

HAXEY PARISH COUNCIL

Minutes from the meeting held on Tuesday 21st October 2008 in the Hood Room of Haxey Memorial Hall.

Present: Cllrs. Allcock, Boor, Carlile, Cooke, J Eckhardt, Foreman, Knowles, C Lindley, W H Lindley, Maw, Moyle, Smedley and Whitehead.

Also Present: 5 residents.

Chairman: Cllr. Allcock presided.

241. To Receive Apologies for Absence.

Apologies for absence were received from Cllr Booth.

242. To Confirm the Minutes of the Meeting Held on Tuesday 23rd September 2008.

The minutes of the Parish Council Meeting held on Tuesday 23rd September 2008 were approved as a correct record by Cllrs. Boor and Maw. All in favour.

243. Declarations of Interest need to be remade and recorded in the minutes even if an interest has been declared in the register.

The following declared a prejudicial interest in agenda item 251 – Cllrs Moyle, Foreman, W H Lindley & Whitehead.

Cllr Knowles declared a non pecuniary interest in agenda item 261.

Cllr Carlile declared a prejudicial interest in agenda item 259.

Cllr Allcock stated that although all the Cllrs know Cllr W H Lindley a personal interest is not required for the record in respect of agenda item 251 and this had been discussed with ERNLLCA.

244. To Receive the Decisions Made by North Lincolnshire Council and to Consider Planning Applications received:
The following planning applications have been granted planning permission:

PA/2008/1161 – Mr P Oliver, Laurel Cottage, 30 Commonsides, Westwoodside – Full planning permission to erect a single storey extension has been granted.

PA/2008/1218 - Mrs A Palmer, Southolme, 39 Brethergate, Westwoodside – Consent granted to carry out works to a Willow Tree protected by a TPO.

The following planning application has been refused planning permission:

PA/2008/1197 - Mr D Snowden, 70 Doncaster Road, Westwoodside – Refusal of planning permission to erect three apartments with associated landscaping and car parking (re-submission of 2008/0673)

The following notification of appeal has been received from NLC:

2008/0823 - Mr S Rickett, 1 Lowcroft Avenue, Haxey – erect a single storey rear extension. Clerk to confirm with NLC that the comments submitted still stand.

The following planning application has been withdrawn:

PA/2008/1023 – Mr G Fisher, land south east of 31a Graizelound Fields Road, Haxey – planning permission to retain the change of use of land from grazing field to private use motor cross biking.

Residents have been relieved that this Planning application has been withdrawn, but are concerned that the applicant can still use the area for 14 days a year. Residents are encouraged to monitor the usage and record all events. Clerk to contact NLC and ask for clarification if the mounds created can be demolished as this is still an area of ‘historical landscape’.

The following planning applications were received from NLC and discussed by Haxey Parish Council:

2008/1395 – Mrs E Siddall (dec’d), 26 Home Nook, Nethergate, Westwoodside – planning permission to rebuild existing farm house, alterations to form barn conversion and erect two new dwellings.

This is a big development and the barn is sited on the edge of the pavement. Visually the development looks nice but concerns were raised on the width of the road and the exit / entrance from Nethergate. There are to be 4 new properties here situated on a bend, this was seen as a problem. **Cllr Maw proposed that the application be approved, seconded by Cllr Foreman. 5 for, 8 against. The Parish Council to object to the development due to the narrow road and an additional 2 properties on the site which will increase the traffic.**

2008/1430 – Mr A Wheatley, Jedburgh, Church Street, Haxey – planning permission to retain new outer brick skin. **Cllr Moyle proposed to support the application, seconded by Cllr Maw. All in favour.**

2008/1335 – Mr A Smith, Stables adjacent to Star Croft, Turbary Road, Haxey – planning permission to change the use of land for keeping of horses and retention of a stable block.

Cllr Boor proposed to support the application, seconded by Cllr Moyle. All in favour.

245. To receive the Clerk's Report - an update on decisions taken at previous meetings and to consider further action.

- a) Isle of Axholme Police Authority Neighbourhood Panel next meeting is scheduled for 27th October 2008 at Haxey Memorial Hall.
- b) Letter of thanks received from Isle of Axholme Physically Handicapped Society for the donation of £300.
- c) Letter of thanks received from HWRCC Community Transport for the donation of £500.
- d) Letter of thanks received from Westwoodside Playing Field Association for the donation of £2,000.
- e) Response received from NLC stating that RD11 is now defunct and the same criteria is set out in Annex A of PPS 7.
- f) Response received from NLC D Sanderson confirming an inspection of the Carpenter Arms and Upperthorpe footpath will be carried out.
- g) Notification of the '20 Plenty' campaign and available poster cards.
- h) Letter received from Mr Thomas regarding the Riparian dyke alongside Thinholme Lane, Westwoodside. The Clerk has passed Mr Thomas' letter onto Mr Scholes with a copy of the original instruction. Awaiting a response. If no response received by the next meeting this matter will be discussed further.
- i) Notification received for the consultation for new dental practice due to open on 1st June 2009 in the Crosby area, Scunthorpe.
- j) Response received from NLC regarding the state of repair to the footpath on Newbigg, this will be monitored and any remedial work required will be carried out.
- k) Notification that a definitive map modification for Public Bridleway 116 will be advertised in the Scunthorpe Telegraph on 21st October 2008.
- l) 18th Gainsborough Haxey Scout Group request for a grant was given to Cllr W H Lindley to forward to the Endowed School Estates.

246. To receive an update on the progress of establishing a group to create a Parish Plan.

The next meeting will be held on 22nd October where there will be an election of a chairman and the adopting of a constitution. 3 Cllrs are required to sit on the steering group. Cllrs Allcock, Smedley, Boor and Knowles volunteered.

247. To receive an update on the valuation of Parish Land 299 and the correspondence received.

The Parish Land has been advertised in the Epworth Bells and the Noticeboards for rent by tender and sealed bids are requested by 5pm on 31st October.

248. To receive an update on the sponsorship of the Low Burnham Telephone Kiosk and the maintenance of the Telephone Kiosk on High Street, Haxey.

The Clerk has received confirmation that the application to sponsor the Kiosk is being processed.

Clerk also read out a letter received from Haxey & Westwoodside Heritage Society expressing an interest in the conservation of two red telephone boxes, one in Haxey and one in Westwoodside. These boxes are currently not under threat of removal. Clerk to write to the Society informing them of what the Parish Council has done to date and if any further information is received on the two red boxes this information will be passed to the Society.

A notice to be placed onto the Low Burnham telephone providing instructions for use with a card as no coins are accepted.

249. To receive a report on Active Choice Active Future seminar.

The meeting scheduled for 20th October was postponed.

250. To be notified of notices sent out to tenants by Drewery & Wheeldon re: Parish Council rent review.

Notices have been sent by Drewery & Wheeldon to reach tenants by 11th October for the reviewing of all rents. Drewery & Wheeldon will also be revaluing the Parish Land.

251. To receive an update on the request for Allotments.

Cllrs Whitehead, Foreman, Moyle & W H Lindley left the room.

Cllr Allcock informed the Council that as a result of advertising on the noticeboards for suitable land for allotments only one response had been received and that was for a 1.5 acres grade II piece of land to the west of the Carpenters Arms owned by Cllr W H Lindley for a price of £15,000 which could potentially accommodate 33 plots. The Working Party meeting held on 14th October discussed this issue and agreed it was a matter for the full Parish Council to discuss. In order to progress this issue Cllr Moyle spoke to NLC John Colby about the contractual requirements of providing allotments and asked about his experiences of running allotments.

Commitments would be required by all interested parties, the land would have to be valued by Drewery & Wheeldon and confirmation sought for the ownership and size of the land. NLC Planning has been contacted to ask their advice and have confirmed that planning permission would be required. Cllr Allcock had also spoke briefly to John Colby and was informed that it was a big task for a Parish Council to take on.

Cllr Moyle had listed items to be addressed as advised by Mr Colby.

- a) Strong Steel fencing surrounding the allotments
- b) Road Access / hard standing
- c) Water supply
- d) Locked gate
- e) No fires
- f) No livestock (hens possible)
- g) 1 shed and 1 greenhouse per area (controlled size)

The total cost to purchase the land and bring the amenity up to the necessary standard could total between £20,000 - £25,000. Cllr Allcock pointed out that under the Allotment Act the Parish Council has a duty to provide allotments if more than 6 parishioners request them. To date 27 requests have been received.

Cllr Allcock informed the Council that 1 letter had been received and 1 petition had been received against the establishment of allotments in that area. Cllr Allcock read out both letters which highlighted that there are strong objections to the establishment of allotments on this site. Cllr Allcock proceeded to inform the Parish Council that land at the side of Langholme Lane / Akeferry Road currently rented from the Parish Council has been suggested for use as allotments and the current tenant has agreed in principle to take this forward.

Cllr Maw pointed out that the Parish Council's duty was to supply 'suitable' land and due to the letter / petition showing objections – was this 'suitable' land? Cllr Maw also stated that was the land at the side of Langholme Lane / Akeferry Road suitable as this was the entrance to the village and allotments could look untidy and unkempt.

Cllr Knowles proposed that the item be deferred until the next meeting to allow us to review the position now that there was a possibility to use Parish Land. We would also be able to arrange for NLC John Colby to attend a Working Party meeting and for us to gather further information on outstanding matters. This was seconded by Cllr Boor. All in favour.

The Cllrs who left the room rejoined the meeting.

252. To be informed of the progress of the Haxey Photographic Competition.

The guidelines have been finalised and the posters are up. Cllr Maw has spoken with Mr Gilliat and the two cups he donated that have been used in the past for competitions will be used for the Photographic competition and Mr Gilliat will purchase another. Cllr Smedley to speak to the Photographic Committee regarding the wording to be engraved and inform Cllr Maw who will arrange for the engraving to be carried out.

It was agreed that the engraving of the cups be paid for by the Parish Council to a value of no more than £50. **Proposed Cllr Knowles, seconded by Cllr Boor. All in favour.**

253. To discuss a Community Emergency Plan for Haxey Parish

The Parish Plan steering committee will be asked to take this on board also.

254. To receive a report on the Town & Parish Liaison Flood meeting and localised flood matters.

Cllrs Allcock, Maw & Carlile attended the meeting at NLC where an update was provided from previous flood meetings. NLC stated that it had been a difficult 16 months and with regard to weather conditions more of the same was likely as the climate continued to be wet. Drains, manholes and culverts have been cleared many found blocked or damaged. Work has commenced on the A161 Haxey Lane and in Low Burnham the road has been improved and works on the drainage was in progress. NLC have spent to date £600k and a further £400k of work to be done. The £1m that had been put aside for contingency plans at the beginning of the year has hardly been touched. Work to date that has been carried out included 35,000 gullies, 1200km of carrier drains and 1500 surface manholes. This is to be the last planned flood meeting but the item would stay on the agenda of the ordinary Town & Parish Council liaison meetings.

Cllr Allcock read out the letter received from NLC Rob Mackenzie regarding issues in Hunters Croft, Westwoodside pond and around the War Memorial. CCTV camera are to be used in two of the areas to ascertain the damage in the drains and a proper outfall to the system will be installed at Hunters Croft to allow water flow away from the properties.

While the road was being resurfaced at Low Burnham the gullies were also jetted and cleaned.

255. To receive comments on the Play area and open space survey and determine further action.

A copy was passed to Cllr Cooke for the Playing Field Committee. Clerk to copy to Cllr Smedley.

256. To receive an update on the overgrown hedge on Akeferry Road.

NLC have received confirmation from Property Services that the hedge is registered to Mr Fricker and a letter was to be sent on 20/10/08 including the Highway Act for him to cut the hedge back allowing pedestrians to pass along the verge more safely.

21 October 08

- 257. To receive comments on the state of repair to the footpath on Brethergate.**
Clerk to contact Geoff Pople and inform him that the bank is encroaching onto the path and suggest it should be slabbed like Tower Hill into Haxey.
- 258. To receive an update on the Website / Newsletter. To consider placing a monthly article in the Arrow.**
The Clerk handed out a list of headings that have already been placed onto the website and a list of ones for development, which will incur a cost.
Cllr Allcock read out the costs to place articles in The Arrow which would amount to £960 for 1 page each month. NLC charges totalled £1200 for 2,000 copies @ £300 each quarter.
The delivery aspect of our newsletter was a problem.
Cllr Carlile stated he was against going to a commercial business and as the website progresses all the articles in the newsletter could be taken from the website and edited into a newsletter.
Cllr Maw pointed out that the editing was down to Cllr Allcock who also helps in the delivery and this should be shared by forming a Committee. Cllr Allcock and Cllr Smedley will prepare the articles in future.
Cllr Maw proposed that a 1 page article be placed in the Arrow for 1 year, seconded by Cllr C Lindley.
For – 8, Against – 5.
- 259. To determine the work required for the continuation of the Website contract with Forward Step.**
Cllr Carlile left the room.
Forward Step has requested £300. £250 for the inclusion of the new headings and £50 consultation fee. **Cllr Knowles proposed that a retainer of £500 which is not to be exceeded be put forward, seconded by Cllr Maw. Majority in favour.**
Cllr Carlile rejoined the meeting.
- 260. To receive an update on Zurich Municipal insurance renewal and the removal of the conifers.**
The Insurance policy ran out on 29/9 and due to change of offices the renewal packs have not be distributed yet but an email has been received confirming that the Parish Council are still insured.
Zurich has confirmed receipt of the letter regarding the removal of the conifers on the High Street and this is being dealt with.
- 261. To discuss the recent erection of fence posts alongside the western side of Sandbeds Lane.**
Clerk to contact the Townswoman and inform her of a complaint received regarding the erection of posts along the path at Sandbeds Lane and ask that this be investigated.
- 262. To be informed of travel allowances for Parish Councillors.**
Cllr Knowles queried the mileage allowance rates paid by ERNLLCA as compared to our Council. The Clerk informed the Council that ERNLLCA have a policy which pays a set rate. The policy that the Parish Council have adopted is in line with the NJC rates. **Cllr Boor proposed that the Parish Council adhere to the NJC rates, seconded by Cllr W H Lindley. Majority was in favour.**
- 263. To receive an update on the letter to Haxey Memorial Hall regarding possible Parish Council office.**
The Haxey Memorial Hall committee will meet at the beginning of November when a decision will be made.
- 264. To consider a donation to the Royal British Legion Poppy Appeal.**
It was proposed to give a donation of £90 by Cllr Maw, seconded by Cllr Boor. All in favour.
- 265. To be notified of the details of this year's Remembrance Service and determine who will attend.**
Notification has not yet been received. The following Cllrs will be attending. Cllrs Allcock, Knowles, Maw, W H Lindley, Booth, Boor and Eckhardt and Cllr Smedley will be attending on behalf of the Lions also.
- 266. To consider the purchase of 'The Law of Allotments' book.**
Cllr Boor proposed that this book be purchased, seconded by Cllr Lindley. All in favour.
- 267. To consider all future payments of Orange PCS by direct debit.**
It was proposed by Cllr Boor that all future payments be set up via direct debit, seconded by Cllr Knowles. All in favour.

268. To notify the Clerk of items to be placed on the agenda for the next meeting.

- a) Seat on Doncaster Road needs replacing
- b) ERNLLCA AGM
- c) Police Authority Panel meeting and NATs update
- d) Burnham Road
- e) Affordable Housing
- f) Possible office at Haxey Memorial Hall
- g) Active Choice Active Future update
- h) Westwoodside Village Hall meeting update

269. To receive an Income & Expenditure sheet as of 1st April to 1st October 2008.

The Clerk provided a breakdown of all cost incurred to date and explained what spend had been placed into Miscellaneous. It was agreed to remove the £900 cost to HMRC from Misc and place into the NI column. A committee is to be formed to review all accounts and review the Risk Assessment disc received from DMH Solutions.

270. To consider the following accounts and any received after the agenda had been sent out.

A bill for Orange PCS was received after the September meeting which required payment. This was authorised for payment by the Clerk with the approval of the Chairman. Cheque no. 101424 for £35.00. Authorisation to be received by the Council. **Proposed Cllr Boor, seconded Cllr Smedley. All in favour.**

Payee	Details	Cheque Number	Amount £
Orange PCS	Bill	1424	35.00
D Hotson	Salary	1425	574.59
D Hotson	Expenses	1425	131.57
HM Revenue & Customs	Clerk's Tax & NI contributions	1426	15.03
HM Revenue & Customs	Haxey PC NI contributions	1426	17.49
Royal British Legion	Poppy Appeal	1427	90.00
Audit Commission	Audit Fee	1428	334.88
DMH Solutions	Risk Assessment disc	1429	91.87
Haxey Memorial Hall	Hire of Hall	1430	55.00
Cottage Gardens	Grass cutting	1431	271.00
Johnston Publishing	Epworth Bells advert	1432	14.98
D Knowles	Travel Expenses	1433	51.89
R Allcock	Travel Expenses	1434	53.01
J Maw	Travel Expenses	1435	19.53
Total expenditure for October 21st			1,755.84

Proposed by Cllr Eckhardt, seconded Cllr Smedley - Unanimous that the accounts be paid.

.....Chairman