

HAXEY PARISH COUNCIL

Minutes from the meeting held on Tuesday 29th May 2012 at 7.10pm in the Hood Room, Haxey Memorial Hall, Haxey.

Present: Cllrs. Allcock, Boor, Booth, Carlile, Cooke, Foreman, Harris, Knowles, Morris, Orton, Smedley, Whitehead & 3 residents.

Chairman: Cllr Knowles presided.

127. **Public Participation**

Mrs Wheatley informed the Council that she had concerns regarding planning application 2012/0511 and 2012/0528. Access to no. 5 is via Mrs Wheatley's property and there is no access to the rear of no. 7 and no access pedestrian or vehicular to the abattoir. Mrs Wheatley stated that the two planning applications were being dealt with by two different case officers and she had received little advice when she contacted them.

Mrs Wheatley explained that there had been a past court case regarding access to no.5 via her property and this was proved to be access only and no parking or blocking this access. Mrs Wheatley was advised to re-contact the Planning Office with her concerns, that the Ward Councillor would confirm that the Case Officers were communicating on these Planning Applications and that if she encounters any further problems to contact the Parish Council Clerk.

Procedural

128. Apologies for absence received from Cllrs Lange, Lindley & Maw.

129. The minutes of the Parish Council meeting held on Tuesday 24th April 2012 with the agreed matters of accuracy were approved as a true and correct record. **Proposed by Cllr Orton, seconded by Cllr Booth. All in favour.**

130. Cllr Carlile declared a prejudicial interest in agenda item 131 2012/0598.

Cllr Whitehead declared a personal interest in agenda item 131 2012/0535.

Cllr Smedley declared a personal interest in agenda item 131 2012/0535.

Cllr Booth declared a personal interest in agenda item 131 2012/0598 & 2012/0606.

Cllr Allcock asked that the following is minuted "As a Councillor with NLC and Ward member I serve on the NLC Planning Committee and Licensing Committee, as such I cannot participate in any discussion on Planning or Licensing and cannot vote on them."

Planning

131. To receive any decisions made by North Lincolnshire Council and to consider the following planning applications received from NLC any other planning applications received where comments have to be submitted before the next meeting.

The following decisions were received from NLC.

2011/0748 - Appeal decision - allowed and planning permission is granted for a residential care home and office at 1 Colleywell Close, Westwoodside.

2012/0486 - full planning permission granted to erect a detached double garage at Crossways, Doncaster Road, Westwoodside.

2012/0476 - full planning permission granted to erect a single storey extension at Jasmine Cottage, Haxey Lane, Haxey.

2012/0447 - Prior approval is not required for an agricultural building at South Carr Farm, Tindale Bank Road, Westwoodside.

2012/0435 - full planning permission granted to raise the roof height and install dormer windows to front and erect a porch at 68 Doncaster Road, Westwoodside.

2012/0437 - full planning permission granted to erect a front porch and replacement garage at 8 Mill Lane, Westwoodside.

2012/0404 - full planning permission granted to erect an agricultural workers dwelling (re-submission 2011/01415) at Brackenhill Farm, Brackenhill Road, East Lound.

2012/0378 - full planning permission granted to erect a domestic garage and a stable block at Wakefield Lodge, Low Hall Road, East Lound.

2012/0368 - full planning permission to raise the height of the roof at 36 Akeferry Road, Westwoodside.

2012/0339 - full planning permission granted to retain a bay window to front elevation and a boundary fence at 1 Weir Road, Westwoodside.

2012/0217 - full planning permission granted to create a fishing lake at land off A161 Station Road, Graizelound.
To be notified of the email received from NLC regarding planning responses and determine actions required.

After receiving correspondence from NLC regarding planning responses Cllr Knowles spoke with NLC to discuss if Haxey were the only Parish Council to have received this information to which NLC issued the information as advice on responding to applications to all Town & Parish Councils. The information was issued to Cllrs prior to the meeting and the contents were discussed to ensure all Cllrs understood the options.

The following planning application were received from NLC and discussed by the Parish Council.

2012/0511 - Mrs Baldwinson, 7 Church Street, Haxey - planning permission to change the use of shop to a dwelling. **It was proposed to object to the application with reference to the current parking issues and that there is no off road parking, overdevelopment of the site and there is no access to the rear of the property. Proposed by Cllr Harris, seconded by Cllr Booth. 11 for with 1 abstention.**

2012/0528 - Mrs Baldwinson, 5 Church Street, Haxey - planning permission to change the use of abattoir to residential. **It was proposed by Cllr Booth, seconded by Cllr Harris to object to the application as 2012/0511 also stating there is no pedestrian or vehicular access to this application. 11 for with 1 abstention.**

2012/0535 - Mr Dawes c/o agent, land adjacent to 5 Newbigg, Westwoodside - planning permission to erect a new shop. **It was proposed by Cllr Carlile to submit no objections but with concerns on the existing parking problems and the proximity to the junction with Commonsides. This was seconded by Cllr Smedley, 9 for, 2 against and 1 abstention.**

2012/0556 - Mr Scoins, 11 Lowcroft Avenue, Haxey - planning permission for erection of rear single storey extension and raise roof level to provide additional bedrooms. **Cllr Harris proposed no objection or comments, seconded by Cllr Boor. 10 for and 2 abstentions.**

2012/0598 – Mr L Gunn, 37 Church Street, Haxey - planning permission to erect a double garage. Cllr Carlile left the room. **It was proposed by Cllr Harris to submit no objections or comments, seconded by Cllr Smedley. 10 for and 1 abstention.** Cllr Carlile rejoined the meeting.

2012/0606 – Mr & Mrs Murphy, 2 Mill Lane, Westwoodside - planning permission to erect an extension to create garage and to extend roof.

Cllr Orton proposed to submit no objection but to comment about the close proximity to the adjoining property, seconded by Cllr Boor. 11 for and 1 abstention.

2012/0450 - The Parish Council have received a new planning statement submission from NLC who have asked the Parish Council reconsider their objection. The statement was circulated prior to the meeting and **it was proposed by Cllr Harris, seconded by Cllr Booth not to withdraw the objection. 11 for and 1 abstention.**

132. Clerk's Report

- a) Thank you letter received for the recent donation towards the cost of hiring the halls for the Jubilee concerts. Noted.
- b) Notification received from the Audit Commission on Consultation on appointment of external auditor for 2012/13 and future years. Noted.
- c) Notification received from the Planning Inspectorate regarding Restricted Byway 99, Haxey. Noted.
- d) Invitation received from Epworth Mechanics' Institute Library to mark the Diamond Jubilee by signing a commemorative book in the Library on June 4th.
- e) Thank you letter received from the PCC for the work carried out on the footpath and fence in the churchyard.

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- f) Notification received regarding the official Beacon lighting times.
- g) Registration of Dr Dysons garden in now completed with the Land Registry.
- h) NAT meeting summary from Monday 30th January.
- i) Jubilee meeting notes from Wednesday 16th May.
- j) Notification received from NLC regarding the Jubilee funding.
- k) Northern Lincolnshire Broadband correspondence received from NLC. To be published on the website and notice boards.
- l) NLC correspondence received regarding accommodation needs of Gypsies and Travellers in North Lincolnshire. Clerk to reply.
- m) NLC correspondence received regarding holding a market or car boot sale in North Lincolnshire and the requirements. Clerk to publish on the website, notice board and the Arrow.
- n) Grant request received from the Isle of Axholme Handicapped Society - agenda item for the next meeting.
- o) HWRCC membership renewal - agenda item for the next meeting.

Improvements / Projects

133. To receive an update on the Parish Office Feasibility Study and determine actions required.
The LWP met on 18th May discussed the feasibility study and had formal discussions with the Westwoodside Playing Fields Chairman. Once further investigation has been undertaken the Parish Council will be provided with a report. LWP minutes provide more detail.

Highways / Neighbourhood Services

134. To be notified of the Bus Stop consultation information received from NLC and determine actions required.
It was agreed to inform NLC that the Parish Council would like them to carry on to the next stage. Cllr Booth stated it was nice to see a request followed through with a great report and photographs. Thanks to Ward Councillor, Cllr Allcock.

Reports / Updates

135. To receive a report from the Ward Councillor on activities within North Lincolnshire Council.
Cllr Allcock informed the meeting the 50mph speed limits proposed on Doncaster Road will be in place in the next 2 weeks. Cllr Knowles asked that Cllr Allcock ask for the re-positioning of the sign which is located on the brow of the bend. This spot has seen several accidents and could be fatal if hit.
Cllr Allcock also informed the meeting that in September the badly undulating section of the C202 road between Tunnel Pits pumping station and Sandtoft is to be resurfaced and levelled.
NLC Council Members have seen a freeze in all allowances to show a further overall reduction of 1.4% in member's allowances above the 10% reduction in 2011/2012. A further Scrutiny Panel has been created to scrutinise Health.
136. To receive a report and recommendations from the LWP and determine any further actions required.
The minutes were issued prior to the meeting.
137. To receive an update on FP114 and determine any further actions required.
Cllr Whitehead informed the meeting that he had looked through the minutes and noted that on 30/07/85 FP114 was nominated to be made into a Bridleway but was never done and on 25/01/94 Humberside County Council inspected the footpath and noted that it had been ploughed. Mr Muscroft frequently ploughed the footpath and then reinstated it. Mr Muscroft erected garages in 1988 and at this time no planning permission was required. Cllr Allcock informed the meeting that he had written a report to the Cabinet Member stating the issues raised and this had been submitted to the Director of Infrastructure Services. Cllr Allcock to provide this additional information and report back to the Parish Council as soon as a response had been received from the Director of Infrastructure Services.
138. To receive an update on the Jubilee Celebrations and determine any further actions required.
Cllr Booth informed the Council that the Cumberworth Lodge Residents had now joined in and were organising a tea afternoon, the field has been cut and the beacon will be fitted this Friday. The bunting has been put up and

Cllr Booth asked that letters are sent to John Cooper and Robert Wilson for assisting with this. Letter to also go to Steve Jones for cutting the grass with the permission of Mr Ball.

All the mugs have been issued to the schools and play groups, vouchers for the prizes of the best decorated torch have been purchased.

The press will be in attendance at the celebrations on Monday.

Cllr Smedley asked for Parish Council volunteers to help on the night of the beacon lighting.

Cllr Allcock stated that a grant of £1000 had been received from NLC which Cllr Smedley collected at an event held at the Civic Centre. Wroot, West Butterwick Community Events Team and the Isle of Axholme Handicapped Society have also received grants from this fund.

General Items

139. To approve the adoption of the Data Protection procedure.

The Clerk read out the proposed changes Cllr Lange had put forward along with the response received from ERNLLCA.

Cllr Carlile proposed to adopt the original procedure without any amendments, seconded by Cllr Allcock. 11 for with 1 abstention.

140. To be notified of the status of Hallcroft Close determining any actions required.

The item was brought up at the APM and it was stated as far as the Parish Council are aware they are now up to date with the status and will continue to monitor. NLC have also stated that they are aware and will also monitor the situation. A planning application will have to be submitted before there can be any development on the site.

141. To be notified of the status of Snowdrop Cottage and determine any actions required.

Cllr Knowles informed the meeting that the LWP had discussed this item in detail and read the documentation. It is believed that there are no major problems and a meeting will be arranged for a further discussion on the proposed development.

142. To be notified of the response received from the South Axholme Practice and determine actions required.

The letter received from the Practice was circulated prior to the meeting.

This is the only business in the area that opens 8-8 and with the relocation of the managerial administration this has increased the traffic.

The Parish Council acted in good faith by contacting the Practice after hearing that free parking spaces would be available for staff to the rear of a pub in the area. Response to the letter to be sent.

143. Request for article (s) for next month's Arrow publication.

New road signage on Doncaster Road - Cllr Allcock to provide a report.

Best Kept Village

Jubilee Volunteer thank you - Cllr Smedley

Community Fuel Project - Alyson Linnegar to provide a report.

Planning responses - Cllr Knowles to provide a summary of the information received from NLC.

Northern Lincolnshire Broadband services.

Clerk to mention the Jubilee page for the Parish Council also included an advert on the May flower which was slightly confusing as it looked like it was part of the Parish Council information.

144. To notify the Clerk of items to be placed on the agenda for the next meeting.

Epworth pool grant request

Isle of Axholme Grant request

HWRCC & CPRE membership renewal

Maintenance of FP 89

Neighbourhood Plans

Presentation of the Photographic competition

Finance

145. To receive a copy of the Financial Statement up to 29th May 2012.

146. To consider the costing to refurbish / purchase a further community notice board for Westwoodside.

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It was discussed at the LWP meeting that a Community notice board was required at Westwoodside as the current notice board only had sufficient space for the Parish Council. The Parish Council have already agreed for Steven Smithy to create a new board to replace the existing board currently on Newbigg and it was **proposed by Cllr Harris, seconded by Cllr Boor to let the LWP look into the options to provide a further board up to a cost of £250 including posts. All in favour.**

147. To approve the Annual Return and the Annual Governance Statement for the year ending 31/03/12.
It was proposed by Cllr Booth, seconded by Cllr Boor to approve the Annual Return & Annual Governance Statement for the year ending 31/03/12. All in favour.

148. To be notified of the Internal Auditors report and determine any actions required.
It was proposed by Cllr Smedley, seconded by Cllr Allcock to accept the Internal Auditors Report. All in favour.

Grant Requests

149. To approve the Jubilee grant request received from Westwoodside Pond Lights Committee, Haxey Playing Field Association and for the concerts at Haxey Memorial Hall and Westwoodside Village Hall.
It was proposed by Cllr Harris, seconded by Cllr Boor to approve the grant requests as per funds provided at the April meeting of £320.

150. To consider the Westwoodside Playing Field maintenance grant request.
It was proposed by Cllr Booth, seconded by Cllr Boor to approve the £2000 maintenance grant.

151. To consider the grant request received from Epworth Swimming Pool.
It was proposed by Cllr Harris, seconded by Cllr Boor to defer the item to the next meeting and in the meantime find out what other Town & Parish Councils had donated. 10 for with 2 abstentions.

Expenditure

To consider the following accounts and any received after the agenda has been sent out and before the next meeting.

D Hotson	Salary	1885	884.37
D Hotson	Expenses & Admin	1885	128.38
H M Revenue	Employers NI	1886	42.02
H M Revenue	Employees NI & Tax	1886	85.74
J Smedley	Travel expenses	1887	14.40
R Fisher	Handyman Services	1888	288.50
JP Business Services	Grass Cutting	1889	460.00
Arrow Publication	Monthly edition	1890	96.00
Hillcrest Surfacing Company	Church Lay-by	1891	3,708.00
A Johnson	Internal Audit Fee	1892	385.00
CPRE	Membership renewal	1893	29.00
P Booth	Jubilee prizes	1894	130.00
Westwoodside PFA	Maintenance Grant	1895	2,000.00
Total Expenditure 29th May 2012			£8,251.41

It was proposed by Cllr Allcock, seconded by Cllr Boor to approve the expenditure. All in favour.

153. To confirm the date and time of the next meeting as being Tuesday 26th June 2012 at 7pm. To be held in the Hood Room, Haxey Memorial Hall.

.....Chairman

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Summary of continuing and newly agreed actions for YE 31/03/13		
Minute number	Action	Review Date / Completion Date
2011/158	Power of Well Being Resolution	June 2012
2011/216	Update of Parish Directory	June 2012
2011/234	Investigate the status of the Pinfolds	June 2012
2011/254	Repair of Greenhill wall	July 2012
2011/410	DCO's for playing fields	TBA
2012/25	Tree stumps to be removed at a later date	TBA
2012/16	Office Facilities	Ongoing/July 2012
2012/6g	Additional salt bin to be reviewed	September 2012

Abbreviations

AA	Allotment Association
BR	Bridleway
CCC	Caravan & Camping Club
CEP	Community Emergency Plan
Cllrs	Councillors
DCO	Dog Control Order
EA	Environmental Agency
ERNLLCA	East Riding & North Lincolnshire Local Council Advisors
FP	Footpath
HMRC	Her Majesty's Revenue & Customs
HWRCC	Humber Wolds Rural Community Council
ICCM	Institute of Cemetery & Cremations Management
IDB	Internal Drainage Board
LDF	Local Development Framework
LWP	Land Working Party
LWT	Lincolnshire Wildlife Trust
NALC	National Association for Local Councils
NATs	Neighbourhood Action Teams
NHW	Neighbourhood Watch
NHP	Neighbourhood Plans
NLC	North Lincolnshire Council
PPAG	Parish Plan Action Group
PROW	Public Right of Way
PoWB	Power of Well Being
SSSI	Site of Special Scientific Interest
T & PC	Town & Parish Council
WP	Working Party
WPFA	Westwoodside Playing Field Association