

HAXEY PARISH COUNCIL

Minutes from the meeting held on Tuesday 24th January 2012 at 7pm in the Hood Room of Haxey Memorial Hall.

Present: Cllrs. Allcock, Booth, Carlile, Cooke, Foreman, Harris, Knowles, Lange, Lindley, Maw, Morris, Orton, Smedley & 2 residents.

Chairman: Cllr Knowles presided.

1. Public Participation

Mrs Cowburn informed the Council that she was objecting to PA/2011/1576 - Haxey Study Centre which is located at Rose Cottage where there seems to be a lot of different businesses some from the Study Centre and some from the Animal Behaviour Centre. Mrs Cowburn stated that there were already toilets and showers on site. The application is within conservation land which needs protecting and the increase in traffic was interrupting the environment.

Mrs Cowburn went on to say that the road is regularly used by taxis taking and collecting from the centre and the road is only classed as a bridleway and is full of pot holes. There are dog training events taking place which can last up to 4 days and when there are dog shows taking place then there can be as many as 50 cars arriving and leaving at the same time causing road blocks.

Mr Fielding stated that the taxi drivers have no respect for walkers and horse riders and speed up and down the road.

Cllr Knowles commented that the Parish Council has received no formal notification from residents with concerns and that concerns should be logged, collated and passed onto the Clerk.

Concerns were also raised about past planning applications which had been granted and if the conditions of these applications were being adhered too.

Cllr Allcock stated that in view of the concerns raised about the existing site he offered to arrange for clarification of the planning conditions attached to past planning applications which have already been granted.

Cllr Harris stated that the Public Participation item on the agenda had proved to be a valuable addition to the Parish Council meetings allowing members of the public to speak freely of their concerns on any issues.

Procedural

2. Apologies for absence received from Cllrs Boor & Whitehead.

3. The minutes of the Parish Council meeting held on Tuesday 20th December 2011 were approved and signed with the agreed matters of accuracy as a true and correct record. **Proposed by Cllr Booth, seconded by Cllr Morris. All in favour.**

4. Cllr Carlile declared a personal interest in agenda item 5 - 2011/1574 & 2012/0021 as he knows the applicant.

Cllr Orton declared a prejudicial interest in agenda item 5 - 2011/1563 as the applicant is a client.

Cllr Lindley declared a personal interest in agenda item 5 - 2011/1574 as the property is next door.

Cllr Foreman declared a personal interest in agenda item 5 - all applications as he knows the applicants.

Cllr Smedley declared a personal interest in agenda item 8 as he is now a member of the Camera Club.

Cllr Booth declared a personal interest in agenda item 5 - 2011/1574, 2012/0021 & 2012/0036 as she knows the applicants.

Cllr Maw declared a personal interest in agenda item 5 - 2012/0036 as he knows the applicant.

Cllr Harris declared a personal interest in agenda item 9 & 5 - 2012/0021 as he knows the applicants.

Cllr Allcock asked that the following is minuted "As a Councillor with NLC and Ward member I serve on the NLC Planning Committee and Licensing Committee, as such I cannot participate in any discussion on Planning or Licensing and cannot vote on them."

Planning

5. To receive any decisions made by North Lincolnshire Council and to consider the following planning applications received from NLC any other planning applications received where comments have to be submitted before the next meeting.

The following decisions were made by NLC.

2011/1351 - planning permission for the construction of dropped kerbs including the creation of hard standing areas for 57 & 59 Nethergate, Westwoodside has been withdrawn pending a tree survey being carried out.

2011/1429 - planning permission to erect extensions, conservatory, domestic garage and a boundary wall - 4 Holly Villas, Station Road, Graizelound has been withdrawn.

The following planning applications received from NLC were discussed by the Parish Council.

2011/1222 - Mrs Grimes, flat 28a, Hallcroft Road, Haxey - planning permission to retain a shed (amended plan - repositioning of the shed by approx. 1.8m to the east). **It was proposed by Cllr Foreman, seconded by Cllr Booth to support this application. 12 for with 1 abstention.**

Cllr Orton left the meeting.

2011/1563 - Chipp Ltd, plot 1 Brethergate, Westwoodside - planning permission for change of use to garden land. **It was proposed by Cllr Maw, seconded by Cllr Booth to support this application. 10 for and 2 abstentions.**

Cllr Orton rejoined the meeting,

2011/1574 - Mr & Mrs Hodgkinson, land adjoining The Orchard, Northside, Haxey - outline planning permission to erect one dwelling with appearance, layout, landscaping and scale reserved for subsequent approval. **The Clerk was advised prior to the meeting that this application has been withdrawn.**

2012/0021 - Mr & Mrs Gunn, rear of 37 Church Street, Haxey - outline planning permission to erect 4 dwellings (two pairs of semis) with appearance, landscaping and scale reserved for subsequent approval.

Cllr Knowles informed the meeting that several questions had been put to NLC regarding this application and the outcome was that when the original planning application 2011/0884 was submitted only 3 dwellings (maximum) were permitted on the site, as Haxey was identified as a minimum growth settlement under policy ST2 of the North Lincolnshire Local Plan.

This policy has now been superseded by the Core Strategy which allows a more flexible approach to development depending on the character of the area and if the housing development will support the development of sustainable, balanced communities.

Haxey is identified as a rural settlement in the Core Strategy which will create opportunities for small scale infill development that maintains the viability of the settlement and meets identified local needs without increasing the need to travel so therefore 4 dwelling were now permitted on this site.

It was stated that although the policy had changed how does this application impact on the surrounding area and residents including particular concerns regarding the increase in traffic on the Holmedene development. **It was proposed by Cllr Foreman to support the application, seconded by Cllr Orton. 4 to support, 6 against and 3 abstentions.**

2012/0031 - Mr Bennett, Holy Villas, Station Road, Graizelound - planning permission to erect a 2 storey extension to the side, conservatory to the rear, erect detached store room and garden fence to boundaries 1.8 high to the rear and 1.2m to the front of the house (resubmission 2011/1429). **Cllr Booth proposed that the Parish Council object to this application, seconded by Cllr Maw 12 to support with 1 abstention for the following reasons. It is an over development of the site, the proposed perimeter fence surrounding the property will be an eye sore in open countryside, the proximity of the property to the A161 with regard to parking and the turning circle within the property for vehicles are all concerns for the Parish Council.**

2012/0036 - Mrs Barth, Thrumrows Cottage, Cove Road, Westwoodside - planning permission to erect a 2 storey extension. **Cllr Maw proposed to support the application, seconded by Cllr Foreman. 12 for and 1 abstention.**

2012/0039 - Haxey Parish Council, Allotment site, Cove Road, Westwoodside - planning permission to retain metal container and erect a toilet and communal shed. **As land owners the Parish Council have no objections.**

2011/1576 - Mr White, Haxey Study Centre, Turbary Road, Haxey - planning permission to erect buildings for offices, toilets, study rooms and housing of livestock.

It was proposed by Cllr Carlile, seconded by Cllr Booth not to support the application and to object for the following reasons. 10 for with 3 abstentions.

- The application itself is fundamentally flawed as the site is at Lupine woods, which is an annexe of the Study Centre located at Rose Cottage. This site is close to a SSSI, in open countryside and recognised for its historic value. For this reason further development should be regarded as over development of the site.
- Due to the above it does not accord with RD2, RD6, RD7, LC14, CS1, CS2, CS3, CS6, CS15 & CS17 of the core strategy and Local Plan.
- RD2 - this is not essential for Agriculture or Forestry.

- Re use or adaptation of existing rural buildings - Current buildings are located at Rose Cottage not Lupine woods approx. 500 metres distant.
- RD2 - It would be better suited at the site where the existing buildings are, for the given reasons of the previous application for a dwelling at this site, little security or on site animal management exists and further development would increase the need for a dwelling.
- It is close to an SSSI in a largely undeveloped countryside and would be detrimental to the open countryside.
- It would be detrimental to the residential amenity of the surrounding properties and affect the safety of both public bridal way and poorly maintained public highway.
- It is already subject to increased traffic by use of low occupancy vehicles i.e. Taxis due to its distance from public transport infrastructure; it is questionable that a public bridal way should be subject to traffic of this nature and whether a lawful right exists.
- RD6 - Not re use or adaptation of rural buildings at this site
- RD7 - The increased traffic on part of the public bridal way
- LC14 - Does not accord with development relating to the historic landscape and its features.
- CS1, CS2, CS3 & CS6 - Poor local service provision, infrastructure capacity and accessibility, while its location as a Visitor Centre is technically appropriate its distance from the main conurbation of Scunthorpe and other urban areas makes this site dependent on low occupancy vehicles, is not sustainable or good use of green infrastructure. It is sited in the nationally significant historic landscapes of the Isle of Axholme. The site is not on previously used land and is not using existing rural buildings at the site.
- While the business generates some limited employment, development at this site will not benefit the community, it will lead to more use of approximately 500metres of bridal way. The business as a whole is commercially based education with little accent on green tourism and should not benefit under CS1 and 3 It does not contribute to locally distinctive, sustainable, inclusive, healthy and vibrant community as is removed from the rural villages and is largely opposed by its neighbours.
- CS15 - Culture and Tourism - unacceptable adverse impact on neighbouring uses in terms of noise, traffic and disturbance. The residents have submitted traffic monitoring, with upwards of 25 vehicles a day and occasionally 50 vehicles, which would have to use the bridal way to access the site. Any further development of this business as a whole should require specific times of operation to reduce the effect on the area and residents living there.
- CS17 Biodiversity - effect on the ecological integrity of the SSSI situated close to the site
- PPS7 ANNEXE A - Given the application PA/2010/1078 we would ask NLC to flag this up.

6. **Clerk's Report**

- a) Reminder received from Humberside Police of the next NATs meeting which is scheduled for 7pm on Monday 30th January at Haxey Memorial Hall. Cllr Allcock will be chairing this meeting.
- b) Update received from NLC regarding flooding concerns at Burrell's corner. NLC state that some work has been undertaken which for some time was successful. The drainage connections have possibly been compromised due to the development at Chatworth Way / Farriers Fold and have gone back on the programme for investigation. Continue the dialogue with NLC.
- c) Comments received regarding the Public Transport article in the last edition of the Arrow.
- d) Notification received from NLC on the Dog Control Orders.
- e) Meeting dates 2012 issued to all Cllrs – no comments.
- f) HWRCC & CPRE thank you letter for the recent donation.
- g) Correspondence received from NLC regarding additional salt bins – open action on Parish Council.
- h) Update received from NLC regarding FP90 bench & FP114 ROW.
- i) Update from ERNLLCA regarding PoWB certificates – open action on ERNLLCA.
- j) CPRE Planning explained booklet.
- k) NALC Communication briefing re: The Queens Diamond Jubilee - Beacon registration.
- l) Umbrella newsletter received.
- m) Midlands RFCC Public Consultation Response Document received regarding the proposed restructuring of the Severn Trent Regional Flood and Coastal Committee - Noted.
- n) Update from NLC on the overgrown hedges around the parish – dialogue to continue with NLC.
- o) Notification received from NLC re: Help Improve Housing across North Lincolnshire.
- p) Thank you letter received from the PCC re: repair of sundial.

24th January 2012

Improvements / Projects

7. To receive an update on the Heritage Trail project and determine any further actions required. To authorise payment for work associated with the project which will be reclaimed from the LEADER fund.
 Cllr Smedley showed the Council an example of the information board that will be located one at Westwoodside Pond and the other it was agreed would be sited on the grassed area on Church Street adjacent to the Church. Clerk to investigate ownership of the land and obtain authority.
 Cllr Smedley also showed an example of the A4 information board that will be located around the village on lampposts – Clerk to check with NLC Highways that this is acceptable.
 The leaflets will be the same format as the Parish footpath leaflet.
 The cost of the project is estimated at £4,800 of which 96% will be funded by the Leader grant. The Parish Council will have to pay for the work carried out and reclaim from the Leader. On this basis, **it was proposed by Cllr Harris to approve expenditure not exceeding £4,800, seconded by Cllr Booth. All in favour.**
 Cllr Knowles thanked Cllr Smedley and Cllr Morris for the work put in to complete the project. Funds have to be claimed by 28th February.
8. To determine actions required regarding the 2012 Photographic Competition.
 Cllr Smedley informed the meeting that he now is a member of the Camera Club. It was agreed that the Photographic Competition would be run again this year with the 4 categories – Adult, Camera Club, Youth & Junior with prize funds not exceeding £300. Clerk to write to the schools and ask that all parents are informed of the competition, article to also be placed into the Arrow. **Proposed by Cllr Morris, seconded by Cllr Lindley. All in favour.**

Highways / Neighbourhood Services

9. To be notified of the email received from a concerned resident regarding parking issues on Church Street, Haxey and determine any actions required.
 The email was circulated prior to the meeting and the Clerk had contacted Humberside Police to inform them of the concerns of residents and the Parish Council. The Police will monitor when on the route.
 Cllr Allcock to mention at the next NATs meeting.
 Cllr Carlile stated that this issue had been mentioned at the Country Watch meeting and that the Landlord of the Duke public house had offered parking facilities at the rear of the pub to the staff of the Doctors Surgery. Clerk to write to the Landlord to check that this offer is still valid and if so Clerk to write to the surgery to inform them of this option to help alleviate the parking issues on Church Street.
10. To determine actions required regarding the repair of Greenhill Road wall.
 Item to be deferred until further information received from NLC – retain on Open Actions List.

Reports / Updates

11. To receive a report from the Ward Councillor on activities within North Lincolnshire Council.
 Cllr Allcock informed the Council that as part of the new Localism Act there would be some planning changes coming including opportunity for Town and Parish Councils to establish recently introduced Neighbourhood Plans.
 S106 will still remain but there will also be introduced a Community Infrastructure Levy – CIL which will allow money to go direct to parishes but will still have to fit into the LDF and Core Strategy.
 Cllr Knowles stated that at the recently attended Planning Seminar Neighbourhood Plans (NHP) were discussed at being best suited to large Town Councils and the smaller developments are still best going through the current planning process. The costs of NHP are extensive too but a Government pilot scheme is funding some Councils to create their own and the Parish Council should continue to monitor progress.
12. To receive a report from the ERNLLCA District Meeting and the Town & Parish Council Liaison meeting.
 Cllr Knowles attended the ERNLLCA meeting on 12/01. The fees will be increasing by 5% and training cost will rise from £30 to £35. The amount of meetings are to be reduced to save costs too.
 A brief was also given on the Localism Act and the Audit Commission are now to be a privatised organisation. ERNLLCA are also discussing with NLC the development and adoption of a Code of Conduct that could also be adopted by local Town & Parish Councils.
 The Town & Parish Council Liaison Meeting slides were issued prior to the meeting.
 Town & Parish Councils were given a few weeks to respond to the NLC budget which has been available for comment for 12 weeks.

13. To receive a report regarding the CEP Questionnaire and determine the next actions required.
Cllr Lange has been pleased with the responses received so far and he was going through and collating the data from the returned questionnaires. Clerk to chase NLC Graham Wilkinson about insurance issues.
14. To receive a report on the LWP meeting to discuss the final output document from NLC on the LDF.
Cllr Allcock pointed out that the LWP had readdressed the new boundaries and any inconsistencies identified by land owners had been dealt with direct with NLC.
The new LDF should be adopted later in the year after approval by an external Planning Inspector.
Clerk to inform NLC that the Parish Council have reviewed the LDF information and are content with the outcome. **Proposed by Cllr Maw, seconded by Cllr Smedley, 11 in favour with 2 against.**
15. To receive a report from the Allotment Association AGM and determine any actions required.
Cllr Knowles attended the meeting along with Cllr Maw. The Committee were re-elected. The Committee thanked the Parish Council for their support over this past year.
16. To receive a report on the Awards and Website Working Group and determine if any actions are required.

Office Facilities

Cllr Carlile informed the Council that the Group has been looking into the current office facilities which are not really fit for purpose. The meeting room is on the small side and the office is inadequate for our needs. The Working Group has identified the following as potential sites and considered them for suitability in the short, medium and long term with cost implications.

1. BT phone exchange. Suggest not viable due to size, investment required to bring up to standard, cannot practically expand it. Recommend no further action.
2. Memorial Hall. Good facility, currently too small for our needs, requires substantial capital investment in the long term to bring up to standard. Recommend worth some further exploration.
3. WWS Village Hall. In short term no improved facility really available, in the long term requires substantial investment to bring up to standard. Recommend some further investigation.
4. WWS playing fields in the short term a good sized facility, which requires some small capital investment. In the longer term with some further medium capital investment would provide a good facility for PC to expand. Recommend this has a good potential and worthy of further investigation.
5. Dr Dyson's land - In the short term offers no facilities, with major capital investment it could be a wholly owned Parish Council office and meeting area with options to run drop-in facilities. Recommend we should investigate further when funds allow.

Short term strategy of say 10 years of renting with a medium investment and in the longer term look at developing Dr Dyson's land as a memorial Parish Council office and drop in centre. It was suggested that a more fitting tribute to the late Dr Dyson as it would be a site which would be seen as benefitting the community. It may be worth the Parish Council investigating whether WWS Village Hall and WWS Playing Fields would be prepared to combine to create a high quality community hall and associated community area.

Cllr Carlile asked if the Parish Council would support further investigation into the above and any other options by the LWP.

Awards

Report back on storage of Awards - for the foreseeable future in the church safe, option if we move to store on new premise. The display case is now stored at WWS playing fields until a more permanent place is found

Website

Updating site - work in progress with target of April to finish.

Do we employ a professional to carry out housekeeping of site? Need to see what the cost implications are?

Will the Parish Council support further investigation by the Awards/Website Group.

It was proposed by Cllr Maw, seconded by Cllr Morris to support further investigations for the Parish Council office by the LWP and the Website by the Awards/Website Working Group. All in favour.

17. To receive a report on the Queens Diamond Jubilee Celebration Working Group and determine any further actions required. To consider costs of a beacon and other associated costs for the Jubilee Celebrations.
Cllr Booth informed the Council that the mugs had been received and the school presentation dates have been agreed.
The publicity is still yet to be organised.
Cllr Booth stated that there were two options for the Beacon and they are to use the one already used for the Millennium and Mr Jones has stated that the Beacon is on a trailer ready to move. Cllr Booth stated she would approach the Westwoodside Ponds Light Committee to decorate the trailer. The second option is to purchase a

Church Beacon which could be placed on top of the Church Tower although Cllr Booth contacted Reverend Green who would not be willing for this to take place due to the risks involved. **Cllr Booth proposed to use the existing Beacon; this was seconded by Cllr Harris. All in favour.**

The registration of the Beacon will confirm the time.

The sites available to locate the Beacon are the Hood Field on the south west corner – which Mr Jones would prepare the ground to make it suitable, the closed churchyard or Cllr Carlile had offered part of his land. **Cllr Booth proposed to use the Hood Field, seconded by Cllr Maw. All in favour.**

Cllr Booth has also been in contact with the school regarding a torch light procession from Westwoodside and Haxey Village Halls and then to meet up in the middle – there are to be more talks on the route. More talks are also ongoing to include the Hamlets – Cllr Smedley stated that East Lound, Graizelound and Low Burnham have shown an interest. It was also discussed that Haxey Village Hall Committee, Westwoodside Pond Lights Committee could be involved too.

There would be a competition for the classes to decorate their torches and a class prize for the best one.

After extensive research Cllr Booth and Cllr Maw had chosen torches and these will cost £1.50 each. **It was proposed by Cllr Allcock, seconded by Cllr Cooke to approve expenditure on the torches and prizes not to exceed £700. All in favour.**

18. To receive an update from the Library Working Group and determine any further actions required.

Meeting to be arranged for the Working Group to meet.

General Items

19. To consider the announcement by Government of a public holiday on Tuesday 5th June as part of the Jubilee Celebrations. This is not a Bank Holiday covered by statute and it is for the Parish Council to determine if the Clerk is granted this day as a paid holiday.

It was proposed to allow the Clerk a paid holiday by Cllr Maw, seconded by Cllr Allcock. 11 for with 2 abstentions.

20. To consider nominating the Chair to attend the Buckingham Palace Garden Parties in May 2012.

This item was noted.

21. To be notified of the NLC letter regarding The Localism Act 2011 - Standards / Ethical Governance & Predetermination and determine actions required.

This item was noted.

22. Request for article(s) for next month's Arrow publication.

- Photographic Competition

23. To notify the Clerk of items to be placed on the agenda for the next meeting.

- Data Protection registration

Finance

24. To receive a copy of the Financial Statement up to 24th January 2012.

Grant Requests

25. **Expenditure**

To consider the following accounts and any received after the agenda has been sent out and before the next meeting.

D Hotson	Salary	1844	809.53
D Hotson	Expenses	1844	102.41
H M Revenue	Employers NI	1845	35.57
H M Revenue	Employees NI & Tax	1845	73.97
Arrow Publication	January edition	1846	252.00
North Lincolnshire Council	Repair / replacement of dog bin	1847	194.11
Haxey Memorial Hall	Hire of Hall	1848	67.00
D Knowles	Travel Expenses	1849	15.52

Aquila Business Products Ltd	Stationery	1850	81.96
Signs Express	Leader - Heritage Trail	1851	TBA
Kingfisher Print	Leader - Heritage Trail	1852	TBA
M Carlile	Travel Expenses	1853	16.20
Lincolnshire Tree Services	Church Tree work	1854	498.00
Total Expenditure 24th January 2012			£2,146.27

It was proposed by Cllr Allcock, seconded by Cllr Smedley to approve the expenditure. All in favour.

26. To confirm the date and time of the next meeting as being Tuesday 28th February 2012 in the Hood Room, Haxey Memorial Hall at 7pm.

.....Chairman

Summary of continuing and newly agreed actions for YE 31/03/12		
Minute number	Action	Review Date / Completion Date
132	Creation of Heritage Trail leaflet	Feb 2012
158	Power of Well Being Resolution	May 2012
216	Update of Parish Directory	Jan 2012
234	Investigate the status of the Pinfolds	Nov 2011
254	Repair of Greenhill wall	Dec 2011
258	Proposed lay-by on Church Lane	Dec 2011
300	Queens Jubilee Celebrations	June 2012
383	Registration for Data Protection	February 2012
410	DCO's for playing fields	TBA
25	Tree stumps to be removed at a later date	March 12
16	Office Facilities	Ongoing
6g	Additional salt bin to be reviewed	May 2012

Abbreviations

AA	Allotment Association
BR	Bridleway
CCC	Caravan & Camping Club
CEP	Community Emergency Plan
Cllrs	Councillors
DCO	Dog Control Order
EA	Environmental Agency
ERNLLCA	East Riding & North Lincolnshire Local Council Advisors
FP	Footpath
HMRC	Her Majesty's Revenue & Customs
HWRCC	Humber Wolds Rural Community Council
ICCM	Institute of Cemetery & Cremations Management
IDB	Internal Drainage Board
LDF	Local Development Framework
LWP	Land Working Party
LWT	Lincolnshire Wildlife Trust
NALC	National Association for Local Councils
NATs	Neighbourhood Action Teams
NHW	Neighbourhood Watch
NHP	Neighbourhood Plans
NLC	North Lincolnshire Council
PROW	Public Right of Way
PoWB	Power of Well Being
SSSI	Site of Special Scientific Interest
T & PC	Town & Parish Council
WP	Working Party
WPFA	Westwoodside Playing Field Association