

## HAXEY PARISH COUNCIL

**Minutes from the meeting held on Tuesday 28<sup>th</sup> August 2012 at 7pm in the Meeting Room, The Pavilion, Westwoodside.**

**Present:** Cllrs. Allcock, Booth, Carlile, Cooke, Foreman, Harris, Knowles, Lange, Maw, Morris, Smedley, Whitehead, 3 residents & Shaun Ringwood (Evening Telegraph).

**Chairman:** Cllr Knowles presided.

202. **Public Participation**

Miss N Senior asked if she could address the Parish Council on agenda item 206 2012/1007. Miss Senior informed the Council that she had been advised by NLC to talk to the Parish Council about the proposed application.

Miss Senior provided an account of the history of the purchase of the land and the subsequent planning applications submitted and refused by NLC. After seeking advice from NLC prior to submitting the latest application all the criteria previously raised by NLC had now been met.

Cllr Knowles stated that the application had only been live for a few days and therefore there are no objections or comments on the website.

**Procedural**

203. Apologies for absence received from Cllrs Boor, Lindley & Orton.

204. The minutes of the Parish Council meeting held on Tuesday 24<sup>th</sup> July 2012 were approved as a true and correct record. **Proposed by Cllr Foreman, seconded by Cllr Carlile. All in favour.**

205. Declarations of Interest need to be remade and recorded in the minutes even if an interest has been declared in the register.

Cllr Harris declared a personal interest in agenda item 231.

Cllr Lange declared a personal interest in agenda item 231.

Cllr Whitehead declared a personal interest in agenda item 206 2012/0935 & agenda item 209.

Cllr Morris declared a prejudicial interest in agenda item 206 2012/1007.

Cllr Allcock asked that the following is minuted "As a Councillor with NLC and Ward member I serve on the NLC Planning Committee and Licensing Committee, as such I cannot participate in any discussion on Planning or Licensing and cannot vote on them."

**Planning**

206. To receive any decisions made by North Lincolnshire Council and to consider the following planning applications received from NLC any other planning applications received where comments have to be submitted before the next meeting.

The following decisions were received from NLC.

**2011/1464** – full planning permission granted to erect four attached dwellings with off street parking at 19 Newbigg, Westwoodside.

**2012/0450** – full planning permission granted to erect an agricultural worker's dwelling and retain change of use of part buildings and land for the keeping of horses for livery at Micklehill Farm, Brackenhill Road, East Lound, Haxey.

**2012/0683** – full planning permission granted for the change of use of outbuilding to beauty studio including single-storey extension to Manor Garth, Church Street, Haxey.

**2012/0732** – full planning permission granted to erect a single storey extension at 1A Granary Croft, Haxey.

**2012/0762** – full planning permission granted to raise the roof height to form additional living accommodation within the loft space at 2 Nethergate, Westwoodside.

**2012/0789** – full planning permission granted to erect an extension to existing domestic garage at The Cottage, Station Road, Graizelound, Haxey.

28<sup>th</sup> August 2012

**2012/0724** – application withdrawn for planning permission to erect a dwelling on land between 25 & Park Lane Farm, Park Lane, Westwoodside.

The following applications have been received from NLC and discussed by the Parish Council.

**2012/0879** – Mr & Mrs Lynes, 80 Doncaster Road, Westwoodside – planning permission for erection of timber buildings for use as a boarding cattery. **Cllr Foreman proposed to support the objections raised by residents and object to this application due to the potential effect this could have on the neighbouring properties. This type of business is not appropriate and is out of keeping in a residential area due to potential smells, access and an increase in traffic due to suppliers and users. Seconded by Cllr Booth. 10 for, 1 against & 1 abstention.**

**2012/0935** – Mr Dawes, 5 Newbigg, Westwoodside – planning permission for change of use of shop (A1) to hot food takeaway (A5) and Restaurant (A3).

**Cllr Foreman proposed the following comments to be considered by NLC:-**

- **Hours of business are based around when the neighbouring shops are closed; this will have less impact on the parking facilities. Is parking allowed on the adjoining properties forecourts?**
- **Consideration to a filtration system to alleviate any potential smells.**
- **Highways to consider the increase of traffic and parking in this area which is particularly close to a junction.**

**Seconded by Cllr Harris. 10 for, 1 against & 1 abstention.**

**2012/0969** – Mr Ball, land adjacent to 13 Greenhill Road – planning permission to erect two detached houses (resubmission of 2011/1099). **It was proposed by Cllr Harris, seconded by Cllr Foreman to ask NLC that the off road parking is provided prior to the properties being occupied. 11 for with 1 abstention.**

Cllr Morris left the room.

**2012/1007** – Miss N Senior, land adjacent to Park Lane Farm, Park Lane, Westwoodside – planning permission to erect a two and a half storey dwelling. The height of this building has been reduced although it had been stated by Miss Senior that the height had never been an issue with NLC Planners. It was thought a single storey dwelling would fit better with the surrounding properties and nothing seemed to have changed with regard to the refusal criteria stated by NLC.

**It was proposed by Cllr Whitehead not to object to the application, seconded by Cllr Smedley but to ask NLC that the following comments are considered:-**

- **Possible overdevelopment of the site due to the size of the proposed house.**
- **Not in keeping with the street scene.**
- **Is there any access issue to the rear of the property?**

**7 for, 3 against with 1 abstention.**

It was also suggested that applicants should provide NLC as part of the planning process with photographs of a proposed street scene to see how a proposal sites within its surroundings.

Cllr Morris re-joined the meeting and 2 members of the public left the meeting.

Comments submitted to NLC on 29/08/12	Confirmation of receipt received from NLC on 30/08/12
---------------------------------------	---

207. To update on the Council on the Church Street planning applications 2012/0511 & 2012/0528 and to determine any further actions required.

Cllr Knowles explained to the Council that unfortunately after the May meeting comments on planning applications had not been submitted to NLC in error. Once this was known NLC had been contacted to ask if submission of these comments would have made a difference in the recommendation submitted by the NLC Case Officers to which the response was that there would have not been any change to the recommendations of approval by NLC Officers. To ensure this does not happen again a check box has now been inserted within the minutes detailing when the comments are submitted and when NLC acknowledged receipt of the comments.

Following the discussion, Cllr Booth requested the Chairman arrange for a Personnel Committee meeting to be held.

208. **Clerk's Report**

To receive the Clerk's Report - an update on decisions taken at previous meetings and to consider further action.

- a) Results received from the Best Kept Village Competition. Unfortunately Haxey & Westwoodside have not been placed this year.
- b) Email received from Mr & Mrs Berry regarding the proposed new church hall. The Clerk provided a copy of the cost benefit analysis the Parish Council created for the requirement for a new office and meeting room location.
- c) Northern Lincs Broadband targets have been reached and the next stage will now be undertaken.
- d) NAT meeting summary for the meeting held on Monday 13<sup>th</sup> August.
- e) CPRE Countryside Voice newsletter summer 2012.
- f) Humberhead levels – Landscape partnership invite for 5<sup>th</sup> September 2012 at The Green Tree, Hatfield Woodhouse. Members to inform the Clerk if they wish to attend.
- g) Free Group/Community Talks & Presentation from Express Law. Noted.
- h) Notification received from the Planning Inspectorate regarding Restricted Byway 99, Haxey. Clerk to circulate for information.
- i) Notification received from NLC regarding the Banks Recycling Schemes for C202 Idle Bank, C203 Candy Bank & C203 Poles Bank. Information to be placed on to the website.
- j) Annual Return received with no comments from the External Auditor. Copies placed onto the notice board and website.

**Improvements / Projects**

209. **To be notified of the agreement draw up by the Parish Council for land adjacent to Alma House and determine any further actions required.**

Cllrs Knowles and Maw attended a site meeting with Mr & Mrs Doxey regarding the land adjacent to their property which they have been using to access the land to the rear. An agreement had been drafted to include a yearly rent of £1 to commence October 2012 – it was considered that the agreement should be amended to refer to a “peppercorn rent” and that notwithstanding the non-payment clauses of the agreement, arrangements are confirmed that the rent is actually collected annually. **It was proposed by Cllr Carlile to go ahead with the agreement, seconded by Cllr Harris. 10 for with 2 against. Clerk to also write to Mr Whitehead who rents the adjoining land to inform him of the outcome.**

**Highways / Neighbourhood Services / North Lincolnshire Council items**

210. **To consider the Winter 2012-13 email received from NLC and determine any actions required.**

**It was proposed by Cllr Carlile, seconded by Cllr Booth to purchase a further green salt bin at a cost of £130 and locate it to the east end of Uppertorpe Road near to Cllr Lindley's house where NLC deemed appropriate. All in favour.** Clerk to ask if NLC would fill up the current green salt bins which would then mean no further reserve salt would be required for the start of the coming Winter season.

211. **To be notified of the proposed bus stop at Tower Hill opposite Mill Lane and determine any actions required.**

Cllr Allcock informed the meeting that all the bus stops proposed had been satisfied with the exception of this one. The Parish Council agreed to leave the stop as is and inform NLC of this decision. Cllr Allcock agreed to ensure that it was flagged to the bus company as a hail and ride.

212. **To be notified of the proposed FP89 diversion and determine any actions required.**

**It was proposed by Cllr Carlile and seconded by Cllr Maw that there are no objections to the proposed diversion. 11 for with 1 abstention.** Clerk to ensure that the proposed diversion meets standards to allow the currently well used footpath to be utilised by both walkers and school children with ease.

213. **To consider the state of FP100 and determine actions required.**

Clerk has informed NLC of the state of FP100 and this will be cut and the unevenness investigated. Clerk to also inform NLC that the path over time has narrowed and needs the width to be re-established.

214. **Reports / Updates**215. **To receive a report from the Ward Councillor on activities within North Lincolnshire Council.**

Cllr Allcock informed the meeting that NLC had had a recess in August so there was little to report. Cllr Allcock understands that Nottingham Authority are going to introduce a 50mph speed limit on the B1396 up to Misterton and the Parish Council is likely to be consulted about this as it will include a short section within the North Lincolnshire boundary. It was hoped that the Local Authority at Doncaster would follow suit. Cllr Booth asked if Cllr Allcock would chase the NLC Tree & Hedge officer to cut back the conifers on Upperthorpe which have been reported several times. Cllr Allcock also stated that he had been asked by several residents about an overhanging hedge on Newbigg which he had reported to NLC.

216. **To report on the meeting held on 15<sup>th</sup> August regarding the future of Hallcroft Sheltered Housing and determine action to be taken.**

Cllr Booth informed the meeting that she had been asked to chair this public meeting of the Hallcroft Group as an impartial independent Chairman, which she had taken on. Cllr Booth stated that she had made it clear that when acting as Chair for the meeting she was not acting in her capacity as a Councillor. The meeting was well attended and all Councillors that were available attended. The residents have asked that the Parish Council call a public meeting and invite NL Homes and NLC representatives to discuss residents' concerns. These representatives have already stated that they would attend the Parish Council meeting in September.

Cllr Knowles stated that the Parish Council had already written to the NLC Leader and received a response and the best solution to ensure the facts are fully known before any further actions are taken would be for the representatives to attend the next Parish Council meeting, to which Cllr Allcock agreed. The view was expressed from some members of the Council that any future meetings should have published aims and questions that needed to be answered by NLC and NL Homes.

Clerk to obtain a copy of the transfer documentation when NLC transferred the housing stock to NLHomes.

It was agreed to ask if NLHomes & NLC representatives would attend a future public meeting and to confirm suitable dates. Also confirm with NLC and NL Homes that they would also meet with the Parish Council at its September Meeting as agreed by NLC in its exchange of letters with the Parish Council.

217. **To receive an update on the church step issue and determine any further actions required.**

The Clerk had received an email from the PCC stating that they may well be responsible for the steps. The Clerk had informed NLC, Zurich and Mr McGee's solicitor.

**General Items**218. **To be notified of the Humberside Fire & Rescue Service Public Consultation Vision for 2020 & Integrated Risk Management Plan 2012-2015 and determine if any actions are required.**

Item noted and any comments to be sent to the Clerk before the end of September.

219. **To consider the information received from NLC regarding the North Lincolnshire Community Champion Awards 2012 and determine actions required.**

Item to be placed on next month's agenda to allow Cllrs to provide the Clerk with nominations.

220. **To consider the proposals from Town & Parish Councils under the Sustainability Communities Act 2007 consultation as detailed in the ERNLLCA July newsletter and determine actions required.**

Item noted.

221. **To consider the email received from the Allotment Association regarding the drainage issues and determine actions required.**

LWP meeting to be arranged for the 2<sup>nd</sup> week in September. The weather has been exceptionally bad which has caused several areas of the allotments to flood. There may be a requirement for some financial input from the Parish Council.

222. **To be notified of the letter received from Epworth Mechanics' Institute Library and determine actions required.**

It was agreed to write a letter of support.

223. To be notified of the Best Kept Village Competition results and determine any actions required.  
Cllr Smedley stated that he had been disappointed with the comments regarding the community planting and the comments regarding the cutting of the grass in the churchyard / cemetery (due to the bad weather it was not cut as often as normal). It was agreed that the hanging baskets were not as good as the previous years and these should go out to tender for 2013. Clerk to forward the comments to Westwoodside PFA regarding the litter. Haxey playing fields were not mentioned, Clerk to ensure that they are on the list for future judging if not already on.
224. Request for article (s) for next month's Arrow publication.
- Hallcroft update
  - Best Kept Village results
  - Remembrance Service information
225. To notify the Clerk of items to be placed on the agenda for the next meeting.
- North Lincolnshire Community Champion Awards 2012
  - Update on Neighbourhood Plans
  - Remembrance Service information

### Finance

226. To receive a copy of the Financial Statement up to 28<sup>th</sup> August 2012.
227. To consider the purchase of the rosettes for the Best Kept Allotments Award 2012.  
**It was resolved by Cllr Smedley, seconded by Cllr Booth to purchase the rosettes. All in favour.**
228. To consider attendance to the ERNLLCA training seminars.  
**It was proposed by Cllr Booth, seconded by Cllr Harris to fund 2 places on the 'Making the most of your role as a councillor' a 3 part training seminar. Clerk to ask if Cllr Orton would like to attend and submit the relevant payment and paperwork. 11 for with 1 against.**
229. To approve expenditure for Zurich Insurance renewal.  
**It was proposed by Cllr Allcock, seconded by Cllr Smedley to approve payment of the Insurance renewal. All in favour.**
230. To consider the SLCC Membership renewal for 2012.  
The Clerk had contact SLCC and was able to combine all Councils to greatly reduce the cost of the membership. Haxey would now only have to pay £67.31 rather than an individual membership of £123. **It was proposed by Cllr Allcock, seconded by Cllr Booth to renew the membership. All in favour.**
231. To be notified of the cost to refurbish the iron railing at Haxey Playing Fields and determine actions required.  
To date 2 quotes have been received for the refurbishment of the iron railings. The Clerk has been in touch with the Youth Offending Services who would access the possible completion of the refurbishment with expenditure reduced to the cost of materials only. Clerk to pass contact details to Cllr Lange for the Haxey PFA to pursue.

### Grant Requests

232. To consider a donation for the Remembrance Wreaths and determine any other actions required.  
**Cllr Whitehead proposed a sum not to exceed £200 to cover the donation towards the wreaths, refreshments and a donation for the bugler. Seconded by Cllr Smedley. All in favour.**
233. To consider a donation request towards 'The Apple of Your Isle' project.  
**It was proposed by Cllr Smedley, seconded by Cllr Booth to donate £100. 7 for with 5 against.**
234. To consider the grant request received from the Low Burnham Village Centre Committee.  
**It was proposed by Cllr Booth, seconded by Cllr Lange to provide a donation of £1700. 7 for with 5 against.**

### Expenditure

To consider the following accounts and any received after the agenda has been sent out and before the next meeting.

D Hotson	Salary	1919	844.96
D Hotson	Expenses & Admin	1919	104.32
H M Revenue	Employers NI	1920	34.06

28<sup>th</sup> August 2012

H M Revenue	Employees NI & Tax	1920	67.41
Arrow Publication Ltd	Monthly article	1921	237.00
P W Cooper & Son	Removal of waste from cemetery	1922	120.00
Westwoodside PFA	Annual Rent	1923	250.00
Westwoodside PFA	Article 4 meeting	1923	30.00
JP Business Services	Grass cutting	1924	184.00
P Cooke	Meeting room refurbishment	1925	147.94
S Smithey	Wooden tables	1926	198.00
Low Burnham Village Centre	Grant	1927	1,700.00
Apple of your Isle	Grant	1928	100.00
SLCC	Membership renewal	1929	67.31
ERNLLCA	Training seminar	1930	252.00
Zurich Insurance	Insurance renewal	1931	1,121.25
<b>Total Expenditure 28<sup>th</sup> August 2012</b>			<b>£5,458.25</b>

**It was proposed by Cllr Carlile, seconded by Cllr Maw to approve the expenditure. All in favour.**

236. To confirm the date and time of the next meeting as being Tuesday 25<sup>th</sup> September 2012 at 7pm. To be held in the Meeting Room, The Pavilion, Westwoodside.

It was commented that the Councillors who had refurbished the Meeting Room had done a good job.

.....Chairman

<b>Summary of continuing and newly agreed actions for YE 31/03/13</b>		
<b>Minute number</b>	<b>Action</b>	<b>Review Date / Completion Date</b>
2011/216	Update of Parish Directory	Sept 2012
2011/234	Investigate the status of the Pinfolds	Sept 2012
2011/254	Repair of Greenhill wall	Sept 2012
2012/25	Tree stumps to be removed at a later date	TBA

28<sup>th</sup> August 2012

**Abbreviations**

AA	Allotment Association
BR	Bridleway
CCC	Caravan & Camping Club
CEP	Community Emergency Plan
Cllrs	Councillors
DCO	Dog Control Order
EA	Environmental Agency
ERNLLCA	East Riding & North Lincolnshire Local Council Advisors
FP	Footpath
HMRC	Her Majesty's Revenue & Customs
HWRCC	Humber Wolds Rural Community Council
ICCM	Institute of Cemetery & Cremations Management
IDB	Internal Drainage Board
LDF	Local Development Framework
LWP	Land Working Party
LWT	Lincolnshire Wildlife Trust
NALC	National Association for Local Councils
NATs	Neighbourhood Action Teams
NHW	Neighbourhood Watch
NHP	Neighbourhood Plans
NLC	North Lincolnshire Council
PCC	Parochial Church Council
PFA	Playing Field Association
PPAG	Parish Plan Action Group
PROW	Public Right of Way
PoWB	Power of Well Being
SSSI	Site of Special Scientific Interest
T & PC	Town & Parish Council
WP	Working Party
WPFA	Westwoodside Playing Field Association