this has been advertised on the website, The Arrow and notice boards.

A grant application has been submitted to NLC for improvements and an extension to the Pavilion for £28k and quotes are being gathered prior to this going to the NLC panel for consideration.

63. **To receive an update on the cemetery project and determine any further actions required.**

Cllrs Knowles & Smedley met with the selected contractor to review the quote and are awaiting feedback.

64. **To receive an update on the parish Mere & Pinfolds and determine any further actions required.**

A meeting has been arranged by Westwoodside Townsmen to which Parish Council representatives have been invited on the 01/04 to which Cllr Knowles will attend and any other Cllr who are able to. Further communication is awaited from other Townsmen.

Reports / Updates

65. To receive a report from the Ward Councillor on activities within North Lincolnshire Council.

Cllr Allcock updated the Council on the current situation with repairing pot holes – the team carrying out the task are the same team who provides the gritting – they are working hard and doing their best to keep on top of the requests for repair.

Cllr Allcock attended the NATs meeting held on 25/03 and asked about the alleged drug issue at the WPF. The Police are monitoring the area – there have been no reports from local residents recently.

Cllr Carlile commented that there is no longer any interaction with the police and youths which could help the issue.

NLC are trying to get the Crime Commissioner to come to local events and it was suggested that a joint meeting should be arranged to bring the South Ward together and for the Crime Commissioner to attend this.

Further issues raised included the current problems with travellers and horses on private land to which the police stated this is a civil matter between travellers and landowners but the police will assist were they can be helping complete the various paperwork.

Crime figures are low for the area, the burglaries that have taken place in nearby parishes have seen the criminals apprehended and the stolen goods retrieved.

A recent conviction for dog fouling is being highly publicised to try and deter others from allowing their dogs to foul the streets. Cllr Smedley stated that on behalf of the Parish Council he has placed an article in the church magazine regarding dog fouling.

66. To receive a report from the LWP and determine any actions required.

Cllr Allcock declared a personal interest as a NLC Councillor.

Cllr Knowles went through the LWP notes which dealt with the hanging basket and grass tender quotes received. The Clerk read through the information received regarding the hanging baskets and **it was resolved that NLC provide, erect and maintain the hanging baskets and troughs this year. Proposed by Cllr Harris, seconded by Cllr Lindley. 8 for, 3 against and 1 abstention.** In the future it was suggested that the Parish Council approach the Allotment Association to ask that they take on the floral decorations for the parish as a project.

67. To receive a report from the Neighbourhood Planning seminar and determine if any actions are required.

Cllrs Carlile, Morris & Smedley attended the seminar which was very informative.

If the Parish Council moves forward, registration would have to be completed with NLC. Local people should be involved including businesses and the plan area identified.

Cllr Smedley stated that the LWP should identify the area and main issues and the Parish Plan can be used as a starting point. A larger group should then be formed to include the community. LWP meeting to be called for initial discussions.

68. To receive an update on Hallcroft Close and determine any further actions required.

Letters have been received from NLHomes and NLC. NLHomes are to continue with their plans to demolish and refurbish a common room. Cllr Allcock stated NLC are working with NLHomes to identify the future development. Cllr Redfern is also in discussion with NLC Mike Wedgewood – the Finance Director regarding the new bedroom tax under the Welfare Reform Act.

General Items

69. To be notified of the email received from NLC regarding the closure of the Ealand Operational Depot and determine any actions required.

Cllr Allcock declared a personal interest as a NLC Councillor.

It was proposed by Cllr Carlile, seconded by Cllr Boor to send a letter of support for retaining the Ealand Operational Depot. 11 for with 1 abstention.

70. To consider a jubilee gift to the parish from the remaining funds raised by selling the Jubilee calendars.

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Cllr Lindley provided photographs and a plan of suggested wooden carved ornaments in Dr Dysons garden. The person carrying out the work has offered his services free, the only cost being for maintenance of his tools which would be taken from the remaining funds raised from the Jubilee calendars. **It was proposed by Cllr Boor, seconded by Cllr Orton to go ahead with this suggestion. All in favour.**

71. Request for article (s) for next month's Arrow publication.

An article to be placed on the sad loss of Cllr Maw.

Annual Parish Meeting date.

Photographic Competition.

72. To notify the Clerk of items to be placed on the agenda for the next meeting.

Website.

Clerk & Council renewal & VANL membership renewal.

Finance

73. To receive a copy of the Financial Statement up to 26th March 2013.

Noted.

74. To consider the tenders for grass cutting 2013.

4 tenders were received, one being discounted on cost and one on the fact the grass cuttings would not be collected.

The LWP recommendation is to accept the tender from JP Gardening Services who has provided the service for the past 3 years and has received great comments from the vicar. **Proposed by Cllr Harris, seconded by Cllr Lindley. All in favour.**

75. To approve the Internal Auditor for 2012/13 as being Alan Johnson.

Proposed by Cllr Smedley, seconded by Cllr Boor. All in favour.

76. To consider entering into the Best Kept Village Competition (BKV) 2013 and determine actions required.

It was proposed to enter the BKV competition for 2013 by Cllr Lindley, seconded by Cllr Carlile. All in favour.

77. To consider the renewing of the registration of the Information Commissioners Office for Data Protection Act 1998.

It was proposed by Cllr Orton, seconded by Cllr Morris to renew the registration. All in favour.

Grant Requests

78. To consider the grant request from South Axholme Academy.

It was proposed by Cllr Boor, seconded by Cllr Lindley to provide a grant of £250. 10 for, 1 against with 1 abstention.

79. To consider the grant request from Westwoodside Village Hall.

It was agreed to defer the item and request further details of a 12 month plan for spend including the car park.

Cllr Allcock and Cllr Booth had attended a meeting with the Chair who has been advised to request funding from the NLC grant streams for the repair of the car park. The Parish Council are sympathetic with the request and will revisit this when the costs for the car park have been determined.

80. **Expenditure**

To consider the following accounts and any received after the agenda has been sent out and before the next meeting.

D Hotson	Salary	1983	887.47
D Hotson	Expenses & Admin	1983	135.12
H M Revenue	Employers NI	1984	14.99
H M Revenue	Employees NI & Tax	1984	23.23
Arrow Publication Ltd	Monthly edition	1985	204.00
D Knowles	Travel Expenses	1986	40.04

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Aquila Business Products Ltd	Stationery	1987	67.44
ERNLLCA	Spring Conference	1988	168.00
Forward Step Technology	Re-design and web hosting fees	1989	250.00
J Smedley	Travel Expenses	1990	23.65
Information Commissioner	Data Protection registration	1991	35.00
CPRE	Best Kept Village entry	1992	25.00
South Axholme Academy	Donation	1993	250.00
Total Expenditure 26th March 2013			£1,988.82

It was proposed by Cllr Allcock, seconded by Cllr Morris to approve the expenditure. All in favour.

81. To confirm the date and time of the next meeting as being Tuesday 30th April 2013 at 7pm. To be held in the Meeting Room, The Pavilion, Westwoodside.

.....Chairman

Summary of continuing and newly agreed actions for YE 31/03/13		
Minute number	Action	Review Date / Completion Date
2011/234	Investigate the status of the Pinfolds	On-going
2011/254	Repair of Greenhill wall	Mar 2014

Abbreviations

AA	Allotment Association
BR	Bridleway
CCC	Caravan & Camping Club
CEP	Community Emergency Plan
Cllrs	Councillors
DCO	Dog Control Order
EA	Environmental Agency
ERNLLCA	East Riding & North Lincolnshire Local Council Advisors
FP	Footpath
HPFA	Haxey Playing Field Association
HMRC	Her Majesty's Revenue & Customs
HWRCC	Humber Wolds Rural Community Council
ICCM	Institute of Cemetery & Cremations Management
IDB	Internal Drainage Board
LDF	Local Development Framework
LWP	Land Working Party
LWT	Lincolnshire Wildlife Trust
NATs	Neighbourhood Action Teams
NHW	Neighbourhood Watch
NHP	Neighbourhood Plans
NLC	North Lincolnshire Council
NLH	North Lincolnshire Homes
PCC	Parochial Church Council
PPAG	Parish Plan Action Group
PROW	Public Right of Way
SSSI	Site of Special Scientific Interest
T & PC	Town & Parish Council
WP	Working Party
WPFA	Westwoodside Playing Field Association