

HAXEY PARISH COUNCIL

Minutes from the meeting held on Tuesday 22nd November 2011 at 7pm in the Hood Room of Haxey Memorial Hall.

Present: Cllrs. Boor, Booth, Carlile, Foreman, Harris, Knowles, Lange, Lindley, Maw, Orton, Whitehead & 1 resident.
Chairman: Cllr Knowles presided.

360. Public Participation

No comments from the public.

Procedural

361. Apologies for absence received from Cllrs. Allcock, Cooke, Morris & Smedley.

362. The minutes of the Parish Council meetings held on Tuesday 18th October with the agreed matters of accuracy & 9th November 2011 and the minutes of the Personnel Committee meeting held on 3rd October 2011 were approved as a true and correct record. **Proposed Cllr Maw, seconded by Cllr Booth. All in favour.**

363. Cllr Knowles reiterated that if any members were in doubt if they had a declaration then it would be of benefit to declare this. It was down to individuals to declare their interests and not for the Clerk or any other Councillors to prompt a declaration.

Cllr Carlile declared a personal interest in agenda item 377 as the family is known to him.

Cllr Lange declared a personal interest in agenda item 378 as the family is known to him.

Cllr Harris declared a prejudicial interest in agenda item 378 as he is a land owner.

Cllr Maw and Cllr Booth both declared a personal interest in agenda item 377 as the family is known to them.

Planning

364. To receive any decisions made by North Lincolnshire Council and to consider the following planning applications received from NLC any other planning applications received where comments have to be submitted before the next meeting.

NLC had paid a site visit to the land adjacent to 13 Greenhill, Haxey regarding work in progress after the application had been withdrawn. NLC informed the Council that the land had been cleared and no more work was taking place.

The following decisions made by NLC were received.

2011/0500 - refusal of planning permission to retain a caravan for residential use and stables at The Stables, Tindale Bank. Gatehouse Road, Graizelound.

2011/1053 - refusal of planning permission to change the use of an open field into an 8 tent camp site at land rear of Poplar Farm, Station Road, Graizelound.

2011/1004 - full planning permission granted to change the use of offices to four dwellings at offices rear of 31 Church Street, Haxey.

2011/1115 - full planning permission granted to erect a detached dwelling and demolish existing sheds and out buildings at Nethergate, Westwoodside.

2011/1181 - full planning permission granted to retain a timber framed carport / garage at Brindle Barn, 38a High Street, Haxey.

2011/1213 - full planning permission granted to erect a boundary fence and gate at Snowdrop Cottage, Turbary Road, Haxey.

2011/1273 - full planning permission granted to retain extensions and erect a conservatory at Marland House, Haxey Road, Low Burnham.

2011/1388 - application for non material amendment following a grant of planning permission 2011/0509, to amend first floor window at Anjuda House, 25 Nethergate, Westwoodside.

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The following applications received by NLC were discussed by the Parish Council.

2011/1388 - Mr A Heptonstall, Anjuda House, 25 Nethergate, Westwoodside - application for a non-material amendment following a grant of planning permission PA/2009/0509 to amend 1st floor window. Noted as this application has been granted by NLC.

2011/1351 - North Lincolnshire Homes, 57 & 59 Nethergate, Westwoodside - planning permission for the construction of dropped kerbs including the creation of hard standing areas. The Parish Council supports this application as it is a partial solution to the concerns raised about parking within the area. **Proposed by Cllr Booth, seconded by Cllr Maw. All in favour.**

2011/1429 - Mr Bennett, 4 Holy Villas, Haxey - planning permission to erect extensions, conservatory, garage and a boundary wall. The Parish Council object to this application. It is an over development of the site, the proposed perimeter 6ft wall surrounding the property will be an eye sore in open countryside, the proximity of the property to the A161 with regard to parking and the turning circle within the property for vehicles are all concerns for the Parish Council. **Proposed by Cllr Booth, seconded by Cllr Lindley. All in favour.**

365. Clerk's Report

- a) The sunken drain on Newbigg adjacent to the hairdressers has been reported to NLC.
- b) Information received from ERNLLCA regarding a new magazine from NALC. Noted.
- c) Notification received from a resident regarding a letter submitted to NLC regarding the state of a property on Low Street. Clerk to contact NLC to determine what action they are taking.
- d) Email received from the BBC who is interested in filming the Haxey Hood event. Clerk to pass on the details to Cllr Boor and inform the BBC that he is the contact with the Hood Committee.
- e) Donation request received from Haxey Cricket Club. Clerk to ask for a copy of the accounts along with suggestions on the amount of grant required. Agenda item for the next meeting.
- f) Clerk suggested a thank you letter to be submitted to both the school and James Newton the young boy who played the bugle at the Remembrance Day service with a donation towards the school band of £25. Approval required at the next meeting. Also a thank you letter to be sent to Haxey Primary School for their attendance.

Improvements / Projects

366. To consider the quote received from NLC for the pointing of the wall surrounding Greenhill and determine actions required.

The quote received from NLC for the pointing of the wall was received at a cost of £3,240. It was agreed that before the wall is repaired the road adjacent to Greenhill Stores needs repairing. Clerk to ask if NLC would partake in a joint venture to repair the wall once the road had been repaired.

367. To consider the results of the Bus Service survey and determine any actions required.

Cllr Knowles attended the Parish Plan meeting and the report from the bus questionnaire had been circulated prior to the meeting. The number of responses was disappointing. Cllr Allcock has met with NLC and NLC have accepted the report and agreed to site the bus stops were parishioners want them.

Highways / Neighbourhood Services

368. To receive an update regarding the placement of a lay-by along Church Lane and determine any further actions required.

A quote of between £3,000 and £3,500 has been received from NLC to put in a lay-by - the quote does not include any drainage or kerbing. Clerk to source 3 further quotes and arrange to meet representatives on site for a detailed brief.

369. To be notified of the NLC Traffic Regulation Order Speed Limit B1396 Doncaster Road, Westwoodside and determine actions required.

It was proposed to support the regulation order by Cllr Carlile, seconded by Cllr Boor. 8 for, 3 against.

370. To be notified of the NLC proposed diversion, part FP114, Haxey and determine actions required.

The Clerk read out a letter received from the resident who 23 years ago had agreed with the local authority that this diversion was approved and put into practice. The resident has now received an estimate of costs for the

formalising of the diversion. **Cllr Harris proposed to support the diversion order but ask that NLC waiver any costs to the resident, seconded by Cllr Lange. All in favour.**

Reports / Updates

371. To receive a report from the Ward Councillor on activities within North Lincolnshire Council.

Cllr Allcock report was received by the Clerk prior to the meeting and informs the Council that as Lead Snow Warden, Cllr Allcock will liaise with the local Snow Wardens and keep the NLC Winter Control Team informed about activities within the parish. A Contractor has signed up with NLC for Haxey Parish and there are two more who have said they will sign up.

"Listed" Contractors only are to be used and the Parish Council will engage the contractors once the Lead Snow Warden has authorised the go ahead. The Parish Council will pay and reclaim monies from NLC. NLC will only pay if conditions make use necessary, but the Parish Council can use the "Listed" contractors at their own expense for local clearing of footpaths (for instance) if they so wish.

Cllr Allcock suggested a LWP or CEP meeting to discuss further issues and to place information onto the notice boards and in the Arrow asking for volunteers to help with snow clearing if necessary.

Cllr Allcock had also informed Cllr Knowles that NLC had set aside funds for transport including disabled access and bus cards for eligible people.

372. To receive an update on the churchyard headstone survey and determine actions required.

The quote had been circulated to the members prior to the meeting. **It was proposed by Cllr Boor, seconded by Cllr Orton to approve expenditure no more than £2,000. All in favour.**

373. To receive an update from the Queens Jubilee Celebration and consider the purchase of mugs for the school children.

Cllrs Booth and Maw have been collating information on the various mugs available to purchase for the Queens Jubilee. **Cllr Booth proposed the mug available through the Clerks and Councils magazine at a cost of £4.50 per mug with a total cost of £2,941.18, seconded by Cllr Lindley. 10 in favour, 1 against.**

374. To receive an update regarding the creation a Farm Business Tenancy (FBT) for land 'D' 2.592 acres and land G, H & M (6.967 acres) and determine actions required.

This item to be deferred until the next meeting as no update as been received from the solicitor.

General Items

375. To be notified of the letters received from Cllr Liz Redfern and Andrew Percy MP regarding the proposals by the Boundary Commission and determine actions required.

Cllr Knowles suggested a letter is sent to the Boundary Commission opposing the suggestion to split the Isle.

Cllr Maw proposed this action, seconded by Cllr Booth. 10 for, 1 against.

376. To consider the placing of a bench on the A161, Burnham Road to replace the Foster Barnes bench relocated by Epworth Town Council.

It was proposed by Cllr Boor, seconded by Cllr Harris not to replace the bench. All in favour.

377. To consider the request to run water pipes under parish council land and determine actions required.

Clerk to write to Mr Towns to ensure that he is aware of this. Cllr Harris suggested also that a deed of easement is obtained by Mr Pantry. **Proposed by Cllr Harris, seconded by Cllr Lindley. All in favour.** Clerk to look at parish land that water pipes have previously been placed to ensure the necessary paperwork is in place.

378. To be notified of the North Lincolnshire LDF - Housing & Employment Land Allocations Development Plan Document and determine further actions required.

Cllr Harris left the room.

Cllr Booth stated that there are quite a few pieces of land that were changing use to amenity and sterile land which cannot be built on.

The Core Strategy has been adopted but due to the amount of concerns raised to NLC the Housing & Employment Land allocations plan has been referred to the Inspectorate. It was stated that no residents have written or contacted the Parish Council regarding the LDF.

It was proposed that the Parish Council accept the plan in principle but there are some inconsistencies within the plan for example the splitting of some properties with their gardens and the change of use to

amenity status. NLC will probably be aware of the inconsistency if land owners have contacted NLC direct.

379. To be notified of the Parish Online web-based mapping system supplied by Came & Company and determine actions required.

This item was noted as a procedure is in place for the mapping of parish land at present.

380. Request for article(s) for next month's Arrow publication.

- Bus questionnaire outcome.
- CEP information.
- Boundary Commission.
- Public Participation.
- Precept.

381. To notify the Clerk of items to be placed on the agenda for the next meeting.

- Haxey Cricket Club grant request.
- Bugle donation.
- CEP Arrow article.
- DCO for playing fields.
- Upperthorpe Hill state of verges.
- Street Lights along High Street.
- Heritage Trail.
- Awards/website.

Finance

382. To receive a copy of the Financial Statement up to 22nd November 2011.

383. To consider the recommendation from ERNLLCA to register with the Information Commissioner at an annual fee for notification of £35.

It was proposed by Cllr Boor, seconded by Cllr Foreman not to register with the ICO. All in favour.

384. To consider the continuation of the Handyman services and determine an engagement period.

The Clerk provided hours and the cost for services received by the Handyman in the past 11 months and it was agreed that he had done a good job. **It was proposed by Cllr Harris, seconded by Cllr Maw to extend the period to 3 years to which the Handyman would provide his services. 10 for, 1 abstention.**

385. To consider the grass cutting contract being allocated to the Handyman and determine an engagement period.

After discussing with the Handyman, the LWP recommended that the Parish Council follow the normal tender process for the grass cutting but asking for quotes for both 1 and 3 years contracts.

It was noted that the grass cutter this year has done an extremely good job and this was commented on by the Vicar at the last PC / PCC meeting.

386. To consider the Clerks attendance to the SLCC training seminar scheduled for 06/12/11.

It was proposed by Cllr Whitehead, seconded by Cllr Lindley to approve the attendance of the Clerk. All in favour.

387. To consider the purchase of 'flood sax' for future flooding issues.

Cllr Lange informed the meeting of the flood sax and that they had a 5 year shelf life and once in use could last approximately 6 weeks - but could not be reused. They are light, dry and stack and store neatly and when they come in contact with water they expand. **It was proposed by Cllr Carlile to approve the purchase up to £250 (10 houses - width), seconded by Cllr Boor. 10 for, 1 against.**

388. To consider the quotes received for the work to be carried out on the trees located in the closed churchyard.

The Clerk read out the 3 quotes received. Cllr Booth commented on the self seeded trees within the closed churchyard that the PCC would like moving. Due to the pending planning application for a church hall it was agreed that the work to be carried out on the trees under the ownership of the PCC are put on hold until the

planning application has been determined and all other works go ahead. **It was proposed by Cllr Harris, seconded by Cllr Boor to accept the quote received from Lincolnshire Tree Services. All in favour.** Clerk to ask for NLC to look at the tree again and comments on its condition would be welcome.

389. To consider and approve the precept for 2012/13.

Precept data was circulated prior to the meeting.

It was proposed by Cllr Boor, seconded by Cllr Foreman to set the precept at £35,000 for 2012/13. This has been frozen for the past 3 years. All in favour.

390. **Grant Requests**

391. **Expenditure**

To consider the following accounts and any received after the agenda has been sent out and before the next meeting.

Payee	Details	Number	Amount £
D Hotson	Salary	1822	869.98
D Hotson	Expenses	1822	185.70
H M Revenue	Employers NI	1823	45.93
H M Revenue	Employees NI & Tax	1823	88.58
Arrow Publication	October edition	1824	96.00
Aquila Business Products Ltd	Stationery	1825	72.78
D J Foreman	Repair to sundial	1826	130.18
SLCC	Training Seminar	1827	20.00
K Pontin	Handyman Services	1828	547.00
S Smithey	Awards & Map storage containers	1829	940.00
South Axholme Academy	Donation	1830	25.00
CommuniCorp	Jubilee mugs	1834	2,941.18
Total Expenditure 22nd November 2011			5,962.33

It was proposed by Cllr Lindley, seconded by Cllr Whitehead to approve the expenditure. All in favour.

392. To confirm the date and time of the next meeting as being Tuesday 20th December 2011 in the Hood Room, Haxey Memorial Hall at 7pm.

.....Chairman

Summary of continuing and newly agreed actions for YE 31/03/12		
Minute number	Action	Review Date / Completion Date
132	Creation of Heritage Trail leaflet	Feb 2012
158	Power of Well Being Resolution	May 2012
216	Update of Parish Directory	Jan 2012
234	Investigate the status of the Pinfolds	Nov 2011
254	Repair of Greenhill wall	Dec 2011
258	Proposed lay-by on Church Lane	Dec 2011
300	Queens Jubilee Celebrations	June 2012
301	Creation of FBT for land 'D' 2.592 acres and land G, H & M (6.967 acres)	Dec 2011
383	Registration for Data Protection	May 2012
372 / 388	Closed churchyard headstone survey / tree works	Dec 2011

Abbreviations

AA	Allotment Association
BR	Bridleway
CCC	Caravan & Camping Club
CEP	Community Emergency Plan
Cllrs	Councillors
DCO	Dog Control Order
EA	Environmental Agency
ERNLLCA	East Riding & North Lincolnshire Local Council Advisors
FP	Footpath
HMRC	Her Majesty's Revenue & Customs
HWRCC	Humber Wolds Rural Community Council
ICCM	Institute of Cemetery & Cremations Management
IDB	Internal Drainage Board
LDF	Local Development Framework
LWP	Land Working Party
LWT	Lincolnshire Wildlife Trust
NALC	National Association for Local Councils
NATs	Neighbourhood Action Teams
NHW	Neighbourhood Watch
NLC	North Lincolnshire Council
PROW	Public Right of Way
PoWB	Power of Well Being
SSSI	Site of Special Scientific Interest
T & PC	Town & Parish Council
WP	Working Party
WPFA	Westwoodside Playing Field Association