

## HAXEY PARISH COUNCIL

**Minutes from the meeting held on Tuesday 18<sup>th</sup> December 2012 at 7pm in the Meeting Room, The Pavilion, Westwoodside.**

**Present:** Cllrs. Boor, Booth, Carlile, Cooke, Foreman, Knowles, Lange, Lindley, Harris, Maw, Morris, Orton, Smedley, Whitehead & 2 resident.

**Chairman:** Cllr Knowles presided.

### **Public Participation**

No comments made.

### **AGENDA**

#### **Procedural**

316. Apologies for absence received from Cllr Allcock.
317. The minutes of the Parish Council meeting held on Tuesday 27<sup>th</sup> November 2012 with the agreed matters of accuracy were approved and signed as a true and correct record. **Proposed by Cllr Smedley, seconded by Cllr Boor. 13 for with 1 abstention.**
318. Declarations of Interest need to be remade and recorded in the minutes even if an interest has been declared in the register.  
 The Clerk handed out ERNLLCA 053 Granting of Dispensation forms which need to be completed by all Cllrs prior to the next meeting to ensure participation in the setting of the precept at the January meeting.  
 Cllr Harris declared a personal interest in agenda item 319 2012/1291.  
 Cllr Maw declared a personal interest in agenda item 319 2012/1013 & 2012/1235.  
 Cllr Booth declared a personal interest in agenda item 319 2012/1013 & 2012/1235.  
 Cllr Cooke declared a personal interest in agenda item 319 2012/1291 & 332.  
 Cllr Boor declared a personal interest in agenda item 319 2012/1291.  
 Cllr Whitehead declared a personal interest in agenda item 319 2012/1013 & 2012/1235.  
 Cllr Carlile declared a personal interest in agenda item 319 2012/1291, 2012/1013, 2012/1235, 2012/1355, 333 & 335.  
 Cllr Orton declared a personal interest in agenda item 319 2012/1400.  
 Cllr Lange declared a personal interest in agenda item 319 2012/1291.

#### **Planning**

319. To receive any decisions made by North Lincolnshire Council and to consider the following planning applications received from NLC any other planning applications received where comments have to be submitted before the next meeting.  
The following decisions were received from NLC.  
**2012/1107** – full planning permission granted for minor material amendment to PA/2010/0255 to re-site stables and barn on land adjacent to Star Croft, Turbary Road, Haxey.  
**2012/1257** – full planning permission granted to change the use of existing barn into an indoor play area and refreshment area at Shepherds Place, Akeferry Road, Westwoodside.  
**2012/1115** – refusal of planning permission to retain and complete an agricultural barn on land adjacent to Star Croft, Turbary Road, Haxey.  
**2012/1236** – refusal of planning permission to demolish the storage building and erection of a dwelling at site adjacent to 15 Low Street, Haxey.  
The following applications received from NLC were discussed by the Parish Council.

**2012/1291** – Mr Ahmed, Threeways, 1 Park Lane, Westwoodside – planning permission to erect a dwelling. **It was proposed by Cllr Booth, seconded by Cllr Orton to object to the application with the comments listed below. 4 for objecting, 7 against with 3 abstentions. Clerk to submit the following comments only.**

Comments to be submitted to NLC stating that the proposed application will be an overdevelopment of the site, will affect the street scene of both Cove Road and Park Lane and concerns regarding highway issues.

**2012/1013** - Mr P Pantry, Snowdrop Cottage, Turbary Road, Haxey - listed Building consent for demolition of extension to Snowdrop Cottage and refurbishment of Snowdrop cottage to provide ancillary accommodation and conversion of existing outbuilding to form habitable accommodation and two storey and single story extensions and new brick walls, piers and gates. **It was proposed by Cllr Foreman, seconded by Cllr Maw no objection or comments. All in favour.**

**2012/1235** – Mr P Pantry, Snowdrop Cottage, Turbary Road, Haxey - planning permission for demolition of extension to Snowdrop cottage, refurbishment of Snowdrop cottage to provide ancillary accommodation and conversion of existing outbuilding to form habitable accommodation and two storey and single storey extensions, new brick walls, piers and gates and demolition of existing outbuilding. **It was proposed by Cllr Foreman, seconded by Cllr Maw no objection or comments. All in favour.**

**2012/1355** – Miss McCarthy, Isle Dog Groom, 5 Vinehall Road, Haxey – planning permission to retain the change of use of building as a dog grooming salon. **It was proposed by Cllr Carlile, seconded by Cllr Morris no objection but comment with concerns regarding parking. 11 for, 1 against with 2 abstentions.**

**2012/1400** – Holywell House, Low Burnham, Haxey – planning permission to erect a 2 storey rear extension. **It was proposed by Cllr Boor no objection or comments, seconded by Cllr Foreman. 7 for, 5 against with 2 abstentions.**

**2012/1425** – Mrs Milner, 68 Doncaster Road, Westwoodside – planning permission to raise the roof and install dormer windows to front and erect a porch (re-submission of PA/2012/0435). **Cllr Carlile proposed no objection or comments, seconded by Cllr Morris. 13 for with 1 abstention.**

**2012/1417** – Mr Walton, land adjacent to 41 Nethergate, Westwoodside – planning permission to erect a detached four bedroom house and detached domestic single garage (amended house type – previous application 2011/1032). **It was proposed by Cllr Lindley, seconded by Cllr Carlile no objections but to comment on the access and narrow road. 13 for with 1 abstention.**

Comments submitted to NLC on 19/12/12	Confirmation of receipt received from NLC on 21/12 /12
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320. **Clerk's Report**

- a) ERNLLCA December newsletter – Clerk to provisionally book Cllr Knowles on the Advanced Chairmanship courses in February at Goole. Agenda item for approval at the next meeting.
- b) Information received regarding free NHS Health checks at Crowle Community Hub, High Street, Crowle on Thursday 20<sup>th</sup> December 10am-4pm.
- c) CPRE Field Work Winter 2012.
- d) Thank you letter received from HWRCC for the recent donation.
- e) NATs summary of meeting held on 19/11.
- f) Thank you card received from Mr & Mrs Dunford for the donation of the Remembrance Service wreaths.
- g) Information received on the Council tax base – formal decision on local settlement awaited.
- h) Letter received from Mrs Cowburn regarding the status of the verges along Haxey Carr – ongoing action.
- i) Response received from Haxey Methodist Church regarding recent parking issues.
- j) Update received from NLC on the Ropewalk footpath status.
- k) Gollands Lane inspection to be undertaken regarding the planting of hedges and a tree on the embankment by NLC – ongoing action.
- l) Member/Officer protocol model document for approval at the next meeting as recommended by ERNLLCA.

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321. **Improvements / Projects****Highways / Neighbourhood Services / North Lincolnshire Council items**322. To determine action required regarding Uppertorpe Hill footpath.

Item deferred until Cllr Allcock has arranged a site meeting. Clerk to contact NLC regarding the maintenance of the verge and hedging along the road. Cllr Boor explained that this had been stated by NLC that it was the responsibility of the land owners and that the land was registered to the land owner but Cllr Boor explained that there is an occupational lane leading to land and it should be the responsibility of the local authority.

Although NLC have been providing some maintenance further work needs to be carried out on the overgrown trees and undergrowth.

323. To be notified of the letter received from NLC regarding the potential changes to the mobile library and determine actions required.

Clerk to send a copy of the letter to the Librarian. **It was proposed by Cllr Booth, seconded by Cllr Lindley to support the potential changes to the service, 13 for with 1 against.**

**Reports / Updates**324. To receive a report from the Ward Councillor on activities within North Lincolnshire Council.

Nothing to report at present.

325. To receive a report from the LWP and determine any actions required.

The notes of the meeting were issued prior to the Parish Council meeting.

Cllr Harris has briefly looked through the deeds provided by Mr Guest regarding the Westwoodside Billiards & Reading Rooms and explained that the trustees should be traced in the first instance and the committee registered with the Charity Commission. The Parish Council as a body could not become a trustee but the current trustees could nominate a member from the Parish Council. It was agreed that a further LWP should be held which Mr Guest is invited. Cllr Whitehead informed the Council that when the Reading Rooms were first opened the Parish Council supported this with a grant of £5k.

Cllr Knowles went on to update the Council on the meeting held with WPPFA Chairman and what the request was to the Parish Council. Copies of the accounts, constitution and conveyance have been received from WPPFA and these will be studied and further investigations are to continue.

Advice had been received from ERNLLCA and a briefing paper will be created and provided to the Council in due course.

Cllr Booth suggested that parents from the local school should be contacted and made aware that if the facility is not used then it could be lost. Cllr Booth suggested that as the local infant school are users of the play park, they should be contacted to see what support they might provide to the WPPFA and that publication of the current situation might result in more support from WWS residents.

326. To receive an update on the Parish Directory and consider further actions required.

Quotes have been received from Kingfisher Printing and VANL. **It was proposed by Cllr Smedley to order 100 copies from VANL at a cost of £108, seconded by Cllr Booth. All in favour.**

327. To receive an update on the Cemetery Work and determine actions required.

Item deferred until all the quotes have been received.

328. To receive an update on Hallcroft Close and determine any further actions required.

The Council were provided with the response from Peter Stones of NLHomes and the survey received from Karen Cowan also from NLHomes. Cllr Lange stated that only 15 homes had been consulted in the survey but there are 82 tenanted properties that should have been included. Clerk to contact NLHomes stating that in the Parish Councils view the survey should include all tenants and what were the criteria for the consultation only the 15 properties. Clerk to also ask for a status report on contacting the developer who had provided a letter to NLH at the Open Meeting in November.

**General Items**329. To consider the 2013 Over 70's arrangements and determine actions required.

**It was proposed by Cllr Booth, seconded by Cllr Morris to provide funds up to £1,750 for the Over 70's. 11 for with 3 abstentions.**

330. To be notified of the email received regarding the future of the Westwoodside Billiard Rooms and determine any further actions required.  
Discussed in agenda item 325.
331. To consider actions required regarding the unadopted track leading from FP97.  
The Clerk has taken advice from NLC and an article will be placed into the next edition of the Arrow asking for parishioners to complete the NLC evidence forms if this route is used. Forms will be available from the Library, Cllr Smedley and the Clerk.
332. To consider the WFPA Pavilion request and determine actions required.  
Item discussed in agenda item 325.
333. To discuss the current state of the parish meres and pinfolds and determine any actions required.  
The Clerk has been in touch with the representatives of all meres who have agreed to attend a meeting in the New Year. LWP to be arranged.
334. To consider the comments for submission from Cllr Allcock for the Working Together to deliver river basin management consultation from the Environment Agency.  
Cllr Allcock has provided the Clerk with a response to submit to the EA.
335. To be notified of the email request received from Low Street Stores and determine actions required.  
The Clerk read out the email received from the Stores and advice provided by ERNLLCA. **Cllr Harris proposed to accept ERNLLCA's advice which is just to offer to contact the ATM provider and ask that they support the store. Seconded by Cllr Booth. All in favour.**
336. Request for article (s) for next month's Arrow publication.
- Westwoodside PFA
337. To notify the Clerk of items to be placed on the agenda for the next meeting and items to report.
- Pot holes on the railway footpath
  - Calendars

### **Finance**

338. To receive a copy of the Financial Statement up to 18<sup>th</sup> December 2012.  
Cllr Knowles informed members that the Parish Council had funded the recent Code of Conduct training within the parish to which all Councillors had committed to attend but due to unforeseen circumstances 2 Cllrs did not attend. The cost of the non-attendance still had to be paid and this was noted. No further action was required; however, Councillors were reminded that once committed to events, they were expected to attend unless there were extenuating circumstances and the Clerk had been informed. At this stage, there was no intention to change SOs to reflect any direct financial responsibility on Councillors. Further discussion ensued on the per-capita cost of the training and the convenience and cost effectiveness of undergoing training locally rather than having to travel.
339. To consider further expenditure required for the new community notice board at Westwoodside.  
**It was proposed by Cllr Cooke to approve a fund not to exceed £100 to refurbish the old notice board and to site it alongside the new one on Newbigg. One will be used by the community and the other by the Parish Council. Seconded by Cllr Boor. 13 for with 1 abstention.**
340. To consider the naming of the Haxey Parish Allotment site and any subsequent expenditure required.  
Cllr Knowles stated that there was an opportunity to recognise the hard work carried out by Cllr Maw for the Allotments project which is among many Parish Council projects and support to the local community that Cllr Maw has been involved in over many years.  
The opportunity to name the Allotment site has been discussed with the Association who are in favour of the proposals which are to erect a 3' x 2' sign with Haxey Parish Allotment Site, The John Edward Maw site, 2010. A certificate will also be presented at a proposed opening ceremony. **Proposed by Cllr Booth, seconded by Cllr Smedley to fund the sign up to a cost of £300. All in favour.**  
Cllr Maw was overwhelmed with thanks.

**Grant Requests****341. Expenditure**

To consider the following accounts and any received after the agenda has been sent out and before the next meeting.

D Hotson	Salary	1963	632.40
D Hotson	Expenses & Admin	1963	97.26
H M Revenue	Employers NI		
H M Revenue	Employees NI & Tax		
Stephen Jones Community Hall	Hire of Hall	1964	16.00
Arrow	Monthly article	1965	102.00
M Carlile	Travel expenses	1966	14.30
<b>Total Expenditure 18<sup>th</sup> December 2012</b>			<b>£861.96</b>

**It was proposed by Cllr Boor, seconded by Cllr Lindley to approve the expenditure. 13 for with 1 abstention.**

**342.** To confirm the date and time of the next meeting as being Tuesday 22<sup>nd</sup> January 2013 at 7pm. To be held in the Meeting Room, The Pavilion, Westwoodside.

Cllr Knowles wish all a Merry Christmas.

.....Chairman

<b>Summary of continuing and newly agreed actions for YE 31/03/13</b>		
<b>Minute number</b>	<b>Action</b>	<b>Review Date / Completion Date</b>
2011/234	Investigate the status of the Pinfolds	Oct 2012
2011/254	Repair of Greenhill wall	Oct 2012

**Abbreviations**

AA	Allotment Association
BR	Bridleway
CCC	Caravan & Camping Club
CEP	Community Emergency Plan
Cllrs	Councillors
DCO	Dog Control Order
EA	Environmental Agency
ERNLLCA	East Riding & North Lincolnshire Local Council Advisors
FP	Footpath
HPFA	Haxey Playing Field Association
HMRC	Her Majesty's Revenue & Customs
HWRCC	Humber Wolds Rural Community Council
ICCM	Institute of Cemetery & Cremations Management
IDB	Internal Drainage Board
LDF	Local Development Framework
LWP	Land Working Party
LWT	Lincolnshire Wildlife Trust
NATs	Neighbourhood Action Teams
NHW	Neighbourhood Watch
NHP	Neighbourhood Plans
NLC	North Lincolnshire Council
NLH	North Lincolnshire Homes
PCC	Parochial Church Council
PPAG	Parish Plan Action Group
PROW	Public Right of Way
SSSI	Site of Special Scientific Interest
T & PC	Town & Parish Council
WP	Working Party
WPFA	Westwoodside Playing Field Association