

HAXEY PARISH COUNCIL

Unapproved Minutes from the meeting held on Tuesday 20th October 2009 in the Hood Room of Haxey Memorial Hall.

Present: Cllrs. Allcock, Bloomfield, Boor, Booth, Carlile, Cooke, J Eckhardt, Foreman, Knowles, Lange, C Lindley, W H Lindley, Maw, Smedley & Whitehead.

Also Present: 3 residents.

Chairman: Cllr Smedley presided.

Procedural

331. To receive apologies for absence.

No apologies for absence received.

332. To confirm the minutes of the meeting held on Tuesday 29th September 2009.

The minutes of the meeting held on Tuesday 29th September were approved and signed as a true and correct record. **Proposed Cllr Boor, seconded by Cllr C Lindley.**

333. Declarations of Interest need to be remade and recorded in the minutes even if an interest has been declared in the register.

The following personal declarations of interest were declared:-

Cllr Maw – agenda item 334 – 2009/0886 & FP74.

Cllrs C Lindley, W H Lindley & M Carlile – agenda item 353.

Cllr M Carlile – agenda item 347.

Planning

334. To receive the decision made by North Lincolnshire Council and to consider the following planning applications and any further planning applications received where comments have to be submitted before the next meeting.

The following planning application has been withdrawn

2009/1136 – Mr D Pearson, rear of 41 Akeferry Road, Westwoodside –planning permission to erect a replacement barn.

The following planning applications were received from NLC and discussed by Haxey Parish Council.

2009/0886 – Mr S Fricker, 85 Akeferry Road, Westwoodside – planning permission to erect a detached dwelling and a detached double domestic garage.

Cllr Maw left the room.

The Clerk read out the information received from NLC regarding the development boundary and the criteria for determining the application.

Cllr Smedley read out the two letters of objections which had been received from residents.

It was proposed by Cllr Booth, seconded by Cllr Allcock not to support the application due to the proposal being outside the development boundary, not in keeping with the street scene and an overdevelopment of the site. 9 for, 4 against and 2 abstentions.

Cllr Maw returned to the meeting.

2009/1157 – Mrs K Turland, Crossways, Doncaster Road, Westwoodside – planning permission to erect an agricultural building. Cllr Maw stated that this is an area of agriculture and the

application is replacing existing sheds therefore, **proposed to support the application, this was seconded by Cllr Allcock. All in favour.**

2009/1197 – Mr S Fordham, 14 Nethergate, Westwoodside – planning permission to demolish existing garage and erect detached double garage. The Clerk read out the response received from NLC stating that this was a resubmission of a previous application which shows that the garage has now been pulled away from the rear boundary by 1.5m and the existing hedge on that boundary is being left in place. **It was proposed by Cllr Maw to support the application, seconded by Cllr Bloomfield. All in favour.**

FP 74 Appeal – comments required on the letter submitted to the Planning Inspectorate by NLC. Clerk to circulate and receive comments to forward to NLC.

335. **Clerk's Report**

- a) Letter received from Jordon's Solicitors with reference to the rent due on Snowdrop Cottage. Clerk to check if Drewery & Wheeldon has sent out a letter to take back this land.
- b) Wickstead Play equipment brochure – passed to Cllr Lange for Haxey Playing Field Association.
- c) C & G Woodworking & Construction Specialist flyer. Noted.
- d) Green Grass Contracting flyer. Noted.
- e) Notification from NLC that the church wall due to it being in the grounds of the church which is listed automatically falls within the same rules and therefore is also classed as listed. NLC advised that the Parish Council contact Lincolnshire Archives Office regarding a specialist in the storage of artefacts.
- f) A Water Safety in North Lincolnshire steering group is being set up and bodies of water which have raised concerns in Haxey Parish to be provided to NLC. Agenda item for the next meeting.
- g) South Axholme Practice response stating that the Haxey Practice have no intention of closing Haxey branch surgery. The first Practice Newsletter to be circulated to all Cllrs.
- h) Notification received from NLC regarding the removal of Horse chestnut trees adjacent to 10 Eastmoor Villas.
- i) Notification from HMCS regarding contact details.
- j) Update received from NLC regarding the Turbary Road maintenance, this is being looked into by NLC archive personal that are looking at the land plans.
- k) HWRCC grant request – agenda item for the next meeting.

Improvements / Projects

336. To receive an update on the additional storage facilities for the office.
Mr Smithey has re-measured and will start work next week.
337. To receive an update on the progress of the Allotments project from the Land Working Party.
The Allotment site is progressing satisfactorily – the site has been graded, levelled and conifers to shield the house at the Eastern end have been planted. The top soiling and digging out of the access road is underway and the installation of the water standpipes should commence on 19th October. Planning permission for the new access to the site has been submitted to NLC and they will be advised that the work has already started on the entrance.

Provision of water to the site has been subject to some delays; however, it is now expected to be complete in the next month by Yorkshire Water and the Land Working Party is awaiting an updated cost for the work. An investigation into a system to enable the Allotment Tenants to lock off the water supply is underway by the Contractor

Current estimated expenditure is on target and below the authorised spend.

Liaison with the Allotment Association continues and take up of the plots continues to increase (currently 23) a photo call to mark the handing over of the first year's rental to the Parish Council is being organised as is preliminary planning for the handing over of the completed site to the Association. The Association are also planning an Open Day event once the site has been handed over.

The current estimate for the handover of the site is mid-Nov, delays due to water provision from Yorkshire Water and the potential delay due to the late realisation that planning permission would be required for the new entrance to the site.

Cllr Whitehead donated a silver cup to be presented by the Parish Council for the Best Kept Allotment. Clerk to write and inform the Allotment Association.

338. To receive an update on the progress of the Leader Programme Grant.

One letter has been received from the St Nicholas Care Home, Steve Brown bringing the remaining letters for the Clerk to forward to NLC.

The Contractor has commenced work.

339. To receive an update on the progress to create a Parish Plan and to receive information regarding the grant for Community Led Plans and determine action required.

Two consultation have taken place were 200 resident were invited, there was a good response.

The next meeting will see the co-ordination of all the responses and the plan is well on course.

The Parish Plan Steering Group has already received a grant from 'Awards for all' which will be adequate for the production of the Parish Plan.

340. To be notified of the response from NLC regarding the toilet block on the High Street, Haxey and determine action required.

Cllr Knowles proposed that a formal response be submitted to NLC regarding the toilet block being used as a Parish Office, seconded by Cllr Booth. All in favour.

Highways – Traffic / Roads / Footpaths

341. To receive an update on the removal of the overgrown hedge on the Nooking and the request to NLC for the repair of the footpath on the Nooking.

NLC are investigating both the hedges and the footpath. Residents will be requested to cut back the hedge if deemed necessary and if work is not carried out then NLC will cut and charge back to the residents. The 'slurry seal' programme has been completed for this year but once the state of repair to the footpath has been investigated there is a possibility it will be put on the plan for next year.

Clerk to chase up the request to have the hedge cut along Upperthorpe, Clerk to provide Cllr Booths contact details to Rob Mackenzie for a site visit.

FP97 north of Lowcroft Avenue is in a bad state of repair as well as being an area covered in dog foul and overgrown trees. NLC D Sanderson has previously been contacted. Clerk to chase.

FP101 is in need of reinstating too has it has recently been ploughed up.

342. To receive an update on the Traffic Order on Commonsides.
The Clerk read out the email received from NLC stating that the TO is currently on hold while the area is monitored due to the Land Rover garage being relocated.
343. To consider a representative addressing members of the 'Safer and Stronger Communities Scrutiny Panel on the floods of June 07 and January 08.
Cllr Allcock agreed to attend the meeting.
344. To determine action required regarding the flooding at the War Memorial and on the Nooking.
Cllr Allcock informed the meeting that the Internal Drainage Board along with NLC is working on a Haxey Drainage scheme which includes the area flooding adjacent to the War Memorial. Clerk to contact NLC regarding the flooding on the Nooking. This has been an ongoing problem for several years. It is thought to be caused by inadequate size soakaways which needs to be investigated.
345. To determine actions required regarding the car parking issue on Blackmoor Road, Haxey.
Cllr Maw informed the Council that a concerned parishioner had contacted him regarding a car which had been parked for the last 8 months in front of her property which she has recently taken on after the previous owner had died leaving the car in its current position. This issue was also an item as the NATs meeting were Humberside Police stated they would be contacting the solicitors dealing with the estate of the deceased to move the car as soon as possible. Clerk to contact Inspector Ruty to ensure that the car is removed as soon as possible.

Reports / Updates

346. To receive a report from Cllr Knowles on the ERNLLCA AGM and the North Lincolnshire District Committee Meeting.

The 2009 ERNLLCA Annual General Meeting was held at Wendover Hall, Humberston on Saturday 17th October.

Last Year's Resolutions were reported on by Alan Barker.

Cllr Tom Glossop, the retiring President summarised the past year which had seen ERNLLCA become an independent organisation and praised the forward thinking of the Executive Committee. Notable landmarks included

- The continued development and roll-out of the Training Programme.
- The Annual Conference held in April at Barton upon Humber.
- The highly successful Employment Seminar.
- Development of relationships with local and national agencies had continued; however, the role of Town and Parish Councils had been somewhat diluted with the disestablishment of the Regional Assembly, although efforts were ongoing to ensure that Government and the Regional Development Assembly recognised these important tiers of local Governance.
- Considerable activity by ERNLLCA in the restructuring plans for NALC.

Cllr Glossop was elected for a further year as President and Cllrs Petrie and Thurston from the North Bank and Cllr Butterworth from the South Bank were elected as Vice-Presidents.

AJACS was nominated and selected as Auditors.

The Executive Officer's report dwelled on the continued success of the training programme and the dramatic increase in use of the Desk-Top Advisory Service. Membership of the organisation, despite recent increases in fees, had continued to grow and Alan Barker went on to

discuss the declaration of independence, which had always been an aspiration, but had needed to be brought forward due to proposed increases in support costs by HWRCC.

The new telephone number had now been set up and the new e-mail addresses were due to be published in the next week. Mr Barker summed up the year as challenging but successful and expressed his thanks to his own staff, the Executive Committee and Members of staff at HWRCC.

The annual accounts were presented and accepted, with some £26K in the accumulated fund. Resolutions passed included:-

- The requirement of numbers and names on properties proposed by Barnby Moor PC.
- The setting up of a bank of experience Clerks by ERNLLCA for use in emergency by member Councils by Brigg Town Council.
- A call to Government to exempt from rates, buildings and land registered by non-profit making rural charities by Middleton on the Wold PC (caused some discussion as could bring to notice revenue streams to Principal Authorities who currently do not charge charities!).
- The support of the EYRC in the opposition of the Environment Agency to withdraw the maintenance of flood defences in rural areas by Stamford Bridge PC (more discussion on the applicability to north and south bank).
- A resolution by the North East Lincolnshire District Committee to change the way Vice-Presidents are selected was defeated, but the matter would be taken up by the Executive Committee during the next year.

The next AGM would take place at Elton on 15th October 2010.

The North Lincolnshire ERNLLCA District Committee met at Pittwood House Scunthorpe on the 15th October.

Following routine agenda items, the meeting went on to discuss the work undertaken by ERNLLCA over the last 3 months. The trend of increased use of the Desktop Advisory Service continues and the training schedule is on track with good attendance from local Councils. The ERNLLCA Executive Officer continues to meet his commitments and there is still optimism that funding will be found to provide further effort in support of the ERNLLCA Officer, which would go some way to increase efficiency even further. The new telephone numbers for the organisation and the imminent change in the e-mail addresses was discussed.

The meeting then went on to discuss the upcoming AGM and a motion from Barnetby requesting that the contact with ERNLLCA, currently restricted to normally the Chairman and the Clerk of a Council, be increased to all Councillors. This suggestion, which has been put forward before, was not supported, mainly due to the possibility that it would overwhelm ERNLLCA resources.

The meeting concluded its' business after 1 hour to meet the start time of the North Lincolnshire Town and Parish Council Liaison Meeting. The next meeting of the District Committee will be held in the spring of 2010 following the previous decision to limit routine meetings to 3 per year.

347. To receive a report from Cllr Carlile on the NATs meeting and the Police Authority Panel meeting.

The Police Panel meeting was held at 7.00pm on 28th September at Keadby and Althorpe School. The usual crime statistics were provided which included Westwoodside playing field and Hall Croft suffering Anti social behaviour.

The NATs meeting was held at 7.00pm on 19th October at Owston Ferry Hall were 12 people were in attendance.

Burglaries and theft of motor vehicles are on the increase and another cannabis farm has been found in the area.

PC Garlick has requested vehicle recognition cameras for the main routes into the Isle to try and identify criminals from other areas.

Westwoodside shop has been burgled again and the owner has asked for more support and better response times from Humberside Police. The shop has been placed on the priority action list. The shop is an important amenity within the village and therefore it was agreed that the Clerk write to Humberside Police with concerns on the response time from the Police, which was 40 minutes. Clerk to also send a copy of the letter to the shop owners.

Northside has been experiencing problems which has not been raised at the Police Panel meeting as the reported crimes were by post code this being Church Street.

This also has been placed on the priority action list.

348. To receive a report from Cllr Allcock regarding the invite to Hill House School on visit of HRH Duke of Kent.

Cllr Allcock represented the Parish Council at Hill House School on the visit of HRH The Duke of Kent. The Duke toured the school then addressed invited guests, staff and pupils. He commented on the excellent new building which has been created from the former RAF Finningley Officers' Quarters and the excellent facilities at the school. Numbers at the school are growing and there are more than 400 pupils. The school produced the best GCSE results in South Yorkshire and are hoping to open a sixth form in 2011. The Duke then unveiled a plaque to commemorate his visit to the school. Guests were then invited to meet with senior management and parents for refreshments in the schools' Cusworth Library.

349. To receive an update on the repair to the Butter Cross (Market Cross).

The repairs have been completed. Cllr Smedley met with NLC Andy Buxton regarding the placement of 4 bollards to help protect the Cross from further damage in the future. These will be erected in the next couple of days.

350. To receive an update on the Lindley Close flood concerns and determine any further action required.

Letters have been received from both SYHA and NLC regarding the flood concerns raised. The meeting was closed to allow Mr Cooper to inform the Council that there were air bricks surrounding the property and sandbags would be required to help stop water entering the property. The meeting was reopened.

Cllr Knowles proposed that sand bags be purchased and located at the property to help alleviate future concerns, this was seconded by Cllr Maw. 14 for, 1 abstention.

Clerk to forward both letters to Miss Dawes for reassurance that this situation should not arise again in the future. Clerk to ask SYHA if there is an overflow from the large soakaway if it becomes inundated due to heavy rainfall and if there could be a connection made to the surface water drain leading to Thinholme Lane Drain from the soakaway if this happens.

351. To receive an update on the Website.

Cllrs Carlile, Cooke and Knowles attended a meeting which was held on Sunday 18th October at 11.00 am at Haxey Memorial Hall. Housing keeping has been carried out and there is now a need for new material. The new 'Member Section' was discussed. When Councillors have their log in and passwords in place it is hoped that correspondence will be made available in this area. Cllrs who have not got access to the internet will continue to get hard copies. It is planned that the Clerk will upload this information.

352. To receive an update on the Awards Map.

A meeting was held on Sunday 18th October at 12.00 at St Nicholas Church. Cllr Smedley joined the working party to view the Awards Map. The books and maps were measured for display cabinet size and new moisture crystal were placed in the safe.

Cllr Carlile suggested that the books should be photographed to ensure that a permanent record is available. This could be done either with the help of the camera club or a professional, this will be pursued.

To have an expert look at the condition of the awards maps and books would cost between £35 and £50 per hour with additional charges for transport and materials. It was agreed that Cllr Carlile pursue this option and report back at the next meeting.

353. To receive an update on Northside determining any further action required.

Cllrs Booth, Carlile, Foreman & Smedley attended a meeting at NLC with Colin Wilkinson. The main areas to investigate were to prove the existence of an ancient highway and to pursue the registration of a footpath along the full length of Northside.

NLC advised the Parish Council that regarding the ancient highway further evidence would be required. This could involve a trip to National Archiving at Kew. Research could be undertaken by a trip to Kew or by engaging an expert researcher. NLC Colin Wilkinson suggested that cost for the latter could be £50 to £200 depending how long was taken. The information already gathering to establish a footpath along Northside is sufficient and the next steps would be to inform the local residents of the Parish Councils intentions and submit to NLC. NLC Colin Wilkinson informed the Parish Council to make this a registered footpath would not allow any vehicular access. **It was proposed by Cllr Booth to take the advice from NLC and to pursue the evidence gathering for the ancient highway and leave the registration of the footpath at present, this was seconded by Cllr W Lindley. 13 for, 2 abstentions.**

354. To receive an update on the placement of further dog bins on Doncaster Road and Park Lane and to determine action required.

The Clerk read out the costs received from NLC to locate both proposed locations. The Clerk then read out the letters received in support of placing a bin outside the Vets on Doncaster Road and the 2 letters of objection and explained the 2 telephone conversations also objecting to the proposal of locating a dog bin on the junction of Park Lane / Doncaster Road. **It was therefore, proposed by Cllr Allcock to site a bin outside the Vets on Doncaster Road only, this was seconded by Cllr Whitehead. All in favour.**

General Items

355. To receive comments on the 'unknown warrior' on Greenhill and determine any action required.

Clerk to contact NLC regarding the subsidence adjacent to the Greenhill store.

356. To determine a Personnel Committee to deal with all employment procedures.
It was agreed that Cllrs Allcock, Booth, Knowles and Smedley form the Personnel Committee. Cllr Knowles to be the Chair. A meeting to be arrange in the couple of weeks.
357. To consider the continuation of the placement of monthly articles in the Arrow.
It was proposed by Cllr Boor to continue with the placement of monthly articles in the Arrow, seconded by Cllr Maw. 13 for, 1 against & 1 abstention. Clerk to ask that in the future Cllr Carlile to receive a copy.
358. Request for article(s) for next month's Arrow publication.
Grant information
Allotment Update
Photographic Competition update
Community Emergency Plan
359. To notify the Clerk of items to be placed on the agenda for the next meeting.
- a) Water Safety – North Lincolnshire
 - b) HWRCC grant request
 - c) Professional expert – Awards map and books
 - d) Parish Handyman
 - e) Report on the Town & Parish Council Liaison meeting
 - f) Report on the Affordable Housing seminar
 - g) Ropewalk footpath
 - h) Report on the flooding meeting
 - i) Bank Transfer process
 - j) Royal British Legion donation

Finance

360. To received a copy of the Financial Statement up to 20th October 2009.
361. To receive quotes for the staining of the Lych gate, Church Lane and decide the quote to accept.
To quotes were received. One quote was for material only and the labour was to be provided free of charge. **It was proposed by Cllr Maw to accept this quote, seconded by Cllr Allcock.** Clerk to write and inform the successful quote to carry out the work and to also ask if the notice board at the Memorial Hall could be stained too. Clerk to also contact the business who put in the other quote and explain the situation.
362. To resolve that the Council:-
- a) Recognises its responsibility for effective financial administration under the Local Government Act 1972 sections 150 and 151.
 - b) Uses its power of devolution of authority under the LGA 1972 s101, to authorise the Clerk of the Council, in their capacity as RFO to be empowered to make transfers between the Council's bank accounts to ensure sufficient funds are available to meet all approved expenditure.
 - c) That this Council receives a schedule of such transfers as an agenda item at the next meeting following any such transfers and
 - d) Advises the internal auditor of the procedural change.
 - e) Resolve to adopt the amended Standing Orders and Financial Regulations.
- It was proposed by Cllr Allcock, seconded by Cllr C Lindley to resolve to adopt a – e. All in favour.**

Clerk to contact the bank and ask if a process of an automatic transfer could be set up between the two accounts.

Grant Requests

363. To consider a request for a grant from Westwoodside Methodist Chapel.
Cllr Boor proposed a grant of £2,000, seconded by Cllr Carlile. 13 for, 2 against.
364. To consider a grant to the Remembrance Sunday tea & biscuit fund.
It was proposed by Cllr Boor to give a grant of £25, seconded by Cllr Knowles. All in favour.
 Cllr Knowles to represent the Parish Council and lay the wreath on Remembrance Sunday.

Expenditure

365. To consider the following accounts and any received after the agenda has been sent out and before the next meeting.

Payee	Details	Cheque Number	Amount £
D Hotson	Salary	1547	574.56
D Hotson	Expenses	1547	123.10
H M Revenue	Employers NI	1548	19.22
H M Revenue	Employees NI & Tax	1548	29.52
BT Payment Services – DD	Broadband	DD	16.00
HSBC	Voucher / Statement charge		5.00
Isle Publication	Arrow – November edition	1549	80.00
Aquila Business Products Ltd	Stationery	1550	66.88
SLCC	Local Finance Book	1551	14.75
North Lincolnshire Council	Planning Application	1552	85.00
J Smedley	Travel Expenses	1553	17.43
D Knowles	Travel Expenses	1554	73.92
Haxey Memorial Hall	Hire of Hood Room	1555	47.00
M Carlile	Crystals for safe	1556	4.99
Castle Masonry	ButterCross repair	1557	1,035.00
St Nicholas PCC	Remembrance Tea donation	1558	25.00
Westwoodside Methodist Chapel	Grant	1559	2,000.00
Total expenditure October 20th 2009			£4,217.37

Proposed by Cllr Booth, seconded Cllr Allcock - Unanimous that the accounts be paid.

366. To consider the NALC Salary Award for 2009 and determine action required.

20 October 09

Due to the confidential nature of this item the meeting will be closed to the public and press.

It was proposed by Cllr Allcock, seconded by Cllr Booth to adopt the NALC salary award for 2009 and backdate to 1st April 2009. All in favour.

.....Chairman