

HAXEY PARISH COUNCIL

Minutes from the meeting held on Tuesday 28th September 2010 at 7pm in the Hood Room of Haxey Memorial Hall.

Present: Cllrs. Boor, Carlile, Cooke, Eckhardt, Foreman, Knowles, Lange, C Lindley, W H Lindley, Maw, Smedley & Whitehead.
 Also Present: 3 residents.
 Chairman: Cllr Smedley presided.

Procedural

280. Apologies for absence received from Cllrs Allcock, Bloomfield & Booth.
 281. The minutes of the Parish Council meeting held on Tuesday 31st August 2010 and the minutes of the Personnel Committee meeting held on 25th August 2010 were approved as a true and correct record.
 282. Declarations of Interest declared by:-
 Cllr Knowles – item 283 2010/1054 – personal interest.
 Cllr C Lindley – item 288 – personal interest.
 Cllr Carlile – item 287 – prejudicial interest.

Planning

283. To receive any decisions made by North Lincolnshire Council and to consider any planning applications received after the agenda is posted where comments have to be submitted before the next meeting.

The following outline planning permission has been granted by NLC.

2010/0648 – erect a detached dwelling and garage with all matters reserved for subsequent approval on land adjacent to 19 Newbigg, Westwoodside.

The following refusal of planning permission has been received from NLC.

2010/0862 – erect a detached dwelling to replace existing dwelling to be demolished (re-submission 2010/0348) at Crossways, Doncaster Road, Westwoodside.

The following planning applications received from NLC were discussed by the Parish Council.

2010/1070 – Ms Gibbons, New Hippopottering Nursery, Low Hall Road, East Lound – planning permission to erect a temporary agricultural dwelling. **Cllr Maw proposed to support the application and request clarification from NLC of the purpose of the dwelling; this was seconded by Cllr Foreman. All in favour.**

2010/1054 – Mr Topping, Pear Tree House, Upperthorpe Road, Westwoodside – planning permission to erect an extension, pergola, wall and entrance gates and construct a new driveway. **Cllr Maw proposed to support this application, seconded by Cllr Boor. 11 For, 1 abstention.**

2010/1078 – Mr & Mrs White, land at Haxey Carr Study Centre, Turbary Road, Haxey – outline planning permission to erect an occupational detached dwelling associated with Haxey Carr Study Centre with all matters reserved for subsequent approval. **Cllr Knowles proposed to object to the application due to the inconsistency in the planning application, development outside the boundary and why is there a need for a further dwelling adjacent to a SSSI contravening**

NLC Local Policies RD1, RD2, RD10 & RD11. Cllr Carlile seconded the proposal. All in favour.

284. **Clerk's Report**

- a) Information received on the Catchwater project at Scotter which NLC are considering implementing at Park Drain.
- b) Clerk informed the Council of the plans by the Communities and Local Government Secretary to disband the Audit Commission. The power will replace bureaucratic accountability with democratic accountability and save money.
- c) Notification received from Jordan's Solicitor with payment for the cutting of ragwort at Snowdrop Cottage.
- d) Notification from NLC that the free internet training seminar as been arranged for 20th October at 7pm in the Memorial Hall.
- e) Thank you letter received from Haxey Tennis Club for the recent donation.
- f) Correspondence received from NLC regarding the Haxey Library consultation process. Cllrs to attend a meeting with NLC to discuss the results.
- g) Notification from CPRE that Haxey & Westwoodside have won the Best War Memorial in the Best Kept Village competition.
- h) Agendas received for the ERNLLCA AGM. Cllr Knowles and Cllr Lange are to attend.
- i) Notification received from ERNLLCA regarding the future of the Standards Framework for members of Local Authorities in England.
- j) The Clerk informed the meeting that the rent renewal letters and invoices have been sent out.
- k) Notification received from NLC that the North Lincolnshire Core Strategy Development Plan contained several typographical errors which have now been corrected and the document submitted to the Government.

It was noted that some respondents recommended a Gypsy / Travellers site to be set up in Owston Ferry – "Reasons given for its suitability included the safe and convenient access, availability of public transport; the site is large enough to provide onsite facilities for parking, storage, play and residential amenity and the fact that Owston Ferry has a shop, school and a health clinic.

- l) Notification received that FP101 has been completed to a high standard which has been confirmed by several residents / Cllrs. FP102 will also be cut back. Cllrs asked that the following footpaths are reported to NLC for maintenance:- FP85 – bridge over star carr drain is broken & FP100 / FP97 / FP90 all need hedges and grass cutting back.

Improvements / Projects

285. To receive a report and recommendations from the LWP on the burial land project and determine any further actions required.

Mr Fullwood of HSR Law has been instructed to act on behalf of the Parish Council selected from quotes received from 3 different solicitors in the area. A confirmation letter has been received.

Tenders will be sought for the next financial year.

Cllr Maw has met with the churchwardens regarding the removal and re-erection of a new fence allowing further burial ground in the church yard.

The churchwardens informed Cllr Maw that there was no problem in moving the fence to the distance required to fit in a new row of graves and Cllr Maw commented that the undertakers should be made aware they must follow the previous grave row to ensure room is available. The Clerk has sent all the relevant information to Lincoln Diocese to ascertain if a faculty is required for the fence work, new footpath work and the moving of a grave stone.

The Parish Council will be submitting a planning application in due course for the change of use of the land to allow the additional burial spaces. It was noted that the Scouts would like the old fence.

Highways – Traffic / Roads / Footpaths

286. To consider the placement of a dog bin on Park Lane and determine action required.
Notification received from NLC and a copy of a letter sent to NLC from a resident of Westwoodside requesting an additional dog bin. Clerk to contact the relevant residents who will be near to the site location to confirm that it is acceptable to site a bin. Once clarified Clerk to order a new bin.
287. To consider the availability of disabled parking facilities at Haxey Surgery and determine action required.
Cllr Lange informed the meeting that several residents of the local care homes have been in touch regarding the lack of disabled parking facilities to allow easy of access to the surgery. **It was proposed by Cllr Lange to contact NLC and ask that a feasibility study is carried out with regard to providing disabled parking outside the surgery, seconded by Cllr Maw. 11 For, 1 abstention.**

288. To be notified of the visibility concerns when existing Vinehall Road onto the High Street, Haxey and determine any actions required.
Cllr Lange raised concerns over the bad visibility when exiting Vinehall Road due to the wall which has the hand rail mounted on to it and it was suggested that this wall is removed and the rail is supported by other means. **Proposed Cllr Lange, seconded by Cllr Maw. 3 For, 8 against and 1 abstention. It was therefore proposed by Cllr Knowles that NLC are contacted to ask for a safety check to be carried out by Roy Hindmarsh, seconded by Cllr Carlile. 11 For, 1 abstention.**

Reports / Updates

289. To receive a report and recommendations from the LWP on the renewal of the Allotment Association agreements and determine any actions required including the discussion on the pest control procedure on shooting vermin.
A meeting was held on 13th September with the Allotment Association and the LWP where the renewal of the agreements and constitution were discussed. There have been no BBQ's held this year and this has now been included in the constitution. The constitution has also been changed to allow shooting if required on the land.
Cllr Maw raised concerns over the safety of fire arms and Cllr Foreman agreed. Cllr Knowles assured the Council that permission would be sought at all times from the Parish Council. See below information taken from the constitution and agreements:-
ALLOTMENT TENANCY AGREEMENT (Parish Council to Allotment Association) - The Tenant shall not employ any gun, weapon, net or other instrument for taking or destroying game, but shall protect and preserve game and the nests and eggs of birds for the benefit of the Council,

who is entitled to the shooting rights over the said allotment garden; however, the Parish Council may allow the use of these instruments to authorised and licensed individuals for the control of pests and vermin.

ALLOTMENT ASSOCIATION CONSTITUTION - Guns must not be carried on the allotments, except by persons authorised by the Parish Council.

TENANCY AGREEMENT (Association to Tenant) - Guns must not be carried on the allotments, except by persons authorised by the Parish Council.

Cllr Knowles proposed that the renewals are approved, seconded by Cllr C Lindley. 11 for, 1 against.

290. To receive an update on the Ropewalk submission for inclusion on the NLC definitive map and determine any further action required.

The Clerk has submitted the further 7 evidence forms received for the Ropewalk.

291. To receive an update on the employment of a Parish Handyman and determine action required.

The Clerk approached the preferred Parish Council candidate after the last meeting and the offer of Parish Handyman was declined, therefore the Personnel Committees recommendation was approached who accepted the position starting on October 1st. Cllr Foreman informed the meeting that the Scouts would be prepared to undertake any litter picking.

All the relevant paperwork to be raised regarding Health & Safety and Risk Assessments.

292. To receive a verbal update on the Awards Map and Website and determine any actions required.

A Working Group meeting was held on 26th September. A solution is being investigated to allow drop and drag onto the member's area. This is not an easy solution as email conflicts with security set up. One way being looked into is for the Parish Councils laptop to be used this will require members to have Microsoft Outlook installed on their computers. The system will be trialled. The Parish Plan identified the website and more groups are being sought to get involved and set up links to those that have their own websites, also welcoming ideas for involving the young people. The first of the Awards Books was delivered to the restorer in August and will hopefully be completed by Christmas.

General Items

293. To consider attendance to the ERNLLCA training seminars for 'the role of the councillor and meeting procedure' and 'being a good employer'.

Cllr Bloomfield had shown an interest in the course therefore **It was proposed by Cllr Boor that if Cllr Bloomfield wanted to attend the course a place would be booked, seconded by Cllr Lange. All in favour.**

Cllr Knowles proposed that the ERNLLCA AGM is held at the Memorial Hall on September 17th 2011 at a cost to the Parish Council, seconded by Cllr Maw. All in favour.

294. To determine if any action is required regarding the parish boundary.

No further action is required.

295. To consider the status of the NLC toilet block and determine action required.

Cllr Knowles stated that there is evidence from the parish that the toilets are required and that NLC have not communicated with the Parish Council or residents prior to advertising the facility for sale. A story to be placed into the Epworth Bells asking for residents against the selling off of the facility to sign a petition which is to be placed in local shops.

296. To be notified of the status of the Newbigg street sign and determine action required.
Cllr Whitehead informed the Council that the sign was back in situ.
297. To be notified of the Licensing Act 2003 – consultation revised draft licensing policy & cumulative impact policy and determine any action required.
This item was noted.
298. To be notified of the status of Sheppard’s Place and determine if any action is required.
Cllr Maw informed the meeting that several residents had approached him with concerns regarding the recent sale of Sheppard’s Place and the apparent use of the stable block for living accommodation. The mobile home has also been removed.
The Clerk has contacted NLC Enforcement Officer who will investigate.
299. Request for article(s) for next month’s Arrow publication.
Best Kept Village Results
Handyman
Toilet block
Allotment Award
300. To notify the Clerk of items to be placed on the agenda for the next meeting.
Haxey Library
High Burnham Right of Way
Awards / Website
Health & Safety
Northside status
Upperthorpe Hill update
Budget requirements
Finance
301. To consider a set monthly fee for the hire of the Hood Room and Parish Office.
It was proposed by Cllr Boor and seconded by Cllr W Lindley to accept the set fee of £67 per quarter for the hire of the Parish Office and Hood Room. 11 For, 1abstension.
302. To determine the members of a Haxey Parish Council Finance Committee.
It was proposed by Cllr Knowles and seconded by Cllr Carlile that a Finance Committee is set up consisting of the Chair, Vice-Chair & Clerk and any other members wanting to attend. 11 For, 1 abstention.
303. To consider the ordering of the poppy wreaths for Remembrance Sunday.
It was proposed by Cllr Boor, seconded by Cllr Maw to order the poppy wreaths and approve a donation for the wreaths and a donation towards the refreshments on Remembrance Sunday of no more than £125. All in favour.
304. To receive a copy of the Financial Statement up to 28th September 2010.
Grant Requests
305. To consider a grant for Westwoodside Playing Field Association.
A copy of the finances had been provided to members prior to the meeting. The Clerk advised the Council that if a grant was to be awarded then £1000 would be consistent for 2010 grants awarded to date. Cllr Cooke informed the meeting that within 3 – 4 years the Playing Fields would become

nearly self-sufficient on the funding that would be used from the hire of the grounds once the flood lighting was available. **Cllr Knowles proposed £1000, seconded by Cllr Boor. All in favour.**

Expenditure

306. To consider the following accounts and any received after the agenda has been sent out and before the next meeting.

Payee	Details	Cheque Number	Amount £
D Hotson	Salary	1669	618.07
D Hotson	Expenses	1669	162.73
H M Revenue	Employers NI	1670	28.66
H M Revenue	Employees NI & Tax	1670	51.03
Arrow Publication	Arrow	1671	94.00
Aquila Business Products Ltd	Stationery	1672	129.90
P Booth	Travel Expenses	1673	16.83
J Smedley	Engraving of Allotment Cup	1674	35.00
HSRLaw	Part fees for purchase of burial land	1675	150.00
WPFA	Donation	1676	1000.00
Total expenditure 28th September 2010			£2,286.22

Proposed by Cllr C Lindley seconded Cllr Maw - Unanimous that the accounts be paid.

307. To confirm the date of the next meeting as being **Tuesday 19th October** 2010 in the Hood Room, Haxey Memorial Hall.

The meeting was closed at 8.30pm when the Best Kept Allotment Cup for 2010 which was donated by Cllr Whitehead was presented to Mr Phil Griffiths by Cllr Whitehead and Cllr Smedley.

.....Chairman

Abbreviations

NLC	North Lincolnshire Council
NHW	Neighbourhood Watch
HMRC	Her Majesty's Revenue & Customs
HWRCC	Humber Wolds Rural Community Council
ERNLLCA	East Riding & North Lincolnshire Local Council Advisors
NATs	Neighbourhood Action Teams
LWP	Land Working Party
Cllrs	Councillors
CEP	Community Emergency Plan
BR	Bridleway
FP	Footpath
LWT	Lincolnshire Wildlife Trust
NALC	National Association for Local Councils

28th September 2010

IDB	Internal Drainage Board
CCC	Caravan & Camping Club
SSSI	Site of Special Scientific Interest