

HAXEY PARISH COUNCIL

Minutes from the meeting held on Tuesday 27th March 2012 at 7pm in the Meeting Room, the Pavilion, Westwoodside Playing Fields, Westwoodside.

Present: Cllrs. Allcock, Boor, Booth, Carlile, Foreman, Harris, Knowles, Lange, Lindley, Maw, Morris, Orton, Smedley, Whitehead & 7 residents.

Chairman: Cllr Knowles presided.

45. Public Participation

Members of the public stated they were there to observe proceedings.

Procedural

46. Apologies for absence received from Cllr Cooke.

47. The minutes of the Parish Council meeting held on Tuesday 28th February 2012 with the agreed matters of accuracy were approved and signed as a true and correct record. **Proposed by Cllr Booth, seconded by Cllr Smedley. All in favour.**

48. Cllr Maw declared a personal interest in agenda item 49 2012/0270 who knows the applicant.

Cllr Carlile declared a prejudicial interest in agenda item 56 as a land owner.

Cllr Boor declared a personal interest in agenda item 49 2012/0270 who knows the applicant.

Cllr Whitehead declared a personal interest in agenda item 49 2012/0270 who knows the applicant, agenda item 52 who is related to a member of the PCC and agenda item 71 as a guest of the over 70's party.

Cllr Morris declared a personal interest in agenda item 49 2012/0270 who knows the applicant.

Cllr Lindley declared a prejudicial interest in agenda item 56 as a land owner and a personal interest in agenda item 63 as a member of the Village Hall Committee.

Cllr Booth declared a prejudicial interest in agenda item 56 as a land owner.

Cllr Allcock asked that the following is minuted "As a Councillor with NLC and Ward member I serve on the NLC Planning Committee and Licensing Committee, as such I cannot participate in any discussion on Planning or Licensing and cannot vote on them."

Cllr Knowles stated that anyone with a prejudicial interest must leave the meeting after discussions of specific item on the agenda.

Planning

49. To receive any decisions made by North Lincolnshire Council and to consider the following planning applications received from NLC any other planning applications received where comments have to be submitted before the next meeting.

The following decision was received from NLC.

2012/0097 - refusal of planning permission to erect a 3 storey detached dwelling at land adjacent to Park Lane Farm, Park Lane, Westwoodside.

The following planning applications received from NLC were discussed by the Parish Council.

2012/0226 - Mr S Clark, High Burnham Farm, Owston Ferry Road, Haxey - planning permission to erect a barn.

It was proposed by Cllr Boor to support the application, seconded by Cllr Smedley. 13 for and 1 abstention. Clerk to comment that the colour chosen is suitable for the surrounding area.

2012/0270 - Mr J Dickenson, Woodland Croft, Cove Road, Westwoodside - removal of hedge running SW/NE direction for a distance of 75m at OS Ref SE74520044. **Cllr Foreman proposed to support the application, seconded by Cllr Maw. 12 for and 2 abstentions.** Clerk to comment that the application meets the criteria of the Hedgerows Regulations 1997 document.

2012/0282 - Haxey Parish Council, allotments, Cove Road, Westwoodside - planning permission to retain metal container and build toilet block and communal shed. **The Parish Council supports this application as the land owner.**

2012/0339 - Mr G Scorthorne, 1 Weir Road, Westwoodside - planning permission to retain a bay window to front elevation and a boundary fence. **Cllr Carlile proposed to support the application, seconded by Cllr Boor. 13 for with 1 abstention.** Clerk to comment that the height of the fence is confirmed as it could be out of keeping with the street scene and this to be taken into account.

2012/0368 - Mr P Myerscough, 36 Akeferry Road, Westwoodside - planning permission to raise the height of the roof. **Cllr Foreman proposed to support the application, seconded by Cllr Carlile. 13 for with 1 abstention.**

2012/0378 - Mr A Stanniland, Wakefield Lodge, Low Hall Road, East Lound - planning permission to erect a domestic garage and a stable block. **Cllr Carlile proposed to support the application, seconded by Cllr Boor. 12 for with 2 abstentions.** Clerk to comment that a condition is placed stating that the stables are to be used for leisure purposes only and no material change to the use of the land. The garage is within the building line but the stables are not.

50. Clerk's Report

- a) Information provided by Cllr Booth who was given documentation from Mr Pantry on Snowdrop Cottage. Clerk to scan and circulate for comments at the next meeting. Mr Pantry has informed Cllr Booth that due to recent vandalism and theft from the cottage a large combine has been placed across the entrance to stop any further damage.
- b) NLC Market Policy document received. Clerk to place on the website and Cllr Allcock to obtain further details.
- c) NLC documentation received on FP99. Clerk to contact NLC supporting the order.
- d) To be notified of the decision made by NLC regarding cost to redirect FP114. The Clerk has been informed that the information the Parish Council has submitted to NLC is not adequate. The Clerk has asked Mrs Muscroft if she has any further information. Clerk to inform Mrs Muscroft that she could approach the Government Ombudsman and / or Andrew Percy MP to pursue the matter on her behalf. Clerk to also email NLC stating that the Parish Council are not happy with the outcome and could anything else be done.
- e) To be notified of the letter received from NLC Environmental Health Officer regarding the Haxey Hood. Considerable discussion on a way forward ensued ranging from ignoring the letter, forwarding it to the Haxey Hood organisation, as might be expected of a responsible public organisation to just advising NLC that the Parish Council had no involvement in the organisation of the Hood. **It was proposed by Cllr Knowles to write back to NLC stating the Hood is not organised by the Parish Council but the letter would be passed to the relevant person in the Hood organisation, seconded by Cllr Carlile.**
An amendment was proposed by Cllr Harris and seconded by Cllr Booth to write back to NLC advising them that the Hood was not organised by the Parish Council and that NLC should be advised to contact the Hood organisers directly and personally. 10 for, 2 against and 2 abstentions.
- f) To be notified of the emails received from NLC regarding the Tindale Bank siting of a caravan where planning permission has been refused and Sheppard's Place building. NLC are looking into this.
- g) Countrywise Spring 2012 newsletter. Noted.
- h) Membership renewal for VANL and HWRCC - agenda items for the next meeting.
- i) A161 hedgerow litter pick update. Noted.
- j) Greenway between Low Street and The Nookings litter pick update. Noted.
- k) Jubilee Committee Meeting of 29th February minutes. Noted.
- l) Information received regarding the Greenhill road subsidence. NLC have been out today with cameras to determine the cause of the collapse. Seven Trent will be informed if it is found to be due to the drainage system.

Improvements / Projects

51. To receive an update on the Heritage Trail project and determine any further actions required.

Cllr Smedley informed the group that the NLC LAG group had turned down the grant for the trail due to some of the criteria not being met, which included the church heritage trail information.

Cllr Smedley along with the Ward Cllrs Allcock and Eckhardt attended a meeting with NLC who were quite optimistic that the funds would be granted but this is not to be the case and the funds have been awarded to another project.

Cllr Waltham NLC Cabinet member is still working on the problem.

Cllr Smedley and Cllr Knowles to draft a letter to Defra although there is no appeal procedure and copy in NLC. In the long term it was agreed that all neighbouring Parish Council should be warned of these pitfalls in the funding process.

Cllr Smedley informed the meeting that he would have to spend up to a further £200 to amend the leaflets and boards to include the OS license number, this would fall within the funds already approved for the project. This it was agreed was not the fault of the local authority and it was the independent group that had taken the decision on the project.

Cllr Maw commented that all Cllrs involved had worked to the best of their ability and as normal lay man; there should be some flexibility on the overall outcome.

52. To receive an update on the Closed Churchyard survey and Parish Cemetery lay-by construction.

The Clerk informed the meeting that notices have been erected in the relevant locations to inform the community of the impending safety checks - the checks will be carried out in April / May.

The contractors are to confirm a start date for the lay by to be installed along Church Lane.

Reports / Updates

53. To receive a report from the Ward Councillor on activities within North Lincolnshire Council.

Cllr Allcock informed the meeting that a new bus stop had been installed and new bus timetables have been placed around the parish. This is an ongoing project.

The 398 service from Belton to Gainsborough has been secured with the input of the Ward Cllr Allcock.

There is a fund being made available from NLC to assist organisation in the funding of Jubilee Celebrations events. Clerk has written to the Cabinet Member and waiting instructions on the process to apply for funds.

54. To receive a report from the LWP and to consider any recommendation put forward.

The notes of the LWP were circulated prior to the meeting.

The Clerk explained the 0.001% increase in the Council Tax, showing on some bills, being the way the calculations are based on band D and there was in fact NO increase in Parish Council precept for the current year or last year.

The churchyard fence and footpath have been completed, due to the amount of time that has elapsed between getting the quote and the work commencing there will be a slight increase in costs, which will be advised to the Clerk in due course.

55. To receive an update on the North Lincolnshire Homes plans to redevelop Hallcroft Close, Haxey and determine any actions required.

The Clerk read out the email received from NL Homes which explained that the board meeting will take place on 18th April when a decision will be made on the current facilities. Cllr Harris asked if Cllr Allcock would look into what agreement was in place when the housing stock was transferred from NLC.

General Items

56. To consider a response to NLC regarding the recent Article 4 Direction - Haxey Area and determine any further actions required.

The Clerk read out the information received from NLC stating that the Parish Council comments could be submitted tomorrow and would be verbally read out at the Planning Committee meeting.

The Clerk also read out the letter received from Mr Bradbury asking for the support of the Council to object to the Direction.

Cllr Knowles reminded the Council that they had originally supported the implementation of an Article 4 on the Hood field.

A discussion ensued by members, some of the comments raised were:-

- The original consideration by the Parish Council was for an Article 4 on the Hood fields only.
- The Parish Council should support parishioners.
- Can see the point as putting up large fencing and screening could block out the views and no action could be taken without an Article 4 in place.
- The placement of Article 4 on areas could increase the value and not decrease as suggested.
- NLC have stipulated that the Article 4 in its current format is either supported or objected to.
- Balance between public good and individual liberty.
- Irritation at some large garden included and some not and the inconvenience of having to use the planning process to carry out minor works.
- Lack of consultation.

Cllrs Booth, Carlile & Lindley left the room.

Cllr Whitehead proposed not to support the Article 4 in total, seconded by Cllr Boor.

Cllr Harris proposed an amendment to oppose the Article 4 in so far as the map is concerned. However, the Parish Council would welcome an Article 4 on the Hood field and surrounding area, seconded by Cllr Maw. 8 for, 2 against and 1 abstention.

57. To consider the recommendation of the Personnel Committee on the applications received for the parish Handyman.

The minutes of the Personnel Committee were circulated prior to the meeting. **It was proposed by Cllr Knowles, seconded by Cllr Maw to accept the recommendation in the selection of Mr R Fisher as the Handyman for the parish. All in favour.** Cllr Maw has shown Mr Fisher round and the Clerk will issue a work sheet and acceptance of appointment letter.

58. To consider entering into the Best Kept Village Competition 2012.

It was proposed by Cllr Smedley, seconded by Cllr Lindley to enter the competition. All in favour.

59. To consider the Parish Council taking on the responsibilities from the Parish Plan Action Group and determine actions required.

It was proposed by Cllr Harris, seconded by Cllr Carlile to take over the responsibilities and actions of the PPAG. 13 for with 1 abstention.

60. To consider the responses received from Cllrs regarding the Environment Agency Diversity & Equality Information and Draft Objectives to collate for submission.

Item to be deferred to the next meeting for comments.

61. To resolve the Rescission Notice submitted by Cllr Knowles minute 2011/383 - To consider the recommendation from ERNLLCA to register with the Information Commissioner at an annual fee for notification of £35.

It was proposed by Cllr Lange, seconded by Cllr Orton to register with the Information Commissioner. All in favour.

62. To determine actions required regarding the Cove Road Quarry pond concerns and determine actions required.

The Clerk and Cllr Allcock have contacted NLC who will be attending a site visit with Cllrs Allcock and Maw.

63. To discuss and decide the short term future for the Council Office/Meeting Room and determine any actions and arrangements that need to be put in place.

The LWP have been looking into the various options for a permanent office / meeting room. **It was proposed by Cllr Maw, seconded by Cllr Carlile to move forward with costings for all alternatives. 8 for, 5 against with 1 abstention.**

64. Request for article(s) for next month's Arrow publication.

- Best Kept Village - volunteers to help tidy up.

27th March 2012

- Jubilee update including the Spitfire flyby.
 - Website.
 - Parish Meeting.
65. To notify the Clerk of items to be placed on the agenda for the next meeting.
- Approval of Personnel Committee minutes.
 - Adoption of Data Protection procedure.
 - Bus Stop - The Nooking.
 - FP114.
 - Website.
 - Cove Road Quarry.
 - Street Lights and Greenhill road subsidence.
 - Snowdrop Cottage.
 - Parish Council Mobile phone.

Finance

66. To receive a copy of the Financial Statement up to 27th March 2012. Noted.

67. To consider AJAC providing the Internal Audit for the YE 31st March 2012.

It was proposed by Cllr Harris, seconded by Cllr Allcock to accept AJAC as the Internal Auditor. All in favour.

68. To consider the costs for a new mobile phone contract for the Clerk.

Item to be deferred to the next meeting.

69. To consider the subscription renewal for Clerks & Councils Direct.

It was proposed by Cllr Carlile, seconded by Cllr Smedley to renew the membership. All in favour.

70. To consider the quotes to refurbish the Westwoodside notice board.

The Clerk read out the email received stating that a new board could be made in the next few months from a better quality material for £100 + vat. **It was proposed by Cllr Carlile, seconded by Cllr Knowles to wait a few months and then for Mr Smithey to make a new notice board. All in favour.**

Grant Requests

71. To determine an amount of funding to be provided for the organising of the 2012 Over 70's Party.

It was proposed by Cllr Booth, seconded by Cllr Lindley to fund up to £1,800 for the party.

72. To consider the grant request received from Westwoodside Billiards & Snooker Club.

It was proposed by Cllr Harris, seconded by Cllr Maw to provide a grant for £500. 11 for, 3 against.

73. **Expenditure**

To consider the following accounts and any received after the agenda has been sent out and before the next meeting.

D Hotson	Salary	1859	825.06
D Hotson	Expenses	1859	136.80
H M Revenue	Employers NI	1860	38.76
H M Revenue	Employees NI & Tax	1860	81.54
Arrow Publication	March edition	1861	96.00
Forward Step Technology Ltd	Website Hosting	1862	50.00
Haxey Jubilee Fund	Donation	1863	200.00
Land Registry	Dr Dysons Memorial Garden	1864	50.00

27th March 2012

Westwoodside Reading Room	Grant	1865	500.00
CommuniCorp	Council & Clerks Direct	1866	60.00
CPRE Northern Lincolnshire	Best Kept Village Competition	1867	25.00
The Information Commissioner	Data Protection Registration	1868	35.00
Total Expenditure 27th March 2012			£2,098.16

It was proposed by Cllr Allcock, seconded by Cllr Carlile to approve the expenditure. All in favour.

74. To confirm the date and time of the next meeting as being Tuesday 24th April 2012 in the **Pavilion, Westwoodside Playing Fields commencing at 7.00pm.**

.....Chairman

Summary of continuing and newly agreed actions for YE 31/03/12		
Minute number	Action	Review Date / Completion Date
2011/158	Power of Well Being Resolution	May 2012
2011/216	Update of Parish Directory	May 2012
2011/234	Investigate the status of the Pinfolds	May 2012
2011/254	Repair of Greenhill wall	May 2012
2011/300	Queens Jubilee Celebrations	June 2012
2011/410	DCO's for playing fields	TBA
2012/25	Tree stumps to be removed at a later date	TBA
2012/16	Office Facilities	Ongoing
2012/6g	Additional salt bin to be reviewed	May 2012
2012/35	Proposed lay-by on Church Lane	May 2012

Abbreviations

AA
27th March 2012

Allotment Association

BR	Bridleway
CCC	Caravan & Camping Club
CEP	Community Emergency Plan
Cllrs	Councillors
DCO	Dog Control Order
EA	Environmental Agency
ERNLLCA	East Riding & North Lincolnshire Local Council Advisors
FP	Footpath
HMRC	Her Majesty's Revenue & Customs
HWRCC	Humber Wolds Rural Community Council
ICCM	Institute of Cemetery & Cremations Management
IDB	Internal Drainage Board
LDF	Local Development Framework
LWP	Land Working Party
LWT	Lincolnshire Wildlife Trust
NALC	National Association for Local Councils
NATs	Neighbourhood Action Teams
NHW	Neighbourhood Watch
NHP	Neighbourhood Plans
NLC	North Lincolnshire Council
PPAG	Parish Plan Action Group
PROW	Public Right of Way
PoWB	Power of Well Being
SSSI	Site of Special Scientific Interest
T & PC	Town & Parish Council
WP	Working Party
WPFA	Westwoodside Playing Field Association