

## HAXEY PARISH COUNCIL

**Minutes from the meeting held on Tuesday 22<sup>nd</sup> January 2013 at 7pm in the Meeting Room, The Pavilion, Westwoodside.**

**Present:** Cllrs. Booth, Carlile, Cooke, Knowles, Lange, Lindley, Harris, Morris, Orton, Whitehead & 1 resident.

**Chairman:** Cllr Knowles presided.

### **Public Participation**

Mrs Pantry informed the Council that she had attended a meeting with NLC regarding Snowdrop Cottage. Also in attendance was English Heritage, NLC Eddie Ryklac & Tim Allen. English Heritage is preparing a report which will be ready in February. A couple of points were raised which included the presence of a wooden beam in the cottage with clay on it which is believed to be original so this has to be retained by drying it out and covering with perspex. The barn doors are to be wooden with glass at the side and the pig stys have to be retained. All these items were acceptable to Mr Pantry and all parties are pushing for completion in February so works can commence.

NLC Tim Allen is to email Mrs Pantry details on funding for meres and pinfold which will be forwarded to the Clerk. Cllr Knowles stated there would be a meeting arranged over the next month for Townsmen and representatives to attend.

Cllr Knowles informed the Council of the status of Cllrs Allcock, Boor & Maw and the Council wish them all a speedy recovery.

### **AGENDA**

#### **Procedural**

1. Apologies for absence received from Cllrs Allcock, Boor, Foreman, Maw & Smedley.
2. The minutes of the Parish Council meeting held on Tuesday 18<sup>th</sup> December 2012 with the agreed matters of accuracy were approved and signed as a true and correct record. **Proposed by Cllr Booth, seconded by Cllr Orton. All in favour.**

The minutes of the Finance Meeting held on Friday 14<sup>th</sup> December 2012 were approved as a true and correct record. **Proposed Cllr Lindley, seconded Cllr Lange. All in favour.**

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Booth declared a personal interest in agenda item 3 2012/1235.

Cllr Cooke declared a personal interest in agenda item 6.

Cllr Whitehead declared a personal interest agenda item 3 2012/1235.

Cllr Carlile declared a personal interest in agenda item 3 2012/1235.

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

Dispensations were granted to Cllrs Booth, Carlile, Cooke, Knowles, Lange, Lindley, Harris, Morris, Orton, Whitehead in respect of agenda item 23.

3. **Planning**

4. To receive any decisions made by North Lincolnshire Council and to consider the following planning applications received from NLC any other planning applications received where comments have to be submitted before the next meeting.

The following decisions were received from NLC.

**2012/0969** – full planning permission granted to erect 2 detached houses (resubmission of PA/2011/1099) on land adjacent to 13 Greenhill Road, Haxey.

**2012/1179** – full planning permission granted to remove condition 4 on PA/2008/1598 (the annexe hereby permitted shall not be used otherwise than as ancillary accommodation in connection with the occupation of Field

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House and shall not at no time be severed from Field House by way of being sold, let or otherwise occupied as a separate unit of accommodation) at Field House, Graizelound Fields Road, Haxey.

**2012/1345** – full planning permission granted for minor material amendment to PA/2012/0450 to amend the siting of the dwelling at Micklehill Farm, Brackenhill Road, East Lound.

**2012/1355** – full planning permission granted to retain the change of use of building as a dog grooming salon at 5 Vinehall Road, Haxey.

**2012/1343** – full planning permission granted for a minor material amendment to PA/2009/0886 to increase the garage size at 85 Akeferry Road, Westwoodside.

**2012/1341** – determination of the requirement for prior approval of proposed demolition of Hallcroft House at 1-20 Hallcroft Close **is required.**

**2012/1291** – refusal of planning permission to erect a dwelling at Threeways, 1 Park Lane, Westwoodside.

The following applications received from NLC were discussed by the Parish Council.

**2012/1235** – Mr Pantry, Snowdrop Cottage, Turbary Road, Haxey – amendment to proposal – retention of caravan and two storage containers for a temporary period for security purposes and during the construction phase of the project (subject to consent being granted) and retention of 16 free standing solar panels. **It was proposed by Cllr Booth, seconded by Cllr Harris not to object to the application and to fully support. All in favour.**

**2012/1237** – Mr M Hubbert, North Lincolnshire Homes, 13 Blackmoor Road, Haxey – planning permission for change of use of existing bungalow to provide a new meeting hall including external alterations to include the installation of new entrance doors and ramp.

Information had been received back from NL Homes stating that all the tenants that they were responsible for had been consulted and all those consulted were in favour of having a meeting hall.

**It was proposed by Cllr Lindley, seconded by Cllr Lange to raise a concern stating that by changing the use of the bungalow this would take away accommodation which could be used by residents within the parish that were in need of this type of property. All in favour.**

**2012/1470** – Mr Widdowson, 34 Commonsides, Westwoodside – planning permission to erect rear extensions and enlarge bay window to front elevation. **It was proposed by Cllr Carlile, seconded by Cllr Morris no objections or comments regarding this application. All in favour.**

Comments submitted to NLC on 23/01/13	Confirmation of receipt received from NLC on 25/01/13
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## 5. Clerk's Report

- a) Agenda issued for the hearing of restricted byway 99 along with a copy of DEFRA's guidance on the Natural Environment & Rural Communities.
- b) PC Starbuck contacted the Clerk to inform her that representatives from Humberside Police would be unable to attend the Northside hearing.
- c) Notification received from NALC regarding the effects of localisation of council tax support measures regulated by Parliament in Dec 12. In order to assist NALC in its on-going lobbying efforts in this regard questions have been presented to Councils for comments. Clerk to respond.
- d) ERNLLCA Spring Conference – April 12<sup>th</sup> 2013 at Willerby. Agenda item for the next meeting.
- e) Notification received from NLC that the new dog bin has been erected on Vinehall Road.
- f) Acknowledgement received from the EA for the recent input on the consultation for Working Together.
- g) Objections received from resident with regarding to PA/2012/1291. Clerk responded acknowledging the letter detailing what the input was from the Parish Council and stating that NLC were the decision making authority and noted the letter had been sent to NLC also.
- h) Thank you letter received from Axholme Raiders for their recent donation.

### Improvements / Projects

6. To receive an update on the WPFA project and determine actions required.  
 Cllr Knowles ran through the WPFA analysis which detailed the options available and the recommendations. The LWP had also met on 18/01 to discuss the recommendations.  
 Advice has been received from ERNLLCA which has been worked through and the Clerk has also spoken with the Charity Commission and is waiting for written confirmation of their advice.  
 Cllr Knowles summarised the options available which are 1. Do nothing. 2. Take the PFA on completely. 3. Change Trustees so the Parish Council as a body take on this responsibility.  
 On seeking advice from ERNLLCA another Parish Council were a little bit further on in the same process and had been informed by the Charity Commission that if they went down the route of taking on the PFA completely then the asset would have to be sold, so this option wasn't very feasible for Haxey Parish Council. The last option was for the Parish Council to take on as a body being the trustees.  
 The Clerk would take over the Treasurers role.  
 An article has been placed into the February issue of the Arrow asking for volunteers to assist the WPFA by joining the Committee. Information has also been provided to the Epworth Bells.  
 It was noted that it was a shame that such a well-used facility is not being supported via the Committee.

**Cllr Booth proposed to accept the recommendation as listed below put forward by the LWP, seconded by Cllr Harris. All in favour.**

- a) The Parish Council Land Working Party considers the options to provide support to WPFA set out in the discussion of the analysis paper and makes a recommendation on a way forward to the Full Council. OPTION 2 recommended by the Land Working Party on 18 January 2013.
- b) The Parish Council Land Working Party recommends that if any support is provided to WPFA, the Treasurer duties are carried out by the Council's RFO.
- c) Following the completion of the process of deciding a general way forward, further consultation with both WPFA and ERNLLCA is carried out with the aim of producing any detailed changes to the WPFA constitution to enable the Parish Council to provide support.

### Highways / Neighbourhood Services / North Lincolnshire Council items

7. To determine action required regarding Uppertorpe Hill verge and hedgerow.  
 Clerk to arrange a meeting with NLC representative and Cllr Booth (Tuesday or Friday).
8. To be notified of the Dog Exclusion Order 2008: Fenced off children's play areas and determine actions required.  
 Clerk to look into all DCO's within the parish as there was only the one on the NLC website for Westwoodside School. Although there maybe signage on the PFA gates they are not necessarily registered with DCO's. Clerk to respond by supporting the school DCO.
9. To be notified of recent accidents at Park Drain cross roads and determine further action required.  
 There have been 3 accidents over a short period of time one of which was Cllr Maw and his wife, thankfully no major injuries. The Clerk has been in touch with NLC and so has Cllr Allcock in his Ward Cllrs capacity. The cross roads are to receive a further investigation.  
 Suggested resolutions are traffic lights, stop signs, offset and a roundabout. Clerk to ask that all these are investigated with an interim of stop signs being placed on the junctions. The Parish Council to express severe concerns over this and ask that NLC prioritise their investigations for a solution as soon as possible.

### Reports / Updates

10. To receive a report from the Ward Councillor on activities within North Lincolnshire Council.  
 Cllr Allcock provided the Clerk with details of a further accident which occurred on the Akeferry Road / A161 junction and ask that the Parish Council write to NLC asking for investigations to be undertaken due to the amount of accidents in this area.
11. To receive a report from the LWP and determine any actions required.  
 The notes were issued prior to the meeting and Cllr Knowles went through them.
12. To receive a report from the Allotment Associations AGM and determine any actions required.  
 The minutes to the Allotment Association are available if required.

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13. To receive an update on the Cemetery Work and Closed Churchyard Safety Survey and determine actions required.

Further tenders are awaited for the Cemetery works.

The churchyard survey has been received and Clerk to review and provide details of actions to be taken at the next meeting. Clerk to ask for a soft copy of the report.

14. To receive an update on the verges in Haxey Carr and determine if any further actions are required.

The Clerk had received information from NLC stating that if stones were placed on the verge they must be visible. Clerk to confirm that NLC are approving placement of stones on the verge and their provision and then pass this information on to local residents.

15. To receive an update on Hallcroft Close and determine any further actions required.

The Clerk has received information from NL Homes stating that the residents that they are responsible for were consulted and unanimously agreed that they would like a meeting hall.

Information has also been received from the NLH Development Manager who stated that details had been provided to a developer who showed interest in the site but had heard nothing so assumed the developer was no longer interested.

#### **General Items**

16. To consider attendance to a Neighbourhood Planning FREE all day seminar.

It was agreed that the Council could send 4 representatives.

17. To consider the adoption of the ERNLLA Member / Officer Protocol Policy.

**It was proposed by Cllr Booth, seconded by Cllr Cooke to adopt the policy. All in favour.**

18. Request for article (s) for next month's Arrow publication.

- Follow up WPFA article
- Precept details

19. To notify the Clerk of items to be placed on the agenda for the next meeting and items to chase.

- Ian Reeke to attend from NHS Clinical Commissioning Group to inform the Council of the role of the CCG.
- Clerk to chase the status of Gollands Lane regarding the placement of the trees.
- Clerk to provide meeting dates to all Councillors after reviewing the Nov date.
- Calendar update.
- ERNLLCA Spring Conference

#### **Finance**

20. To receive a copy of the Financial Statement up to 22<sup>nd</sup> January 2013.

Noted.

21. To approve attendance of the Advanced Chairmanship seminars for Cllr Knowles.

**It was proposed by Cllr Booth, seconded by Cllr Lange to approve attendance.**

22. To be notified of the letter from NLC regarding grant support for council tax 2013/14.

The Clerk explained the Council Tax Base letter and initiative that NLC were adopting and asking Town & Parish Council to support. NLC are going to provide grant support as long as the precept remains the same as the previous year or is reduced. Both neighbouring authorities – North East Lincolnshire and the East Riding of Yorkshire authorities are providing grant support to Town & Parish Council without any conditions. This basically means that if the Parish Council wanted to increase the precept they would lose the grant support that NLC were offering.

23. To consider and approve the precept for 2013/14.

The Clerk provided details of the precept data prior to the meeting. **It was proposed by Cllr Lindley, seconded by Cllr Whitehead to accept the Clerk and Finance Committees recommendation to request a precept of £35,000 the same as last year. All in favour.**

**Grant Requests****Expenditure**

24.

To consider the following accounts and any received after the agenda has been sent out and before the next meeting.

D Hotson	Salary	1967	866.18
D Hotson	Expenses & Admin	1967	159.71
H M Revenue	Employers NI	1968	34.94
H M Revenue	Employees NI & Tax	1968	52.58
Haxey Memorial Hall	Hire of Hall	1969	15.00
Arrow	Monthly article	1970	168.00
ERNLLCA	Chairmanship seminar	1971	126.00
Serenity Memorials	Safety check	1972	1,159.80
<b>Total Expenditure 22<sup>nd</sup> January 2013</b>			<b>£2,582.21</b>

**It was proposed by Cllr Booth, seconded by Cllr Lindley to approve the expenditure. All in favour.**

25.

To confirm the date and time of the next meeting as being Tuesday 26<sup>th</sup> February 2013 at 6.45pm. To be held in the Meeting Room, The Pavilion, Westwoodside.

.....Chairman

<b>Summary of continuing and newly agreed actions for YE 31/03/13</b>		
<b>Minute number</b>	<b>Action</b>	<b>Review Date / Completion Date</b>
2011/234	Investigate the status of the Pinfolds	Mar 2013
2011/254	Repair of Greenhill wall	Mar 2013

**Abbreviations**

AA	Allotment Association
BR	Bridleway
CCC	Caravan & Camping Club
CEP	Community Emergency Plan
Cllrs	Councillors
DCO	Dog Control Order
EA	Environmental Agency
ERNLLCA	East Riding & North Lincolnshire Local Council Advisors
FP	Footpath
HPFA	Haxey Playing Field Association
HMRC	Her Majesty's Revenue & Customs
HWRCC	Humber Wolds Rural Community Council
ICCM	Institute of Cemetery & Cremations Management
IDB	Internal Drainage Board
LDF	Local Development Framework
LWP	Land Working Party
LWT	Lincolnshire Wildlife Trust
NATs	Neighbourhood Action Teams
NHW	Neighbourhood Watch
NHP	Neighbourhood Plans
NLC	North Lincolnshire Council
NLH	North Lincolnshire Homes
PCC	Parochial Church Council
PPAG	Parish Plan Action Group
PROW	Public Right of Way
SSSI	Site of Special Scientific Interest
T & PC	Town & Parish Council
WP	Working Party
WPFA	Westwoodside Playing Field Association