

## HAXEY PARISH COUNCIL

**Minutes from the meeting held on Tuesday 26<sup>th</sup> June 2012 at 7.00pm in the Hood Room, Haxey Memorial Hall, Haxey.**

**Present:** Cllrs. Allcock, Boor, Carlile, Cooke, Foreman, Harris, Knowles, Lange, Lindley, Orton, Whitehead & 2 residents.

**Chairman:** Cllr Knowles presided.

154. **Public Participation**

Members of the public were there to observe proceedings.

**Procedural**

155. Apologies for absence received from Cllrs Booth, Maw, Morris & Smedley.

156. The minutes of the Parish Council meeting and the Annual Meeting of the Parish Council meeting held on Tuesday 29<sup>th</sup> May 2012 were approved as a true and correct record. **Proposed Cllr Boor, seconded by Cllr Whitehead. 10 for with 1 abstention.**

157. Cllr Boor declared a personal interest in agenda item 178.

Cllr Whitehead declared a personal interest in agenda item 161.

Cllr Lindley declared a personal interest in agenda item 160.

Cllr Orton declared a prejudicial interest in agenda item 158 2012/0732.

Cllr Allcock asked that the following is minuted "As a Councillor with NLC and Ward member I serve on the NLC Planning Committee and Licensing Committee, as such I cannot participate in any discussion on Planning or Licensing and cannot vote on them."

**Planning**

158. To receive any decisions made by North Lincolnshire Council and to consider the following planning applications received from NLC any other planning applications received where comments have to be submitted before the next meeting.

The following decisions were received from NLC.

**2012/0021** – outline planning permission granted to erect four dwellings with appearance, landscaping and scale reserved for subsequent approval at land rear of 37 Church Street, Haxey.

**2012/0511** – full planning permission granted to change the use of shop to a dwelling at 7 Church Street, Haxey.

**2012/0556** – full planning permission granted for the erection of rear single storey extension and raise roof level to provide additional bedrooms at 11 Lowcroft Avenue, Haxey.

**2012/0606** – full planning permission granted to erect an extension to create garage and to extend roof at 2 Mill Lane, Westwoodside.

The following applications received from NLC were discussed by the Parish Council.

**2012/0581** – Mr J Smith, Cotontastick Cotons, The Willows, Westwoodside – planning permission to retain the change of use for keeping of thirty dogs. The Clerk has contacted NLC to seek advice on this application due to the following:

In 2004 full planning permission was granted for a temporary period of 2 years. In 2006 planning permission was refused due to a noise nuisance created by the dogs and an appeal by the applicant was declined. This application is to 'retain'. **Cllr Foreman proposed to object to the application based on the previous set up and location of the proposed business. Seconded by Cllr Lindley. 9 for, 1 against and 1 abstention.** Clerk to also ask that the animals welfare are taken into to account if permission is refused and to also raise concerns after the refusal of the application in 2006 had this not been enforced?

**2012/0661** – Mr Collins, 38 Brethergate, Westwoodside – planning permission to erect a replacement dwelling and double garage. **Cllr Orton proposed no objections or comments, seconded by Cllr Carlile. 10 for with 1 abstention.**

**2012/0683** – Mrs L Turley, Manor Garth, Church Street, Haxey – planning permission for change of use of outbuilding to beauty studio including single storey extension. **Cllr Boor proposed no objections or comments, seconded by Cllr Carlile. 10 for with 1 abstention.**

**2012/0731** – Mr L Gray, Northern Power Grid, High Burnham Farm, Owston Ferry Road, Low Burnham – application under the overhead lines (exemption) Regulations 2009 to redirect overhead line by removing 3 spans of high voltage overhead line and replacing with underground cable. **Cllr Harris proposed no objection or comments, seconded by Cllr Lange. 10 for with 1 abstention.**

Cllr Orton left the meeting.

**2012/0732** – Mr D Booth, 1A Granary Croft, Haxey – planning permission to erect a single storey extension. **Cllr Carlile proposed no objection or comments, seconded by Cllr Boor. 9 for with 1 abstention.**

Cllr Orton re-joined the meeting.

159. **Clerk's Report**

- a) NLC Surface Dressing Programme 2012.
- b) The Planning Inspectorate Definitive Map modification (Restricted Byway 99, Haxey) Order 2011 (1) & (2). NLC conclusion is that the points raised by objectors do not make NLC believe the decision to make the orders should be reconsidered and have requested the Secretary of State confirm both orders are made.
- c) ERNLLCA June newsletter.
- d) Notification received from NLC stating that the HO White Paper on anti-social behaviour proposes to replace Dog Control Orders (DCOs) with similar powers for local authorities and that it is not proposed to replace any existing DCOs that are already in place. NLC do not propose at this time to adopt any further DCOs and the Parish Council will be kept up to date.
- e) Environment Agency consultation on Working Together to deliver river basin management. Cllr Allcock to formulate a response and bring it back to the next meeting for approval.
- f) Information received from NLC regarding an application for a Market Consent to be granted in respect of a site at High Burnham Farm, nr Epworth. This is the Epworth Festival of the Plough. Cllrs supported this local event.
- g) Notification received from NLC stating that from 23/07 supporting documentation for planning applications made after July 2010 will only be available on the planning portal.

Clerk to contact NLC to ensure that access will be available the odd time documentation is required for old applications. (Post Meeting Note: NLC Planning has confirmed that access to historic applications will be provided),

**Improvements / Projects**

160. **To receive an update on the Parish Office Feasibility Study and determine actions required.**

Cllr Cooke provided information on the costing that he had carried out. The costing has been done on essential and non-essential criteria. Cllr Cooke and Cllr Carlile are making a table and the Clerk has secured 20 chairs from NLC which Cllr Orton agreed to collect.

NLC are to repair the lane with scalping's and flatten them.

Cllr Knowles stated that if the Parish Council did not continue after 12 months then the assets would still be the Parish Councils and available for use by the Parish; therefore, no money would have been wasted.

Cllr Foreman stated that the lighting in winter would be a concern to which Cllr Knowles stated there were several remedies to investigate.

Cllr Harris questioned and requested sight of the authority the Council had to proceed with the project. (Post Meeting Note: Cllr Harris provided with excerpts from the April Parish Council Meeting devolving the authority to proceed to the next step to the Councils Land Working Party (LWP) and the LWP notes of May setting out the way forward and the next decision to be taken by the Full Council before July).

**Cllr Cooke proposed to allocate a sum of money not to exceed £400 to carry out the essential work to enable the use of the Pavilion as a parish office. Seconded by Cllr Foreman. 6 for, 4 against and 1 abstention.**

### **Highways / Neighbourhood Services**

161. To be notified of the response received from NLC regarding the church steps and determine if any further actions are required.

The Clerk read out the email from NLC stating that they did not feel the steps were their maintenance responsibility but did carry out an inspection on the steps which found although historically worn there was nothing at investigatory level (no remedial work to be carried out). However, if others felt the steps are hazardous NLC are prepared to instruct for them to be fenced off and if required removed and reinstated to grass verge. It was agreed that the Parish Council would not support such a move. A copy of NLC email was passed onto Mr McGee and the Vicar.

### **Reports / Updates**

162. To receive a report from the Ward Councillor on activities within North Lincolnshire Council.

Cllr Allcock informed the Council that the 50mph was now in force on the B1396. After the comment from Cllr Knowles at the last meeting regarding the signage being located in a dangerous position Cllr Allcock has spoken with NLC Highway who is going to investigate and move if deemed necessary.

As stated in the Clerk Report the Surface Dressing Programme is in place for 2012 and due to the recent bad weather work will now commence on 03/07. The Burnham Mill to Low Burnham road will have double white lining once complete all around the corner.

Cllr Allcock when on to say that at the full NLC meeting Will Bell had provided a breakdown of Disclosable Pecuniary Interests (DPI) and will assist any Cllrs if they need help in completing their Register of Interest forms. A presentation will be provided on DPI's at a T & PC meeting open to all Cllrs and Clerks.

Cllr Allcock updated the meeting on the NLC Broadband Project. Surveys are being distributed in the Arrow for residents and businesses to complete. The Isle requires 5,000 residents and 500 businesses to complete the surveys either via paper copy or online. So far 3,600 residents and 300 residents have completed the surveys. This could see an increase from the current 2mb to 24mb broadband speed.

163. To receive a report and recommendations from the LWP and determine any further actions required.

The LWP notes were circulated prior to the meeting and Cllr Knowles went through each item.

It has come to the attention of the Parish Council that the land adjoining Alma House is being used to gain access to adjoining fields. Cllrs Knowles and Maw have met with the owner of Alma House and looked at the land in question. The documentation viewed so far by the LWP can be interpreted in several ways regarding the ownership. It was agreed the Clerk would obtain a copy of the title from Land Registry.

At the LWP meeting Mr & Mrs Pantry attended to provide the meeting with an update on the progress of Snowdrop Cottage. Cllr Knowles had reassured Mr & Mrs Pantry that the Parish Council would maintain an interest in the development to see it brought back into use.

The wildlife survey has now been completed.

### **General Items**

164. To be notified of the status of Hallcroft Close determining any actions required.

The status has not changed since the last meeting. Cllr Lange read out some details from the Formal Consultation documentation provided to residents. Cllr Allcock stated that representatives and Cabinet Members at NLC were aware and monitoring the situation. Cllr Allcock advised that the Parish Council write to the NLC Leader detailing all the concerns.

Cllrs Lange & Knowles to draft a letter for the Clerk to submit to NLC. Cllr Harris suggested that the letter should refer to NLC responsibilities which are detailed in the Formal Consultation documentation.

165. To be notified the information on Rights of Way detailed on the ENLLCA newsletter and determine if any actions are required.

Cllrs to contact the Clerk if any comments are to be made and then the Clerk will bring back to the next meeting.

166. To be notified of the North Lincolnshire Council Broadband initiative and determine actions required.

The information has been placed onto the website, in the Arrow and on to the notice boards. As previously stated surveys have also been issued. **It was proposed by Cllr Orton, seconded by Cllr Allcock to approve the cost of distributing the survey at £50 + VAT. All in favour.**

167. To review the maintenance of FP89 and determine further actions required.

Cllr Whitehead informed the meeting that he had received several calls informing him that the handyman has done a good job in cutting back the Ropewalk.

The Clerk to review the status of the Ropewalk evidence gathering for NLC to adopt the footpath and add to the Definitive Map. (Post Meeting Note: NLC advise that they are still actively pursuing this issue and will inform the Parish Council of developments).

168. To consider the creation of a Neighbourhood Plan (NHP) and determine actions required.

NLC Chris Barwell will attend the July Parish Council meeting to provide a presentation on NHP's.

169. To be notified of the NLC Information on the Code of Conduct and the ERNLLCA guidance on the Code of Conduct and adopt the amended Standing Orders to reflect this guidance.

Information and advice from ERNLLCA & NLC has been circulated prior to the meeting. Cllr Knowles summed up the definitions of personal, prejudicial and disclosable pecuniary interests as detailed in the hand-outs. Once the new Register of Interests have been completed and submitted to NLC they will then have to be placed onto both the Parish Council and NLC websites. This makes the information more accessible but this information has always been in the public domain.

The Clerk requested that the Register of Interest are completed and returned to the next Parish Council meeting. **It was proposed by Cllr Knowles, seconded by Cllr Allcock to adopt the NLC Code of Conduct. 10 for and 1 abstention.**

The Standing Orders are to be amended as per advice received from ERNLLCA but there are still some questions to pose to ERNLLCA once Alan Barker returns from leave – including the form of communication from the Proper Officer.

170. To consider the Resolutions to the 2012 ERNLLCA AGM and determine actions required.

Cllrs to inform the Clerk of any suggested resolution which will be brought back to the next meeting.

171. Request for article (s) for next month's Arrow publication.

- Code of Conduct summary.
- Photographic Competition winners.
- Over 70's update. Cllr Allcock stated that the party was a very patriotic affair this year with singing and waving flags and was one of the best so far hosting 125 guests. **It was proposed by Cllr Allcock and seconded by Cllr Lindley to fund the Over 70's event for 2013. All in favour.**

172. To notify the Clerk of items to be placed on the agenda for the next meeting.

- Environment Agency consultation on Working Together to deliver river basin management
- FP89
- FP100 in need of levelling and maintaining to a higher standard.
- Dog bin request.
- Neighbourhood Plans
- Haxey playing field railings

### **Finance**

173. To receive a copy of the Financial Statement up to 26<sup>th</sup> June 2012.

174. To consider renewal of the HWRCC Membership for 2012/13.

**It was proposed by Cllr Harris, seconded by Cllr Lindley not to renew the membership. All in favour.**

175. To consider the dog bin request and determine actions required.

Clerk to obtain costings and bring back to the next meeting.

176. To be notified of the cost to refurbish the iron railing at Haxey Playing Fields and determine actions required.

It was agreed that the railings were in a dreadful state of repair. A cost of £2,500 to repaint has been received by the Playing Field Associated which they are unable to fund. Cllr Lange to ascertain if any of the organisations using the playing fields could provide any funding towards this cost.

Clerk to obtain a further two quotes.

177. To consider renewal of the CPRE Membership for 2012/13.

**It was proposed by Cllr Boor, seconded by Cllr Carlile to approve the renewal of the CPRE membership. All in favour.**

**Grant Requests**

178. To consider the grant request received from Isle of Axholme Physically Handicapped Society.

**Cllr Whitehead proposed a grant of £300 is provided to the Society, seconded by Cllr Harris. All in favour.**

179. To consider the grant request received from Epworth Swimming Pool.

**It was proposed by Cllr Whitehead to provide a grant of £250 to the swimming pool, seconded by Cllr Foreman. 3 for, 7 against with one abstention. It was therefore resolved not to provide a grant.**

180. **Expenditure**

To consider the following accounts and any received after the agenda has been sent out and before the next meeting.

D Hotson	Salary	1896	785.28
D Hotson	Expenses & Admin	1896	112.63
H M Revenue	Employers NI	1897	14.93
H M Revenue	Employees NI & Tax	1897	23.18
Arrow Publications Ltd	Monthly Edition	1898	48.00
Kingfisher Print	Heritage Trail reprint of leaflets	1899	153.00
R Fisher	Handyman Services	1900	100.00
R Allcock	Expenses	1901	20.00
G Fiddler	Camera Club Photo Comp winner	1902	75.00
J Bullock	Adult Photo Comp winner	1903	50.00
C Neale	Youth Photo Comp winner	1904	50.00
Mrs Kuchnir	War Memorial flowers	1905	50.00
Haxey Memorial Hall	Over 70's Party	1906	15.00
J Eckhardt	Over 70's Party	1907	96.70
P Layton	Over 70's Party	1908	30.00
S Bishop - Occasions	Over 70's Party	1909	1,216.00
Isle of Axholme Handicapped Society	Donation	1910	300.00
<b>Total Expenditure 26<sup>th</sup> June 2012</b>			<b>£3,139.72</b>

**It was proposed by Cllr Boor, seconded by Cllr Lindley to approve the expenditure. All in favour.**

Cllr Harris suggested thanks go to Cllr Allcock in the work undertaken with regard to FP114 and the reduction in costs that the resident had to pay. It was agreed by all that this was a good outcome.

181. To confirm the date and time of the next meeting as being Tuesday 24<sup>th</sup> July 2012 at 7pm. To be held in the Hood Room, Haxey Memorial Hall.

.....Chairman

<b>Summary of continuing and newly agreed actions for YE 31/03/13</b>		
<b>Minute number</b>	<b>Action</b>	<b>Review Date / Completion Date</b>
2011/216	Update of Parish Directory	June 2012
2011/234	Investigate the status of the Pinfolds	Sept 2012
2011/254	Repair of Greenhill wall	Sept 2012
2012/25	Tree stumps to be removed at a later date	TBA
2012/16	Office Facilities	Ongoing/July 2012
2012/6g	Additional salt bin to be reviewed	September 2012

### **Abbreviations**

AA	Allotment Association
BR	Bridleway
CCC	Caravan & Camping Club
CEP	Community Emergency Plan
Cllrs	Councillors
DCO	Dog Control Order
EA	Environmental Agency
ERNLLCA	East Riding & North Lincolnshire Local Council Advisors
FP	Footpath
HMRC	Her Majesty's Revenue & Customs
HWRCC	Humber Wolds Rural Community Council
ICCM	Institute of Cemetery & Cremations Management
IDB	Internal Drainage Board
LDF	Local Development Framework
LWP	Land Working Party
LWT	Lincolnshire Wildlife Trust
NALC	National Association for Local Councils
NATs	Neighbourhood Action Teams
NHW	Neighbourhood Watch
NHP	Neighbourhood Plans
NLC	North Lincolnshire Council
PPAG	Parish Plan Action Group
PROW	Public Right of Way
PoWB	Power of Well Being
SSSI	Site of Special Scientific Interest
T & PC	Town & Parish Council
WP	Working Party
WPFA	Westwoodside Playing Field Association

26<sup>th</sup> June 2012