

## HAXEY PARISH COUNCIL

Minutes from the meeting held on Tuesday 28<sup>th</sup> June 2011 at 7pm in the Hood Room of Haxey Memorial Hall.

Present: Cllrs. Bloomfield, Boor, Booth, Carlile, Cooke, Foreman, Harris, Knowles, Lange,  
C Lindley, Maw, Orton, Smedley & Whitehead.  
Chairman: Cllr Smedley presided.

Cllr Smedley welcomed Cllr David Harris to the Parish Council.

### Procedural

#### 171. Public Participation

No members of the public present.

### Procedural

172. Apologies for absence received from Cllr Allcock.

173. The minutes of the Parish Council meeting held on Tuesday 24<sup>th</sup> May 2011 were approved and signed as a true and correct record. **Proposed Cllr Whitehead, seconded by Cllr Maw. All in favour.**

174. Cllr Lindley & Cllr Carlile declared a prejudicial interest in agenda item 187.

Cllr Boor declared a personal interest in agenda item 203.

Cllr Smedley declared a personal interest in agenda item 175 - 2011/0727.

The Clerk updated members on the differences between personal and prejudicial interests. Cllr Knowles stated that when the new Localism Bill comes into law at the end of 2011 the onus to declare interests will be placed on Councillors and court proceeding could be brought about in some instances.

### Planning

175. To receive the decisions made by North Lincolnshire Council and to consider the following planning applications received from NLC any other planning applications received where comments have to be submitted before the next meeting.

The following decisions were received by NLC.

**2011/0509** - full planning permission granted to erect a first floor extension and a porch at 25 Nethergate.

**2011/0498** - full planning permission granted to demolish existing garages and erect a new block of 5 garages located on Goodburn Row, Westwoodside.

**2011/0381** - outline planning permission granted to replace an extant application PA/2008/0610 for the erection of 2 dwellings at plot 51 & 52, Craycoft Road, Westwoodside.

**2011/0390** - approval of reserved matters for a detached house and garage for a farm (rare breeds manager incorporating farm office, WC & shower) at Sheppards Place, Akeferry Road, Westwoodside. The Clerk read out the response from NLC regarding confirmation that the tie for the rare breeds and agricultural activities is still in place and that if no rare breeds are kept then there will be an enforcement. NLC stated that all conditions on the outline permission will remain in force and enforcement action could be taken if the conditions are not complied with. Cllr Booth asked if the occupancy of the house has to be tied to agriculture or forestry. Clerk to also double check with ERNLLCA if Parish Councils can appeal any decisions made by the local authority.

**2010/1337** - planning permission to site a log cabin to be used as an essential worker's dwelling - land at Sherwood Stables off Carr Lane, Haxey has been withdrawn.

**2011/0461** - the clerk submitted comments after the last meeting regarding the granting of this application with regard to RD2. NLC stated that the equestrian use does constitute an exception in terms of RD2 and that it can

be allowed in an open countryside setting. Clerk to contact NLC and ask that the argument can be qualified, clarifying what equestrian is and how does this apply in these types of cases.

The following applications received by NLC were discussed by the Parish Council

**2011/0540** - Mowbrays, 35 High Street, Haxey - planning permission to retain a change of use from (A1) delicatessen to (A3) cafe. The Parish Council at the last meeting resolved to support this application with comments and no further comments are to be submitted.

**2011/0727** - Dr K Young, 36 High Street, Haxey - planning permission to erect a first floor front extension. **It was proposed by Cllr Knowles, seconded by Cllr Maw to support the application. 12 for, 2 abstentions.**

176. **Clerk's Report**

- a) Letter received from Mr Tully informing the Council that his property has gone on the market to sell and asking if the Parish Council will look favourably on the new owner if and when sold to continue renting the land. Clerk to write to Mr Tully informing him of the Parish Council policy in allowing all new purchasers the first refusal to rent land which has previously been rented by the owner of a property.
- b) Notification received from NLC of the A161 Nookings to Burnham Mill proposed road works. Information to be placed onto the website and notice boards. Clerk to also ask NLC what criteria is set for the expense of road works in different areas and what rationale was used for this project vice taking out the double bend on the entry to Low Burnham from Epworth.
- c) Notification received from NLC of the next Town & Parish Liaison meeting scheduled at Pittwood House, Scunthorpe on Thursday 30<sup>th</sup> June. Cllrs Carlile & Cooke to attend. Cllr Knowles will be attending the ERNLLCA meeting at 6pm prior to this meeting.
- d) Brief on the ERNLLCA Spring Conference of 10 June 11 attended by Cllr Knowles & the Clerk.
- e) Notification of the ERNLLCA AGM to be held in the Memorial Hall, Haxey on 17<sup>th</sup> September 2011. Cllr Knowles to attend. Other Councillors are also encouraged to attend.
- f) Communities and Local Government news release on 'Community Right to Build'.
- g) The Clerk has submitted further input to the Speed Review Consultation stating that on the A161 when coming from Graizelound, the new 30mph limit should start at Holly Villas to try and slow vehicles down well before the accident black spot at the crossroads. The other point submitted was the section of Tower Hill between Haxey & Westwoodside should be 30mph as the remainder of the built up area to ensure the limit is consistent.
- h) Email received from a resident with concerns over the state of footpaths 113 & 114 and the bridge near to the path and also cows which have just been placed in to the field adjacent to these paths and the likely hood of them escaping. Clerk to contact NLC regarding the footpath and bridge and further information to be obtained for the next meeting to discuss if any further action is required. Cllr Carlile also asked that the Clerk thank NLC Dave Sanderson for the work carried out on footpath 90.
- i) Invitation received to attend a NLC Winter Review 2011 Consultation to be held at Epworth. Cllrs Lange and Carlile to attend. Clerk to forward the relevant paperwork to both.
- j) Thank you letter received from Westwoodside Playing Field Association for the recent maintenance grant.
- k) Clerk has contacted NLC regarding the overhanging tree on Haxey Lane opposite the Kings Arms. NLC are contacting the relevant owner to ask that this is cut back away from the highway.
- l) Thank you letter received from the Royal British Legion for the recent donation.
- m) NLC have contacted the Clerk regarding the dog bin recently erected near to the school. Youths have been throwing the dog faeces around the area and concerns have been made from the school caretaker. Clerk to inform the police and contact the caretaker to inform him of this and that the situation will be monitored over the next few months.

**Improvements / Projects**

177. To consider the future maintenance of Dr Dysons Garden and determine actions required.

**It was proposed by Cllr Boor, seconded by Cllr Booth to write a letter of thanks to Mr Bland for his past work on maintaining Dr Dysons garden. The Handyman now to take on the task of maintaining the area. All in favour.**

**Highways / Neighbourhood Services**

178. To be notified of the response received from NLC regarding Hillbrow Garage, Low Burnham and determine any further actions required.

NLC Enforcement Officer has been to see the owner who informed him that he is hoping to change his profession shortly but if he does not then he will apply for the restrictive condition to be removed from the 2009 PA. The matter will be reviewed at the end of July. Clerk to inform NLC that he is still using the garage for business and has been seen by several different Cllrs.

179. To be notified of the response from NLC regarding the state of the verges along Haxey Lane and determine any further actions required.

The Clerk contact NLC regarding the issues of the verges along Haxey Lane and Cllr Lange met with NLC to discuss further. Due to recent road works the verges are now not level so the grass cutters are unable to get close to the fences and hedges and the visibility on leaving one property is hindered by the long undergrowth. NLC have assured Cllr Lange that this will be addressed.

180. To consider the status of the trees located on Greenhill and determine any actions required.

It was agreed that the Clerk to ask the Handyman to cut the lower branches on the land around the cross on Greenhill.

181. To consider siting a new dog bin on Haxey Lane.

Cllr Lange stated that at the main entrance to the playing fields there is located a general waste bin which is being used for dog faeces too and is attracting flies. It is suggested that a dog bin is located at the other entrance on the main road (Haxey Lane). Cllr Booth also stated that there is a lot of dog faeces off Haxey Lane on Lords Fold Lane - Clerk to ask NLC for a feasibility study on placing bins in these locations and if OK Clerk to order. **Proposed Cllr Lange, seconded by Cllr Knowles. All in favour.**

182. To be notified of the Parish Plan Action Group survey of bus stop usage and determine actions required.

Cllr Smedley informed the meeting that the Parish Plan Action Group had been tasked to look into improving bus stops and local bus services. A meeting is being held with NLC on 30/06. It has been suggested the Parish Council carry out a survey on parishioners to find out their views and what they would require. At present the bus stop signs are rusty and the majority in disrepair and there are no timetables.

Cllr Boor suggested that the survey is done first and sent out with the Arrow and the bus company is contacted to find out the current usage. **It was proposed by Cllr Smedley, seconded by Cllr Boor that the survey is carried out at a cost not to exceed £300. 11 for, 2 objections and 1 abstention.**

**Reports / Updates**

183. To receive a report from the Ward Councillor on activities within North Lincolnshire Council.

A report was received from Cllr Allcock which the Clerk read out to the meeting.

Since the Conservatives took control of North Lincolnshire Council in May, we have carried out a review of some decisions made by the previous controlling authority which affected Haxey Parish and this has resulted in a number of changes.

**Haxey Public Toilets**

The decision by the previous administration to close the public toilets in Haxey and put the property up for sale has been revoked and the toilets will now be retained and kept open.

**Haxey Library**

The Cabinet member for Corporate and Community Services wrote to the Parish Council from the Conservative Office at the beginning of June to point out that the proposed installation of the self-service kiosk had been "put on hold".

I am pleased to report that the decision has now been taken to retain the librarian at Haxey and we are looking for ways to enhance the library service and get the maximum use out of the service.

The views of the Parish Council are sought on this issue and we would be pleased if you would contact the Ward Councillors to discuss this matter.

**Hood Field - Public Meeting**

The Ward Councillors called a Public Meeting on 15<sup>th</sup> June to discuss issues associated with the Hood Field. The meeting was well attended by residents, Parish Councillors and the owner of the field. The Ward Cllrs and a representative of Andrew Percy MP had previously met with Senior Planning Officers of NLC to see how we could take the matter forward.

The Ward Cllrs and the representative opened the meeting by outlining the present situation and there was a full and frank discussion with residents and the owner of the field giving their respective views on the situation.

Having had previous discussions with Council Officers, it is already the case that Article 4 Directions are being developed for other landscapes across the Isle and we have asked Officers to pursue this approach and bring a report before the Council concerning this matter.

With regard to the owner of the site, it is encouraging to note his willingness to enter into a "covenant" to ensure the continued use of the field for the Haxey Hood and we will continue dialogue on this offer.

It was agreed that a report is a good idea from the local Ward Cllrs which will ensure the Council are kept up to speed with the activities within NLC affecting the parish.

184. **To receive an update on the Awards and the Website.**

Cllr Carlile informed the meeting that the Awards Books are all completed and are at present back in the safe which has been relined. The Maps are still at the repairers.

When Outlook was being put onto the Parish Council laptop it was noted that part of the registry was damaged on the operating system which the Clerk had asked to be investigated. Cllr Carlile suggested that a new operating system should be purchased which will allow this issue to be corrected and will allow Outlook to run correctly. Due to the urgency of this it was agreed that the Clerk will purchase the new operating system and have it installed as soon as possible. **It was proposed by Cllr Carlile and seconded by Cllr Knowles.**

**Agenda item for confirmation of costs and actions at the next meeting.**

185. **To consider quotes received for the production of a cabinet and container to store the books and maps.**

This was advertised in the Arrow and one quote has been received from Steven Smithey. **It was proposed by Cllr Carlile and seconded by Cllr Bloomfield to accept the quote. All in favour.**

186. **To be notified of the letter received from NLC regarding the status of Haxey Library.**

The Clerk read out a letter received from NLC regarding the status of the Library. Please see agenda item 183 - Haxey Library.

A meeting is to be arranged between the Parish Council and NLC and details will be placed into the Arrow and the Epworth Bells stating that Haxey Parish Councils views have remained unchanged from when the first consultations began. It is pleasing to note that following the election, NLC have now taken into account and responded favourably to the Parish Council and parishioners views.

187. **To receive an update on the Hood Field.**

Cllr Lindley provided a brief to the meeting that she, as a resident (not a Parish Councillor), had attended the public meeting on 15<sup>th</sup> June with approximately 35-40 further residents, Parish Councillors and the landowner. She reported as follows:-

Cllrs Allcock, Eckhardt and Rob Waltham led the meeting.

Cllr Rob Waltham very clearly summarised the issues and the Councils current thinking to pursue an Article 4 for the Hood Field (and for several other historical sites in the Isle). An Article 4 is the best available option because it would require the landowner to apply for planning permission for this field but would not stop the Hood taking place.

Several members of the public spoke and raised the issues of visual amenity of the site, noise levels, proximity of the church and the inappropriateness of disturbance when services are taking place, the nuisance factor and historic interest.

Neil Ball (landowner) volunteered the fact that he had been in negotiation with NLC Mike Welton regarding 'planning gain'.

It was clear from the questions that there was much public objection to what Mr Ball has done and his counter argument were not well received.

There is now general support from NLC with regard to preserving the Hood Field as it was which is encouraging and although progress with Article 4 may be slow (8 weeks to 6 months) Cllr Waltham promised to keep local residents informed of progress.

The Parish Council have also re-enforced their support for the placement of Article 4 with NLC.

### **General Items**

188. To consider attendance to the YLCA/ERNLLCA/YH RTP Joint Regional Training Conference - 23/09 - 25/09.  
It was agreed that a representative from the Parish Council should attend on Saturday 24<sup>th</sup> and Sunday 25<sup>th</sup> September. The Clerk can attend on the Sunday and Cllr Smedley would confirm his attendance on the Saturday. **Proposed Cllr Knowles, seconded by Cllr Carlile. 12 for, 2 against.**
189. To consider the attendance to the ERNLLCA Training Seminar - Meeting Procedure.  
Cllr Orton to confirm to the Clerk if he could attend. **Proposed Cllr Carlile, seconded by Cllr Booth. All in favour.**
190. To consider the emails received from NLC regarding the Community Emergency Plan and determine any actions required.  
Cllr Lange has been liaising with NLC Pam Dudson with regarding to the CEP and asked the question about storage for sand and sand bags. Clerk is to obtain quotes for 40" containers and the item to be placed onto the next agenda.
191. To be notified of the cutting of the buffer zones within the Allotments.  
Cllr Maw and Cllr Knowles had been asked to look at the buffer zone which was overgrown and Allotment holders raised concerns about the seeds spreading over the allotments. Mr Malcolm Knowles kindly offered to cut the buffer zone and will tend to it this season to ensure it is kept tidy. Clerk to write of letter of thanks to Mr Knowles.
192. To be notified of the BT Kiosk insurance options and determine actions required.  
The Clerk has contacted the Insurance Company and the Kiosk is now covered for public liability. It was agreed not to pursue any further insurance cover at this time.  
Cllr Boor suggested that copies of the minutes are placed into the Kiosk on a board and he would ensure this was done monthly. All in favour.
193. To be notified of the NALC Policy Consultation on 'Relaxation of Planning Rules for Change of Use from Commercial to Residential'.  
Comments received by the Clerk were submitted.
194. To be notified of the HWRCC information regarding digital TV switchover and determine if any further actions are required.  
Noted. Cllr Carlile to put some information on the website.
195. To consider the churchyard headstone survey and determine actions required.  
Cllr Smedley had spoken with Reverend Green and the Archdeacon and it was agreed that a faculty in this case would not be needed. The report and a covering letter to be submitted to the Archdeacon with regard to the unsafe memorials. On receipt of this information a diminimus certificate will be issued from the Diocese and a notice will be placed on the boards, Arrow and website informing residents of the affected memorials. Clerk to investigate any relevant training courses available.

196. To consider internet access for the Memorial Hall and determine actions required.  
Clerk to write to Cllr Lindley in her capacity as Chair to the Memorial Hall Committee and ask for this to be investigated with any relevant costings. Additional options to be looked into by the Website Working Party and brought to the next meeting for discussion.
197. Request for article(s) for next month's Arrow publication.  
Haxey Library update  
Headstone Survey information  
Haxey Toilet update  
Low Burnham BT Kiosk - minute display
198. To notify the Clerk of items to be placed on the agenda for the next meeting.
- Pointing of wall on Greenhill - quotes
  - Pinfold
  - Report on progress on Heritage Trail
  - Queens Diamond Jubilee
  - Update on Parish Directory
  - Town & Parish Liaison meeting update
  - ERNLLCA District Committee meeting update
  - Windows 7 purchase and installation
  - 40" containers for storage of CEP and possible sharing with the Allotment Association
  - Internet access in the Memorial Hall
  - Village signs - state of
  - Overgrown hedges - Tower Hill, Upperthorpe Hill, Upperthorpe Road & the Nooking.
  - Purchase of Allotment rosettes
  - Nethergate traffic issues
  - Cleaning of the War Memorial
  - Haxey PFA grant request

### **Finance**

199. To receive a copy of the Financial Statement up to 28<sup>th</sup> June 2011.  
The statement was noted.
200. To consider the quotes received regarding the trees located in the closed churchyard and determine actions required.  
4 quotes were received to carry out a tree inspection on the trees located in the closed churchyard.  
**It was proposed by Cllr Booth, seconded by Cllr Boor to accept the quote received from Waller Tree Services. All in favour.**
201. To consider quotes received for the cleaning of the War Memorial.  
To date 2 quotes have been received. The Clerk advised that there was one quote outstanding from the person who repaired the war memorial a few years ago and that prior to making a decision this quote should be taken into consideration. Item deferred until the next meeting.
- ### **Grant Requests**
202. To consider a grant request from Haxey Playing Field Association.  
Deferred until the next meeting as the accounts have not been received.
203. To consider a grant request from the Isle of Axholme Physically Handicapped Society.  
**It was proposed by Cllr Booth that a donation of £350 is granted to the Society, seconded by Cllr Maw. 13 in favour, 1 abstention.**

**Expenditure**

204. To consider the following accounts and any received after the agenda has been sent out and before the next meeting.

<b>Payee</b>	<b>Details</b>	<b>Number</b>	<b>Amount £</b>
D Hotson	Salary	1751	665.09
D Hotson	Expenses	1751	155.78
H M Revenue	Employers NI	1752	17.94
H M Revenue	Employees NI & Tax	1752	27.85
P Hather	Hanging Baskets	1753	335.00
K Pontin	Handyman Services	1754	121.03
Arrow Publication	Monthly issue	1755	96.00
D Knowles	Travel Expenses	1756	48.67
J Eckhardt	Over 70's Party	1757	70.00
Sandra Bishop	Over 70's Party	1758	1,023.00
Yorkshire & Humber Training Partnership	Seminar - September 24 <sup>th</sup> /25 <sup>th</sup> September	1759	150.00
ERNLLCA	Meeting Procedures - seminar	1760	30.00
Isle of Axholme Physically Handicapped Society	Donation	1772	350.00
<b>Total Expenditure 28<sup>th</sup> June 2011</b>			<b>£3,090.36</b>

**Proposed by Cllr Lindley seconded Cllr Boor - Unanimous that the accounts be paid.**

138. To confirm the date of the next Parish Council Meeting as being Tuesday 26<sup>th</sup> July 2011 in the Hood Room, Haxey Memorial Hall.

.....Chairman

28<sup>th</sup> June 2011

**Abbreviations**

AA	Allotment Association
BR	Bridleway
CCC	Caravan & Camping Club
CEP	Community Emergency Plan
Cllrs	Councillors
EA	Environmental Agency
ERNLLCA	East Riding & North Lincolnshire Local Council Advisors
FP	Footpath
HMRC	Her Majesty's Revenue & Customs
HWRCC	Humber Wolds Rural Community Council
ICCM	Institute of Cemetery & Cremations Management
IDB	Internal Drainage Board
LWP	Land Working Party
LWT	Lincolnshire Wildlife Trust
NALC	National Association for Local Councils
NATs	Neighbourhood Action Teams
NHW	Neighbourhood Watch
NLC	North Lincolnshire Council
PROW	Public Right of Way
PoWB	Power of Well Being
SSSI	Site of Special Scientific Interest
T & PC	Town & Parish Council
WP	Working Party
WPFA	Westwoodside Playing Field Association