

## HAXEY PARISH COUNCIL

**Minutes from the meeting held on Tuesday 23<sup>rd</sup> October 2012 at 7pm in the Meeting Room, The Pavilion, Westwoodside.**

**Present:** Cllrs. Allcock, Booth, Carlile, Cooke, Foreman, Knowles, Lange, Lindley, Harris, Maw, Morris, Orton, Smedley & 3 residents.

**Chairman:** Cllr Knowles presided.

### **Public Participation**

Janine Llewellyn of Haxey Playing Fields Association presented draft proposals and plans on their ideas to develop the playing fields. Mrs Llewellyn informed the Council that HPFA would like to carry out improvements and extend the current building in order to allow more space. The proposals include a large function room, new kitchen, toilets, showers and changing rooms. The building will be used for: - Football clubs, bowls, parties, fund raising events, tennis, youth club, exercise classes and presentation nights.

The approximate cost to transform the building will be £250,000.

There are approximately 10 to 12 members on the committee and a meeting is held the last Thursday of a month.

The PFA is charity registered and is financially viable with regular activities to raise funds.

The PFA would like the Parish Council to support the planning application when submitted and assist with the completion of the PA and they will submit a letter for the next meeting.

Leader have stated that the PFA would stand a good chance of getting 100% funding but have asked that the PFA try and investigate further funding sources.

Cllr Knowles thanked Mrs Llewellyn and Mrs Chatwin for attending the meeting. They then left the meeting.

### **AGENDA**

#### **Procedural**

264. Apologies for absence received from Cllrs Boor & Whitehead.
265. The minutes of the Parish Council meeting held on Tuesday 25<sup>th</sup> September 2012 with the agreed matters of accuracy were approved and signed as a true and correct record. **Proposed by Cllr Morris, seconded by Cllr Carlile. All in favour.**
266. Cllr Carlile declared a personal interest in agenda items 2012/1107 & 2012/1115.  
Cllr Harris declared a personal interest in agenda item 270.  
Cllr Lindley declared a personal interest in agenda item 270.  
Cllr Maw declared a personal interest in agenda item 2012/1179.  
Cllr Allcock asked that the following is minuted "As a Councillor with NLC and Ward member I serve on the NLC Planning Committee and Licensing Committee, as such I cannot participate in any discussion on Planning or Licensing and cannot vote on them."

#### **Planning**

267. To receive any decisions made by North Lincolnshire Council and to consider the following planning applications received from NLC any other planning applications received where comments have to be submitted before the next meeting.

The following planning decisions were received from North Lincolnshire Council

**2012/0580 & 2012/0584** – full planning permission and listed building consent granted to demolish existing flat roof extension and erect a 2 ½ storey rear extension with a single storey glass framed addition and associated alterations at Lound House, Main Street, Graizelound.

**2012/1074** – full planning permission granted to extend concrete hard standing to front of property at Eastmoor Villas, 5 Epworth Road, Haxey.

23<sup>rd</sup> October 2012

The following applications received from NLC were discussed by the Parish Council

**2012/1107** – Mr A Smith, land adjacent to Star Croft, Turbary Road – application for minor material amendment to PA/2010/0255 to resite stables and barn. **Cllr Morris proposed no objections but to ask that a time constraints is put on as a condition to ensure the original structures are removed and the new structures are of the same footprint. Seconded by Cllr Smedley, 9 for with 4 abstentions.**

**2012/1115** – Mr A Smith, Star Croft, Turbary Road – planning permission to retain and complete an agricultural barn. **Cllr Harris proposed to strongly object to the application as a premature application where there is no strong evidence of future agriculture use, the land currently benefits from planning permission for the keeping of horses but not as defined in R8 commercial horse riding establishment. The land remains other than this grant of permission agricultural use and therefore does not exclude the keeping of sheep. It does not benefit any planning consent for a barn of the size and construction requested. The Parish Council would argue Sheep by their nature are hardy animals which do not normally require shelter. Given no business plan is available to show its sustainability as a unit for the keeping of an undefined number of sheep, which will be in competition with the horse stock for grazing. The Parish Council conclude the barns current size represents over development in what is recognised as the Isle of Axholme Historic Environment. It is therefore not commensurate with CS1, CS2, LC14, RD1 and RD2 of the local plan. If the application is granted the Parish Council would like to see a tie to its agricultural usage and should it subsequently not be used for agricultural use the structure is taken down. Seconded by Cllr Booth. 10 for, 1 against and 2 abstentions.**

**2012/1148** – Mr K Abell, 70 Doncaster Road, Westwoodside – planning permission to install two dormer windows to front elevation. **Cllr Foreman proposed no objections or comments, seconded by Cllr Maw. 12 for with 1 abstention.**

**2012/1179** – Mr R Woodcliff, Field House, Graizelound Fields Road, Haxey – application for removal of condition 4 on PA/2008/1598 (the annexe hereby permitted shall not be used otherwise than as ancillary accommodation in connection with the occupation of Field House and shall at no time be severed from Field House by way of being sold, let or otherwise occupied as a separate unit of accommodation. **Cllr Harris proposed to object to the application as there is no written evidence to withdraw the condition as requested by the applicant, seconded by Cllr Lindley. 7 for, 5 against with 1 abstention.**

**2012/0969** – Mr N Ball, land adjacent to 13 Greenhill Road – planning permission to erect 2 detached houses (resubmission of 2011/1099) (Amended Site layout). **Cllr Maw proposed no objections or comments, seconded by Cllr Smedley, 11 for with 2 abstentions.**

Comments submitted to NLC on 24/10/12	Confirmation of receipt received from NLC on 24/10/12
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268. **Clerk's Report**

- a) Invitation to the Parish Council to attend the Best Kept Allotment presentation. Clerk to let Cllrs know when this will be held. Cllrs Knowles and Maw confirmed they would attend. The rosettes are ready for collection, Cllr Smedley to collect and place in the office until required.
- b) Email received from Mr Blow of Westwoodside Rangers thanking the Parish Council for their donation and asking for assistance in the setting up of the club. Clerk to suggest Mr Blow attends a WPFA meeting and seek assistance. Clerk to also place an article in the next edition of the Arrow.
- c) CPRE newsletter – Autumn 2012. Noted.
- d) Epworth Mechanics Institute Library 175<sup>th</sup> Anniversary Celebrations held on 20/10. Issued prior to the meeting.
- e) ACAS training session – Conducting Investigations. Noted.
- f) ERNLLCA North Lincolnshire District Committee meeting scheduled for Thursday 25<sup>th</sup> October at 6pm – Pittwood House. Cllr Knowles will be attending. It is not yet known if there is a T & PC Meeting. The Clerk has asked NLC and awaits a response. (Post minute – confirmation has been received that there is a T & PC meeting at 7pm in the Civic Centre – agenda has been circulated).

23<sup>rd</sup> October 2012

- g) Update received from NLH regarding their actions on Hallcroft from the last Parish Council meeting. A public meeting has been organised for 21 November at 7.30pm at the Memorial Hall. Peter Stones, Karen Cowan both from NLHomes will be attending with Rob Waltham from NLC. Posters to be placed around the parish and advertised in the Epworth Bells.
- h) Email received from residents of Park Lane regarding PA/2012/1007. Noted.
- i) ERNLLCA September Newsletter. Noted.
- j) Localism Event – Doncaster, Friday 16<sup>th</sup> November 9.30am – 1pm. Cllrs Booth, Carlile, Knowles & Morris to attend. Clerk to book.
- k) SELRAP Skipton to Colne reopening update. Noted.
- l) Email received regarding the gates on the Turbary Road. Email has been sent to NLC Dave Sanderson.
- m) Letter received from WPFA regarding the running of the building. The WPFA have asked if the Parish Council can take on the running of the building. The Clerk has asked advice from ERNLLCA. Item to be placed on to the next agenda for discussion. The LWP party to carry on with investigation and to bring a recommendation to the full council in due course.
- n) Letter received from South Axholme School confirming the attendance of a bugler for the Remembrance service.
- o) Letter received from the Planning Inspectorate regarding Restricted Byway 99, Haxey – Informal Hearing to be held on January 23<sup>rd</sup> 2013. Clerk to confirm the venue and the date is acceptable.
- p) Letter received from Axholme Connexion inviting members of the Parish Council to attend the annual Remembrance Concert at St Nicholas Church on Saturday 10<sup>th</sup> November at 7pm. Anyone wishing to attend to contact the Clerk.

269. **Improvements / Projects**

**Highways / Neighbourhood Services / North Lincolnshire Council items**

- 270. To consider the letter received regarding drainage issues on The Nooking, Haxey and determine actions required.  
Cllr Allcock has been in touch with NLC who have written to Mrs Duke and works for the flooding issues on the Nooking will be scheduled into the NLC programme along with the flooding on the junction of the Nooking and A161.
- 271. To consider parking concerns on Low Street and determine any actions required.  
Cllr Smedley has received a couple of calls from residents regarding concerns over parking on both sides of the road adjacent to the Stephen Jones Hall during a recent coffee morning. A bus and a lorry were unable to get through the traffic and users were asked to move cars. Clerk to write to the Hall with the concerns regarding parking and ask users to park on one side in the future to alleviate any further issues.

**Reports / Updates**

- 272. To receive a report from the Ward Councillor on activities within North Lincolnshire Council.  
Cllr Allcock informed the Council that a meeting has been arranged with Haxey Primary School to discuss additional parking. The land adjacent to the school is owned by 10 people.  
The shrubs / hedges along Uppertorpe are owned by a large amount of people but NLC have agreed to cut them.  
The pot holes on Uppertorpe Road are to be filled in on 24/10.  
Cllr Allcock stated that he would also talk to NLC Dave Sanderson about FP113 to obtain more scalping's.
- 273. To receive a report from the LWP and determine any actions required.  
The notes of the meeting were issued prior to this meeting.  
A meeting is to be organised for 08/11 with Steve Brown from the Allotment Association to discuss the quote received from the contractor regarding the drainage issues on the allotments. Mr Morris will be informed of the proposed works. Cllr Maw advised that due to its nature, the work should be funded solely by the Council as it was a Landlord responsibility. **It was proposed by Cllr Booth, seconded by Cllr Smedley to approve a sum not to exceed £2,000 to carry out the works on the drainage. All in favour.**  
There is a site meeting arranged for 26/10 with 4 contractors who have expressed an interest in tendering for the cemetery works.

Interest has been shown by the contractor who currently cuts the grass to carry out the Handyman duties. An article has also been placed into the Arrow asking for responses by 09/11.

Clerk to write to Westwoodside Village Hall to ask if there has been an AGM and if the constitutional financial requirements have been carried out.

274. To receive an update on the preparations of the Remembrance Service and determine any further actions required.  
Cllr Allcock has arranged for Sgt Garlick to hold the traffic for 10 minutes to allow a 2 minute silence and the bugler to play at the War Memorial. Highvis jackets are to be worn when walking the children. Arrangements for attendees to meet at 9.30am, 9.45 the wreaths will be laid and the bugler will play the Last Post and then the parade will leave no later than 10am to make its way to the church.

**It was proposed by Cllr Harris, seconded by Cllr Booth to approve a donation of £25 for South Axholme Academy. All in favour.**

275. To receive an update on the Centrica Glanford Brigg Biomass Plant and determine any actions required.  
Cllr Allcock attended a recent presentation by Centrica and all procedural requirements are being met. The decision will lie with the Secretary of State.

#### **General Items**

276. To consider the cost to rectify the drainage issue at the Allotment Association and determine actions required.  
Item discussed in agenda item 273.

277. To consider attendance to the ERNLLCA Code of Conduct training seminar.  
The training seminar is scheduled for 27/11 which falls on the next Parish Council meeting. ERNLLCA has provided several dates when training can be undertaken by the Council and other Councils to attend. The date agreed was Monday 3<sup>rd</sup> December. Clerk to arrange with ERNLLCA.

278. To determine actions required regarding the allowance of fishing in Westwoodside pond.  
Clerk to respond to the email noting the comments. Clerk to also check with the insurance company if this act was undertaken is the Parish Councils public liability cover adequate.

279. To consider the replacement of the Handyman.  
Item discussed in 273.

280. Request for article (s) for next month's Arrow publication.  
Westwoodside Rangers assistance advert.  
Remembrance Sunday update.

281. To notify the Clerk of items to be placed on the agenda for the next meeting.
- Over 70's
  - Parish Directory
  - Precept
  - Environment
  - Handyman
  - WPFA Pavilion request
  - Cemetery Works
  - Uppertorpe Road footpath
  - HPFA application

#### **Finance**

282. To receive a copy of the Financial Statement up to 23<sup>rd</sup> October 2012.  
Noted.
283. To consider the purchase of 12 months BT line rental incurring a saving of £46.20 for the year.  
**It was proposed by Cllr Morris, seconded by Cllr Allcock to purchase a 12 month line rental. All in favour.**

**Grant Requests****284. Expenditure**

To consider the following accounts and any received after the agenda has been sent out and before the next meeting.

D Hotson	Salary	1940	762.65
D Hotson	Expenses & Admin	1940	113.62
H M Revenue	Employers NI	1941	17.32
H M Revenue	Employees NI & Tax	1941	28.46
Haxey Memorial Hall	Hire of Hall	1942	32.00
P Cooke	Expenses	1943	10.00
ERNLLCA	Autumn Conference	1944	72.00
Arrow Publication Ltd	Monthly article	1945	192.00
JP Business Services	Grass cutting & Cemetery work	1946	544.00
K Norman	Allotment rosettes	1947	10.00
South Axholme Academy	Donation for bugler	1948	25.00
<b>Total Expenditure 23<sup>rd</sup> October 2012</b>			<b>£1,807.05</b>

**It was proposed by Cllr Morris, seconded by Cllr Booth to approve the expenditure. All in favour.**

285. To confirm the date and time of the next meeting as being Tuesday 27<sup>th</sup> November 2012 at 7pm. To be held in the Meeting Room, The Pavilion, Westwoodside.

286. To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the item to be discussed.

It was resolved to close the meeting – the Clerk and member of public left the room.

Clerks Appraisal -

Cllr Knowles tabled the Personnel Committees recommendations which read:-

The Personnel Committee noted that the National Agreement for salaries was again effectively a continued pay freeze over the coming year. The Committee also noted the Job Evaluation advice provided by ERNLLCA in 2011 and the confirmation from ERNLLCA that this advice had not changed for the current year. Following detailed discussion and taking into account the general financial circumstances in the public sector and the pay restraint that the Clerk had endured during the last year, it was agreed unanimously that the Clerk had continued to perform well over the year and that the Committee would recommend to the Full Council that she be awarded a pay increase of 1 level from SCP 26 to SCP 27 and that a further review would be carried out in 2013.

**It was resolved to accept the Personnel Committee recommendations. 12 for and 1 abstention.**

.....Chairman

Summary of continuing and newly agreed actions for YE 31/03/13		
Minute number	Action	Review Date / Completion Date
2011/216	Update of Parish Directory	On-going
2011/234	Investigate the status of the Pinfolds	Oct 2012
2011/254	Repair of Greenhill wall	Oct 2012
2012/25	Tree stumps to be removed at a later date	Oct 2012

### **Abbreviations**

AA	Allotment Association
BR	Bridleway
CCC	Caravan & Camping Club
CEP	Community Emergency Plan
Cllrs	Councillors
DCO	Dog Control Order
EA	Environmental Agency
ERNLLCA	East Riding & North Lincolnshire Local Council Advisors
FP	Footpath
HPFA	Haxey Playing Field Association
HMRC	Her Majesty's Revenue & Customs
HWRCC	Humber Wolds Rural Community Council
ICCM	Institute of Cemetery & Cremations Management
IDB	Internal Drainage Board
LDF	Local Development Framework
LWP	Land Working Party
LWT	Lincolnshire Wildlife Trust
NALC	National Association for Local Councils
NATs	Neighbourhood Action Teams
NHW	Neighbourhood Watch
NHP	Neighbourhood Plans
NLC	North Lincolnshire Council
NLH	North Lincolnshire Homes
PCC	Parochial Church Council
PFA	Playing Field Association
PPAG	Parish Plan Action Group
PROW	Public Right of Way
PoWB	Power of Well Being
SSSI	Site of Special Scientific Interest
T & PC	Town & Parish Council
WP	Working Party
WPFA	Westwoodside Playing Field Association