

HAXEY PARISH COUNCIL

Minutes from the meeting held on Tuesday 25th September 2012 at 7pm in the Meeting Room, The Pavilion, Westwoodside.

Present: Cllrs. Allcock, Booth, Boor, Carlile, Cooke, Foreman, Knowles, Lange, Lindley, Morris, Orton, Smedley, Whitehead, Martin Phillips (NLH), Karen Cowan (NLH) & Rob Waltham (NLC).

Chairman: Cllr Knowles presided.

Public Participation

Cllr Knowles congratulated Haxey Cricket Club on their recent win and passed on good wishes to Cllr Lange to take back to the Club.

Cllr Knowles updated Martin Phillips and Karen Cowan regarding Hallcroft Sheltered Homes stating that it had been on-going for a while and the Parish Council had got involved by writing to the NLC Leader who in turn had offered Rob Waltham to talk to the Parish Council.

There has also been a public meeting which was well attended by residents and a considerable number of parish councillors in their private capacity. The meeting unanimously voted for the Parish Council to call a public meeting which will be arranged over the next couple of months.

Questions had been submitted to the NLH representatives and NLC prior to the meeting.

Karen Cowan introduced herself as Head of Customer and Support Services and Martin Phillips the Development Manager both of North Lincolnshire Homes (NLH).

Karen Cowan stated she would encompass the answers to the questions asked in her summary of the situation to date. NLH have no policy for Haxey but have a policy on sheltered accommodation. Years ago the accommodation provided a warden but over time this has changed and now floating support is available.

Within a feasibility study that was carried out the homes at Hallcroft were put into two categories – one to provide sheltered accommodation, sharing corridors, assisted bathing and the facilities to store scooters and hairdressing facilities which were retirement homes with a shared common room.

The other category was that of bedsits, the majority of Hallcroft, which are small and it was known that people do not want these. The decision was made to put a freeze on the allocation of empty properties as it was known that in 6 – 12 months a review would be carried out on the site. The present accommodation if remodelled would not meet the current standards of accommodation set by both NLH and NLC. The condition of the 6 bungalows on site is not too bad but it was decided it would be better to knock the whole site down and provide a better standard to all future properties.

Cllr Waltham stated that there was Government funding available called the ‘new homes bonus’ which could and will be used for this scheme. NLC are working closely with NLH and are looking sensitively at what is required in the area.

Cllr Knowles asked if NLC were aware of the 2 housing surveys that had taken place to which Cllr Waltham stated he was aware of both and these will be considered as part of the future development. Cllr Waltham went on to say that when planning for social housing both NLH and NLC had to make sure that it was right and appropriate for the area, the Parish Council have plenty of knowledge of the area so this would also help to ensure the scheme is right.

Cllr Knowles went on to say that from the survey it highlighted that housing was a priority for the elderly and the young, but there was only a 12% response to the latest survey, which, statistically, gives an unsound basis.

Karen Cowan stated that the residents at Hallcroft have all been consulted, and none of the residents have refused to move and have been moved to where ever they wanted to go. Relatives and carers were invited as part of the consultation process too.

It was the people living in the surrounding areas that are up in arms about what is happening to the site.

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NLH have experience in decanting residents – move from one accommodation to the other.

Martin Phillips stated that there was nothing drawn up yet as to the proposed scheme to replace the homes once demolished. Various sizes are suggested within the Parish Plan and all of this along with the Home Choice Lincs analysis and the local authority's local housing needs statistics will be taken into account when deciding the scheme. Planning for the future and meeting the needs of local people today.

A commitment has been made to build at least 6 bungalows and a community room which was highlighted from the consultation process. As facilitated in a local Affordable Housing scheme owned by South Yorkshire Housing (SYH), it was suggested that the local tier of representation should be able to set conditions of local connections to ensure that local people are given priority for local accommodation. Martin Phillips commented that the SYH scheme which was authorised for build under separate regulations enabled such a clause to be incorporated and that this might not be possible in the Hallcroft development. The Parish Council re-iterated that it would like to see such a clause incorporated for the Hallcroft development.

Cllr Waltham stated that maybe the Parish Council should have been part of the first round of consultation.

It was suggested that people get uneasy when there is a lack of communication and people are uncertain of what actions are to be taken.

Cllr Waltham stated that as soon as there was a proposed plan NLH would contact the Parish Council for a meeting to show and discuss the proposals prior to them being submitted to the local Planning authority.

Cllr Allcock stated that he had met the NLC Leader and Cabinet member Cllr Waltham and had discussions with them about the Hallcroft situation on a number of occasions. As a result of these discussions and pressure from the Ward Councillors extra funding is now being made available by NLC from the Governments "new homes bonus" to be used in this scheme.

Cllr Booth stated that the infrastructure when deciding what type of homes should be taken into account – the road into Hallcroft needs widening and Haxey School and the local nursery admissions are high. Cllr Waltham stated he was in discussion with the school regarding admissions and a future additional building to the school was being discussed.

Karen Cowan finally stated that once the houses have been knocked down and the new communal building is up and running the area would be grassed until the scheme was decided. Karen Cowan apologised for not consulting with the Parish Council beforehand but assumed that the Councillors attending past meetings were representing the Parish Council.

Martin Phillips, Karen Cowan and Cllr Waltham left the meeting at 7.50pm.

AGENDA

Procedural

237. Apologies for absence received from Cllrs Harris & Maw.
238. The minutes of the Parish Council meeting held on Tuesday 28th August 2012 and the Personnel Committee meeting held on 4th September 2012 with the agreed matters of accuracy were approved and signed as a true and correct record. **Proposed Cllr Smedley, seconded by Cllr Booth. 12 for with 1 abstention.**
The Clerk took this opportunity to apologise for not submitting the planning responses after the May meeting. Cllr Knowles reiterated that checks had been put in place to ensure this did not happen again.
239. To consider approval of the Disciplinary Policy, Disciplinary & Grievance Hearing Procedure and Grievance Policy.
It was proposed by Cllr Booth, seconded by Cllr Boor to adopt the procedures. All in favour.
240. Declarations of Interest need to be remade and recorded in the minutes even if an interest has been declared in the register.
Cllr Whitehead declared a personal interest on agenda item 241 2012/1045.
Cllr Booth declared a personal interest on agenda item 241 2012/0241.

Cllr Allcock asked that the following is minuted "As a Councillor with NLC and Ward member I serve on the NLC Planning Committee and Licensing Committee, as such I cannot participate in any discussion on Planning or Licensing and cannot vote on them."

Planning

241. To receive any decisions made by North Lincolnshire Council and to consider the following planning applications received from NLC any other planning applications received where comments have to be submitted before the next meeting.

The following decisions were received from NLC.

2012/0828 – refusal of planning permission to erect a four bay domestic garage at Marland House, Haxey Road, Low Burnham.

2012/0879 – full planning permission granted to erect a timber building for the use as a boarding cattery at 80 Doncaster Road, Westwoodside.

The following applications received from NLC were discussed by the Parish Council.

2012/1043 – Mr S Garner, SCG Designs, Haxey Tennis Club, Haxey Lane, Haxey – planning permission to retain four lighting columns (amendment to PA/2009/1492). **It was proposed by Cllr Booth, seconded by Cllr Smedley – no objection or comments. 12 for with 1 abstention.**

2012/1045 – Mr D Dawes, land adjacent to 5 Newbigg, Westwoodside – planning permission for a minor material amendment to PA/2012/0535 to build 3 additional pillars of brickwork. **It was proposed by Cllr Carlile, seconded by Cllr Foreman – no objection or comments. 12 for with 1 abstention.**

2012/0241 – Mr Craven, site of 79 Akeferry Road, Westwoodside – planning permission to erect a replacement dwelling, and triple garage and stables. **It was proposed by Cllr Carlile, seconded by Cllr Morris to object to the application due to the dwelling being too large, conflicting with Haxey Parish Plan and not in keeping with the street scene. Other issues were the Design Access Statement has inaccuracies which will need to be addressed (Reference to Bassetlaw District Council) and the flood risk analysis is dated 2005, which the Council considered to be too old. 10 for, 2 against with 1 abstention.**

2012/1074 – Mr Clark, Eastmoor Villas, 5 Epworth Road – planning permission to extend concrete hard standing to front of property. **It was proposed by Smedley, seconded by Cllr Carlile – no objections. Clerk to comment to ensure there is adequate drainage on the site / the applications does not hinder the drainage of the site.**

2012/0580 & 0584 – Mr Boushi, Lound House, Main Street, Graizelound – planning permission and listed building consent to demolish existing flat roof extension and erect a two ½ storey rear extension with single storey glass framed addition and associated alterations. This submission is for an amendment to the original application which lowers the height of the extension. **It was proposed by Cllr Smedley, seconded by Cllr Boor – no objections or comments. 12 for with 1 abstention.**

Comments submitted to NLC on 26/09/12	Confirmation of receipt received from NLC on 26/09/12
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242. Clerk's Report

- a) Centrica Glanford Brigg Biomass Power Station – formal community consultation. Clerk to find out why Haxey have been consulted. Cllr Allcock will be attending the presentation in October and will update the Council.
- b) Haxey Parish Council – appointment of external auditor from 2012/13 will be Littlejohn LLP.
- c) Email received from the Statute Law Repeals Team regarding the Isle of Axholme Inclosure Act 1773. Information passed to NLC for their attention and the local MP has also been briefed. Parish Council to be kept fully informed of any developments.
- d) Email received from a resident neighbouring the burial ground located on Church Lane regarding the overgrown hedge. Item 255 to discuss further.
- e) ERNLLCA newsletter – August.
- f) Minutes of the LWP/Allotment Association meeting held on 11/09.

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- g) A161 Haxey Lane speed sign data received.
- h) Letter received from Westwoodside Village Hall regarding their disappointment in the window boxes for this year. Several comments have been received regarding the plants which will be addressed by putting out to tender in future years. Clerk to write back to the Village Hall.
- i) CPRE Field work newsletter.
- j) Code of Conduct training is to be arranged at Scunthorpe – this location was agreed to be OK.
- k) NLC notification of public path order Haxey FP114.
- l) Letter received from the Planning Inspectorate cancelling the site visit scheduled for 17/09 due to the objector exercising his right to be heard by an inspector at a public meeting which will be arranged for January 2013.
- m) Objection received on 2012/1007 after the Parish Council had submitted their comments. Clerk informed the resident to submit directly to NLC, which has been done.

243. **Improvements / Projects**

Highways / Neighbourhood Services / North Lincolnshire Council items

244. To consider the state of FP100 and determine actions required.

FP100 has been reported to NLC for cutting back and levelling. Clerk to chase. Clerk also informed the meeting that the uneven surface on Upperthorpe Road is not the highway but the access and there is no cost effective method to level this out. Clerk to chase and copy in Cllr Allcock.

Reports / Updates

245. To receive a report from the Ward Councillor on activities within North Lincolnshire Council.

Cllr Allcock stated that he was pressing for funding to be added to next year's budget for surface dressing of Doncaster Road from the Saab garage to the western boundary of the village.

The Isle of Axholme Strategy is coming back to the Drainage Board and NLC for implementation and will probably need input from the Parish Council.

246. To receive a report from the LWP and determine any actions required.

Cllr Knowles read through the notes from the meeting which were circulated prior to the Parish Council meeting.

The subject of the old Police Panel was discussed and Cllr Allcock stated that he was now part of a group called the Safer Neighbourhood Area Team Assessments for the Isle which included local police officers.

247. To receive a report from the Jubilee Committee and determine any further actions required.

Cllr Lindley informed the meeting that there had been a closing meeting of the Jubilee Committee which provided donations to both the Haxey Memorial Hall and Westwoodside Village Hall of £450 each with the funds raised from the event.

After the funds were allocated it was decided that there was a large amount of fantastic photographs of the event and a calendar should be created to sell to the parish. Cllr Lindley asked that the Parish Council advance the cost to produce the calendar and this money would be returned once the calendars had been sold and the remaining profit would be donated to local groups.

Cllr Morris proposed a sum not to exceed £550, seconded by Cllr Smedley. All in favour.

Cllr Booth added thanks to the Parish Council from the Jubilee Committee for their support and the instigation of the events.

248. To receive a report from the ERNLLCA AGM and determine any actions required.

Cllr Knowles informed the meeting that he had attended the AGM held in Hornsea. ERNLLCA at present are sound and the finances are in order.

The Desktop Advisory Service is well used and it was agreed the membership is money well spent.

The AGMs are currently held on a Saturday and due to the lack of attendance this may be changed to a mid-week night.

249. To receive an update on the Parish Directory for 2012 and determine any further actions required.

Cllr Smedley had produced a draft copy of the directory and passed to Cllr Boor to proof check. Once this has been done Cllr Smedley will email to all Councillors for comments before a decision is made to either print and/or place on the website.

250. To determine any further actions required regarding the Hallcroft Sheltered Housing.

A public meeting to be organised over the next few weeks. The Clerk to organise and co-ordinate.

General Items

251. To consider the information received from NLC regarding the North Lincolnshire Community Champion Awards 2012 and determine actions required.

It was agreed to put the former Handyman forward for the award – Keith Pontin who provided an excellent service above and beyond his role. Clerk to work with Cllrs Knowles and Lange to formulate an entry.

252. To consider the next steps for the Neighbourhood Plan (NHP) and determine actions required.

It was agreed at the last LWP that further information was required on how a NHP will benefit the parish. Meeting to be arranged to understand the process further.

253. To be notified of the Remembrance Service information and determine any further actions required.

Clerk to organise the road closure.

Cllr Booth to contact the school to ask if the bugler from last year could attend.

Cllr Smedley and Cllr Booth to contact the schools, brownies and scouts to ask if they would like to attend.

The British Legion has asked if the Parish Council will take on the role of leadership and it was agreed to do so.

254. To consider the email received from the Allotment Association regarding the drainage issues and determine actions required.

The meeting held on 11/09 highlighted the issue of flooding in certain parts of the allotment area on the eastern side. At the meeting it was agreed to investigate a solution to run a pipe down the main walkway north to south and put spikes off for people to connect to if their drainage was an issue.

A meeting with Nigel Brownbridge has been arranged for 26/09 and the adjoining land owner has also been met on site to ensure he was kept up to date with the proposals.

Costs will be brought back to the next meeting for further discussions.

255. To be informed of the resignation of the Handyman and determine actions required.

The current handyman has had to resign due to ill health. Clerk to write a thank you letter.

The LWP will investigate a replacement; in the meantime the handyman was scheduled to cut the hedge running around the boundary of the burial ground and trim the area. A quote has been received from the grass cutter to carry out this work. **It was proposed by Cllr Booth, seconded by Cllr Lindley to accept the quote. All in favour.**

256. Request for article (s) for next month's Arrow publication.

- Jubilee closing meeting and calendar information – Cllr Lindley to provide.
- Plans for the Remembrance Service.

257. To notify the Clerk of items to be placed on the agenda for the next meeting and for the Clerk to investigate prior to the next meeting

- Centrica Glanford Brigg Biomass update.
- Allotment Site – drainage issues.
- Flooding on the Nooking. Clerk to report.
- Public Participation – Haxey PFA presentation on the development for the playing fields.
- Handyman

Finance

258. To receive a copy of the Financial Statement up to 25th September 2012.

259. To consider attendance to the ERNLLCA Training seminar scheduled for 3rd November.

It was proposed by Cllr Smedley that Cllr Knowles attend, Cllr Orton to confirm if he can attend, seconded by Cllr Booth. All in favour.

260. To consider funding for a possible Jubilee calendar and determine any actions required.
Item resolved in agenda item 247.
261. To be notified of the price increase for articles submitted to the Arrow and determine actions required.
It was proposed by Cllr Booth, seconded by Cllr Lindley to approve the increase in costs. All in favour.
Grant Requests
262. **Expenditure**
To consider the following accounts and any received after the agenda has been sent out and before the next meeting.

D Hotson	Salary	1933	742.83
D Hotson	Expenses & Admin	1933	124.59
H M Revenue	Employers NI	1934	13.34
H M Revenue	Employees NI & Tax	1934	19.40
Arrow Publication Ltd	Monthly article	1935	96.00
Audit Commission	Audit Fee – 2011/12	1936	342.00
North Lincolnshire Council	Over 70's taxi and driver	1937	94.39
D Knowles	Travel Expenses	1938	54.00
Calendars	Calendars	1939	TBA
Total Expenditure 25th September 2012			£1,462.55

It was proposed by Cllr Foreman, seconded by Cllr Lindley to approve the expenditure. All in favour.

263. To confirm the date and time of the next meeting as being Tuesday 23rd October 2012 at 7pm. To be held in the Meeting Room, The Pavilion, Westwoodside.

.....Chairman

Summary of continuing and newly agreed actions for YE 31/03/13		
Minute number	Action	Review Date / Completion Date
2011/216	Update of Parish Directory	On-going
2011/234	Investigate the status of the Pinfolds	Oct 2012
2011/254	Repair of Greenhill wall	Oct 2012
2012/25	Tree stumps to be removed at a later date	Oct 2012

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Abbreviations

AA	Allotment Association
BR	Bridleway
CCC	Caravan & Camping Club
CEP	Community Emergency Plan
Cllrs	Councillors
DCO	Dog Control Order
EA	Environmental Agency
ERNLLCA	East Riding & North Lincolnshire Local Council Advisors
FP	Footpath
HMRC	Her Majesty's Revenue & Customs
HWRCC	Humber Wolds Rural Community Council
ICCM	Institute of Cemetery & Cremations Management
IDB	Internal Drainage Board
LDF	Local Development Framework
LWP	Land Working Party
LWT	Lincolnshire Wildlife Trust
NALC	National Association for Local Councils
NATs	Neighbourhood Action Teams
NHW	Neighbourhood Watch
NHP	Neighbourhood Plans
NLC	North Lincolnshire Council
NLH	North Lincolnshire Homes
PCC	Parochial Church Council
PFA	Playing Field Association
PPAG	Parish Plan Action Group
PROW	Public Right of Way
PoWB	Power of Well Being
SSSI	Site of Special Scientific Interest
T & PC	Town & Parish Council
WP	Working Party
WPFA	Westwoodside Playing Field Association