

HAXEY PARISH COUNCIL

Minutes from the meeting held on Tuesday 22nd February 2011 at 7pm in the Hood Room of Haxey Memorial Hall.

Present: Cllrs. Allcock, Bloomfield, Boor, Booth, Carlile, Cooke, Eckhardt, Foreman, Knowles, Lange, W Lindley, Maw, Smedley & Whitehead.
 Also Present: 4 residents.
 Chairman: Cllr Smedley presided.

Procedural

40. Apologies for absence received from Cllr C Lindley.
41. The minutes of the Parish Council meeting held on Tuesday 25th January 2011 with the agreed matters of accuracy were approved as a true and correct record. **Proposed Cllr Foreman, seconded by Cllr Knowles. All in favour.**
42. Cllr Carlile declaration a prejudicial interest in agenda item – 66.
 Cllr Allcock declared a personal interest in agenda item – 45 & 59.
 Cllr Lange & Cllr Smedley declared a personal interest in agenda item – 43 2011/0142.

Planning

43. To receive the decisions made by North Lincolnshire Council and to consider any planning applications received where comments have to be submitted before the next meeting.
The following planning applications have been granted full planning permission by NLC:-
2010/1267 – raise the roof of existing bungalow to create a two-storey dwelling at Oakville, 5 Mill Lane, Westwoodside.
2010/1441 – erect a two-storey front extension and a single-storey rear extension at 1 High Street, Haxey.
2010/1507 – install a dropped kerb at 9 Eastmoor Villas, Epworth Road, Haxey.
2010/1508 - install a dropped kerb at 5 Eastmoor Villas, Epworth Road, Haxey.
2010/1509 - install a dropped kerb at 1 Ferry Road Cottages, Ferry Road, Graizelound.
2010/1510 - install a dropped kerb at 2 Ferry Road Cottages, Ferry Road, Graizelound.
2010/1517 - install a dropped kerb at 3 Holly Villas, Station Road, Graizelound.
2010/1516 - install a dropped kerb at 2 Holly Villas, Station Road, Graizelound.
2010/1525 – install a dropped kerb at 6 Brethergate Villas, Westwoodside.
The following planning application received from NLC was discussed by the Parish Council:-
2011/0142 – **It was proposed by Cllr Booth to object to the application due to its overdevelopment of the site and the windows overlooking the neighbouring property. Seconded by Cllr Maw. 6 to object, 5 to support, 2 abstentions.**
44. **Clerk's Report**
- a) Poster to promote the Great Fish & Chip supper in aid of the Spinal Injuries Association.
 - b) ST-ART – creative activities for young minds. Information received asking for new partners to deliver workshops for young children. Clerk to pass on to the Village Hall groups.
 - c) Letter received from the Westwoodside Methodist Chapel inviting Councillors to its 150th Anniversary on Sunday 27th February.
 - d) Response received from Haxey Pre-School informing the Parish Council that at present they do not have a substantial project to submit for the Queen Elizabeth II Fields Challenge.

- e) Notification received from NLC that the litter picking at the railway bridge, Blackmoor has been completed and the fallen tree between Nookings and High Street has been removed.
- f) Notification received from NLC on the 'Information Road Show'. Westwoodside & Haxey are scheduled for 23rd March.
- g) Notification received of the increase of NLC play equipment inspections from 1st April to £25 + vat.
- h) Notification received from Bassetlaw District Council of North Nottinghamshire regarding the Core Strategy & Development Management Policies DPD. Clerk to forward to Cllr Allcock and Knowles.
- i) Notification of the letter sent to residents of Hunters Croft regarding the drainage investigations. Cllr Lange stated he had spoken with all the residents to explain the process.
- j) Notification received from ERNLLCA of new information available on the website and asking for feedback regarding the 'Transparency' agenda.

Improvements / Projects

45. To be notified of the Axholme Flood Risk Management Strategy and to determine actions required.

1. Sustain the existing system.
2. Flood Defences – provide an appropriate standard of protection.
3. Stop pumping at terminal pumping stations.

Cllr Allcock had discussed with the LWP and they recommended that the Parish Council adopt option 1 'Sustain the existing system'. This option would maintain the current standard of flood protection in the area and there would be no threat of standards being lowered. The Government were unlikely to fully fund this robust standard and local communities would be required to make a contribution to the funding.

It was considered that the local community would be willing to support funding this option to maintain the level of protection.

To save costs the Environment Agency, Local Authorities, Internal Drainage Boards and Town & Parish Council would have to look at possible inefficiencies and look at carrying out processes in a more cost effective manner.

There have been responses from environmental groups to flood larger areas. It was considered that while supporting some environmental improvements the views of local communities who pay for the drainage of the area should be foremost.

Cllr Allcock informed the meeting that he understood that Epworth Town Council had chosen the option to sustain the existing system and the Internal Drainage Board and NLC would also be supporting maintaining standards.

It was also suggested the Parish Council comments on the unacceptable effects of option 3.

It was proposed by Cllr Allcock and seconded by Cllr Lange that the Clerk to submit the response with a covering letter stating that the Parish Council represent just under 4,000 parishioners and 2,000 households. All in favour.

Cllr Lindley joined the meeting at 7.20pm.

Highways – Traffic / Roads / Footpaths

46. To receive an update on the storage of sand bags in the case of flood emergencies and determine any further actions required.

Due to the insurance implications of public liability Cllr Maw has now declined his offer to store the sand bags on his premises.

Cllr Knowles informed the Council that the recent Community Emergency Plan meeting held discussed the options of storing the sand bags in a container purchased or rented by the Parish Council and located on the Allotments. Cllr Knowles is in communication with the Allotment Association and the container could be large enough to house equipment for the Association too. Once the car park extension is completed the

container could be housed on the south end of the Western side. The public liability insurance covers land owned or managed by the Parish Council.

47. To receive an update on the provisions of disabled parking bay at the Doctors Surgery and determine any further actions required.

The Clerk read out the response received from NLC offering 1 disabled parking bay on the road between 9am and 6pm and outside these hours residents would be able to use it.

Cllr Booth stated that the Chemist may fund the installation of the kerbing and the payment of the planning permission required.

Clerk to pursue and to contact NLC and ask about the original planning applications details of the 6 parking places which were supposed to be available.

It was proposed by Cllr Booth to accept the proposal by NLC to place one disabled parking bay between the hours of 9am-6pm. All in favour.

48. To receive an update on the repair to the Greenhill and determine further actions required.

The Clerk has been informed by NLC that this repair is not a priority, it is on the work list but funding has run out for 2010.

49. To consider the request from NLC regarding the trial of the new technology regarding dog fouling.

The Clerk read out the information received from NLC regarding the Bluetooth technology informing persons walking within the area of detection of a mobile message from the Dog Warden. This information was noted.

Clerk to pass the information to the NATs team.

50. To consider the future maintenance of the bus shelters owned by the Parish Council.

Two letters have been received from residents asking that the bus shelters are kept as they are used particularly by the elderly.

The Clerk has requested that the handyman visits the bus shelters and provides a report on the maintenance required.

A request had been received by residents to Cllr Whitehead to provide a bus shelter on Park Close on the grassed area as this is where the buses are most frequent. **It was proposed by Cllr Knowles and seconded by Cllr Booth to pursue this request. All in favour.**

51. To consider the location of the new dog bin located on Park Lane and determine any actions required.

The bin purchased by the Parish Council a few months ago was located on Park Lane adjacent to 24 near to the hedge. The bin was requested by residents who had contacted surrounding properties which was clarified by the Clerk as to the location.

Cllr Bloomfield suggested it was moved further along the road. **Cllr Boor proposed that the bin should stay where it was, seconded by Cllr Whitehead. 13 for, 1 abstention.**

52. To receive an update on the request to create a footpath along the hedge leading to Langholme Lane and to determine any further actions required.

The Clerk read out the email received from NLC stating that the path would be done and is on a work list and when this work was carried out the Westwoodside Village sign would have to be moved to the opposite side of the road.

Cllr Allcock suggested the Clerk contact NLC Andy Buxton as he had asked if work could be done when the major road works are to be carried out.

Cllr Booth also stated that a paved footpath was required with kerbing. **This was proposed by Cllr Booth and seconded by Cllr Maw. All in favour. The Council was all in approval of the village sign being moved to the opposite side of the road too.**

Reports / Updates

53. To receive a report from the ERNLLCA District meeting.

Cllr Knowles attended the last ERNLLCA North Lincolnshire District Committee Meeting which was held at Pittwood House Scunthorpe on 27th January 2011. Items discussed included the latest ERNLLCA Executive Committee Report; the Localism Bill - a brief was provided by the ERNLLCA Executive Officer which covered issues such as the abolition of the standards regime, the Audit Commission, directly elected Police Commissioners, the General Power of Competence, community right to buy, neighbourhood plans, community right to build, Council Tax referenda, Business Rate Discount, Community Infrastructure Levy, Community Right to Challenge, remuneration policies, publication of spending over £500 and locally called referenda. The Executive Officer then went on to discuss the ERNLLCA Training Programme for 2011/12 and the expansion of the ERNLLCA Website. The next meeting would be held in 3 months prior to the North Lincolnshire Council Parish Liaison Meeting.

54. To receive a report from the Town & Parish Council Liaison meeting.

Cllr Cooke and Cllr Carlile attended the meeting. Cllr Cooke gave the following report.

1. NLC Finances (Overall figures given).

The cuts reflect the decision of the new Coalition Government to pursue a more rapid reduction in the public sector deficit. General grant has been cut by an average 9.9% in 2011/2012 (NLC 11.6%) and 7.7% (NLC 8.2%) in 2012/2013. A further 4.9% reduction is forecast in 2013/2014 and again in 2014/2015.

NLC Gap:- 2011/12 - £12.5m, 2012/13 - £17.6m, 2013/14 - £21.7m, 2014/15 - £25.7m.

No actual cuts were discussed as they had not been finalised at that time

2. Broadband Services in Our Area.

Many areas in North Lincolnshire have poor broadband speeds which has an effect across the broad spectrum of people's lives e.g. research, business, family life etc.

The aim of this part of the evening was to try and encourage people and councils to support the drive for better broadband speeds by making the case to the suppliers and central government that North Lincolnshire needs a 21st century service for growth and expansion.

3. 2011 Census.

The 2011 Census commences in March. All the results will be published digitally, which hopefully will help local councils obtain relevant data to help in future planning for their particular area e.g. Housing, business development etc.

55. To receive a report on the gravestone H & S meeting and determine any actions required.

Cllr Smedley and Cllr Foreman attended a site meeting with Serenity Memorials who provided a breakdown of costs to carry out an H & S check. This would cost £250 for the administration and then a further £2.50 per headstone check. The 'dobler' is no longer used in testing and headstones are checked by pushing on the stone. A paper trail must be kept and the testing should be carried out every 5 years. Cllr Bloomfield offered to take the photographs.

It was proposed by Cllr Booth that the tests are carried yearly by Cllr Foreman & Cllr Bloomfield will take the photographic evidence for file, seconded by Cllr Carlile. All in favour.

56. To receive an update on the living arrangements at Sheppard's Place and determine any further action required.

Cllr Booth updated the Council on the meeting attended by herself and Cllr Smedley with NLC Enforcement Officer Nev Dobbs. NLC had visited the site several times and eventually found the owner in and living in the stable block and had been for 12 days. This breached the planning permission conditions and the resident was informed that a further planning application would have to be submitted. The resident stated that he did not want to make it into a dwelling.

The present planning permission in place states that the person living in the proposed build will have an agricultural condition and as the new owner is a locksmith and he would possibly want to change the footprint of the proposed build it was thought that a new planning application could be submitted and it would be down to the Parish Council on consultation to ensure the agricultural condition was still in place.

Cllr Booth was told by NLC that even though the planning application was granted by them the Parish Council could have appealed and had had the decision overturned due to the objections by the Parish Council and supporting parishioners.

When the entrance of Sheppard's Place was built NLC granted permission for a sign to be erected before knowing what the sign had on it. This was the first time the Parish Council were made aware that the business was changing from an Equine business to a rare breed business and a children's play area.

The Parish Council await the submission of a planning application.

57. To receive an update on the status of Haxey Library and determine any further actions required.

Cllrs Knowles, C Lindley and Smedley attended a meeting with NLC to discuss the future of the Library.

Questions regarding the running costs could not be answered by NLC, which were later answered via an email. The basic costs to run the Library are just over £12,000 and NLC have to make savings of £10,000. NLC favourable option is the volunteer run model and they would look to implement as soon as possible in the new financial year.

The Village Hall Committee had been contacted in the last week to ask if the self service equipment could be delivered for installation. NLC were contacted and the equipment was not delivered.

It was proposed by Cllr Booth, seconded by Cllr Bloomfield that Cllr Smedley is to contact NLC and ask for the latest update and to ensure both the Parish Council and the Village Hall Committee are kept fully informed.

58. To receive an update on the cost for the Westwoodside Playing Field signage and determine further action required.

The Clerk informed the Council that she had contacted both Belton and Epworth Parish & Town Council to be informed that due to the time that the sign had been erected it was not known who had erected or paid for their Playing Field signs.

NLC have stated that if the sign is placed on private land a sign created by the Parish Council or Playing Field Association could be erected without any involvement from NLC, but if the sign is to go on the highway (which it needs to) then the sign would have to be made to NLC specification by their sign makers.

Cllr Cooke informed the Council that the reason why the Playing Fields Association wants the sign erected is to put the new MUGA (Multi Use Games Area) on the map and to ensure the emergency services are able to locate the playing fields. Recent emergencies have been hindered by the fact the ambulance could not locate the casualty.

The Clerk suggested the PFA apply for grant funding for the sign which if ordered from NLC will cost in the region of £800 + vat.

Cllr Bloomfield to get a cost from the NHS sign writers and the Clerk to inform NLC that the emergency services were unable to find the playing fields.

59. To receive an update on the Low Burnham Flood Alleviation Scheme.

Notification has been received from NLC submitted to residents in Low Burnham informing them of the status of the scheme. Cllr Allcock stated that the work should commence next week – weather permitting.

60. To receive an update on the Heritage Trail.

Cllr Smedley is to chase the outcome of the Leader Grant applied for to fund the production of the Heritage Trail leaflets / brochure.

61. To receive an update on the Awards Map.

There has been no formal meeting since the last. Cllrs Cooke and Carlile have been taking digital images of the Awards Book which will reduce the amount of handling of the book. The Tithe book has come back from the restorers.

Cllr Carlile informed the meeting that in the specialists opinion the books and maps are best kept in a UPV, airtight glass cabinet with an agent to extract any moisture in the cabinet which would probably be the crystals currently being used.

The Clerk to ask the Handyman who he would recommend in this field to build a suitable cabinet and then Cllr Carlile to contact along with 2 other professionals for ideas and then to develop detailed drawings.

62. To receive an update on the Website.

Cllr Carlile informed the meeting that funding would be required to move on to the next stage of using the member's area. Clerk to obtain costs of Outlook for the Parish Councils' computer. Cllr Carlile to find out if Outlook is compatible with the current email system being used by the Clerk.

Agenda item for the next meeting.

General Items

63. To consider arrangements for the Royal Wedding.

Cllr Maw and Cllr Booth have met to discuss the options available but needed clarification on whether the Parish Council wanted to pursue the Royal Wedding or the Queens Diamond Jubilee. It was agreed to gather information and costings for 400 children's gifts for the Queens Diamond Jubilee. Cllrs Maw, Booth & Foreman to arrange a further meeting and bring the information back to the next Parish Council meeting.

64. To consider arranging a 'Poppy Party Weekend' and determine any actions required.

Clerk to put an article in the next edition of the Arrow to ask if anyone would like to hold a fund raising event or make a donation towards the 90th year of the Royal British Legion.

65. To consider arrangements for the Lincolnshire Wildlife Trust yearly meeting and to confirm attendance.

Clerk to contact the LWT representatives to arrange a meeting.

66. To be notified of the current changes being made to the 'Hood' field located on Uppertorpe Road and determine any actions required.

Cllr Carlile left the room.

Cllr Smedley informed the meeting that over 100 letters had been received from concerned residents and many signatures on a petition regarding the recent events on the Hood field. Mr Carlile's letter was read out.

Over the weekend of January 29th / 30th the owner had created a track which turned out to be for quad bikes and motorbikes. The noise coming from the track and the visual impact on the ancient Hood field caused upset and concern from an array of residents.

Cllr Lange had been asked to a meeting by residents who lived close to the field. From the meeting Cllr Lange produced a flyer which the residents delivered and this formed the majority of the letters received by residents. Cllr Smedley had contacted NLC Nev Dobbs who visited the owner and advised him that planning permission was required as there was a change of use to the field. The day the track was used this was reported also by Cllr Booth to the relevant authorities. Cllr Booth also informed the meeting that a 6ft large sleeper was now located on the highway close to the edge of the field which could be a potential hazard if a vehicle left the road here and hit the sleeper.

It was suggested that the Parish Council should arrange a meeting with the owner. Clerk to arrange.

Several residents had contact the local MP Andrew Percy who had in turn contacted Cllr Allcock. Andrew Percy has sent letters supporting the local parishioners to NLC and Bob Neill MP - Parliamentary Under Secretary of State for Communities.

Cllr Lange stated that a vote of support for the residents should be given, who are to be praised for their prompt actions in this matter and added it was interesting to see that NLC describe the field as 'open countryside', when it is known to be historically strip farming. Cllr Lange moved a resolution to send a letter to NLC, supporting the field's return to previous use and that although assurances have been made that the Hood will not be affected; the presence of the large mound of earth has meant that the Hood cannot move in this area. The remains of the bund, large amounts of concrete blocks and other rubbish present a danger for the people on Hood Day. These obstructions should be effectively cleared and NLC should be encouraged to recognise that this, as well as any kind of obstacle interferes with the 'game'.

Should the owner of the field not accept is, an Article 4 direction should be sought.

(Article 4: This is how the planning authority applies to the Secretary of State for planning intervention.)
Further move that a letter asking NLC to consider that application of PPS5 should be applied to this site and that protection be applied for inclusion in the core strategy and Local Development Framework as a Heritage Asset. (Paragraphs 3.10 – 3.11 & 3.12 of the Document ‘Heritage Assets and Significance ‘could be applied in this case).

The resolution to also include the submission of all the parishioners letters to NLC and the Clerk to arrange a meeting with Parish Council representatives and NLC Mike Welton to discuss the damage done to the hood field and the future of the heritage site.

Resolution proposed by Cllr Lange and seconded by Cllr Bloomfield. 13 for, 1 abstention.

It was proposed by Cllr Knowles, seconded by Cllr Maw to arrange a meeting with the owner and representatives from the LWP. 13 for, 1 abstention.

67. Request for article(s) for next month’s Arrow publication.

- a) Poppy Weekend fund raisers and donations.
- b) Library update
- c) Photographic competition
- d) Hood field update

68. To notify the Clerk of items to be placed on the agenda for the next meeting.

- a) Bassetlaw District Council North Nottingham Core Strategy & Development Management Policies DPD.
- b) NALC Transparency agenda.
- c) Website – purchase of Outlook.
- d) Queens Diamond Jubilee gifts.
- e) Funding raising events for the 90th Royal British Legion.
- f) Hood Field.
- g) Awards / Website – outlook funding.
- h) Cycling signs – missing from the snicket running along the back of the Hall beginning on Vinehall Road and running through to Hallcroft Close.

Finance

69. To receive a copy of the Financial Statement up to 22nd February 2011.

Clerk to split the Misc receipts and payment down for better transparency.

Grant Requests

70. To consider the membership or grant request from HWRCC.

It was proposed by Cllr Boor, seconded by Cllr Maw to join at a cost of £25. All in favour.

71. To consider a grant request from the Haxey Happy Circle Over 60’s Club.

It was proposed by Cllr Boor, seconded by Cllr Maw to provide a £300 grant towards the Over 60’s Club. All in favour.

72. To consider a donation towards the Litter picking project to be carried out by the Scouts.

Cllr Foreman informed the meeting that the Westwoodside Scouts group would carry out a one off litter pick including Tower Hill, Upperthorpe Road and Graizelound. Haxey Scouts would carry out a litter pick including Low Burnham and East Lound. **It was proposed by Cllr Boor to provide a £75 donation to each Scout group for each pick, seconded by Cllr Maw. 12 for, 2 against.**

Expenditure

73. To consider the following accounts and any received after the agenda has been sent out and before the next meeting.

Payee	Details	Number	Amount £
D Hotson	Salary	1709	634.28
D Hotson	Expenses	1709	205.10
H M Revenue	Employers NI	1710	32.66
H M Revenue	Employees NI & Tax	1710	58.66
Roy Richardson	Repair to church wall	1711	125.00
Arrow Publication	February issue	1712	94.00
J Smedley	Travel Expenses	1713	20.43
D Knowles	Travel Expenses	1714	19.83
Aquila Business Products Ltd	Stationery	1715	77.88
K Pontin	Handyman services	1716	225.50
J M Smith	Parish Record restoration	1717	350.00
HWRCC	Membership	1718	25.00
Haxey Happy Circle Over 60's Group	Grant	1719	300.00
Haxey Scouts Group	Grant	1720	75.00
Westwoodside Scouts Group	Grant	1721	75.00
Total Expenditure 22nd February 2011			£2,318.34

Proposed by Cllr Maw seconded Cllr Knowles - Unanimous that the accounts be paid.

74. To confirm the date of the next meeting as being Tuesday 29th March 2011 in the Hood Room, Haxey Memorial Hall.

.....Chairman

22nd February 2011

Abbreviations

AA	Allotment Association
BR	Bridleway
CCC	Caravan & Camping Club
CEP	Community Emergency Plan
Cllrs	Councillors
EA	Environmental Agency
ERNLLCA	East Riding & North Lincolnshire Local Council Advisors
FP	Footpath
HMRC	Her Majesty's Revenue & Customs
HWRCC	Humber Wolds Rural Community Council
ICCM	Institute of Cemetery & Cremations Management
IDB	Internal Drainage Board
LWP	Land Working Party
LWT	Lincolnshire Wildlife Trust
NALC	National Association for Local Councils
NATs	Neighbourhood Action Teams
NHW	Neighbourhood Watch
NLC	North Lincolnshire Council
PoWB	Power of Well Being
SSSI	Site of Special Scientific Interest
T & PC	Town & Parish Council
WP	Working Party
WPFA	Westwoodside Playing Field Association