

HAXEY PARISH COUNCIL

Minutes from the meeting held on Tuesday 27th November 2012 at 7pm in the Meeting Room, The Pavilion, Westwoodside.

Present: Cllrs. Boor, Booth, Carlile, Cooke, Foreman, Knowles, Lange, Lindley, Harris, Maw, Orton, Smedley, Whitehead & 1 resident.

Chairman: Cllr Knowles presided.

Prior to the meeting members of the Allotment Association attended the Best ½ plot and Best Full plot awards.

The following is a list of the winners:-

The Best ½ plot – 1st – Penny Cort, 2nd – David Story and 3rd Josie & John Fairbank.

The Best Full plot – 1st – Sue Jarman & Doreen Evans, 2nd Tom & Carol Todhunter and 3rd Graham Westerman. Photographs will be available to view in the next edition of the Arrow.

Public Participation

Mrs Pantry noted agenda item 304 and proceeded to update the Council regarding the current situation on the meres. Westwoodside was being administered by Mrs Weaver, Low Burnham currently had no Townsman but Mr P Smith was researching the possibility for this area as was Mrs Pantry for Haxe and East Lound representatives do not attend the Committee meetings. NLC had been contacted for advice and at the last Committee meeting it was stated that preferably the administration of the meres should stay independent from the Parish Council.

AGENDA

Procedural

287. Apologies for absence received from Cllrs Allcock & Morris.
288. The minutes of the Parish Council meeting held on Tuesday 23rd October 2012 were approved as a true and correct record - **Proposed Cllr Lange, seconded Cllr Carlile. 12 for with 1 abstention**, and the Personnel Committee minutes of Wednesday 26th September 2012 were approved as a true and correct record. **Proposed by Cllr Lindley, seconded by Cllr Orton. All in favour.**
289. Cllr Maw declared a personal interest in agenda item 290 2012/1343.
Cllr Lange declared a personal interest in agenda item 312.

Planning

290. To receive any decisions made by North Lincolnshire Council and to consider the following planning applications received from NLC any other planning applications received where comments have to be submitted before the next meeting.

The following decisions were received from NLC.

2012/0581 – refusal of planning permission to retain a change of use for the keeping of 30 dogs at The Willows, 9 Nethergate, Westwoodside.

2012/1007 – full planning permission granted to erect a 2 ½ storey dwelling on land adjacent to Park Lane Farm, Park Lane, Westwoodside.

2012/1045 – full planning permission granted for a minor material amendment to PA/2012/0535 to retain 3 additional pillars of brickwork on land adjacent to 5 Newbigg, Westwoodside.

2012/1148 – full planning permission granted to install 2 dormer windows to front elevation at 70 Doncaster Road, Westwoodside.

The following applications received from NLC were discussed by the Parish Council.

2012/1236 – Mr Hunter, Grice & Hunter, site adjacent to 15 Low Road, Haxey – planning permission to demolish the storage building and erection of a dwelling.

This application was discussed at the LWP held on 19/11 due to the time constraints when the response was required. The Parish Council did not object to the actions taken by the LWP in the submission as follows:-

Haxey Parish Council does not object to the application but forward the following comments for consideration. The block plan shows the proposed dwellings location but the Parish Council would like the footprint of the house to be moved backwards to ensure that it does not encroach onto the highway and narrow the existing path to the front of the proposed dwelling.

The Parish Council contend it does not accord with CS5 as it is a loss of parking spaces for the current site of the shop. The loss of 5 parking spaces will impact on street parking in the general area. It is close to the junction with Lowcroft and the 2 spaces exiting from the development may further compound the problem.

Any permission granted should place a restriction on any further change of use of the shop which would cause increase on street parking.

Cllr Booth commented that the encroachment of the footpath was not to the front but to the west. It was reiterated again that this information had been circulated and the Clerk had received some comments but this was not one of them. It is important that notes, minutes and emails are read and comments are provided to the Clerk as soon as possible.

2012/1256 – Mr N Brown, Belle Vue Property Ltd, land adjacent to 51 The Nooking, Haxey – outline planning permission for residential development with all matters reserved for subsequent approval (resubmission of PA/2011/1486). The Parish Council objected to the original application and **it was proposed by Cllr Booth to object on the same ground, seconded by Cllr Smedley. 11 for, 1 against. Clerk to also add that the application is outside the structure plan.**

2012/1257 – Mr K Phillips, Shepherds Place, Akeferry Road, Westwoodside – planning permission to change the use of existing barn into an indoor play area and refreshment area. **It was proposed by Cllr Carlile not to object but to submit the following comments: - there is a lack of a business plan and due to this there is a concern of what type of indoor play area is to be created as there could be an issue with the noise.**

Seconded by Cllr Orton, 11 for and 2 against.

2012/1341 – Mr R Clark, North Lincolnshire Homes, 1-20 Hallcroft Close, Haxey – application for prior notification of proposed demolition of Hallcroft House. **It was proposed by Cllr Harris to object strongly to this application as it was a premature action as there are no plans for future development and there is currently on-going communication with residents which included a recent public meeting on 21/11 and the Parish Council encourages NLH to rethink. Seconded by Cllr Lange, all in favour.**

2012/1343 – Mr Fricker, 85 Akeferry Road, Westwoodside – application for minor material amendment to PA/2009/0886 to increase the size of the garage. **It was proposed by Cllr Carlile, seconded by Cllr Booth that the Parish Council does not object to the application but comment that this proposal would increase an already overdevelopment of a site. 12 for and 1 against.**

2012/1345 – Mr J Maw, Micklehall Farm, Brackenhill Road, East Lound, Haxey – application for minor material amendment to 2012/0450 to amend the siting of the dwelling. **It was proposed by Cllr Orton, seconded by Cllr Smedley not to object or comment on this application. 12 for with 1 abstention.**

Comments submitted to NLC on 28/11/12	Confirmation of receipt received from NLC on 30/11/12
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291. Clerk's Report

- a) The Clerk updated the Council on the new notice board located on Newbigg, Westwoodside. The old notice board is to be renovated and resited on the back of the new board and both turned to allow visibility for both from the footpath. This will be on the agenda for the next meeting.
- b) The Clerk has audited the Allotment Association and this will remain an annual task on the Parish Council.

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- c) The Finance Committee have met and done some work on the precept – this will be on the agenda for the next meeting and future information will be found out from the Code of Conduct meeting scheduled for 03/12.
- d) Planning fees in England are to rise by 15% from 22/11.
- e) Thank you letter from South Axholme Academy for the recent donation and the offer of James and / or further students for next years' service.
- f) VANL 2012 Annual Review.
- g) ERNLLCA newsletter.
- h) NLC house renaming – New House, Uppertorpe Road, Haxey will now be known as Church View, Uppertorpe Road, Haxey.
- i) Update received from the Planning Inspectorate regarding Definite Map Modification (Restricted byway 99, Haxey). Hearing scheduled for Wednesday 23rd January at the Church Hall, Haxey. Clerk to put the information into the next edition of the Arrow – the hearing is open to anyone who has made an objection or representation.
- j) HMRC information on PAYE Real Time Information.
- k) Email sent to resident from NLC Dave Sanderson and the Parish Council has been copied in regarding the barriers at Haxey Turbary, BR84.
- l) Email received from Surrige Films regarding the Haxey Hood – email sent to Mr Coggan but to date no response received. Clerk has asked Mr Coggan for input but to date not received so a response will be sent to Surrige Films by the Clerk.
- m) Letter received in response from Westwoodside Village Hall apologises for not inviting the Parish Council representative to their last meeting. The next meeting is scheduled for 02/12 and a time will be provided to Cllr Booth.

292. **Improvements / Projects**

Highways / Neighbourhood Services / North Lincolnshire Council items

293. **To consider the parking situation within the car park located on the junction of Blackmoor Road and Malborough Avenue.**

Cllr Orton informed the Council that local residents were annoyed about the parking within the designated parking spaces at school times. The issue had been raised on "Social Media". As the Parish Council does not as yet have a policy on the use of media such as Facebook or Twitter, Cllr Orton to ask that residents write formally to the Parish Council (e-mail or letter) with their concerns.

294. **To consider the installation of a further dog / litter bin near to the walkway leading from Hallcroft Road to Vinehall Road.**

It was proposed by Cllr Lange, seconded by Cllr Boor to erect a new litter / dog bin in the vicinity of the walkway leading from Vinehall to Hallcroft. 12 for with 1 against.

295. **To determine action required regarding Uppertorpe Road footpath.**

Cllr Allcock is to arrange a meeting between a NLC representative, himself and Cllr Foreman to discuss this issue.

Reports / Updates

296. **To receive a report from the Ward Councillor on activities within North Lincolnshire Council.**

Cllr Allcock had provided his report to the Clerk.

Nottingham County Council is to reduce their speed limit to coincide with the recent change made by NLC on the B1396 of a 50mph limit.

NLC Youth Activities have awarded Haxey Cricket Club a grant in the sum of £5,119. The Parish Council were delighted for the Club.

297. **To receive a report from the LWP and determine any actions required.**

The notes were circulated prior to the meeting.

It was noted that the Clerk had not received a response from NLC Dave Sanderson regarding the scalping's for FP113 or the actions regarding FP75. Clerk to chase.

Cllr Knowles who chaired the public meeting held on 21/11 regarding Hallcroft Close stated it was a lively and useful meeting and the residents got across their concern to the NLC & NLH representatives.

Bearing in mind the previous communication between the parties, NLH did not seem to be that well prepared for the meeting and some of the detailed questioning. Cllr Lange stated that he had received a phone call earlier informing him that there would be a survey conducted -regarding the use of 13 Blackmoor Road as a Communal space. NLC had stated that they would fund the refurbishment costs of this project. The following 4 actions were taken away from the meeting with subsequent comments on them from NLH:

- i. NLH to take the unsolicited "bid" from the "local developer" away and consider it with NLC and come back with a decision on any way forward.
- ii. NLH, NLC and Ward Councilors to re-visit the provision/location of the Community Space with the Tenants/Local Residents and communicate any way forward.
- iii. After stating that the demolition of the site was not irrevocable, NLH and NLC to enter into further discussions with Tenants/Local Residents on any way forward or state/re-state the policy for the site.

NLH Comments: - As stated at the meeting NLH's Board has made a decision regarding the demolition of the existing properties on the site and that decision currently stands. The only thing that we agreed to do, that might have any impact on that decision, was to explore the 'local developers' interest in the site. NLH's would not want the Parish Council or the residents that attended the meeting to be under the impression that NLH are going to revisit the whole decision making process and start again and point 3 how it is written, could suggest that.

- iv. NLH and NLC to maintain a high level of communication with Tenants/Local Residents on future developments with the project.

Cllr Harris stated that the meeting was well chaired and handled very well.

It was agreed to write to NLC, NLH and the Ward Cllr informing them that the Parish Council are not happy with the recent receipt of the planning application to demolish the site as this must have been information know at the meeting held on 21/11.

298. To receive an update on the Cemetery Work and determine actions required.

A site visit was attended by all prospective contractors and the quotes will be provided to the Council at their next meeting for discussion.

299. To receive a report on the Remembrance service and determine any further actions required.

The Service went well and there was reported to be 150 parishioners taking part at the Soldier.

General Items

300. To consider the replacement of the Handyman.

No further applications have been received, it was therefore agreed that Mr Hodges who currently cuts the grass in the cemetery takes on the role for a 6 month period to be reviewed by both parties in June. Clerk to write and inform Mr Hodges and ascertain whether hourly rate or separate job estimate will be used and confirm that any work will be authorised through the Clerk.

301. To consider the 2013 Over 70's arrangements and determine actions required.

Cllr Allcock had provided the information to the Clerk prior to the meeting.

The Party has been booked for 30th May 2013 and the room and caterers have also been booked.

A request for a £2,000 budget was requested. Item to be deferred until the next meeting to confirm costs.

302. To approve the Parish Directory and consider further actions required.

With a few amendments the Parish Directory will soon be ready for use. The Directory to be placed onto the website and information to be placed in the Arrow. Cllr Smedley to find out costs to reproduce for all residents or a minor print run for placement in strategic points in the Parish.

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303. To consider the WPFA Pavilion request and determine actions required.
 The letter received from the WPFA was circulated prior to the meeting.
 A discussion ensued about the request from the PFA and Cllr Knowles stated that there were members of the Council who would be willing to manage and look at funding avenues.
 The Clerk had asked ERNLLCA for advice who had stated that in general the Parish Council could take on this role but due diligence was required and certain issues needed to be looked into.
 A LWP is to be arranged for 14/12 to which Richard Carter had also been invited to attend and discuss the PFA request.
It was proposed by Cllr Knowles to accede to the request in principle and to investigate further, seconded by Cllr Maw. 7 for, 5 against with 1 abstention.
304. To discuss the current state of the parish meres and pinfolds and determine any actions required.
 Clerk to write to the current Townsman and those currently researching the mere's to ask for a meeting to be arranged to discuss financial issues and that the Parish Council does not want to lose the heritage but to assist to ensure this is kept. **Proposed Cllr Booth, seconded by Cllr Smedley. All in favour.**
305. To consider the comments for submission from Cllr Allcock for the Working Together to deliver river basin management consultation from the Environment Agency.
 Cllr Allcock had informed the Clerk that the EA were looking for responses from organisation above and beyond the realms of the Parish Council but would look at creating a response for the December meeting for approval.
306. To be notified of the letter received regarding the Central Lincolnshire Local Plan and determine any actions required.
 Cllr Knowles to action and report back at the next meeting.
307. To consider attendance to the Haxey & Westwoodside Heritage Society Christmas Party on 13th December at 7.30pm in Westwoodside Village Hall.
 Cllr Whitehead to represent the Parish Council.
308. Request for article (s) for next month's Arrow publication.
- Unadopted part of FP97 – evidence forms required.
 - Parish Directory.
 - Calendars.
 - Hallcroft update.
 - Remembrance update.
 - Allotment Awards.
 - Chairman's New Year message.
 - FP99 Hearing information.
309. To notify the Clerk of items to be placed on the agenda for the next meeting.
- FP97 – unadopted part.
 - Over 70's party.
 - Parish Directory.
 - EA River Basin
 - Central Lincolnshire Local Plan
 - Uppertorpe Road land.
 - Hallcroft.
 - Clerk to ask for a status report on the Ropewalk.
 - Pavilion, Westwoodside.
 - Westwoodside Notice board.
 - Cemetery Works.

- Meres and Pinfolds.

Finance

310. To receive a copy of the Financial Statement up to 27th November 2012.

Noted.

Grant Requests

311. To consider a grant request from HWRCC.

Cllr Maw proposed a sum of £500, seconded by Cllr Smedley. 11 for with 2 abstentions.

312. To consider a grant / support request from HPFA.

Following the address by HPFA to the Council, the Clerk would provide support for the planning application and any funds awarded would be used for this purpose. **Cllr Harris proposed a sum not to exceed £250, seconded by Cllr Smedley. 12 for with 1 abstention.**

313. To consider a grant request from Axholme Raiders U16's Junior Football club.

Cllr Booth proposed a sum of £425, seconded by Cllr Maw. 11 for, 1 against and 1 abstention.

314. **Expenditure**

To consider the following accounts and any received after the agenda has been sent out and before the next meeting.

D Hotson	Salary	1949	906.09
D Hotson	Expenses & Admin	1949	130.64
H M Revenue	Employers NI	1950	46.46
H M Revenue	Employees NI & Tax	1950	96.20
Cross Keys Associates	Localism event x 4 Cllrs	1951	60.00
Aquila	Stationery	1952	57.96
ERNLLCA	Code of Conduct seminar	1953	630.00
Lincolnshire Tree Services	Removal of tree 16 stump	1954	144.00
Arrow	Monthly article	1955	102.00
D Knowles	Travel expenses	1956	45.45
S Smithey	Notice board	1957	240.00
Haxey PCC	Remembrance Service refreshments	1958	61.95
D Hotson	BT line rental for 1 year	1959	129.00
Haxey Memorial Hall	Hire of room	1960	11.50
Total Expenditure 27th November 2012			£2,661.25

It was proposed by Cllr Carlile, seconded by Cllr Boor to approve the expenditure. All in favour.

315. To confirm the date and time of the next meeting as being Tuesday 18th December 2012 at 7pm. To be held in the Meeting Room, The Pavilion, Westwoodside.

.....Chairman

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Summary of continuing and newly agreed actions for YE 31/03/13		
Minute number	Action	Review Date / Completion Date
2011/216	Update of Parish Directory	On-going
2011/234	Investigate the status of the Pinfolds	Oct 2012
2011/254	Repair of Greenhill wall	Oct 2012

Abbreviations

AA	Allotment Association
BR	Bridleway
CCC	Caravan & Camping Club
CEP	Community Emergency Plan
Cllrs	Councillors
DCO	Dog Control Order
EA	Environmental Agency
ERNLLCA	East Riding & North Lincolnshire Local Council Advisors
FP	Footpath
HPFA	Haxey Playing Field Association
HMRC	Her Majesty's Revenue & Customs
HWRCC	Humber Wolds Rural Community Council
ICCM	Institute of Cemetery & Cremations Management
IDB	Internal Drainage Board
LDF	Local Development Framework
LWP	Land Working Party
LWT	Lincolnshire Wildlife Trust
NALC	National Association for Local Councils
NATs	Neighbourhood Action Teams
NHW	Neighbourhood Watch
NHP	Neighbourhood Plans
NLC	North Lincolnshire Council
NLH	North Lincolnshire Homes
PCC	Parochial Church Council
PFA	Playing Field Association
PPAG	Parish Plan Action Group
PROW	Public Right of Way
PoWB	Power of Well Being
SSSI	Site of Special Scientific Interest
T & PC	Town & Parish Council
WP	Working Party
WPFA	Westwoodside Playing Field Association