

**HAXEY PARISH COUNCIL**

Minutes from the meeting held on Tuesday 26<sup>th</sup> February 2008 in the Hood Room of Haxey Memorial Hall.

Present: Cllrs. Allcock, Boor, Booth, Carlile, Cooke, Eckhardt, Foreman, Hailstone, Knowles, C. Lindley, W. Lindley, Maw, Moyle, Smedley and Whitehead.  
Chairman: Cllr. Allcock presided.

**29. To receive apologies for absence.**

There were no apologies for absence.

**30. To confirm the minutes of the meeting held on Wednesday 19<sup>th</sup> December 2007**

The minutes had been circulated. Cllr. Carlile stated that under item 4, Clerk's Report, paragraph 4, he had stated that he had declared an interest. Cllr. Carlile asked that this be recorded. The Clerk is to make the amendment. The minutes were confirmed a correct record by Cllrs. Booth and Eckhardt.

**So that the following two items could be discussed before a decision was made by the Parish Council the Chair asked for the meeting to be closed.**

**A proposal was made by Cllr. Moyle for the meeting to close and this was seconded by Cllr. Smedley.**

**The meeting closed at 7.05pm.**

**31. To discuss the addition of the 'Ropewalk' to the Definitive Map – NLC representative Dave Sanderson has been invited to attend the meeting to discuss this matter.**

Mr. Dave Sanderson advised the Parish Council that NLC was not able to progress with the addition of the Ropewalk onto the Definitive Map on behalf of Haxey Parish Council, as the right had not been called into question. Mr. Sanderson advised the Parish Council on how to carry out the procedure themselves and discussed each form that would need to be completed. Evidence forms would also need to be provided from people who have used the Ropewalk. If it is the Parish Council's intention to claim the route, proof would need to be given to NLC that the Parish Council has tried to find the owner. This can be done through letters, notices erected at either end of the footpath or in a newsletter. Notice would then have to be submitted to NLC advising of the Parish Council's intention (Schedule 7), A notice would also have to be served on the landowners notifying them of the Parish Council's intention (Schedule 8) and then a certificate to say that notice has been served would need to be applied for from NLC (schedule 9).

**32. To receive an update regarding the state of the unadopted part of Thinholme Lane, Westwoodside and to determine what action is to be taken – NLC representative Dave Sanderson will also advise upon this matter.**

Cllrs. Cooke and Hailstone declared a prejudicial interest and left the meeting.

A letter had been received from SYHA regarding the unadopted part of Thinholme Lane. The letter states that SYHA were legally obliged to employ Severn Trent to carry out the sewerage works because the area of road where the works were required is unadopted. Severn Trent has informed SYHA that their works are now complete. SYHA contractually had no authority over the type and programme of work that Severn Trent undertook and that the Parish Council may wish to discuss this directly with Severn Trent.

The only part of Thinholme Lane in Westwoodside which is only adopted to highway standard is up to Holm Road, and after this, it becomes a footpath.

Mr. Sanderson has stated that NLC are trying to get 60 tonnes of planings to lay on the part of Thinholme Lane which is not adopted. Mr. Sanderson pointed out that this would be a one off only basis and the cost of delivery and laying of the planings would have to be met by Haxey Parish Council.

A proposal was made by Cllr. Booth for Haxey Parish Council to meet the costs of delivery and laying but for this to not exceed £2000 and to write to Severn Trent asking for the money to be refunded by them. This seconded by Cllr. Maw and a vote was taken. With 10 in favour, it was **resolved** to ask NLC for the planings and Cllr. Moyle would co-ordinate with Dave Sanderson.

**The meeting re-opened at 7.25pm.**

**33. To receive the decisions made by North Lincolnshire Council and to consider the following planning applications:**

**The following planning applications were received from NLC and discussed by Haxey Parish Council:**

2008/0129 – Mrs. Janice Price, Rear of 10 The Nooking, Haxey – permission to erect dormer bungalow with attached garage and erect a single domestic garage to serve 10 The Nooking (re-submission of 2007/1440) – **Do Not Support. The proposed application would be over development of the site and an appeal decision that was made stated that only 2 dwellings could be built on the land, not 3. There are also concerns regarding road safety when leaving the area on to the highway. It is felt that additional traffic will be a potential hazard.**

- 2008/0134 – Mrs. June Sewell, Plots 51 & 52 Craycroft Road, Westwoodside – Outline Planning Permission to erect two dwellings (Renewal of 2005/0143) – **Support Approval.**
- 2008/0143 – Mr. I. Thorpe, 25 The Nooking, Haxey – permission to erect a two-storey extension – **Support Approval.**
- 2008/0175 – Mr. William Alexanders, Carpenters Arms, 21 Newbigg, Westwoodside – permission to change the use of ground floor of dwelling to form kitchen and staff facilities and erection of a single storey extension to form restaurant and supporting facilities and a new side entrance – **Support Approval. Comments are to be made for the bin storage to be located away from the properties on Binks Court.**
- 2008/0178 – Mr. R. Bassingdale, The Old Barn, Hall Farm, Low Burnham – permission to change the use of agricultural land to domestic use to enable the construction of a tennis court with 3m high fencing – **Do Not Support. The proposed tennis court is sited a greater distance from the residential curtilage of the applicants dwelling and is still not ancillary to the dwelling. It will have an unnecessary encroachment for the residents living in the properties adjacent to the proposed location in respect of their view of the open countryside. The application would be harmful to the character and appearance of the open countryside and would be out of keeping with rural character of the area. Haxey Parish Council supported the original application and still feels that this was a better location.**
- 2008/0267 – Mr. Ward, 14 School Croft, Westwoodside – permission to erect a two-storey rear extension and single storey front extension – **Support Approval.**
- 2008/0273 – Mr. Graeme Swinbourne, The Chestnuts, Brackenhill Road, East Lound – permission to erect a single-storey extension to form ‘granny annex’ – **A proposal was made by Cllr. Foreman to Support the application which was seconded by Cllr. W. Lindley and a vote was taken. There were 7 in favour of the proposal and 7 against. The Chairman made his casting vote and it was resolved to Not Support as the size and scale of the proposed application would constitute a separate dwelling and not a granny annex.**
- 2008/0277 – Mr. John Fretwell, Monkham Bridge Farm, Doncaster Road, Haxey – Application for Determination concerning Prior Approval for the siting and design of an agricultural building – **Support Approval.**
- 2008/0285 – Mr. Stuart Knowles, 24 High Street, Haxey – permission to alter siting of garage (amendment to 2007/0813) – **Support approval.**

34. **To receive Clerk’s Report - an update on decisions taken at previous meetings and to consider further action.**

The Clerk has received an email from Rob MacKenzie at NLC, regarding dates for him to meet with Cllrs. Boor and Moyle to look at the highways in the Parish. Mr. MacKenzie has stated that he will be able to meet between 25<sup>th</sup> – 28<sup>th</sup> February. Cllr. Boor stated that he would be able to attend a site meeting on Thursday 28<sup>th</sup> February. Cllr. Moyle is to let the Clerk know.

The Clerk had asked Rob MacKenzie at NLC to also look at where Akeferry Road and Doncaster Road are currently situated in NLC’s Capital Programme for repair works to be carried out. Mr. MacKenzie has advised that B1396 Doncaster Road, C202 Akeferry Road in Westwoodside currently sits at No. 20 on the B Road Scheme. With regard to the C206 Akeferry Road, Mr. MacKenzie was not able to find this on the list and gave up after getting to No. 236 on this list. The Councillors felt that this had gone on far too long and that the Cabinet Member for Highways should be invited to attend a site meeting to look at the areas of concern. It was **resolved** a letter would be sent to the Cabinet Member for Highways about this matter.

North Lincolnshire Council is to hold a Flood Fair on Friday 7<sup>th</sup> March at Kingsway Centre, Scunthorpe between 10am and 8pm. Members of the Flood Forum, which was formed after the heavy rain in June last year and includes agencies such as the Council, water companies, the Environment Agency and local drainage boards, will be on hand to offer advice and answer any questions. Admission to the Flood Fair is free and posters have been supplied advertising the event. The Clerk is to put these in the notice boards.

Cllr. Maw stated that there would be a meeting of the residents of Low Burnham in the Community Centre to discuss the issue of flooding in the village. This would start at 8pm and due to other commitments, Cllr. Maw was not able to attend. Cllrs. Booth and Carlile stated that they would attend the meeting.

A letter of thanks has been received from the Manager of Epworth Swimming Pool, Mr Jenkins, for the £1000 donation given by Haxey Parish Council. This money is to be put towards the purchase of a new pool cover. Mr. Jenkins has also stated that when the cover is installed he would like to have a photo opportunity to raise the awareness of the contribution made by the Parish Council.

A letter has been received from Cunningham & Lindsey regarding the possible subsidence caused to 59 High Street and is asking for the Parish Council to confirm the ownership/responsibility of the conifer trees to the west of the property. A letter is to be sent notifying that the Parish Council is the owner of this area of land.

Cllr. Allcock had been contacted by an elderly resident regarding damage that had been caused to her green bin by one of NLC’s wagon’s and when she contacted NLC she was advised that a payment of £45 would need to be paid if she wanted this replacing. However, if the resident was willing to have a smaller green bin, this would be free of charge. Another query raised regarding NLC’s bins concerns the new affordable housing in Westwoodside. Again, the new residents had been told that all the bins and boxes were free of charge, with the exception of the large green bin which would have to be purchased at a cost of £45. It was **resolved** a letter would be sent to NLC asking for a copy of NLC’s policy on dustbins and in particular the green bin.

35. **To receive an update on the Parish Council's Website and Directory.**  
 The PDF software has been downloaded by the Clerk and Cllrs. Allcock and Maw. A meeting is to be held with Forward-Step to be told how to work the new programme.  
 With regard to the Parish Directory, it has been noted that there are a few errors. The Councillors have been asked to notify the Clerk of any errors that have been found so that a page can be included in the next edition of the Parish Council's newsletter, advising Parishioners of these errors.  
 The next newsletter is due to be published at the end of March. Items for the next edition include an update on the Trent Catchment Flood Management Plan, the progress following last year's flooding, information concerning the Village of the Year competition, details regarding the footpaths in the Parish, information on the playing fields, the Parish Plan, an update on the parking issues at Greenhill/High Street, information concerning NLC's bin policy, details regarding the state of the highways in the Parish and an additional page with the errors from the Parish Directory.  
 Cllr. Allcock stated that it was not known what the cost for the printing of the newsletter would be and asked for a proposal to be made to go ahead with this. A proposal was made by Cllr. Booth to go ahead with the newsletter and to set aside an amount of £500. This was seconded by Cllr. Maw and all were in favour.
36. **To be notified of the cost of answering machines and to determine which will be purchased.**  
 The Clerk has contacted BT regarding their provision of an answering service. This would be charged at an additional cost of £4.36p on the line rental per quarter, which would make this a total of £52.51p  
 A price has been obtained from Aquila Business Products Ltd and the cost to purchase a BT response answering machine would be £25.52p excluding VAT.  
 A proposal was made by Cllr. Booth to purchase the answer phone from Aquila Business Products Ltd and this was seconded by Cllr. Moyle. All were in favour.
37. **To discuss and submit comments on NLC intention to adopt a local list of information requirements for the Validation of Planning Applications.**  
 Councillors had been provided with a copy of the consultation documents prior to the meeting.  
 Cllr. Allcock had drawn up a draft letter which was read out.  
 The letter states that Haxey Parish Council considers the checklist will considerably help NLC with the validation of planning applications. Checklist One is comprehensive and the Parish Council have no comments to make.  
 Checklist Two is also comprehensive, but in view of the recent Trent Catchment Flood Management Proposals by the Environment Agency on Flood Risk it was felt that item 12, Strategic Flood Risk Assessment should be re-visited.  
 Under item 33, Structural Survey (including barn conversions), the Parish Council feels that a bat and owl survey should be mentioned under this item and that that the requirement to advertise for sale should be included in the item.  
 It was **resolved** the letter would be sent to NLC as Haxey Parish Council's response.
38. **To be notified of the quotes received for the grass cutting and to determine which quote will be accepted.**  
 Two quotes had been received for the grass cutting contract.  
 Each quote was read out at the meeting.  
 It was **resolved** that Cottage Gardens would be awarded the contract for the forthcoming season.
39. **To determine the date of this year's Annual Parish Meeting and to suggest items for the meetings agenda.**  
 It was **resolved** this meeting would be held on Wednesday 30<sup>th</sup> April 2008 starting at 7.30pm and would be held in the main hall of Haxey Memorial Hall.  
 Items suggested for the meetings agenda include an update on the flooding that occurred in Haxey Parish, an update on NLC's Land Allocation document and to discuss the Parish Plan. Mr. Peter Hirschfeld is to be invited to attend the meeting.
40. **To receive a report following the meeting of the Working Parties for the Village of the Year competition and the Parish Plan.**  
 A meeting had been held of both Working Parties.  
 They had discussed what items could be included in the presentation for the Village of the Year competition. The Clerk had received in the post the entry form and guidelines for this year's competition and had passed these to Cllr. Smedley. It is felt that for the time being only Haxey will be entered into the competition.  
 A further meeting of the Working Party for the Parish Plan will need to be held. The Parish Council will need to enlist the help of the Parishioners and this could be done through contact via the website, newsletter and also at the Annual Parish Meeting.
41. **To be notified of a request for a grant from the Committee for Westwoodside Village Hall and to determine what amount is to be awarded.**  
 Copies of the accounts for the Village Hall had been passed to the Councillors.  
 A proposal was made by Cllr. Maw to award £1000 and this was seconded by Cllr. Foreman. All were in favour.

42. **To receive a report from the Inquiry into the proposed diversion of FP74.**  
 Cllr. Foreman attended the Inquiry which was held on Monday 4<sup>th</sup> February at Belton Pavilion, from 12.30pm until 7.30pm.  
 Cllr. Foreman stated that the meeting was very lively. There was discussion regarding the footpath that had been closed off by Mr. Storer.  
 When Cllr. Foreman took the stand he advised the meeting that in about 1994 he and a number of other people, including about 10 or 12 members of the P3 Group had walked FP74. This footpath stopped after they crossed a dyke and they found that at the other side it had been turned into a garden and the owner told them to leave as it was his garden. This matter was reported to Humberside County Council when they were in existence and had again been reported at a later date to North Lincolnshire Council.  
 The Inspector at the inquiry asked to visit the site in question and Cllr. Foreman volunteered to take the Inspector, Dave Sanderson of NLC and Mrs. Jean Turner to FP74.  
 They walked the area and found there was a gate across where the footpath should have been. The Inspector asked where the footpath should be and in its place there was the garden and a large conifer tree.  
 Notes were taken by the Inspector on site and then everyone returned to Belton Pavilion to continue with the meeting.  
 Everyone who attended the inquiry gave evidence and the outcome of the inquiry is awaited.
43. **To decide if the Parish Council should request the extension of FP99 from Vicar's Trod west to Crosshill Road and the addition of this to the Definitive Map.**  
 This matter had also been discussed by Mr. Dave Sanderson during the closure of the meeting.  
 It was **resolved** the same procedure would be used for FP99 as for the Ropewalk and that Cllr. Moyle would liaise with NLC on this matter.
44. **To be notified of a Formal Dinner Dance which is to be held on 22<sup>nd</sup> March in support of the Mayor of North Lincolnshire Council's Appeal Fund and to determine who is to attend.**  
 No one wished to attend the Dinner Dance.
45. **To be notified of the Stagecoach Route 399 Bus Service Contract review and to submit comments.**  
 Copies of the contract had been given to the Councillors before the meeting.  
 A proposal was made by Cllr. Eckhardt to write to NLC showing the Parish Council's support to this service and this was seconded by Cllr. W. Lindley. All were in favour.
46. **To receive an update regarding the High Street/Greenhill Parking Issues.**  
 A letter has been received from Mr. Denovan, Assistant Traffic Officer at NLC, notifying the Parish Council that NLC propose to introduce two Traffic Regulation Orders. One prohibiting waiting at any time on part of High Street and Greenhill in Haxey. The second making Greenhill (west side access) one way with the direction of the traffic to be south west to north east.  
 A copy of the statement of reasons, schedule of lengths of roads concerned and a copy of the plan indicating the proposals has been sent for the Parish Council to comment on. This information was copied for each Councillor prior to the meeting.  
 Copies of letters sent to NLC by Mr. G. Suszczenia of Greenhill Stores and local Councillor Mr. William Eckhardt, had been received and were read out at the meeting.  
 It was agreed that a letter mirroring the same view as Cllr. William Eckhardt would be sent to NLC.
47. **To be notified of a letter received from NLC regarding the Wooden Bus Shelter on Haxey Lane and to submit comments.**  
 A letter has been received from Ian Thompson, Public Transport Officer at NLC regarding the wooden shelter that is situated opposite 5 Haxey Lane, Haxey.  
 The resident of 5 Haxey Lane has contacted NLC as damage has been caused to the shelter. Strips of wood on the front apex of the shelter have been ripped off exposing the roofing felt and wooden panels have been stripped off the side apex of the shelter and deposited inside the shelter.  
 The resident wishes to know who has responsibility for the shelter, any repair work and maintenance and what programme is in place for the future care and maintenance of the shelter.  
 Mr. Thompson states that the shelter has been standing in its location for many years and was initially erected before NLC was formed in 1996 and believes that the shelter belongs to Haxey Parish Council. The Clerk confirmed that this does belong to the Parish Council and that it was no longer used.  
 A proposal was made by Cllr. Booth to have this dismantled and to ask Mr. Roy Richardson if he would be able to carry out the work and this was seconded by Cllr. Maw. All were in favour.

**48. To be notified of a funding request from Humber & Wolds Rural Community Council on behalf of the Voluntary Car Service and to determine the amount that is to be awarded.**

A letter has been received requesting funding for three community transport services which operate in Haxey Parish. The services are the Voluntary Car Service, Transport Solutions and Wheels 4 U.

In 2007, 206 journeys were undertaken and transport was provided for 379 passengers in voluntary cars in Haxey Parish. Additionally, 2 mopeds were loaned to 2 residents of Westwoodside to enable them access to education and employment opportunities.

A proposal was made by Cllr. Moyle to award a grant of £500 and this was seconded by Cllr. Maw. All were in favour.

**49. To discuss the placing and preparation of this year's flower baskets.**

Cllr. Allcock stated that the majority of baskets had been collected ready for planting up. He added that the only baskets still to be collected are the ones in Low Burnham. It was also stated that the baskets at the Methodist Chapel had been vandalised.

Cllr. Allcock also stated that unfortunately, Mr. Hillsdon's wife was extremely ill and they would not be able to do the baskets this year.

It was felt that prices needed to be obtained from other people who would be able to plant up the baskets as soon as possible as these would need to be done before the end of March so they will be ready to be put out in May/June.

Contact is to be made with Mr. Hagan of Park View Nurseries on Haxey Lane and also Mr. Hather on Brethergate, in Westwoodside.

Cllr. Smedley stated that Mr. Hagan prepared the baskets for the Memorial Hall free of charge.

It was **resolved** to contact Mr. Hagan and Mr. Hather and that Cllr. Booth would purchase 2 more baskets for the Methodist Chapel.

Cllr. Allcock stated that he had been contacted by Mr. Arthur Franks, a Governor for Haxey Primary School to ask if the Parish Council would consider purchasing plants for the green area outside the school. It is intended that some of the school children would be involved in the planting of this area. It was **resolved** a price would be obtained for additional flowers for this area of land and a letter would be sent to the school.

The Clerk also advised the meeting that she had been contacted by Mrs. Ann Kuchnir, the lady who prepares the flower baskets on the War Memorial regarding the placing of a brown bin on the pavement around the monument.

Mrs. Kuchnir has removed the contents of the baskets and had placed two brown bins outside her property but NLC would not empty this as they are only able to empty one bin from each property. Mrs. Kuchnir then contacted NLC to ask if they would empty the bin if this was placed at the monument. She was advised they would but that t she would need the support of the Parish Council.

It was **resolved** the Parish Council would support this matter and enquiries are to be made to NLC.

**50. To receive a report from the Westwoodsiders Neighbourhood Watch meeting held on Tuesday 19<sup>th</sup> February 2008.**

Cllr. Allcock attended the recent meeting in place of Cllr. Maw.

The members of Neighbourhood Watch have been offered Smart Water which is a unique property coding system (like a DNA code suspended in clear nail varnish). When applied to property it glows under UV light allowing Police to trace property back to the owner. He stated that most people would get the Smart Water and if a resident is not part of the Neighbourhood Watch, there would be a charge of £45.

He added that burglary rates and car crime rates have been cut by as much as 80% in some areas where it has been widely used.

NLC have looked at the graffiti on signs at the bottom of Nethergate and this has been cleaned up.

A free door lock and chain can be provided free of charge and the elderly will be contacted and someone will come to the house and fix this for them.

Comments were again made regarding the state of Akeferry Road and regarding the placement of a new pavement as you leave Westwoodside on the southern side of Akeferry Road down towards Langholme Lane.

Cllr. Allcock also stated that a sign has been erected near the flats for the elderly on Nethergate but felt this sign was too close to the point where they access the road.

**51. To receive a report from the Supplier Presentation for equipment at Westwoodside Playing Field.**

Cllr. Cooke attended the recent Playing Field Association meeting which was held on 31<sup>st</sup> January at which there were 7 members present.

Matters discussed included the vandalism and graffiti at the playing field which is a difficult ongoing situation due to the location of the playing field and the lack of lighting and that youngsters are using the remote locations for drug abuse. It was felt there was desperate need for dusk to dawn lighting and it was agreed at the PFA meeting that permanent lighting would go some way in alleviating the problems and would encourage more local groups to use the facility.

Discussion also took place regarding the tender presentation for the installation of the new play equipment which was held on Saturday 12<sup>th</sup> February between 9.30am and 3.30pm. Cllr. Cooke also attended this presentation.

Cllr. Cooke stated that six firms had been invited who had submitted tenders to give presentations.

The presentations ranged from display of maps and diagrams to video presentations.

At the end of the presentations, the Committee for the Playing Field discussed all the tenders and finalised to a list of three. There will be a final presentation for the finalists and will be held on Saturday 1<sup>st</sup> March to the Committee and several local children, where a final decision will be made as to which tender will be accepted. Cllr. Cooke stated that all Councillors were invited to attend the final presentation which will take place from 9.30am and added that work on the play equipment will commence shortly afterwards.

**52. To notify the Clerk of items to be placed on the agenda for the next meeting.**

Items to be included on the agenda for the next meeting include:

To receive an update regarding the state of Thinholme Lane,

To receive an update on the Parish Council's Website and Newsletter,

To be notified of further items to be placed on the agenda for the Annual Parish Meeting,

To receive an update regarding the provision of the flower baskets in the Parish,

To receive a report from the Final Suppliers Presentation for the provision of the new play equipment for Westwoodside playing Field,

**53. To consider the following accounts and any received after the agenda has been sent out and before the next meeting:**

Aquila Business Products Ltd	£74.03p
Johnston Publishing	£79.43p
Mr. Ron Allcock	£17.39p
Software Partners	£81.36p
Mrs. N. J. Atkinson	£578.07p
BT Payment Services Ltd	£94.74p
Westwoodside Village Hall	£1000.00p
HWRCC	£500.00p

.....Chairman