

PROJECT PROPOSAL

	Heading	A. Essential Information Required From All Applicants
1.	Title of Project	Haxey Parish Pinfolds
2.	Project Summary	To protect, enhance and maintain several pinfolds within Haxey Parish
3.	Key Works	Maintenance/ replacement of brickwork, control of weeds and creating acceptable environment and signage.
4.	Expected Total Cost £ & VAT	£30,000 VAT: £6000
5.	Funding or Resources Required	The Parish Pinfolds are slowly deteriorating and there is a requirement to carry out urgent renovation and maintenance together with renovation of signage which sets out the unique heritage of the Pinfolds to the local community and visitors
6.	Start Date	January 2016
7.	End Date	December 2020
8.	Project Address	All Pinfolds within the Parish of Haxey – Point of Contact Haxey Parish Council: See address below
9.	Post Code/ Map Ref	DN9 2DX
10.	Location/Parish(es)	<p><u>Low Burnham</u> Location part way up Owston Ferry Road Condition Good Minor restoration, some cost implication for such things as signage lighting or even a seat.</p> <p><u>Haxey</u> Location Low Street close to Pond Cottage. Condition Good minor restoration some cost implication for signage and base.</p> <p><u>Westwoodside</u> Location – in Village Condition Little of it left, decision required as to whether it is maintained in present condition or rebuilt, latter major cost. Signage</p> <p><u>East Lound</u> Location – in hamlet Condition Poor in need of serious restoration work as part of wall has collapsed major cost implication but good news restoration would be supported. Short term it may require bricks to be stored and structural support for remaining wall. Install power point for Christmas lights, consider restoration of base and possible seat. Signage. Current estimate of cost in excess of £6000 VAT Inc.</p> <p><u>Graizlelound</u> Location - in hamlet – requires firm location. Condition Poor in need of serious restoration work</p>
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11.	Lead Person & Position/Role	The Clerk Haxey Parish Council
12.	Organisation & Type of Organisation	Haxey Parish Council
13.	Full Contact Details Address/Tel No/ Email/Website	Haxey Parish Council The Foreman Carter Centre Westwoodside Playing Field Westwoodside North Lincolnshire DN9 2DX
14.	Secondary Contact & Details	M A Carlile, Councillor Haxey Parish Council
15.	Project Management	Haxey Parish Council
16.	HLF Priorities Match	Better managed, In better condition, learn about Heritage, negative environmental impacts will be reduced

	Heading	B. Details Dependent on Specific Project
17	Ownership	Haxey Parish Townsman/Council
18	Tenancy/Lease	Not Applicable – Haxey Parish Asset
19	Agent(s)	N/A
20	Legal Status	Parish Council
21	Area of Benefit	Haxey Parish
22	Brief Aims & Activities of the Organisation	Haxey Parish Council represents the electorate and is a type of local authority found in England which is the first tier of local government. Parish councils were formed in 1894 to take over local oversight of civic duties in rural towns and villages. Parish councils have powers to provide some facilities themselves, or they can contribute towards their provision including – Allotments, village halls, recreation grounds, Parish owned land, heritage sites, cemeteries and closed churchyards. http://haxeyparish.org.uk/
23	Partners & Details	Haxey Parish Townsman
24	Procurement Process	The Parish Council has an established procurement process in place.
25	Delivery Agencies	Parish Council processes call for a tender process for large projects and the Council policy is to use local tradesmen where it can.
26	History/Development	<p>Pinfolds were place where stray animals could be held while the owners could be established and the animals could be collected or corralling overnight while drovers took animals to market before modern transport, due to the distance from the main market towns. A small levy was made for animals which were kept in them and anyone who tried to remove them without paying could be fined or imprisoned. They were run by a pinder who collected the levy and used it to keep the pinfold in good repair</p> <p>Generally made out of brick, sizes depended on need. They are generally not owned by any specific person as they were for common use and were let by townsmen, currently some are tended by people locally and some as at Low Burnham are used as a village feature and are in a good state of repair, others like East Lound have not faired so well and are in need of serious restoration work.</p>
27	Aims & Objectives	<p>They are an intrinsic part of rural history and culture and on that basis alone should benefit from funding. The project we would hope have a longer term aim is to highlight their location history and make them features similar to the Low Burnham model. It would be a project aim to find alternative uses such as picnic or resting areas, while providing information that would make them part of the living history of the area.</p> <p>Costing could be fairly rapidly gained using local builders, in the longer term views of local people on how they could be used and managed will require surveying and possible small interest groups. This may require additional funding to be identified prior to submission.</p>
28	Key Works	Renovation, reinstatement of Parish Pinfolds
29	Plans/Planning Conditions	No planning permission will be required as all sites are in place and no major changes to their footprint are planned.
30	Permissions	Not required
31	Maps Provided	To be provided – currently in the process of being compiled
32	Documentation Provided	N/A
33	Photographs	To be provided – currently in the process of being compiled
34	Timescale	Major work to be commenced in Jan 2016 and continue to 2020. Some work may be required by the Parish Council prior to this to save one of the Pinfolds.

35	Contact Details for this Project's Finance & Claims	Haxey Parish Council Clerk – Parish Office - The Foreman Carter Centre, Westwoodside Playing Field, Westwoodside, DN9 2DX - haxeypc@live.co.uk - 0784 220 1877
36	Budgets & Quotes	The project is still undergoing the quotation process. The one quote currently available to the Parish Council is for the East Lound site which just to bring back to an acceptable/safe condition is £6000 VAT inc.
37	VAT Status	VAT Exempt
38	Funding from HLF/Big Lottery	As required
39	Funding and Resources Required & Donors	Funding required to reclaim the material used to construct the Pinfold and repair/replace material as needed with a similar aged product
40	Staffing	Parish Council
41	Resources Confirmed	Parish Council
42	Help in Kind	N/A
43	Volunteers	N/A
44	Links to Other Strategies	Heritage project in concert with Haxey Parish Meres; Awards and maps
45	Audiences	All Haxey Parish residents; other local area residents, area visitors and national and international organisations.
46	Consultation & Involvement	Local knowledge and heritage experts consulted
47	Community Support	Parish residents are aware of the Parish Council's plans and would support the action taken.
48	Community Benefits	Retention of area history and heritage which will benefit the local population and the population at large
49	Key Indicators	Haxey Parish pinfolds renovated to an acceptable state required to show their history and heritage to the local community and beyond
50	Project Milestones & Targets	The East Lound Pinfold in particular is in desperate need of work which is being researched by the Parish Council. Other Pinfolds are less urgent and could wait until 2016 for work to begin.
51	Expected Outputs	Haxey Parish Pinfolds renovated to a fit state for them to be included in the Parish Heritage trail
52	Evaluation & Monitoring	The Parish Council will monitor the progress of the projects.
53	Environmental Impact	None Known
54	Risk Assessment	Risk assessment will be carried out by the Parish Council and Contractors carrying out the work.
55	Maintenance	Parish Council responsibility once the project has been completed
56	Legacy	Parish Council responsibility
57	Media & Knowledge Transfer	The project will be widely publicised in local media and Parish Council/North Lincolnshire Council outlets
58	Archives & Records	Parish Council will maintain and archive all records.

Checklist of Attachments

- Map
- Photographs
- Agreements
- Other

I/We confirm that the above is a correct representation of the project to be submitted for support through the Isle of Axholme and Hatfield Chase Landscape Partnership.

Signed:

Position:

Organisation:

Dated:

**Return to: Isle of Axholme and Hatfield Chase Landscape Partnership
Church Square House, 30-40 Church Square, Scunthorpe, DN15 6NL
Email: landscapepartnership@northlincs.gov.uk**